

AGENDA

**BOROUGH COUNCIL AGENDA
REORGANIZATION MEETING JANUARY 1, 2019
3:00 P.M.**

INTRODUCTORY BUSINESS

Announcement of meeting

Invocation by Father Timothy Christy, Vicar General of the Diocese of Metuchen

Pledge of Allegiance presented

Roll Call

Swearing in of Mayor-Elect Jonathan M. Busch

By Honorable Congressman Frank Pallone

Swearing in of Councilwoman-Elect Sheri-Rose Rubin and Councilman-Elect Jason Delia

By Honorable Congressman Frank Pallone

Election of Council President

Roll Call

Mayor's Annual Address

NEW BUSINESS CONSENT AGENDA – Resolution 2019-01 to Resolution 2019-44

| | |
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| R2019-01 | Resolution Adopting Rules and Regulations of the Metuchen Borough Council – 2019 |
| R2019-02 | Resolution Setting Borough Council Meeting Dates for 2019 |
| R2019-03 | Resolution Authorizing Appointment of Official Newspapers |
| R2019-04 | Resolution Appointing Councilmembers as Liaisons to Boards and Commissions |
| R2019-05 | Resolution Authorizing Check Signatories |

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| R2019-06 | Resolution Authorizing Check Signatories – Court and Election Accounts |
| R2019-07 | Resolution Authorizing Depository Institutions |
| R2019-08 | Resolution Authorizing Interest Rate on Delinquent Taxes |
| R2019-09 | Resolution Setting Rate for Delinquent Real Estate Taxes- Year End Penalty |
| R2019-10 | Resolution Authorizing Cancellation Tax Overpayments or Delinquent Amounts Less Than Ten Dollars (\$10.00) |
| R2019-11 | Resolution Authorizing Adoption of a Temporary Budget for 2019 |
| R2019-12 | Resolution Appointing Insurance Fund Commissioner-Jay Muldoon |
| R2019-13 | Resolution Appointing Class II Member of Planning Board - Jay Muldoon |
| R2019-14 | Resolution Appointing Right to Know Coordinator - Susan D. Jackson |
| R2019-15 | Resolution Appointing Public Agency Compliance Officer |
| R2019-16 | Resolution Authorizing Appointment of Municipal Housing Liaison – Patricia Cullen |
| R2019-17 | Resolution Appointing Parking Enforcement Officers |
| R2019-18 | Resolution Appointing Crossing Guards |
| R2019-19 | Resolution Appointing Housing and Community Development Committee Members- Mayor Jonathan Busch and Beatrice Moskowitz |
| R2019-20 | Resolution Authorizing the Award of a Contract for Borough Engineer |
| R2019-21 | Resolution Authorizing the Award of a Contract for Borough Attorney |

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|----------|--|
| R2019-22 | Resolution Authorizing the Award of a Contract for Tax Appeal Attorney |
| R2019-23 | Resolution Authorizing the Award of a Contract for Borough Labor Relations Attorney |
| R2019-24 | Resolution Authorizing the Award of a Contract for Borough Planner |
| R2019-25 | Resolution Authorizing the Award of a Contract for Borough Auditor |
| R2019-26 | Resolution Authorizing the Award of a Contract for Borough Bond Counsel |
| R2019-27 | Resolution Authorizing the Award of a Contract for Municipal Financial Advisor |
| R2019-28 | Resolution Authorizing the Award of a Contract for Borough COAH Housing Planner/Consultant |
| R2019-29 | Resolution Authorizing the Award of a Contract for Affordable Housing/COAH Compliance Services |
| R2019-30 | Resolution Authorizing the Award of a Contract for Borough Redevelopment Counsel |
| R2019-31 | Resolution Authorizing the Award of a Contract for Borough Bond Counsel for the NJEIT Financing for the Metuchen Pump House |
| R2019-32 | Resolution Authorizing the Award of a Contract for Municipal Prosecutor Services |
| R2019-33 | Resolution Authorizing Continuation of Award for IT Support and Consulting Services |
| R2019-34 | Resolution Appointing Class III Planning Board Member – Linda Koskoski |
| R2019-35 | Resolution Authorizing Purchase from Middlesex Regional Educational Services Commission for Regular Unleaded and Diesel Fuel |
| R2019-36 | Resolution Authorizing the Purchase of Tires through |

State Contract

- R2019-37 Resolution Approving Reappointments and Appointments to Boards, Committees and Commissions
- R2019-38 Resolution Authorizing Acceptance of Youth Service Board/Municipal Alliance Agreement for FY 2019
- R2019-39 Resolution Appointing C-3 Sanitary Sewer Collection System Operator as a Borough of Metuchen Employee
- R2019-40 Resolution Authorizing State Contract Purchase of Office Supplies – W.B. Mason
- R2019-41 Resolution Appointing Municipal Public Defender- Kenneth Vercammen
- R2019-42 Resolution Appointing Municipal Judge
- R2018-43 Resolution Authorizing the Award of a Contract for Civil Engineering with Specialization in Wastewater Engineering
- R2018-44 Resolution Authorizing the Award of a Contract for Grant Writing and Consultant Services

PUBLIC COMMENT

CLOSING

Benediction by Rabbi David Vaisberg, Temple Emanu-El

Adjournment

RESOLUTION 2019-01

*Borough of Metuchen
County of Middlesex
State of New Jersey*

RESOLUTION ADOPTING RULES AND REGULATIONS OF THE METUCHEN BOROUGH COUNCIL – 2019

BE IT RESOLVED, by the Mayor and Council of the Borough of Metuchen, that the following Rules and Regulations be and the same are hereby adopted as the rules and regulations of the Council for the year **2019** to continue in full force and effect until altered, amended or made void by appropriate action of the Council.

RULE ONE

Regular meetings of the Council shall be held in the Borough Hall on the second and fourth Mondays of each month, or as otherwise noted, at the hour of seven thirty (7:30) p.m. provided, however, that in the event any such meeting shall fall due upon a legal holiday, then such regular meeting shall be held on the Tuesday following such legal holiday to be held at Borough Hall.

Special meetings shall be called and held as provided for by statute, and upon written notice, designating the time and place of meeting, signed by the Mayor or by four members of the Council, which notice shall be given to all members of the Council personally, or left at their place of residence at least forty-eight (48) hours before the time of the meeting. Emergency meetings as provided in Open Public Meetings Act may be called on such notice as required by law.

Adjourned meetings shall be called to order and held at the time and place appointed by the motion or resolution under which it is held.

Agenda meetings of the Council shall be held at Borough Hall at the beginning of each regularly scheduled meeting of the Council. If agenda meetings fall upon a legal holiday, then such agenda meeting shall be held on the Tuesday following such legal holiday to be held at Borough Hall. The meeting shall begin at 7:30 p.m.

RULE TWO

The Mayor shall preside at all meetings; in his/her absence the President of the Council shall preside; and in his/her absence, the senior member of the Council shall preside.

RULE THREE

The order of business at regular meetings shall be as follows:

1. Announcement of compliance with the Open Public Meetings Act, Invocation, Pledge of Allegiance and Roll Call
2. Agenda Session
3. Comments from the Public
4. Proclamations or Resolutions Honoring
5. Approval of Minutes
6. Public Hearings and Action on Ordinances
7. Communications Consent Agenda

- Other Communications
- 8. Report of Officers
- 9. Report of the Borough Administrator
- 10. Report of Borough Council Members
- 11. Report of the Mayor
- 12. New Business Consent Agenda
Other New Business
- 13. Adjournment

RULE FOUR

The order of business for agenda meetings shall be generally as follows:

1. Announcement of compliance with the Open Public Meetings Act and Roll Call
2. Items for the regular agenda meeting
3. Reports of Council members
4. Report of Mayor
5. Reports of other Borough Officials
6. Meetings with any other persons or bodies
7. Any other business including items from which public may be excluded under Open Public Meetings Act
8. Adjournment

RULE FIVE

Every ordinance and resolution submitted for the consideration of Council shall be in writing. Every ordinance so submitted, including amendments to existing ordinances, shall be accompanied by a brief interpretive statement explaining the purpose of the ordinance or amendments. Any amendments to existing ordinances shall be provided in "redline" format when necessary showing the original text, along with proposed changes. No ordinance, or amendment to existing ordinance, shall be introduced unless a copy thereof is made available to each Councilmember no later than three days prior to the meeting at which the ordinance shall be introduced. The Council shall not be asked to consent to the appointment of officers of the Borough or members of Advisory Boards, Commissions and Committees, unless the name of the nominee for appointment is made known to each Councilmember no later than three days prior to the meeting at which consent shall be asked. The Council President shall be notified of all items on the agenda.

RULE SIX

A. In General

Since no substantive action will ordinarily be taken at agenda meetings, the only votes contemplated at such meetings are those to determine whether a matter will be placed on the agenda for the regular meeting, any points of order, and motions in respect to adjournment. Such votes shall be by a majority of members present, with the presiding officer voting only in case of a tie. However, nothing herein shall preclude the Council to adopt resolutions at agenda meetings to act on matters from which the public may be excluded pursuant to Sections 7 and 8 of the Open Public Meetings Act, or to vote on holding emergency meetings pursuant to the requirements of said Act. Procedure at agenda meetings not specifically set forth herein shall be governed by the rules hereinafter applicable to regular meetings.

B. Consent Agenda

The Council may establish a Consent Agenda for any regular or special meeting. The consent agenda shall apply to communications, resolutions and motions but shall not apply to ordinances. The Consent Agenda may then be approved by motion, by majority vote, without the necessity of the Borough Clerk reading the title or the actual body of the communications, resolutions and motions on the consent agenda. If at any time prior to the adoption of the consent agenda at the regular meeting or special meeting, any Councilmember objects to placing or the existence of an item on the consent agenda, the matter shall be promptly deleted from the consent agenda and shall be voted on separately.

RULE SEVEN

A quorum for all meetings shall consist of four Councilmembers, or the Mayor and three Councilmembers.

RULE EIGHT

Wherever in these rules mention is made in the masculine gender, the feminine gender shall apply.

RULE NINE

The order of business of agenda meetings may be modified by a vote of the majority of Councilmembers present.

RULE TEN

The Borough Clerk is directed to take the minutes of all meetings, which shall be distributed to all Council members.

RULE ELEVEN

When a question is under debate, no motion shall be in order unless for recess, to lay on the table, to call the previous question, to postpone, to refer, or to amend, and these shall be precedence in the order in which they are named, the first three of which shall be decided without debate. A motion to refer, until it is decided, shall preclude all amendments for the main question.

RULE TWELVE

The ayes and nays may be called by a member, and being called, the names of those who voted for or against the question, or abstained, if requested by any member, shall be entered in the minutes.

RULE THIRTEEN

When a member intends to speak upon a question, he shall acknowledge the chair only in his opening remarks; thenceforth he shall confine himself to the question and avoid personalities. Should more than one member rise to speak at the same time, the presiding officer shall determine who is entitled to the floor.

RULE FOURTEEN

The previous question may be called for by any member, and if seconded, shall be put in this form, "Shall the main question be put?", and until it is decided, shall preclude all amendments to the main question and all further debate.

RULE FIFTEEN

Any member may call another to order while speaking when the debate shall be suspended and the member shall not speak until the point of order is determined. When the appeal from the decision of the chair is called for, no other question but the point of appeal shall be debated, when the question shall be put, "Shall the decision of the chair be sustained?"

RULE SIXTEEN

When any question is stated, and by Council agreed to be put, no member shall be at liberty to withhold his vote without the consent of the Council.

RULE SEVENTEEN

A motion to adjourn shall always be in order and decided without debate.

RULE EIGHTEEN

The proceedings of the Council where not specifically mentioned herein, shall be governed by Robert's Rules of Order.

RULE NINETEEN

Except as otherwise provided by law, all action of the Council, including the passage of ordinances, resolutions, creations of committees and the appointments or consent to the appointments of any officers of the Borough or members of advisory boards, commissions or committees, shall be by a majority vote of those members of the Council present.

RULE TWENTY

Except as otherwise provided by law or specific rule, the Mayor shall appoint the Chairman of all committees. It shall be the Chairman's duty to give notice of the time and place of meetings for the purpose of preparing the business for which he is appointed.

RULE TWENTY-ONE

The names of members of the Council, when called by the Clerk on any questions, shall be called alphabetically, with the Presiding Officer's name called last. Reports of Councilmembers shall be given in reverse alphabetically by order except that the Council President shall be first.

RULE TWENTY-TWO

All bills shall be itemized and certified to by the claimant as being correct, just and true. Before any bills shall be presented to the Council for payment, it shall have first been certified by the officer incurring the indebtedness. Before payment all vouchers must be approved and signed by the Administrator and the bill list must be signed by the Mayor and Council.

RULE TWENTY-THREE

No rule of this Council or part thereof shall be amended, suspended or superseded without at least the consent of two-thirds of the entire Council, except as provided in Rule Nine.

RULE TWENTY-FOUR

All rules of the Borough Council heretofore adopted and inconsistent herewith are and the same are hereby repealed.

RULE TWENTY-FIVE

The Presiding Officer at the commencement of every meeting shall announce publicly and shall cause to be entered in the minutes of the meeting an accurate statement that adequate notice had been given to the public of the time, place of the meeting, and the manner in which said notice was given, Section 5 of the Open Public Meetings Act.

RULE TWENTY-SIX

The Borough Clerk shall be the Borough official responsible for posting, mailing and filing of the "Adequate Notice" of meetings as provided in the Open Public Meetings Act including an annual schedule of meetings and any revisions thereof as set forth in Section 13 of said act.

RULE TWENTY-SEVEN

The Borough Clerk shall be the Borough official responsible for making minutes of Council meetings available to the public pursuant to Section 9 of the Open Public Meetings Act, and the mailing of regular meeting schedules or revisions thereof to persons requesting same under Paragraph 14 of said act.

| COUNCILMEMBER | YES | NO | NV | AB | COUNCILMEMBER | YES | NO | NV | AB |
|--------------------|-----|----|----|------------|---------------|----------------|----|----|----|
| DELIA | | | | | PAGEL | | | | |
| KOSKOSKI | | | | | RASMUSSEN | | | | |
| LIEBFRIED | | | | | RUBIN | | | | |
| MOTION | | | | | SECOND | | | | |
| X – INDICATES VOTE | | | | AB- ABSENT | | NV- NOT VOTING | | | |

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council of the Borough of Metuchen, Middlesex County, New Jersey at the Reorganization meeting held on January 1, 2019

 Susan D. Jackson, RMC
 Borough Clerk

RESOLUTION 2019-02

*Borough of Metuchen
County of Middlesex
State of New Jersey*

RESOLUTION SETTING BOROUGH COUNCIL MEETING DATES FOR 2018

BE IT RESOLVED, by the Mayor and Council of the Borough of Metuchen, that the following meeting schedule for **2019** for the Borough Council be established:

Reorganization Meeting

3:00 P.M. - January 1, 2019

Regular Council Meetings

- January 14
- February 11
- February 25
- March 11
- March 25
- April 8
- April 22
- May 13
- May 28 (Tuesday – Memorial Day)
- June 10
- June 24
- July 8
- August 12
- September 9
- September 23
- October 15 (Tuesday – Columbus Day)
- October 28
- November 12 (Tuesday – Veteran’s Day)
- December 9
- December 23

BE IT RESOLVED, all regular meetings will begin at 7:30 p.m. (unless otherwise noted) in Council Chambers of Borough Hall, 500 Main Street, Metuchen, New Jersey 08840.

| COUNCILMEMBER | YES | NO | NV | AB | COUNCILMEMBER | YES | NO | NV | AB |
|--------------------|-----|----|----|----|---------------|-----|----------------|----|----|
| DELIA | | | | | PAGEL | | | | |
| KOSKOSKI | | | | | RASMUSSEN | | | | |
| LIEBFRIED | | | | | RUBIN | | | | |
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Susan D. Jackson, RMC
Borough Clerk

RESOLUTION 2019-03

*Borough of Metuchen
County of Middlesex
State of New Jersey*

RESOLUTION AUTHORIZING APPOINTMENT OF OFFICIAL NEWSPAPERS

WHEREAS, N.J.S.A.40:53-1 provides that the Governing Body of every municipality may designate an official newspaper or newspapers for the publication of all advertisements and notices required by law to be published by said municipalities; and

WHEREAS, it appears for the best interest of the Borough of Metuchen that official newspapers shall be designated for the convenience of all individuals, taxpayers, firms and corporations interested in such ordinances, public notices and legal advertisements required by law to be published.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Metuchen, that the Home News Tribune and the Star Ledger, are hereby designated as the official newspapers of the Borough of Metuchen, and that such municipal notices, ordinances, public notices, election notices, and all other advertising required by law to be published shall be published in any of the official newspapers of the Borough of Metuchen in accordance with law.

| COUNCILMEMBER | YES | NO | NV | AB | COUNCILMEMBER | YES | NO | NV | AB |
|--------------------|-----|----|----|------------|---------------|----------------|----|----|----|
| DELIA | | | | | PAGEL | | | | |
| KOSKOSKI | | | | | RASMUSSEN | | | | |
| LIEBFRIED | | | | | RUBIN | | | | |
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Susan D. Jackson, RMC
Borough Clerk

RESOLUTION 2019-04

*Borough of Metuchen
County of Middlesex
State of New Jersey*

**RESOLUTION REAPPOINTING COUNCILMEMBERS AS LIAISONS TO
BOARDS AND COMMISSIONS**

WHEREAS, the Mayor and Council of the Borough of Metuchen created the position of Borough Administrator in October of 1970 to serve as the Chief Administrative Officer of the Borough to supervise Borough Personnel and carry out the policies of the Mayor and Council to achieve the orderly operation of Borough Government.

NOW, THEREFORE, BE IT RESOLVED that the following Boards, Commissions, Officials, and Committees which are hereby listed shall have the following members of the Mayor and Council as Liaison for legislative purposes:

NAMES OF BOARDS AND OFFICIALS AND COUNCIL LIAISONS

| | |
|---------------------------------|---|
| Jonathan Busch Mayor | Planning Board (Class I Member) Fire Department Historic Preservation Committee Finance Committee Personnel Committee |
| Jason Delia | Traffic & Transportation Commission Traffic and Transportation/Middlesex County TV & Technology Advisory Committee Finance Committee |
| Linda Koskoski Councilmember | Library Board of Trustees Parking Authority Metuchen Downtown Alliance (MDA) Planning Board (Class III Member) Finance Committee Personnel Committee (Alternate) |
| Reed Leibfried Councilmember | Pool Commission Recreation Commission Metuchen EMS Finance Committee (Alternate) |
| Todd Pagel Councilmember | Office of Emergency Management Historic Preservation Commission Shade Tree Commission Green Team Personnel Committee |

R2019-04
Jan. 1, 2019

Dorothy Rasmussen
Councilmember

Senior Citizen Commission
Environmental Commission
Chamber of Commerce
Personnel Committee

Sheri-Rose Rubin
Councilmember

Board of Health
Accessibility Committee
Human Relations Commission
Arts Council
Metuchen Municipal Alliance Committee/ Youth Service Board
Finance
Metuchen Downtown Alliance (MDA)

BE IT FURTHER RESOLVED, that where any Councilmember cannot carry out his or her liaison or is absent for any reason, the Mayor shall appoint in their absence another Councilmember to discharge said duty.

BE IT FURTHER RESOLVED, that the Mayor with the advice and consent of the Council, or the Council by motion, or resolution by majority vote may establish committees for special projects. Membership of said committee shall be appointed by the Mayor with the consent of the Council or by resolution of the Council by majority vote.

| COUNCILMEMBER | YES | NO | NV | AB | COUNCILMEMBER | YES | NO | NV | AB |
|--------------------|-----|----|----|------------|---------------|----------------|----|----|----|
| DELIA | | | | | PAGEL | | | | |
| KOSKOSKI | | | | | RASMUSSEN | | | | |
| LEIBFRIED | | | | | RUBIN | | | | |
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Susan D. Jackson, RMC
Borough Clerk

RESOLUTION 2019-05

*Borough of Metuchen
County of Middlesex
State of New Jersey*

RESOLUTION AUTHORIZING CHECK SIGNATORIES

BE IT RESOLVED by the Mayor and Council of the Borough of Metuchen, that the Mayor and Borough Treasurer and/or Council President are the persons designated to execute all checks on behalf of the Borough of Metuchen.

| COUNCILMEMBER | YES | NO | NV | AB | COUNCILMEMBER | YES | NO | NV | AB |
|--------------------|-----|------------|----|----|----------------|-----|----|----|----|
| DELIA | | | | | PAGEL | | | | |
| KOSKOSKI | | | | | RASMUSSEN | | | | |
| LIEBFRIED | | | | | RUBIN | | | | |
| MOTION | | | | | SECOND | | | | |
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Susan D. Jackson, RMC
Borough Clerk

RESOLUTION 2019-06

*Borough of Metuchen
County of Middlesex
State of New Jersey*

**RESOLUTION AUTHORIZING SIGNATORIES – COURT AND ELECTIONS
ACCOUNTS**

WHEREAS, Revised Statute NJSA 40:3-25 provides that moneys held in any separate fund, i.e., General Account, Capital Fund, Trust Account and all Escrow Accounts, shall be treated as moneys held in trust and shall not be diverted to any other purpose;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Metuchen, County of Middlesex and State of New Jersey that the TD Bank Court General and Court Bail Account, and that the custodian shall be Rebecca Cuthbert, Chief Financial Officer. All disbursements for these accounts shall be made by checks signed by:

Judge James Hoebich
Wahjira Williams-Fisher, Court Administrator
Barbara D. Stone, Deputy Court Administrator

NOW THEREFORE BE IT FURTHER RESOLVED that all disbursements from the Election account shall be made by checks signed by:

Susan D. Jackson, Municipal Clerk

| COUNCILMEMBER | YES | NO | NV | AB | COUNCILMEMBER | YES | NO | NV | AB |
|--------------------|-----|----|----|------------|---------------|----------------|----|----|----|
| DELIA | | | | | PAGEL | | | | |
| KOSKOSKI | | | | | RASMUSSEN | | | | |
| LIEBFRIED | | | | | RUBIN | | | | |
| MOTION | | | | | SECOND | | | | |
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Susan D. Jackson, RMC
Borough Clerk

RESOLUTION 2019-07

*Borough of Metuchen
County of Middlesex
State of New Jersey*

RESOLUTION AUTHORIZING DEPOSITORY INSTITUTIONS

BE IT RESOLVED, by the Mayor and Council of the Borough of Metuchen, that the following banks and associations are hereby designated as depositories of the Borough of Metuchen from the date hereof wherein all public monies and funds of the Borough shall be kept for 2016:

Wachovia/Wells Fargo
Metuchen Savings and Loan Association
New Jersey Cash Management Fund
Northfield Bank
Summit Bank
United National Bank
Bank of America
TD Bank
Skylands
Affinity Federal Credit Union

| COUNCILMEMBER | YES | NO | NV | AB | COUNCILMEMBER | YES | NO | NV | AB |
|--------------------|-----|------------|----|----|----------------|-----|----|----|----|
| DELIA | | | | | PAGEL | | | | |
| KOSKOSKI | | | | | RASMUSSEN | | | | |
| LIEBFRIED | | | | | RUBIN | | | | |
| MOTION | | | | | SECOND | | | | |
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Susan D. Jackson, RMC
Borough Clerk

RESOLUTION 2019-08

*Borough of Metuchen
County of Middlesex
State of New Jersey*

RESOLUTION AUTHORIZING INTEREST RATE ON DELINQUENT TAXES

WHEREAS, under N.J.S.A. 54:4-67 the Governing Body may fix the rate of interest to be charged for the nonpayment of taxes or assessments.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Metuchen that the interest rate to be charged by the Borough of Metuchen on delinquent taxes, assessments and other municipal liens, is hereby fixed at 8% per annum on the first \$1,500 on the delinquency and 18% on any amount in excess of \$1,500, to be calculated from the date the tax was payable until the date of actual payment, effective immediately.

| COUNCILMEMBER | YES | NO | NV | AB | COUNCILMEMBER | YES | NO | NV | AB |
|--------------------|-----|----|----|------------|---------------|-----|----------------|----|----|
| DELIA | | | | | PAGEL | | | | |
| KOSKOSKI | | | | | RASMUSSEN | | | | |
| LIEBFRIED | | | | | RUBIN | | | | |
| MOTION | | | | | SECOND | | | | |
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Susan D. Jackson, RMC
Borough Clerk

RESOLUTION 2019-09

*Borough of Metuchen
County of Middlesex
State of New Jersey*

**RESOLUTION SETTING RATE FOR DELINQUENT REAL ESTATE TAXES-
YEAR END PENALTY**

WHEREAS, Chapter 75 of the Laws of 1991 were passed by the State Legislature regarding penalties for nonpayment of real estate taxes; and

WHEREAS, said penalties were codified in N.J.S.A. 54:4-67; and

WHEREAS, the Borough of Metuchen has and will in the future have delinquent taxpayers; and

WHEREAS, the Borough of Metuchen wished to avail itself of the opportunity to assess penalties pursuant to Chapter 75 of the Laws of 1991.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Metuchen as follows:

- 1. That portion of Chapter 75 of the laws of 1991 are hereby adopted by the Borough of Metuchen wherein penalties shall be assessed to taxpayers with a delinquency in excess of \$10,000.00 who fail to pay under that delinquency prior to the end of the calendar year in the amount of 6% which is the maximum allowed by statute.

| COUNCILMEMBER | YES | NO | NV | AB | COUNCILMEMBER | YES | NO | NV | AB |
|--------------------|-----|----|----|----|---------------|-----|----------------|----|----|
| DELIA | | | | | PAGEL | | | | |
| KOSKOSKI | | | | | RASMUSSEN | | | | |
| LIEBFRIED | | | | | RUBIN | | | | |
| MOTION | | | | | SECOND | | | | |
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Susan D. Jackson, RMC
Borough Clerk

RESOLUTION 2019-10

*Borough of Metuchen
County of Middlesex
State of New Jersey*

**RESOLUTION AUTHORIZING CANCELLATION TAX OVERPAYMENTS OR
DELINQUENT AMOUNTS LESS THAN TEN DOLLARS (\$10.00)**

WHEREAS, *N.J.S.A. 40A:5-17* allows for the cancellation of property tax refunds or delinquent amounts in the amounts less than ten dollars (\$10.00); and,

WHEREAS, the Governing Body may authorize a municipal employee chosen by said body to process, without further action on their part, any cancellation of property tax refunds or delinquencies of less than ten dollars (\$10.00).

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Metuchen that the Tax Collector be and is hereby authorized to cancel said tax amounts as deemed necessary.

BE IT FURTHER RESOLVED that a certified copy of this resolution be forwarded to the Borough Auditor.

| COUNCILMEMBER | YES | NO | NV | AB | COUNCILMEMBER | YES | NO | NV | AB | |
|--------------------|-----|----|----|------------|---------------|-----|----------------|----|----|--|
| DELIA | | | | | PAGEL | | | | | |
| KOSKOSKI | | | | | RASMUSSEN | | | | | |
| LIEBFRIED | | | | | RUBIN | | | | | |
| MOTION | | | | | SECOND | | | | | |
| X – INDICATES VOTE | | | | AB- ABSENT | | | NV- NOT VOTING | | | |

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council of the Borough of Metuchen, Middlesex County, New Jersey at the Reorganization meeting held on January 1, 2019

Susan D. Jackson, RMC
Borough Clerk

RESOLUTION 2019-11

*Borough of Metuchen
County of Middlesex
State of New Jersey*

RESOLUTION AUTHORIZING ADOPTION OF A TEMPORARY BUDGET FOR 2019

WHEREAS, N.J.S. 40A:4-19 provides for the adoption of a temporary budget for the period between January 1, 2019 and the adoption of the annual budget; and

WHEREAS, 26.25% of the total appropriations for the year 2018 exclusive of Public Assistance, Municipal Debt Service and Capital Improvement Funds;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Borough Council of the Borough of Metuchen that the following appropriations shall constitute the Temporary Budget for the year 2019.

| | | | | | |
|------------------------------|-----|---------|----------------------------|-----|---------|
| ADMINISTRATIVE AND EXECUTIVE | S&W | 55,000 | GARBAGE & TRASH REMOVAL | S&W | 114,000 |
| | OE | 250,000 | | OE | 19,000 |
| MAYOR | S&W | 2,500 | RECYCLING | S&W | 3,000 |
| | OE | 2,000 | | OE | 10,000 |
| CLERK | S&W | 13,000 | SOLID WASTE DISPOSAL | | 78,000 |
| | OE | 500 | FORESTRY | S&W | 31,000 |
| FINANCIAL ADMINISTRATION | S&W | 47,000 | | OE | 2,000 |
| | OE | 75,000 | BOARD OF HEALTH | S&W | 4,000 |
| ASSESSMENT OF TAXES | S&W | 15,000 | | OE | 500 |
| | OE | 3,000 | PARKS & PLAYGROUNDS | S&W | 28,000 |
| COLLECTION OF TAXES | OE | 10,000 | | OE | 3,000 |
| LEGAL SERVICES | OE | 155,000 | RECREATION | S&W | 18,000 |
| MUNICIPAL PROSECUTOR | OE | 25,000 | | OE | 3,000 |
| | | | SENIOR CITIZEN BUS | S&W | 5,000 |
| PUBLIC WORKS ADMINISTRATION | S&W | 60,000 | SENIOR CITIZEN CENTER | S&W | 10,000 |
| | OE | 4,100 | | OE | 500 |
| PUBLIC BUILDINGS & GROUNDS | S&W | 29,000 | METV | S&W | 42,000 |
| | OE | 18,000 | | OE | 15,000 |
| PLANNING BOARD | S&W | 1,500 | CONSTRUCTION CODE OFFICIAL | S&W | 38,000 |
| | OE | 2,500 | | OE | 15,000 |
| BOARD OF ADJUSTMENT | S&W | 13,500 | SHADE TREE COMMISSION | | 4,000 |
| | OE | 1,200 | FICA | | 60,000 |
| GROUP INSURANCE | OE | 158,000 | SUI | | 4,000 |
| OTHER INSURANCE | OE | 5,000 | MUNICIPAL COURT | S&W | 28,000 |

| | | | | | |
|-------------------------------------|-----|---------|------------------------------------|-------|-----------|
| FIRE DEPARTMENT | S&W | 3,000 | | OE | 3,000 |
| | OE | 35,000 | SEWERAGE DISPOSAL | | 300,000 |
| FIRE HYDRANT SERVICE | | 80,000 | MAINTENANCE OF FREE PUBLIC LIBRARY | | 200,000 |
| POLICE DEPARTMENT | S&W | 700,000 | OFFICE OF EMERGENCY MGMT | S&W | 1,400 |
| | OE | 40,000 | | OE | 5,000 |
| AUXILIARY POLICE | OE | 1,000 | INTERLOCAL - ANIMAL CONTROL | | 5,000 |
| UNIFORM FIRE SAFETY ACT | OE | 6,000 | INTERLOCAL - HEALTH SERVICES | | 15,000 |
| | | | JOINT INSURANCE FUND | | 120,000 |
| ROAD REPAIRS & MAINTENANCE | S&W | 80,000 | LIBRARY CONSORTIUM | | 9,100 |
| | OE | 40,000 | DCRP | | 3,000 |
| UTILITIES & BULK PURCHASES | | 280,000 | | | |
| ECONOMIC DEVELOPMENT CONTRIB TO SID | | 25,000 | | | |
| SEWER SYSTEM | S&W | 30,000 | | | |
| | OE | 16,000 | BOND INTEREST | | 367,278 |
| | | | | | |
| | | | | TOTAL | 3,845,578 |
| | | | | | |
| SWIMMING POOL | S&W | 30,000 | | | |
| | OE | 30,000 | | | |
| | | | | | |
| POOL TOTAL | | 60,000 | | | |

| COUNCILMEMBER | YES | NO | NV | AB | COUNCILMEMBER | YES | NO | NV | AB |
|--------------------|-----|------------|----|----|----------------|-----|----|----|----|
| DELIA | | | | | PAGEL | | | | |
| KOSKOSKI | | | | | RASMUSSEN | | | | |
| LIEBFRIED | | | | | RUBIN | | | | |
| MOTION | | | | | SECOND | | | | |
| X - INDICATES VOTE | | AB- ABSENT | | | NV- NOT VOTING | | | | |

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council of the Borough of Metuchen, Middlesex County, New Jersey at the Reorganization meeting held on January 1, 2019

Susan D. Jackson, RMC
Borough Clerk

RESOLUTION 2018-12

*Borough of Metuchen
County of Middlesex
State of New Jersey*

**RESOLUTION APPOINTING INSURANCE FUND COMMISSIONER - JAY
MULDOON**

WHEREAS, the Borough of Metuchen is a member of the Central Jersey Municipal Joint Insurance fund; and,

WHEREAS, pursuant to the by-laws of said Fund the Governing Body shall appoint an Insurance Commissioner to represent the Borough in conducting the business of the Fund.

NOW, THEREFORE, BE IT RESOLVED on this 1st day of January 2019 by the Mayor and Council of the Borough of Metuchen, County of Middlesex, State of New Jersey, that:

1. Jay Muldoon, Borough Administrator, be and is hereby appointed Insurance Commissioner for the year 2019 with the right to designate an alternate to act in his place should he be unable to attend any meeting of the Fund.
2. A copy of this Resolution be forwarded to the Central Jersey Municipal Joint Insurance Fund.

| COUNCILMEMBER | YES | NO | NV | AB | COUNCILMEMBER | YES | NO | NV | AB |
|--------------------|-----|----|----|------------|---------------|----------------|----|----|----|
| DELIA | | | | | PAGEL | | | | |
| KOSKOSKI | | | | | RASMUSSEN | | | | |
| LIEBFRIED | | | | | RUBIN | | | | |
| MOTION | | | | | SECOND | | | | |
| X – INDICATES VOTE | | | | AB- ABSENT | | NV- NOT VOTING | | | |

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council of the Borough of Metuchen, Middlesex County, New Jersey at the Reorganization meeting held on January 1, 2019

Susan D. Jackson, RMC
Borough Clerk

RESOLUTION 2019-13

*Borough of Metuchen
County of Middlesex
State of New Jersey*

**RESOLUTION APPOINTING CLASS II MEMBER OF METUCHEN BOROUGH
PLANNING BOARD – JAY MULDOON**

BE IT RESOLVED by the Borough Council of the Borough of Metuchen that Jay Muldoon, Borough Administrator be appointed as a Class II member of the Planning Board, term to expire December 31, 2019.

| COUNCILMEMBER | YES | NO | NV | AB | COUNCILMEMBER | YES | NO | NV | AB |
|--------------------|-----|------------|----|----|----------------|-----|----|----|----|
| DELIA | | | | | PAGEL | | | | |
| KOSKOSKI | | | | | RASMUSSEN | | | | |
| LIEBFRIED | | | | | RUBIN | | | | |
| MOTION | | | | | SECOND | | | | |
| X – INDICATES VOTE | | AB- ABSENT | | | NV- NOT VOTING | | | | |

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council of the Borough of Metuchen, Middlesex County, New Jersey at the Reorganization meeting held on January 1, 2019

Susan D. Jackson, RMC
Borough Clerk

RESOLUTION 2019-14

*Borough of Metuchen
County of Middlesex
State of New Jersey*

**RESOLUTION APPOINTING RIGHT TO KNOW COORDINATOR -
SUSAN D. JACKSON**

BE IT RESOLVED by the Mayor and Council of the Borough of Metuchen that Susan D. Jackson, Borough Clerk of the Borough of Metuchen, be named the Right to Know Coordinator.

| COUNCILMEMBER | YES | NO | NV | AB | COUNCILMEMBER | YES | NO | NV | AB |
|--------------------|-----|----|----|------------|---------------|-----|----------------|----|----|
| DELIA | | | | | PAGEL | | | | |
| KOSKOSKI | | | | | RASMUSSEN | | | | |
| LIEBFRIED | | | | | RUBIN | | | | |
| MOTION | | | | | SECOND | | | | |
| X – INDICATES VOTE | | | | AB- ABSENT | | | NV- NOT VOTING | | |

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council of the Borough of Metuchen, Middlesex County, New Jersey at the Reorganization meeting held on January 1, 2019

Susan D. Jackson, RMC
Borough Clerk

RESOLUTION 2019-15

*Borough of Metuchen
County of Middlesex
State of New Jersey*

**RESOLUTION APPOINTING PUBLIC AGENCY COMPLIANCE OFFICER –
SUSAN D. JACKSON, RMC**

BE IT RESOLVED by the Mayor and Council of the Borough of Metuchen that Susan D. Jackson, RMC, be designated as the Public Agency Compliance Officer for Affirmative Action for the purpose of ensuring compliance with Affirmative Action regulations pursuant to P.L. 1975, Chapter 127 (N.J.A.C. 17:27).

| COUNCILMEMBER | YES | NO | NV | AB | COUNCILMEMBER | YES | NO | NV | AB |
|--------------------|-----|------------|----|----|----------------|-----|----|----|----|
| DELIA | | | | | PAGEL | | | | |
| KOSKOSKI | | | | | RASMUSSEN | | | | |
| LIEBFRIED | | | | | RUBIN | | | | |
| MOTION | | | | | SECOND | | | | |
| X – INDICATES VOTE | | AB- ABSENT | | | NV- NOT VOTING | | | | |

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council of the Borough of Metuchen, Middlesex County, New Jersey at the Reorganization meeting held on January 1, 2019

Susan D. Jackson, RMC
Borough Clerk

RESOLUTION 2019-16

*Borough of Metuchen
County of Middlesex
State of New Jersey*

RESOLUTION AUTHORIZING APPOINTMENT OF MUNICIPAL HOUSING LIAISON

WHEREAS, the Governing Body of Borough of Metuchen petitioned the Council on Affordable Housing (COAH) for substantive certification of its Housing Element and Fair Share Plan on July 5, 2006; and

WHEREAS, Borough of Metuchen’s Fair Share Plan promotes an affordable housing program pursuant to the Fair Housing Act (N.J.S.A. 52:27D-301, et. seq.) and COAH’s Third Round Substantive Rules (N.J.A.C. 5:94-1, et. seq.); and

WHEREAS, pursuant to N.J.A.C. 5:94-7 and N.J.A.C. 5:80-26.1 et. seq., Borough of Metuchen is required to appoint a Municipal Housing Liaison for the administration of Borough of Metuchen’s affordable housing program to enforce the requirements of N.J.A.C. 5:94-7 and N.J.A.C. 5:80-26.1 et. seq.; and

WHEREAS, Borough of Metuchen has amended Chapter 110 entitled Land Development – Article 21 Affordable Housing to provide for the appointment of a Municipal Housing Liaison to administer Borough of Metuchen’s affordable housing program.

NOW THEREFORE BE IT RESOLVED, by the Governing Body of Borough of Metuchen in the County of Middlesex, and the State of New Jersey that Patricia Cullen, Zoning Officer is hereby appointed by the Governing Body of Borough of Metuchen as the Municipal Housing Liaison for the administration of the affordable housing program, pursuant to and in accordance with Article 21 of Borough of Metuchen’s Land Development Code.

| COUNCILMEMBER | YES | NO | NV | AB | COUNCILMEMBER | YES | NO | NV | AB |
|--------------------|-----|----|----|------------|---------------|----------------|----|----|----|
| DELIA | | | | | PAGEL | | | | |
| KOSKOSKI | | | | | RASMUSSEN | | | | |
| LIEBFRIED | | | | | RUBIN | | | | |
| MOTION | | | | | SECOND | | | | |
| X – INDICATES VOTE | | | | AB- ABSENT | | NV- NOT VOTING | | | |

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council of the Borough of Metuchen, Middlesex County, New Jersey at the Reorganization meeting held on January 1, 2019

Susan D. Jackson, RMC
Borough Clerk

RESOLUTION 2019-17

*Borough of Metuchen
County of Middlesex
State of New Jersey*

RESOLUTION APPOINTING PARKING ENFORCEMENT OFFICERS

BE IT RESOLVED, by the Mayor and Council of the Borough of Metuchen that the following be and they are hereby appointed Parking Enforcement Officers for a term beginning January 1, 2019 and ending at the end of the year December 31, 2019:

Nicholas Cece
Jamie Faggioni

BE IT FURTHER RESOLVED, that the aforesaid Parking Enforcement Officers shall not be members of the police force and their powers, rights and duties immediately cease and terminate at the expiration of the aforesaid term for which they are appointed. Any such appointment shall be revoked at anytime without cause or without hearing. The aforesaid officers shall be furnished with a badge which must be returned upon the expiration and termination of their respective terms. These appointments are made pursuant to the provisions of New Jersey Statutes 40A:9-154.7 et. seq. and 40:11A-22.1 et. seq. together with the amendments thereof and the supplements thereto. Every such Parking Enforcement Officer shall be under the supervision and direction of the Chief of Police and shall perform only those duties specifically assigned him or her by the Chief of Police.

| COUNCILMEMBER | YES | NO | NV | AB | COUNCILMEMBER | YES | NO | NV | AB |
|--------------------|-----|----|----|------------|---------------|----------------|----|----|----|
| DELIA | | | | | PAGEL | | | | |
| KOSKOSKI | | | | | RASMUSSEN | | | | |
| LIEBFRIED | | | | | RUBIN | | | | |
| MOTION | | | | | SECOND | | | | |
| X – INDICATES VOTE | | | | AB- ABSENT | | NV- NOT VOTING | | | |

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council of the Borough of Metuchen, Middlesex County, New Jersey at the Reorganization meeting held on January 1, 2019

Susan D. Jackson, RMC
Borough Clerk

RESOLUTION 2019-18

*Borough of Metuchen
County of Middlesex
State of New Jersey*

RESOLUTION APPOINTING CROSSING GUARDS

WHEREAS, the Mayor and Council desires to provide safe crossings for school age children on designated public thoroughfares of the Borough of Metuchen; and,

WHEREAS, the individuals listed herein have been recommended by the Chief of Police as School Crossing Guards.

NOW, THEREFORE, BE IT RESOLVED that the below listed individuals are hereby appointed as School Crossing Guards for the year 2019.

| <u>NAME</u> | <u>ADDRESS</u> |
|--------------------|-----------------------------------|
| Azzara, Anthony | 194 Norris Ave., Metuchen |
| Colgrove, John | 100 Midland Ave., Metuchen |
| Davis, John | 16 Kate Ln., Metuchen |
| Dunn, Robert | 32 Sylvan Ave., Metuchen |
| Getty, Patrick | 109 Essex Ave., Metuchen |
| Goldberg, Arnold | 814 Hampton Ln., Iselin |
| Gregory, Earl | 20 Edgewood Rd, Edison |
| Kaminski, Gerald | 84 Schuyler Dr., Edison |
| Kuenseler, Don | 57 Prospect St., Metuchen |
| Lewis, Lisa | 11 Monaghan Rd, Edison |
| Martinez, Gregorio | 91 Maple Ave., Metuchen |
| McKeon, Tina | 30 Victory Ct., Apt. 1L, Metuchen |
| Rivera, Edwin | 277 Durham Ave., Metuchen |
| Romano, Andrea | 22 James Pl., Metuchen |
| Scarfuto, Joseph | 204 Columbia Ave, Metuchen |
| Tolentino, Edward | 46 Dorothy Ave., Edison |
| Vadi, William | 123 Michelle Cir. Edison |

| COUNCILMEMBER | YES | NO | NV | AB | COUNCILMEMBER | YES | NO | NV | AB |
|--------------------|-----|----|----|----|---------------|-----|----------------|----|----|
| DELIA | | | | | PAGEL | | | | |
| KOSKOSKI | | | | | RASMUSSEN | | | | |
| LIEBFRIED | | | | | RUBIN | | | | |
| MOTION | | | | | SECOND | | | | |
| X – INDICATES VOTE | | | | | AB- ABSENT | | NV- NOT VOTING | | |

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Susan D. Jackson, RMC
Borough Clerk

RESOLUTION 2019-19

*Borough of Metuchen
County of Middlesex
State of New Jersey*

**RESOLUTION APPOINTING HOUSING AND COMMUNITY DEVELOPMENT
COMMITTEE MEMBERS- MAYOR JONATHAN BUSCH AND BEATRICE
MOSKOWITZ**

WHEREAS, the Mayor and Borough Council of the Borough of Metuchen have received notification that an appointment must be made to the Housing & Community Development Committee for 2019; and,

WHEREAS, the residents of Metuchen have benefited from the funding made available by this program.

NOW, THEREFORE, BE IT RESOLVED that Mayor Jonathan Busch and Beatrice Moskowitz be appointed the Metuchen HCD Committee representative for the calendar year 2019.

BE IT FURTHER RESOLVED that a certified copy of this resolution be forwarded to the Middlesex County Housing and Community Development Agency.

| COUNCILMEMBER | YES | NO | NV | AB | COUNCILMEMBER | YES | NO | NV | AB |
|--------------------|-----|----|----|------------|---------------|----------------|----|----|----|
| DELIA | | | | | PAGEL | | | | |
| KOSKOSKI | | | | | RASMUSSEN | | | | |
| LIEBFRIED | | | | | RUBIN | | | | |
| MOTION | | | | | SECOND | | | | |
| X – INDICATES VOTE | | | | AB- ABSENT | | NV- NOT VOTING | | | |

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Susan D. Jackson, RMC
Borough Clerk

RESOLUTION 2019-20

*Borough of Metuchen
County of Middlesex
State of New Jersey*

RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT FOR BOROUGH ENGINEER

WHEREAS, the Borough of Metuchen has a need to acquire the services of a *Borough Engineer* as a fair and open contract pursuant to the provisions of *N.J.S.A. 19:44A-20.4*; and

WHEREAS, Requests for Qualifications were received on December 4, 2018 and reviewed by the Borough Administrator; and,

WHEREAS, the Chief Financial Officer has determined and certified in writing that the value of the acquisition will exceed \$5,000; and

WHEREAS, the anticipated term of this contract is calendar year 2019; and

WHEREAS, the maximum amount of the contract is **\$25,000.00** and the Chief Financial Officer has certified that there is sufficient funds for such contract and is available and is designated from 2019 Administration & Executive Professional Service Account number 9-01-20-701-028 for these services.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Metuchen as follows:

1. The Mayor and Borough Clerk are hereby authorized and directed to execute an agreement with Thomas J. Herits of the firm of Maser Consulting P.A., 331 Newman Springs Road, Suite 203, Red Bank, NJ 07701.
2. This contract is awarded as a fair and open "Professional Service" in accordance with *N.J.S.A. 19:44A-20.5*.
3. A notice of this action shall be printed once in The Home News Tribune.

| COUNCILMEMBER | YES | NO | NV | AB | COUNCILMEMBER | YES | NO | NV | AB |
|--------------------|-----|----|----|------------|---------------|----------------|----|----|----|
| DELIA | | | | | PAGEL | | | | |
| KOSKOSKI | | | | | RASMUSSEN | | | | |
| LEIBFRIED | | | | | RUBIN | | | | |
| MOTION | | | | | SECOND | | | | |
| X – INDICATES VOTE | | | | AB- ABSENT | | NV- NOT VOTING | | | |

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council of the Borough of Metuchen, Middlesex County, New Jersey at the Reorganization meeting held on January 1, 2019.

Susan D. Jackson, RMC
Borough Clerk

RESOLUTION 2019-21

*Borough of Metuchen
County of Metuchen
State of New Jersey*

RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT FOR BOROUGH ATTORNEY

WHEREAS, the Borough of Metuchen has a need to acquire the services of a *Borough Attorney* as a fair and open contract pursuant to the provisions of *N.J.S.A. 19:44A-20.4*; and,

WHEREAS, Requests for Qualifications were received on December 4, 2018 and reviewed by the Borough Administrator; and,

WHEREAS, the Chief Financial Officer has determined and certified in writing that the value of the acquisition will exceed \$5,000; and,

WHEREAS, the anticipated term of this contract is for the calendar year 2019; and,

WHEREAS, the maximum amount of the contract is **\$48,000.00** as annual retainer and the Chief Financial Officer has certified that there is sufficient funds for such contract and is available and is designated from 2019 Legal Account number 9-01-20-712-027 for these services.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Metuchen, in the County of Middlesex, as follows:

1. The Mayor and Borough Clerk are hereby authorized and directed to execute an agreement with Denis G. Murphy, Esq. of Weiner Law Group LLP, 629 Parsippany Road, Parsippany, New Jersey 07054.
2. This contract is awarded as a fair and open "Professional Service" in accordance with *N.J.S.A. 19:44A-20.4*.
3. A notice of this action shall be printed once in The Home News Tribune.

| COUNCILMEMBER | YES | NO | NV | AB | COUNCILMEMBER | YES | NO | NV | AB |
|--------------------|-----|----|----|------------|---------------|----------------|----|----|----|
| DELIA | | | | | PAGEL | | | | |
| KOSKOSKI | | | | | RASMUSSEN | | | | |
| LEIBFRIED | | | | | RUBIN | | | | |
| MOTION | | | | | SECOND | | | | |
| X – INDICATES VOTE | | | | AB- ABSENT | | NV- NOT VOTING | | | |

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council of the Borough of Metuchen, Middlesex County, New Jersey at the Reorganization meeting held on January 1, 2019.

Susan D. Jackson, RMC
Borough Clerk

RESOLUTION 2019-22

*Borough of Metuchen
County of Middlesex
State of New Jersey*

RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT FOR TAX APPEAL ATTORNEY

WHEREAS, the Borough of Metuchen has a need to acquire the services of a Tax Appeal Attorney as a fair and open contract pursuant to the provisions of *N.J.S.A. 19:44A-20.4*; and

WHEREAS, Requests for Qualifications were received on December 4, 2018 and reviewed by the Borough Administrator; and,

WHEREAS, the Chief Financial Officer has determined and certified in writing that the value of the acquisition will exceed \$5,000; and

WHEREAS, the anticipated term of this contract is calendar year 2019; and

WHEREAS, the maximum amount of the contract is \$30,000.00 and the Chief Financial Officer has certified that there is sufficient funds for such contract and is available and is designated from 2019 Legal Account number 9-01-20-712-027 for these services.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Metuchen as follows:

1. The Mayor and Borough Clerk are hereby authorized and directed to execute an agreement with Robert Renaud of the firm Palumbo, Renaud & DeAppolonio, LLC, 190 North Ave. E (Rte. 28), Cranford, New Jersey 07016
2. This contract is awarded as a fair and open "Professional Service" in accordance with *N.J.S.A. 19:44A-20.5*.
3. A notice of this action shall be printed once in The Home News Tribune.

| COUNCILMEMBER | YES | NO | NV | AB | COUNCILMEMBER | YES | NO | NV | AB |
|--------------------|-----|----|----|----|---------------|-----|----------------|----|----|
| DELIA | | | | | PAGEL | | | | |
| KOSKOSKI | | | | | RASMUSSEN | | | | |
| LEIBFRIED | | | | | RUBIN | | | | |
| MOTION | | | | | SECOND | | | | |
| X – INDICATES VOTE | | | | | AB- ABSENT | | NV- NOT VOTING | | |

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council of the Borough of Metuchen, Middlesex County, New Jersey at the Reorganization meeting held on January 1, 2019.

Susan D. Jackson, RMC
Borough Clerk

RESOLUTION 2019-23

*Borough of Metuchen
County of Middlesex
State of New Jersey*

**RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT FOR
BOROUGH LABOR RELATIONS ATTORNEY**

WHEREAS, the Borough of Metuchen has a need to acquire the services of a Borough Labor Relations Attorney as a fair and open contract pursuant to the provisions of *N.J.S.A. 19:44A-20.4*; and

WHEREAS, Requests for Qualifications were received on December 4, 2018 and reviewed by the Borough Administrator; and

WHEREAS, the Chief Financial Officer has determined and certified in writing that the value of the acquisition will exceed \$5,000; and

WHEREAS, the anticipated term of this contract is the calendar year 2019; and

WHEREAS, the maximum amount of the contract shall not exceed **\$30,000** and the Chief Financial Officer has certified that there is sufficient funds for such contract and is available and is designated from 2019 Legal Account number 9-01-20-712-027 for these services.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Metuchen as follows:

1. The Mayor and Borough Clerk are hereby authorized and directed to execute an agreement with the firm of Apruzzese, McDermott, Mastro and Murphy, 25 Independence Boulevard, Liberty Corner, NJ 07938.
2. This contract is awarded as a fair and open "Professional Service" in accordance with *N.J.S.A. 19:44A-20.4*.
3. A notice of this action shall be printed once in The Home News Tribune.

| COUNCILMEMBER | YES | NO | NV | AB | COUNCILMEMBER | YES | NO | NV | AB |
|--------------------|-----|----|----|----|---------------|-----|----------------|----|----|
| DELIA | | | | | PAGEL | | | | |
| KOSKOSKI | | | | | RASMUSSEN | | | | |
| LEIBFRIED | | | | | RUBIN | | | | |
| MOTION | | | | | SECOND | | | | |
| X – INDICATES VOTE | | | | | AB- ABSENT | | NV- NOT VOTING | | |

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council of the Borough of Metuchen, Middlesex County, New Jersey at the Reorganization meeting held on January 1, 2019

Susan D. Jackson, RMC
Borough Clerk

RESOLUTION 2019-24

*Borough of Metuchen
County of Middlesex
State of New Jersey*

RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT FOR BOROUGH PLANNER

WHEREAS, the Borough of Metuchen has a need to acquire the services of a Borough Planner as a fair and open contract pursuant to the provisions of *N.J.S.A. 19:44A-20.4*; and

WHEREAS, Requests for Qualifications were received on December 4, 2018 and reviewed by the Borough Administrator; and

WHEREAS, the Chief Financial Officer has determined and certified in writing that the value of the acquisition will exceed \$5,000; and

WHEREAS, the anticipated term of this contract is the calendar year 2019; and

WHEREAS, the maximum amount of the contract shall not exceed \$6,000 (a monthly retainer fee of \$500) and the Chief Financial Officer has certified that there is sufficient funds for such contract and is available and is designated from 2019 Administration & Executive Professional Service fund Account number 9-01-20-701-028 for these services.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Metuchen as follows:

1. The Mayor and Borough Clerk are hereby authorized and directed to execute an agreement with the firm of LRK Inc., 217 Nassau Street, Suite 302, Princeton, NJ 08542.
2. This contract is awarded as a fair and open "Professional Service" in accordance with *N.J.S.A. 19:44A-20.4*.
3. A notice of this action shall be printed once in The Home News Tribune.

| COUNCILMEMBER | YES | NO | NV | AB | COUNCILMEMBER | YES | NO | NV | AB | | | | | |
|--------------------|-----|----|----|----|---------------|-----|----|----|----|----------------|--|--|--|--|
| DELIA | | | | | PAGEL | | | | | | | | | |
| KOSKOSKI | | | | | RASMUSSEN | | | | | | | | | |
| LEIBFRIED | | | | | RUBIN | | | | | | | | | |
| MOTION | | | | | SECOND | | | | | | | | | |
| X – INDICATES VOTE | | | | | AB- ABSENT | | | | | NV- NOT VOTING | | | | |

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council of the Borough of Metuchen, Middlesex County, New Jersey at the Reorganization meeting held on January 1, 2019.

Susan D. Jackson, RMC
Borough Clerk

RESOLUTION 2019-25

*Borough of Metuchen
County of Middlesex
State of New Jersey*

RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT FOR BOROUGH AUDITOR

WHEREAS, the Borough of Metuchen has a need to acquire the services of a Borough Auditor as a fair and open contract pursuant to the provisions of *N.J.S.A. 19:44A-20.4*; and

WHEREAS, Requests for Qualifications were received on December 4, 2018 and reviewed by the Borough Administrator; and

WHEREAS, the Chief Financial Officer has determined and certified in writing that the value of the acquisition will exceed \$5,000; and

WHEREAS, the anticipated term of this contract is calendar year 2019 and to include the 2018 audit; and

WHEREAS, Suplee Clooney & Company will provide the 2018 Audit Services in the amount of \$39,500.00; and,

WHEREAS, the maximum amount of the contract is \$39,500.00 and the Chief Financial Officer has certified that there is sufficient funds for such contract and is available and is designated from 2019 Financial Administration Audit Fees Account number 9-01-20-706-101 for these services.

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Metuchen, in the County of Middlesex as follows:

1. The Mayor and Borough Clerk are hereby authorized and directed to execute an agreement with the firm of Suplee, Clooney & Company, 308 Broad Street, Westfield, NJ 07090-2122.
2. This contract is awarded as a fair and open "Professional Service" in accordance with *N.J.S.A. 19:44A-20.4*.
3. A notice of this action shall be printed once in The Home News Tribune.

| COUNCILMEMBER | YES | NO | NV | AB | COUNCILMEMBER | YES | NO | NV | AB |
|--------------------|-----|----|----|------------|---------------|----------------|----|----|----|
| DELIA | | | | | PAGEL | | | | |
| KOSKOSKI | | | | | RASMUSSEN | | | | |
| LEIBFRIED | | | | | RUBIN | | | | |
| MOTION | | | | | SECOND | | | | |
| X – INDICATES VOTE | | | | AB- ABSENT | | NV- NOT VOTING | | | |

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council of the Borough of Metuchen, Middlesex County, New Jersey at the Reorganization meeting held on January 1, 2019.

Susan D. Jackson, RMC
Borough Clerk

RESOLUTION 2019-26

*Borough of Metuchen
County of Middlesex
State of New Jersey*

RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT FOR BOROUGH BOND COUNSEL

WHEREAS, the Borough of Metuchen has a need to acquire the services of a *Borough Bond Counsel* as a fair and open contract pursuant to the provisions of *N.J.S.A. 19:44A-20.4*; and

WHEREAS, Requests for Qualifications were received on December 4, 2018 and reviewed by the Borough Administrator; and

WHEREAS, the Chief Financial Officer has determined and certified in writing that the value of the acquisition will exceed \$5,000; and

WHEREAS, the anticipated term of this contract is the calendar year 2019; and

WHEREAS, Jacquelyn Shanes of McCarter and English has submitted a proposal indicating they will provide the service of a Borough Bond Counsel; and

WHEREAS, the maximum amount of the contract shall not exceed \$15,000.00 and the Chief Financial Officer has certified that there is sufficient funds for such contract and is available and is designated from 2019 Legal Account number 9-01-20-712-027 for these services.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Metuchen as follows:

1. The Mayor and Borough Clerk are hereby authorized and directed to execute an agreement with the firm of McCarter and English, 4 Gateway Center, 100 Mulberry Street, Newark, NJ 07101.
2. This contract is awarded as a fair and open "Professional Service" in accordance with *N.J.S.A. 19:44A-20.4*.
3. A notice of this action shall be printed once in The Home News Tribune.

| COUNCILMEMBER | YES | NO | NV | AB | COUNCILMEMBER | YES | NO | NV | AB |
|--------------------|-----|----|----|----|---------------|-----|----------------|----|----|
| DELIA | | | | | PAGEL | | | | |
| KOSKOSKI | | | | | RASMUSSEN | | | | |
| LEIBFRIED | | | | | RUBIN | | | | |
| MOTION | | | | | SECOND | | | | |
| X – INDICATES VOTE | | | | | AB- ABSENT | | NV- NOT VOTING | | |

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council of the Borough of Metuchen, Middlesex County, New Jersey at the Reorganization meeting held on January 1, 2019.

Susan D. Jackson, RMC
Borough Clerk

RESOLUTION 2019-27

*Borough of Metuchen
County of Metuchen
State of New Jersey*

RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT FOR MUNICIPAL FINANCIAL ADVISOR

WHEREAS, the Borough of Metuchen has a need to acquire the services of a Municipal Financial Advisor as a fair and open contract pursuant to the provisions of *N.J.S.A. 19:44A-20.4*; and

WHEREAS, Requests for Qualifications were received on December 4, 2018 and reviewed by the Borough Administrator; and

WHEREAS, the Chief Financial Officer has determined and certified in writing that the value of the acquisition will exceed \$5,000; and

WHEREAS, the anticipated term of this contract is for the calendar year 2019; and

WHEREAS, the maximum amount of the contract is \$8,250.00 as annual retainer and the Chief Financial Officer has certified that there is sufficient funds for such contract and is available and is designated from 2019 Financial Administration Municipal Advisor Account number 9-01-20-706-103 for these services.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Metuchen, in the County of Middlesex, as follows:

1. The Mayor and Borough Clerk are hereby authorized and directed to execute an agreement with Acacia Financial Group, Inc., 6000 Midlantic Drive, Suite 410 North, Mount Laurel, New Jersey 08054
2. This contract is awarded as a fair and open "Professional Service" in accordance with *N.J.S.A. 19:44A-20.4*.
3. A notice of this action shall be printed once in The Home News Tribune.

| COUNCILMEMBER | YES | NO | NV | AB | COUNCILMEMBER | YES | NO | NV | AB |
|--------------------|-----|----|----|----|---------------|-----|----------------|----|----|
| DELIA | | | | | PAGEL | | | | |
| KOSKOSKI | | | | | RASMUSSEN | | | | |
| LEIBFRIED | | | | | RUBIN | | | | |
| MOTION | | | | | SECOND | | | | |
| X – INDICATES VOTE | | | | | AB- ABSENT | | NV- NOT VOTING | | |

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council of the Borough of Metuchen, Middlesex County, New Jersey at the Reorganization meeting held on January 1, 2019.

Susan D. Jackson, RMC
Borough Clerk

RESOLUTION 2019-28

*Borough of Metuchen
County of Middlesex
State of New Jersey*

**RESOLUTION AUTHORIZING THE AWARD OF CONTRACT FOR
BOROUGH COAH HOUSING PLANNER/CONSULTANT**

WHEREAS, the Borough of Metuchen has a need to acquire the services of a Borough COAH Housing Planner/Consultant as a fair and open contract pursuant to the provisions of *N.J.S.A. 19:44A-20.4*; and

WHEREAS, Requests for Qualifications were received on December 4, 2018 and reviewed by the Borough Administrator; and

WHEREAS, the Chief Financial Officer has determined and certified in writing that the value of the acquisition will exceed \$5,000.00; and,

WHEREAS, the anticipated term of this contract is the calendar year 2019; and

WHEREAS, the maximum amount of the contract is \$15,000 as annual retainer and the Chief Financial Officer has certified that there is sufficient funds for such contract and is available and is designated from 2019 Administration & Executive Professional Service fund Account number 9-01-20-701-028 for these services.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Metuchen as follows:

1. The Mayor and Borough Clerk are hereby authorized and directed to execute an agreement with the firm of Shirley M. Bishop, P.P., LLC, 100 Overlook Center, Floor 2, Princeton, NJ 08540.
2. This contract is awarded without competitive bidding as a "Professional Service" in accordance with *N.J.S.A. 19:44A-20.4* of the Local Public Contracts Law because the contract is for a service performed by person(s) authorized by law to practice a recognized profession that is regulated by law.
3. A notice of this action shall be printed once in The Home News Tribune.

| COUNCILMEMBER | YES | NO | NV | AB | COUNCILMEMBER | YES | NO | NV | AB |
|--------------------|-----|----|----|------------|---------------|----------------|----|----|----|
| DELIA | | | | | PAGEL | | | | |
| KOSKOSKI | | | | | RASMUSSEN | | | | |
| LEIBRIED | | | | | RUBIN | | | | |
| MOTION | | | | | SECOND | | | | |
| X – INDICATES VOTE | | | | AB- ABSENT | | NV- NOT VOTING | | | |

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council of the Borough of Metuchen, Middlesex County, New Jersey at the Reorganization meeting held on January 1, 2019.

Susan D. Jackson, RMC
Borough Clerk

RESOLUTION 2019-29

*Borough of Metuchen
County of Middlesex
State of New Jersey*

RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT FOR AFFORDABLE HOUSING/COAH COMPLIANCE SERVICES

WHEREAS, the Borough of Metuchen has a need to acquire the services of a Affordable Housing/COAH Compliance Services as a fair and open contract pursuant to the provisions of *N.J.S.A. 19:44A-20.4*; and,

WHEREAS, Requests for Qualifications were received on December 4, 2018 and reviewed by the Borough Administrator; and,

WHEREAS, the Chief Financial Officer has determined and certified in writing that the value of the acquisition will exceed \$3,000; and,

WHEREAS, the anticipated term of this contract is *one* year; and

WHEREAS, the maximum amount of the contract is \$5,000.00 and the Chief Financial Officer has certified that there is sufficient funds for such contract and is available and is designated from 2019 Administration & Executive Professional Service fund Account number 9-01-20-701-028 for these services.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Metuchen, in the County of Middlesex, as follows:

1. The Mayor and Borough Clerk are hereby authorized and directed to execute an agreement with Frank Piazza of the firm Piazza and Associates, 216 Rockingham Row, Princeton Forrestal Village, Princeton, NJ 08540 in amount not to exceed \$5,000.
2. This contract is awarded as a fair and open "Professional Service" in accordance with *N.J.S.A. 19:44A-20.4*.
3. A notice of this action shall be printed once in The Home News Tribune.

| COUNCILMEMBER | YES | NO | NV | AB | COUNCILMEMBER | X | NO | NV | AB |
|--------------------|-----|----|----|----|---------------|---|----------------|----|----|
| DELIA | | | | | PAGEL | | | | |
| KOSKOSKI | | | | | RASMUSSEN | | | | |
| LEIBFRIED | | | | | RUBIN | | | | |
| MOTION | | | | | SECOND | | | | |
| X – INDICATES VOTE | | | | | AB- ABSENT | | NV- NOT VOTING | | |

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council of the Borough of Metuchen, Middlesex County, New Jersey at the Reorganization meeting held on January 1, 2019.

Susan D. Jackson, RMC
Borough Clerk

RESOLUTION 2019-30

*Borough of Metuchen
County of Middlesex
State of New Jersey*

RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT FOR BOROUGH REDEVELOPMENT COUNSEL

WHEREAS, the Borough of Metuchen has a need to acquire the services of a *Borough Redevelopment Counsel* as a fair and open contract pursuant to the provisions of *N.J.S.A. 19:44A-20.4*; and

WHEREAS, Requests for Qualifications were received on December 4, 2018 and reviewed by the Borough Administrator; and

WHEREAS, the Chief Financial Officer has determined and certified in writing that the value of the acquisition will exceed \$5,000; and

WHEREAS, the anticipated term of this contract is the calendar year 2019; and

WHEREAS, M. James Maley of Maley and Associates has submitted a proposal indicating they will provide the service of a Borough Redevelopment Counsel; and

WHEREAS, the maximum amount of the contract shall not exceed \$30,000.00 and the Chief Financial Officer has certified that there is sufficient funds for such contract and is available and is designated from 2019 Legal Account number 9-01-20-712-027 for these services.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Metuchen as follows:

1. The Mayor and Borough Clerk are hereby authorized and directed to execute an agreement with the firm of Maley and Associates, 1150 Haddon Avenue, Suite 210, Collingswood, NJ 08108.
2. This contract is awarded as a fair and open "Professional Service" in accordance with *N.J.S.A. 19:44A-20.4*.
3. A notice of this action shall be printed once in The Home News Tribune.

| COUNCILMEMBER | YES | NO | NV | AB | COUNCILMEMBER | YES | NO | NV | AB |
|--------------------|-----|----|----|------------|---------------|----------------|----|----|----|
| DELIA | | | | | PAGEL | | | | |
| KOSKOSKI | | | | | RASMUSSEN | | | | |
| LEIBFRIED | | | | | RUBIN | | | | |
| MOTION | | | | | SECOND | | | | |
| X – INDICATES VOTE | | | | AB- ABSENT | | NV- NOT VOTING | | | |

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council of the Borough of Metuchen, Middlesex County, New Jersey at the Reorganization meeting held on January 1, 2019.

Susan D. Jackson, RMC
Borough Clerk

RESOLUTION 2019-31

*Borough of Metuchen
County of Middlesex
State of New Jersey*

RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT FOR BOROUGH BOND COUNSEL FOR THE NJEIT FINANCING FOR THE METUCHEN PUMP HOUSE

WHEREAS, the Borough of Metuchen has a need to acquire the services of a Borough Bond Counsel for the NJEIT Financing for the Metuchen Pump House as a fair and open contract pursuant to the provisions of *N.J.S.A. 19:44A-20.4*; and

WHEREAS, Requests for Qualifications were received on December 4, 2018 and reviewed by the Borough Administrator; and

WHEREAS, Wilentz, Goldman & Spitzer has submitted a proposal indicating they will provide the service of a Borough Bond Counsel for the NJEIT Financing for the Metuchen Pump House contingent upon award of a NJEIT Grant; and

WHEREAS, the anticipated term of this contract is the calendar year 2019; and

WHEREAS, the maximum amount of the contract shall not exceed \$15,000.00 plus out-of-pocket disbursements (not exceeding \$500 in the aggregate) with the authorization to expend funds by Appropriation from the NJEIT Grant proceeds upon award of the Grant pursuant to NJAC 5:30-5.5(f)2.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Metuchen as follows:

1. The Mayor and Borough Clerk are hereby authorized and directed to execute an agreement with the firm of Wilentz, Goldman & Spitzer, 90 Woodbridge Center Dr., P.O. Box 10, Suite 900, Woodbridge, NJ 07095
2. This contract is awarded as a fair and open "Professional Service" in accordance with *N.J.S.A. 19:44A-20.4*.
3. A notice of this action shall be printed once in The Home News Tribune.

| COUNCILMEMBER | YES | NO | NV | AB | COUNCILMEMBER | YES | NO | NV | AB | | | | | |
|--------------------|-----|----|----|----|---------------|-----|----|----|----|----------------|--|--|--|--|
| DELIA | | | | | PAGEL | | | | | | | | | |
| KOSKOSKI | | | | | RASMUSSEN | | | | | | | | | |
| LEIBFRIED | | | | | RUBIN | | | | | | | | | |
| MOTION | | | | | SECOND | | | | | | | | | |
| X – INDICATES VOTE | | | | | AB- ABSENT | | | | | NV- NOT VOTING | | | | |

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council of the Borough of Metuchen, Middlesex County, New Jersey at the Reorganization meeting held on January 1, 2019.

Susan D. Jackson, RMC
Borough Clerk

RESOLUTION 2019-32

*Borough of Metuchen
County of Metuchen
State of New Jersey*

RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT FOR MUNICIPAL PROSECUTOR SERVICES

WHEREAS, the Borough of Metuchen has a need to acquire the services of a Municipal Prosecutor Services for the Borough of Metuchen as a fair and open contract pursuant to the provisions of *N.J.S.A. 19:44A-20.4*; and

WHEREAS, Requests for Qualifications were received on December 4, 2018 and reviewed by the Borough Administrator; and

WHEREAS, the Chief Financial Officer has determined and certified in writing that the value of the acquisition will exceed \$5,000; and

WHEREAS, the anticipated term of this contract is for the calendar year 2018; and

WHEREAS, the Borough Administrator, the Mayor and Council reviewed the qualifications and proposal submitted by John E. Kawczynski in response to the RFQ and determined that John E. Kawczynski is qualified to serve as the Municipal Prosecutor for the Borough of Metuchen for 2019 at an annual cost not to exceed \$25,000.00; and

WHEREAS, the Chief Financial Officer has certified that there is sufficient funds for such contract and is available and is designated from 2019 Prosecutor Professional Services Account number 9-01-25-757-028 for these services.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Metuchen, in the County of Middlesex, as follows:

1. The Mayor and Borough Clerk are hereby authorized and directed to execute an agreement with John E. Kawczynski, having his law offices at 137 S. Broadway, Suite B-1, South Amboy, New Jersey 08879 is hereby awarded a professional services contract to serve as Municipal Prosecutor for the Borough of Metuchen for 2019 at an annual cost not to exceed \$25,000.00.
2. This contract is awarded as a fair and open "Professional Service" in accordance with *N.J.S.A. 19:44A-20.4*.
3. A notice of this action shall be printed once in The Home News Tribune.

| COUNCILMEMBER | YES | NO | NV | AB | COUNCILMEMBER | YES | NO | NV | AB |
|--------------------|-----|----|----|----|---------------|-----|----------------|----|----|
| DELIA | | | | | PAGEL | | | | |
| KOSKOSKI | | | | | RASMUSSEN | | | | |
| LEIBFRIED | | | | | RUBIN | | | | |
| MOTION | | | | | SECOND | | | | |
| X – INDICATES VOTE | | | | | AB- ABSENT | | NV- NOT VOTING | | |

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council of the Borough of Metuchen, Middlesex County, New Jersey at the Reorganization meeting held on January 1, 2019.

Susan D. Jackson, RMC
Borough Clerk

RESOLUTION 2019-33

*Borough of Metuchen
County of Middlesex
State of New Jersey*

RESOLUTION AUTHORIZING AWARD FOR IT SUPPORT AND CONSULTING SERVICES

WHEREAS, the Borough of Metuchen advertised for the receipt of bids on December 18, 2018 for IT Support and Consulting Services; and

WHEREAS, Nine (9) bid packages were requested and distributed to potential bidders; and

WHEREAS, Six (6) bids were received by the Borough Clerk on or before December 18, 2018; and

WHEREAS, said bids were reviewed by the Borough Administrator and Borough Clerk for the Borough of Metuchen and recommended awarding to the apparent lowest, responsible bidder TK1 Solutions; and

WHEREAS, the maximum amount of the contract shall not exceed \$39,000.00 and the Chief Financial Officer's Certification of Funds has certified that there is sufficient funds for such contract and is available and is designated from Administration & Executive – Professional Services fund Account number 9-01-20-701-028, for these services.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Metuchen, County of Middlesex, State of New Jersey, as follows:

1. The Mayor and Borough Clerk are hereby authorized and directed to execute an agreement with TK1 Solutions, LLC, 97 Main Street, Suite 205, Woodbridge, NJ 07095 for IT Support and Consulting.
2. This contract is awarded as a fair and open "Professional Service" in accordance with *N.J.S.A. 19:44A-20.4*.
3. A notice of this action shall be printed once in The Home News Tribune.

BE IT FURTHER RESOLVED, that the Mayor and the Borough Clerk are hereby authorized and directed to execute the contract for the same.

| COUNCILMEMBER | YES | NO | NV | AB | COUNCILMEMBER | YES | NO | NV | AB |
|--------------------|-----|----|----|------------|---------------|----------------|----|----|----|
| DELIA | | | | | PAGEL | | | | |
| KOSKOSKI | | | | | RASMUSSEN | | | | |
| LEIBFRIED | | | | | RUBIN | | | | |
| MOTION | | | | | SECOND | | | | |
| X – INDICATES VOTE | | | | AB- ABSENT | | NV- NOT VOTING | | | |

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council of the Borough of Metuchen, Middlesex County, New Jersey at a regular meeting held on January 1, 2019.

Susan D. Jackson, RMC
Borough Clerk

RESOLUTION 2019-34

*Borough of Metuchen
County of Middlesex
State of New Jersey*

**RESOLUTION APPOINT CLASS III PLANNING BOARD MEMBER – LINDA
KOSKOSKI**

BE IT RESOLVED by the Borough Council of the Borough of Metuchen that Councilmember Linda Koskoski be appointed as a Class III member of the Planning Board, term to expire December 31, 2019.

| COUNCILMEMBER | YES | NO | NV | AB | COUNCILMEMBER | YES | NO | NV | AB |
|--------------------|-----|------------|----|----|----------------|-----|----|----|----|
| DELIA | | | | | PAGEL | | | | |
| KOSKOSKI | | | | | RASMUSSEN | | | | |
| LEIBFRIED | | | | | RUBIN | | | | |
| MOTION | | | | | SECOND | | | | |
| X – INDICATES VOTE | | AB- ABSENT | | | NV- NOT VOTING | | | | |

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council of the Borough of Metuchen, Middlesex County, New Jersey at the Reorganization meeting held on January 1, 2019.

Susan D. Jackson, RMC
Borough Clerk

RESOLUTION 2019-35

*Borough of Metuchen
County of Middlesex
State of New Jersey*

RESOLUTION AUTHORIZING PURCHASE FROM EDUCATIONAL SERVICES COMMISSION OF NEW JERSEY FOR REGULAR UNLEADED AND DIESEL FUEL

WHEREAS, there exists a need to purchase regular unleaded and diesel gasoline for the Borough of Metuchen, in the County of Middlesex, State of New Jersey; and

WHEREAS, this can be purchased through the Educational Services Commission of New Jersey #13/14-22 pursuant to the provisions of NJSA 40A:11-11 (5); and

WHEREAS, said contract is in effect from October 21, 2016 through October 20, 2019; and

WHEREAS, the maximum amount of the purchase of regular unleaded gasoline and diesel fuel for the Borough of Metuchen is \$200,000 and funds are anticipated to be available in the 2019 budget as certified by the CFO and that there is sufficient funds for such award of which \$50,000 is certified from the 2019 temporary budget, designated from Diesel and Gasoline Fuel Account Number 9-01-31-821-074, subject to adjustment to the amount of award at time of budget adoption; and

WHEREAS, the Educational Services Commission of New Jersey shall be responsible for complying with the provisions of the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) and all other provisions of the revised statutes.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Metuchen, in the County of Middlesex as follows:

- The Chief Financial Officer and Borough Administrator are hereby authorized and directed to approve and forward a Purchase Order to National Fuel Oil Inc., 175 Orange Street, Newark, NJ 07103.

| COUNCILMEMBER | YES | NO | NV | AB | COUNCILMEMBER | YES | NO | NV | AB |
|--------------------|-----|----|----|------------|---------------|----------------|----|----|----|
| DELIA | | | | | PAGEL | | | | |
| KOSKOSKI | | | | | RASMUSSEN | | | | |
| LEIBFRIED | | | | | RUBIN | | | | |
| MOTION | | | | | SECOND | | | | |
| X – INDICATES VOTE | | | | AB- ABSENT | | NV- NOT VOTING | | | |

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council of the Borough of Metuchen, Middlesex County, New Jersey at the Reorganization meeting held on January 1, 2019.

Susan D. Jackson, RMC
Borough Clerk

RESOLUTION 2019-36

*Borough of Metuchen
County of Middlesex
State of New Jersey*

RESOLUTION AUTHORIZING THE PURCHASE OF TIRES THROUGH STATE CONTRACT

WHEREAS, there exists a need to purchase tires for the Borough of Metuchen, in the County of Middlesex, State of New Jersey; and

WHEREAS, this can be purchased through State Contract #82527 and Index # M8000 13-R-22770; and

WHEREAS, said contract is in effect from September 5, 2012 through March 31, 2019; and

WHEREAS, the maximum amount of the purchase of tires for the Borough of Metuchen is \$30,000.00 and funds are anticipated to be available in the 2019 budget as certified by the Chief Financial Officer and that there is sufficient funds for such award and is available and is designated from Account number 9-01-20-774-185 for these services, of which \$10,000.00 is certified from the 2019 temporary budget, subject to adjustment to the amount of award at time of budget adoption; and

WHEREAS, public bids are not required when the purchase is under a state contract in accordance with 40A:11-12 of the Local Public Contracts Law.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Metuchen, in the County of Middlesex as follows:

- 1. The Chief Financial Officer and Borough Administrator are hereby authorized and directed to approve and forward a Purchase Order to **F&S Tire Corp., 58 Brunswick Avenue, Edison, NJ 08817.**

| COUNCILMEMBER | YES | NO | NV | AB | COUNCILMEMBER | YES | NO | NV | AB |
|--------------------|-----|----|----|----|---------------|-----|----------------|----|----|
| DELIA | | | | | PAGEL | | | | |
| KOSKOSKI | | | | | RASMUSSEN | | | | |
| LEIBFRIED | | | | | RUBIN | | | | |
| MOTION | | | | | SECOND | | | | |
| X – INDICATES VOTE | | | | | AB- ABSENT | | NV- NOT VOTING | | |

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council of the Borough of Metuchen, Middlesex County, New Jersey at a regular meeting held on January 1, 2019.

Susan D. Jackson, RMC
Borough Clerk

RESOLUTION 2019-37

*Borough of Metuchen
County of Middlesex
State of New Jersey*

**RESOLUTION APPROVING REAPPOINTMENTS AND APPOINTMENTS TO
BOARDS, COMMITTEES AND COMMISSIONS**

WHEREAS, the Mayor of Metuchen has made the recommendation that the following people be reappointed or appointed to the Borough of Metuchen Boards, Committees and Commissions.

NOW, THEREFORE, BE IT RESOLVED, that the Borough Council of Metuchen hereby confirms the reappointments and appointments to the following listed Borough of Metuchen Boards, Committees and Commissions.

ACCESSIBILITY COMMITTEE:

TERM:

| | | |
|-----------|--------------------------|----------|
| Reappoint | Wendy Eaton | 12/31/21 |
| Reappoint | Gail Zelle | 12/31/21 |
| Reappoint | Jennifer Asprocolas | 12/31/21 |
| Reappoint | Rena Kallman (Alternate) | 12/31/21 |

ARTS COUNCIL:

| | | |
|-----------|-------------------------------|---------------------------|
| Reappoint | Judy Yin-Chi Lee | 12/31/21 |
| Reappoint | Carolyn Hamming | 12/31/21 |
| Reappoint | Grace Shackney | 12/31/21 |
| Reappoint | Deborah Nilson Kmetz | 12/31/21 |
| Appoint | Lucciana Mallozzi | 12/31/21 |
| Appoint | Cody Grabbe | 12/31/20 (Unexpired Term) |
| Appoint | Joanne Cruz Lora | 12/31/21 |
| Appoint | Tobi Santagado | 12/31/19 (Unexpired Term) |
| Appoint | Roman Stefaniew – Alternate | |
| Appoint | Sharon Goldman – Alternate | |
| Appoint | Charu Bakshi – Alternate | |
| Appoint | Claire McClanahan - Alternate | |

HEALTH BOARD:

| | | |
|-----------|---------------|----------|
| Reappoint | Eugene Mullen | 12/31/22 |
| Reappoint | Donna Monek | 12/31/22 |
| Appoint | Nancy Fuccile | 12/31/18 |

EDISON-METUCHEN DOG PARK OVERSITE COMMITTEE

| | | |
|-----------|-----------------------|------------|
| Reappoint | Stuart Schlossman | 12/31/2019 |
| Reappoint | Abigail Brooks | 12/31/2019 |
| Reappoint | Evelyn Fuertes | 12/31/2019 |
| Reappoint | Lilith Hoover | 12/31/2019 |
| Reappoint | Suzanne Kay | 12/31/2019 |
| Reappoint | Michael Lombardi | 12/31/2019 |
| Reappoint | Debra Kaufman | 12/31/2019 |
| Reappoint | Amy Brooks | 12/31/2019 |
| Reappoint | Margaret Cook | 12/31/2019 |
| Reappoint | Jeanne Guarnieri | 12/31/2019 |
| Reappoint | William Hoover | 12/31/2019 |
| Reappoint | Jacqueline Morris | 12/31/2019 |
| Reappoint | Lenny Sendelsky | 12/31/2019 |
| Reappoint | Susan Bitterman | 12/31/2019 |
| Reappoint | Elizabeth Abbatemarco | 12/31/2019 |

EMERGENCY MANAGEMENT:

| | |
|--|----------|
| Arthur Flaherty, Metuchen Police Officer/Coordinator | 12/31/20 |
| Rob Donnan, Metuchen Fire Chief | 12/31/20 |
| Leonard Drumetski, Metuchen Deputy Fire Chief | 12/31/20 |
| Vincent Caputo, Metuchen Board of Education | 12/31/19 |
| Bruce Peragallo, Metuchen High School | 12/31/19 |
| Eugene Mullen | 12/31/19 |
| Kevin Freis | 12/31/19 |
| Cara Cuite | 12/31/19 |
| Daniel Stone | 12/31/19 |

ENVIRONMENTAL COMMISSION:

| | | |
|------------------|-----------------------|----------|
| Reappoint | Brian Weeks | 12/31/21 |
| Reappoint | Mark Herzberg | 12/31/21 |
| Appoint – Alt II | Jonathan Eppersteiner | 12/31/20 |

HISTORIC PRESERVATION COMMITTEE:

| | | |
|-----------|-----------------|----------|
| Reappoint | Tyreen Reuter | 12/31/19 |
| Reappoint | Rebecca Seeley | 12/31/19 |
| Reappoint | Suzanne Andrews | 12/31/19 |
| Reappoint | Lori Chambers | 12/31/19 |
| Reappoint | Nancy Zerbe | 12/31/19 |
| Reappoint | Richard Miller | 12/31/19 |

HUMAN RELATIONS COMMISSION

| | | |
|-----------|-----------------|----------|
| Reappoint | Nicole Blankiet | 12/31/21 |
| Reappoint | Aiden Nelson | 12/31/21 |
| Reappoint | Leah Jiorle | 12/31/21 |

LIBRARY:

| | | |
|-----------|------------------|----------|
| Reappoint | John Koskoski | 12/31/23 |
| Reappoint | Caitlin Mollison | 12/31/23 |

METUCHEN ALLIANCE/YOUTH SERVICES:

| | | |
|-----------|------------------------------|---------------------------|
| Reappoint | Jodi Kopac | 12/31/19 |
| Reappoint | Joseph Keane, Police Officer | 12/31/19 |
| Reappoint | Beatrice Moskowitz | 12/31/21 |
| Reappoint | Joanne Markano | 12/31/21 |
| Appoint | Allison VanLeeuwen | 12/31/20 (Unexpired Term) |
| Appoint | Merrill Lunt | 12/31/19 (Unexpired Term) |

PARKING AUTHORITY:

| | | |
|-----------|----------------|----------|
| Reappoint | Glen Gawronski | 12/31/23 |
|-----------|----------------|----------|

PLANNING BOARD:

TERM:

| | | |
|---------------------|---------------------------------|----------|
| Reappoint | Jonathan Busch - Class I Member | 12/31/19 |
| Reappoint | Lynn Nowak | 12/31/22 |
| Reappoint - Alt. #1 | Jonathan Lifton | 12/31/20 |

POOL COMMISSION:

| | | |
|-----------|------------------|----------|
| Reappoint | Jonathan Miller | 12/31/23 |
| Appoint | Danielle McMahan | 12/31/23 |

RECREATION COMMISSION:

| | | |
|-----------|----------------|----------|
| Reappoint | Donald Wallace | 12/31/23 |
|-----------|----------------|----------|

SENIOR CITIZEN COMMISSION:

| | | |
|-----------|------------------|---------------------------|
| Reappoint | John Gazda | 12/31/21 |
| Reappoint | Anita Pugliese | 12/31/21 |
| Reappoint | Illyse O'Connell | 12/31/21 |
| Reappoint | John Sayers | 12/31/21 |
| Appoint | Jay Shroff | 12/31/19 (Unexpired Term) |

SHADE TREE COMMISSION:

| | | |
|---------|----------------------|---------------------------|
| Appoint | Jeremy Campbell | 12/31/21 (Unexpired Term) |
| Appoint | Rheanna Pye Anderson | 12/31/19 (Unexpired Term) |
| Appoint | Amy Deez | 12/31/19 (Unexpired Term) |
| Appoint | Elvira Hajaar | 12/31/23 |

TRAFFIC & TRANSPORTATION:

| | | |
|-----------|----------------|---------------------------|
| Reappoint | William Hoover | 12/31/21 |
| Appoint | Dan Cea | 12/31/21 |
| Appoint | Alan Johnson | 12/31/21 |
| Appoint | Evan Seiler | 12/31/20 (Unexpired Term) |

TV AND TECHNOLOGY ADVISORY:

| | | |
|-----------|-----------------|----------|
| Reappoint | Michael Guarino | 12/31/21 |
| Reappoint | Ira Grubman | 12/31/21 |
| Appoint | Stephen Stetz | 12/31/21 |

ZONING BOARD OF ADJUSTMENT:

| | | |
|--------------------|---------------------|----------|
| Reappoint | Daniel Topping | 12/31/22 |
| Reappoint | Angela Sielski | 12/31/22 |
| Reappoint - Alt. I | Jonathan Rabinowitz | 12/31/22 |

| COUNCILMEMBER | YES | NO | NV | AB | COUNCILMEMBER | YES | NO | NV | AB |
|--------------------|-----|----|----|----|---------------|-----|----------------|----|----|
| DELIA | | | | | PAGEL | | | | |
| KOSKOSKI | | | | | RASMUSSEN | | | | |
| LEIBFRIED | | | | | RUBIN | | | | |
| MOTION | | | | | SECOND | | | | |
| X – INDICATES VOTE | | | | | AB- ABSENT | | NV- NOT VOTING | | |

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council of the Borough of Metuchen, Middlesex County, New Jersey at the Reorganization meeting held on January 1, 2019.

Susan D. Jackson, RMC
Borough Clerk

RESOLUTION 2019-38

*Borough of Metuchen
County of Middlesex
State of New Jersey*

RESOLUTION AUTHORIZING THE SUBMISSION OF THE YOUTH SERVICE BOARD/MUNICIPAL ALLIANCE GRANT FOR FY 2020

WHEREAS, the Governor’s Council on Alcoholism and Drug Abuse established the Municipal Alliances for the Prevention of Alcoholism and Drug Abuse in 1989 to educate and engage residents, local government and law enforcement officials, schools, nonprofit organizations, the faith community, parents, youth and other allies in efforts to prevent alcoholism and drug abuse in communities throughout New Jersey.

WHEREAS, The Borough Council of the Borough of Metuchen, County of Middlesex, State of New Jersey recognizes that the abuse of alcohol and drugs is a serious problem in our society amongst persons of all ages; and therefore has an established Municipal Alliance Committee; and,

WHEREAS, the Borough Council further recognizes that it is incumbent upon not only public officials but upon the entire community to take action to prevent such abuses in our community; and,

WHEREAS, the Borough Council has applied for funding to the Governor’s Council on Alcoholism and Drug Abuse through the County of Middlesex;

NOW, THEREFORE, BE IT RESOLVED by the Borough of Metuchen, County of Middlesex, State of New Jersey hereby recognizes the following:

1. The Borough Council does hereby authorize submission of a strategic plan for the (name) Municipal Alliance grant for fiscal year 2020 in the amount of:

| | |
|------------|-------------|
| DEDR | \$24,965.00 |
| Cash Match | \$ 6,241.75 |
| In-Kind | \$18,723.75 |

2. The Borough Council acknowledges the terms and conditions for administering the Municipal Alliance grant, including the administrative compliance and audit requirements.

APPROVED: _____
Jonathan Busch, Mayor

| COUNCILMEMBER | YES | NO | NV | AB | COUNCILMEMBER | YES | NO | NV | AB |
|--------------------|-----|------------|----|----|----------------|-----|----|----|----|
| DELIA | | | | | PAGEL | | | | |
| KOSKOSKI | | | | | RUBIN | | | | |
| LIEBFRIED | | | | | RASMUSSEN | | | | |
| MOTION | | | | | SECOND | | | | |
| X – INDICATES VOTE | | AB- ABSENT | | | NV- NOT VOTING | | | | |

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council of the Borough of Metuchen, Middlesex County, New Jersey at the Reorganization meeting held on January 1, 2019

Susan D. Jackson, RMC
 Borough Clerk

RESOLUTION 2019-39

*Borough of Metuchen
County of Middlesex
State of New Jersey*

RESOLUTION APPOINTING C-3 SANITARY SEWER COLLECTION SYSTEM OPERATOR AS A BOROUGH OF METUCHEN EMPLOYEE

WHEREAS, the Borough of Metuchen has a need to acquire the services of a C-3 Sanitary Sewer Collection System Operator; and

BE IT RESOLVED by the Borough Council of the Borough of Metuchen that *Thomas Herits*, 29 Michael Drive, Metuchen, New Jersey 08840 is hereby appointed the C-3 Sanitary Sewer Collection System Operator for the Borough of Metuchen.

| COUNCILMEMBER | YES | NO | NV | AB | COUNCILMEMBER | YES | NO | NV | AB |
|--------------------|-----|------------|----|----|----------------|-----|----|----|----|
| DELIA | | | | | PAGEL | | | | |
| KOSKOSKI | | | | | RASMUSSEN | | | | |
| LEIBFRIED | | | | | RUBIN | | | | |
| MOTION | | | | | SECOND | | | | |
| X – INDICATES VOTE | | AB- ABSENT | | | NV- NOT VOTING | | | | |

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council of the Borough of Metuchen, Middlesex County, New Jersey at the Reorganization meeting held on January 1, 2019

Susan D. Jackson, RMC
Borough Clerk

RESOLUTION 2019-40

*Borough of Metuchen
County of Middlesex
State of New Jersey*

**RESOLUTION AUTHORIZING STATE CONTRACT PURCHASE OF OFFICE
SUPPLIES – W.B. MASON**

WHEREAS, there exists a need to purchase **office supplies** for the Borough of Metuchen, in the County of Middlesex, State of New Jersey; and

WHEREAS, this can be purchased through State Index #T-0052 15-X-23609 and State Contract #A88839 ; and

WHEREAS, said contract is in effect until May 6, 2019; and

WHEREAS, the maximum amount of the purchase of office supplies for the Borough of Metuchen is **\$25,000.00** and the Chief Financial Officer has certified that there is sufficient funds for such contract and is available and is designated from 2019 Budget Account numbers 9-01-20-701-036, 9-01-20-704-280, 9-01-20-708-036, 9-01-20-710-036, 9-01-21-721-283, 9-01-22-725-036, 9-01-25-745-036, 9-01-26-764-036, 9-01-27-785-036, 9-01-27-791-036, 9-01-43-490-036, 9-09-55-501-505 for these services of which **\$10,000.00** is certified from the 2019 temporary budget, subject to adjustment to the amount of award at time of budget adoption; and

WHEREAS, public bids are not required when the purchase is under a state contract in accordance with 40A:11-12 of the Local Public Contracts Law.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Metuchen, in the County of Middlesex as follows:

1. The Chief Financial Officer and Borough Administrator are hereby authorized and directed to approve and forward a Purchase Order to W.B. Mason

| COUNCILMEMBER | YES | NO | NV | AB | COUNCILMEMBER | YES | NO | NV | AB |
|--------------------|-----|----|----|------------|---------------|----------------|----|----|----|
| DELIA | | | | | PAGEL | | | | |
| KOSKOSKI | | | | | RASMUSSEN | | | | |
| LEIBFRIED | | | | | RUBIN | | | | |
| MOTION | | | | | SECOND | | | | |
| X – INDICATES VOTE | | | | AB- ABSENT | | NV- NOT VOTING | | | |

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council of the Borough of Metuchen, Middlesex County, New Jersey at the Reorganization meeting held on January 1, 2019.

Susan D. Jackson
Borough Clerk

RESOLUTION 2019-41

*Borough of Metuchen
County of Middlesex
State of New Jersey*

**RESOLUTION APPOINTING MUNICIPAL PUBLIC DEFENDER-KENNETH
VERCAMMEN**

BE IT RESOLVED by the Borough Council of the Borough of Metuchen that Kenneth Vercammen of Kenneth Vercammen & Associates be appointed as the Municipal Public Defender for the Borough of Metuchen with a term to expire December 31, 2019.

| COUNCILMEMBER | YES | NO | NV | AB | COUNCILMEMBER | YES | NO | NV | AB |
|--------------------|-----|----|----|------------|---------------|----------------|----|----|----|
| DELIA | | | | | PAGEL | | | | |
| KOSKOSKI | | | | | RASMUSSEN | | | | |
| LEIBFRIED | | | | | RUBIN | | | | |
| MOTION | | | | | SECOND | | | | |
| X – INDICATES VOTE | | | | AB- ABSENT | | NV- NOT VOTING | | | |

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council of the Borough of Metuchen, Middlesex County, New Jersey at the Reorganization meeting held on January 1, 2019.

Susan D. Jackson, RMC
Borough Clerk

RESOLUTION 2019-42

*Borough of Metuchen
County of Middlesex
State of New Jersey*

RESOLUTION APPOINTING MUNICIPAL JUDGE

BE IT RESOLVED by the Borough Council of the Borough of Metuchen that James Hoebich be appointed as the Municipal Judge for the Borough of Metuchen with a term to expire January 1, 2021.

| COUNCILMEMBER | YES | NO | NV | AB | COUNCILMEMBER | YES | NO | NV | AB |
|--------------------|-----|------------|----|----|----------------|-----|----|----|----|
| DELIA | | | | | PAGEL | | | | |
| KOSKOSKI | | | | | RASMUSSEN | | | | |
| LEIBFRIED | | | | | RUBIN | | | | |
| MOTION | | | | | SECOND | | | | |
| X – INDICATES VOTE | | AB- ABSENT | | | NV- NOT VOTING | | | | |

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council of the Borough of Metuchen, Middlesex County, New Jersey at a regular meeting held on January 1, 2019.

Susan D. Jackson, RMC
Borough Clerk

RESOLUTION 2019-43

*Borough of Metuchen
County of Middlesex
State of New Jersey*

RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT FOR CIVIL ENGINEERING WITH SPECIALIZATION IN WASTEWATER ENGINEERING

WHEREAS, the Borough of Metuchen has a need to acquire the services of a Civil Engineering with Specialization in Wastewater Engineering as a fair and open contract pursuant to the provisions of *N.J.S.A. 19:44A-20.4*; and

WHEREAS, Requests for Qualifications were received on December 4, 2018 and reviewed by the Borough Administrator; and

WHEREAS, the Chief Financial Officer has determined and certified in writing that the value of the acquisition will exceed \$5,000; and

WHEREAS, the anticipated term of this contract is the calendar year 2019; and

WHEREAS, the maximum amount of the contract is **\$25,000.00** and the Chief Financial Officer has certified that there is sufficient funds for such contract and is available and is designated from 2019 Administration & Executive Professional Service Account number 9-01-20-701-028 for these services.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Metuchen as follows:

1. The Mayor and Borough Clerk are hereby authorized and directed to execute an agreement with the firm of CME Associates, 1460 Route 9 South, Howell, NJ 07731.
2. This contract is awarded as a fair and open "Professional Service" in accordance with *N.J.S.A. 19:44A-20.4*.
3. A notice of this action shall be printed once in The Home News Tribune.

| COUNCILMEMBER | YES | NO | NV | AB | COUNCILMEMBER | YES | NO | NV | AB |
|--------------------|-----|----|----|------------|---------------|----------------|----|----|----|
| DELIA | | | | | PAGEL | | | | |
| KOSKOSKI | | | | | RASMUSSEN | | | | |
| LEIBFRIED | | | | | RUBIN | | | | |
| MOTION | | | | | SECOND | | | | |
| X – INDICATES VOTE | | | | AB- ABSENT | | NV- NOT VOTING | | | |

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council of the Borough of Metuchen, Middlesex County, New Jersey at the Reorganization meeting held on January 1, 2019.

Susan D. Jackson, RMC
Borough Clerk

RESOLUTION 2019-44

*Borough of Metuchen
County of Middlesex
State of New Jersey*

**RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT FOR GRANT
WRITING AND CONSULTANT SERVICES**

WHEREAS, the Borough of Metuchen has a need to acquire the services for Grant Writing and Consultant Services; and

WHEREAS, the Borough prepared and issued a Request for Proposals for the retention of Grant Writing and Consultant Services for the Borough utilizing a fair and open process; and

WHEREAS, proposals for Grant Writing and Consultant Services for the Borough were received on December 18, 2018; and

WHEREAS, Millennium Strategies submitted a proposal for the Grant Writing and Consultant Services for the Borough; and

WHEREAS, the Borough has reviewed the proposals submitted and has determined that Millennium Strategies has the necessary qualifications and expertise to provide the Grant Writing and Consultant Services and its proposal, based upon the criteria set forth in the RFP, is the most advantageous to the Borough; and.

WHEREAS, the anticipated term of this contract is the calendar year 2019; and

WHEREAS, the maximum amount of the contract shall not exceed \$33,600.00 and the Chief Financial Officer has certified that there is sufficient funds for such contract and is available and is designated from 2019 Administration and Executive Professional Service Fund Account Number 9-01-20-701-028 for these services.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Metuchen as follows:

1. The Mayor and Council of the Borough of Metuchen hereby award a contract for the provision of Grant Writing and Consultant services for the Borough of Metuchen to Millennium Strategies consistent with the proposal submitted and for an amount not to exceed \$33,600.00.
2. The foregoing contract is awarded in accordance with the Local Public Contracts Law and as the result of a non-fair and open process.

3. The Mayor and Borough Clerk are hereby authorized and directed to execute an agreement with the firm of Millennium Strategies, 60 Columbia Road, Morristown, NJ 07960 consistent with the proposal submitted and the within Resolution.

4. A notice of this action shall be printed once in The Home News Tribune.

| COUNCILMEMBER | YES | NO | NV | AB | COUNCILMEMBER | YES | NO | NV | AB | |
|--------------------|-----|----|----|------------|---------------|-----|----------------|----|----|--|
| DELIA | | | | | PAGEL | | | | | |
| KOSKOSKI | | | | | RASMUSSEN | | | | | |
| LEIBFRIED | | | | | RUBIN | | | | | |
| MOTION | | | | | SECOND | | | | | |
| X – INDICATES VOTE | | | | AB- ABSENT | | | NV- NOT VOTING | | | |

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council of the Borough of Metuchen, Middlesex County, New Jersey at the Reorganization meeting held on January 1, 2019.

Susan D. Jackson, RMC
 Borough Clerk