

AGENDA

BOROUGH COUNCIL AGENDA
REGULAR MEETING DECEMBER 17, 2018
6:30 P.M.

MEETING CALLED TO ORDER

READING OF SUNSHINE NOTICE

INVOCATION

FLAG SALUTE

ROLL CALL

AGENDA SESSION

EXECUTIVE SESSION

R2018-295

Resolution Authorizing an Executive Session which Excludes the Public - Anticipated Contract Negotiations and Attorney/Client Privilege

ORDINANCE – PUBLIC HEARING

Ordinance 2018-27

An Ordinance to Amend Ordinance 2018-10 Salary Ranges for Certain Officers and Employees of the Borough of Metuchen

Ordinance 2018-28

Ordinance Amending Chapter 162, Entitled, “Special Improvement District” to Include the Properties Located at 319 Amboy Avenue (Block 146, Lot 1) and 25 Hillside Avenue (Block 118, Lot 19.01) in the Special Improvement District of the Borough of Metuchen

REGULAR MEETING

A. EMS Monthly Report

B. Approve Metuchen Borough Council Meeting Minutes of December 3, 2018

PUBLIC COMMENT

COMMUNICATIONS CONSENT AGENDA – ITEMS A – F

- A. Receive and Accept Resignation Letter from Ushentha Govender – Shade Tree Commission
- B. Receive and Accept Resignation Letter from Laurie Hart – Shade Tree Commission
- C. Receive and Accept Shade Tree Commission Meeting Minutes of October 2, 2018
- D. Receive and Accept Library Board of Trustees Meeting Minutes of November 14, 2018
- E. Receive and Accept Accessibility Commission Meeting Minutes of September 27, 2018
October 24, 2018 and November 28, 2018
- F. Receive and Accept Metuchen Chamber of Commerce 2019 Events

REPORTS OF COUNCILMEMBERS

Council President Koskoski
Councilwoman Inserro
Councilman Grayzel
Councilman Leibfried
Councilman Pagel
Councilwoman Rasmussen

REPORTS OF OFFICERS

Borough Attorney
Borough Administrator

REPORT OF THE MAYOR

NEW BUSINESS CONSENT AGENDA – R2018-296 – R2018-308

R2018-296	Resolution Authorizing 2018 Budget Transfers
R2018-297	Resolution to Transfer 2018 Taxes for Parcels Affected by Prepayment of Taxes
R2018-298	Resolution Amending Resolutions 2018-22 and 2018-189 Award of Contract for Tax Appeal Attorney
R2018-299	Resolution Authorizing Refund of Police Outside Overtime Escrow Balance
R2018-300	Resolution to Cancel 2018 Budget Balances

- R2018-301 Resolution Authorizing the Application and to Join the Central Jersey Joint Insurance Fund
- R2018-302 Resolution Appointing Jay Muldoon as Central Jersey Joint Insurance Fund Commissioner
- R2018-303 Resolution Reapplying 2017 and 2018 Tax Overpayments
- R2018-304 Resolution Requesting Approval of Items of Revenue and Appropriation NJS 40a:4-87 – Pedestrian Safety Grant
- R2018-305 Resolution Requesting Approval of Items of Revenue and Appropriation NJS 40A:4-87 – Cops in Shops Fall 2017-18 Grant
- R2018-306 Resolution Requesting Approval of Items of Revenue and Appropriation NJS 40A:4-87 – Cops in Shops Summer 2018 Grant
- R2018-307 State Contract Award for Radios for Fire Department to Tactical Public Safety LLC
- R2018-308 Resolution Authorizing the Award of a Professional Services Contract to WSP USA to Perform Engineering Services for the Safe Routes to Schools Design Assistance Program Final Design, Phase II

OTHER NEW BUSINESS – R2018-309

- R2018-309 Resolution Authorizing the Payment of the Bill List in the amount of \$3,500,762.21

RECOGNITION OF OUT-GOING COUNCILMEMBERS

Ronald Grayzel
Allison Inerro

ADJOURNMENT

The Borough of Metuchen does not discriminate against persons with disabilities. Those individuals requiring auxiliary aids and services were necessary must notify the ADA Coordinator of the

Borough of Metuchen at least seventy-two (72) hours in advance of the meeting or scheduled activity.

RESOLUTION 2018-295

*Borough of Metuchen
County of Middlesex
State of New Jersey*

**RESOLUTION AUTHORIZING AN EXECUTIVE SESSION WHICH
EXCLUDES THE PUBLIC**

BE IT RESOLVED that the Council of the Borough of Metuchen hereby moves to go into Executive Session on December 21, 2018 on or about 6:30 PM, preceding the general meeting, in Borough Hall located at 500 Main St., Metuchen that will be limited only to consideration of an item or items with respect to which the public may be excluded pursuant to section 7b of the Open Public Meetings Act.

The general nature of the subject or subjects to be discussed:

Anticipated Contract Negotiations and
Attorney/Client Privilege

Stated as precisely as presently possible the matter discussed in and minutes of the closed session shall be disclosed to the public when the reason for confidentiality no longer exists.

The public is excluded from said meeting, and further notice is dispensed with, all in accordance with Sections 8 and 4a of the Open Public Meetings Act.

COUNCILMEMBER	YES	NO	NV	AB	COUNCILMEMBER	YES	NO	NV	AB
GRAYZEL					LEIBFRIED				
INSERRO					PAGEL				
KOSKOSKI					RASMUSSEN				
MOTION					SECOND				
X – INDICATES VOTE		AB- ABSENT			NV- NOT VOTING				

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council of the Borough of Metuchen, Middlesex County, New Jersey at a regular meeting held on December 17, 2018

Susan D. Jackson
Borough Clerk

ORDINANCE 2018-27

*Borough of Metuchen
County of Middlesex
State of New Jersey*

AN ORDINANCE TO AMEND ORDINANCE 2018-10 SALARY RANGES FOR CERTAIN OFFICERS AND EMPLOYEES OF THE BOROUGH OF METUCHEN

(STATEMENT OF PURPOSE: TO SET THE MINIMUM AND MAXIMUM WAGE RANGES FOR CERTAIN BOROUGH EMPLOYEES)

BE IT ORDAINED, by the Mayor and Council of the Borough of Metuchen that Ordinance 2017-11 be repealed and replaced with this ordinance to set the salary authorizations for the calendar year 2018, effective January 1, 2018.

1. The following official employment designations are hereby confirmed and the range of compensation of each officer and employee of the Borough of Metuchen shall be:

<u>POSITION</u>	<u>MINIMUM</u>	<u>MAXIMUM</u>	<u>PER</u>
Mayor	\$ 2,000.00	\$ 2,000.00	year
Councilmember	\$ 1,200.00	\$ 1,200.00	year
Borough Administrator year	\$73,000.00	\$137,000.00 <u>\$155,000.00</u>	
Borough Clerk	\$43,000.00	\$ 74,000.00	year
Chief Financial Officer/Tax Collector	\$58,000.00	\$134,400.00	year
Tax Assessor	\$48,000.00	\$ 84,000.00	year
Public Works Director	\$58,000.00	\$134,400.00	year
Public Works Supervisor	\$50,000.00	\$ 90,000.00	year
Chief of Police year	\$68,000.00	\$148,500.00 <u>\$160,000.00</u> ————	
Police Captain year	\$58,000.00	\$138,000.00 <u>\$150,000.00</u> ————	
Police Lieutenant year	\$53,000.00	\$128,000.00 <u>\$140,000.00</u>	
Court Administrator	\$43,000.00	\$ 74,000.00	year
Recreation Director	\$48,000.00	\$ 84,000.00	year
Senior Citizen Director	\$43,000.00	\$ 84,000.00	year
Administrative Secretary	\$30,000.00	\$ 52,000.00	year
Zoning Officer	\$30,000.00	\$ 54,000.00	year
Administrative Officer	\$32,000.00	\$ 63,000.00	year
Clerk Typist	\$18,000.00	\$ 42,000.00	year
Secretary	\$18,000.00	\$ 42,000.00	year
Deputy Court Administrator	\$18,000.00	\$ 48,000.00	year
Office Assistance	\$18,000.00	\$ 42,000.00	year

Head Telecommunications Operator	\$21,000.00	\$ 51,000.00	year
Telecommunications Operator	\$19,000.00	\$ 41,000.00	year
Accounting/Tax Clerk	\$20,000.00	\$ 55,000	year

<u>POSITION</u>	<u>MINIMUM</u>	<u>MAXIMUM</u>	<u>PER</u>
Video Coordinator	\$ 10.00	\$ 30.00	hour
Asst. Video Coordinator	\$ 10.00	\$ 21.00	hour
Bus Drivers	\$ 10.00	\$ 17.00	hour
Part-Time Clerk and Secretaries	\$ 8.00	\$ 20.00	hour
Janitors, Firehouse	\$ 10.00	\$ 12.00	hour
Fire Official (Fire Prevention)	\$ 3,000	\$ 12,000	year
Fire Inspectors (Fire Prevention)	\$ 3,000	\$ 10,000	year
Office of Emergency Management Director	\$ 6,000	\$ 9,000	year
Registrar	\$ 3,000	\$ 12,000	year
Deputy Registrar	\$ 1,000	\$ 6,000	year
School Crossing Guards	\$ 10.00	\$ 18.00	hour
Municipal Alliance Coordinator	\$ 5,000	\$ 8,000	year
C-3 Sanitary Sewer Collection System Operator	\$ 6,000	\$ 8,000	year
Per Diem Dispatcher	\$ 12.00	\$ 15.00	hour
Public Works Summer Help	\$ 8.50	\$ 11.00	hour
Parking Enforcement Officer	\$ 12.00	\$ 15.00	hour

CONSTRUCTION INSPECTORS/OFFICIALS

<u>POSITION</u>	<u>MINIMUM</u>	<u>MAXIMUM</u>	<u>PER</u>
Construction Official	\$ 50.00	\$110.00	day
Plumbing Subcode Official	\$ 30.00	\$ 50.00	day
Plumbing Inspector	\$ 90.00	\$120.00	day
Electrical Subcode Official	\$ 30.00	\$ 50.00	day
Electrical Inspector	\$ 90.00	\$120.00	day
Fire Subcode Official	\$ 28.00	\$ 48.00	day
Fire Inspector	\$ 86.00	\$114.00	day
Bulding Subcode Official	\$ 30.00	\$ 50.00	day
Building Inspector	\$ 90.00	\$120.00	day
Alternate Subcode Officials	\$ 28.00	\$ 50.00	day
Alternate Inspectors	\$ 86.00	\$120.00	day
Special Inspections	\$ 20.00		<u>dayhour</u>

RECREATION SEASONAL

<u>POSITION</u>	<u>MINIMUM</u>	<u>MAXIMUM</u>	<u>PER</u>
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Tennis Instructor	\$ 9.00	\$15.00	hour
Tennis Director	\$75.00	\$85.00	hour
Art Director	\$50.00	\$75.00	hour
Cooking Director	\$40.00	\$50.00	hour
Field Hockey Director	\$30.00	\$40.00	hour
Field Hockey Coach	\$20.00	\$30.00	hour
Field Hockey Referees	\$10.00	\$15.00	game
Drama Director	\$50.00	\$75.00	hour
T-ball/Softball Instructor	\$15.00	\$30.00	hour
Field Hockey Instructors	\$ 8.00	\$20.00	hour
Recreation Specialist	\$ 7.25	\$10.00	hour
Senior Counselor	\$ 8.25	\$ 9.25	hour
Recreation Assistant	\$ 7.25	\$ 8.25	hour
Junior Counselor	\$ 7.25	\$ 8.25	hour
Camp Director	\$18.00	\$25.00	hour
Wrestling Counselor	\$200	\$300	week
Sports Program Director	\$600	\$700	week
Wrestling Trainer	\$300	\$350	week
Soccer Camp Director	\$725	\$850	week
Soccer Counselor	\$150	\$400	week
Soccer Trainer	\$350	\$550	week
Track Camp Director	\$550	\$800	week
Track Advisor	\$500	\$600	week
Track Specialist	\$300	\$500	week
Basketball Director	\$600	\$750	week
Umpires	\$30.00	\$ 50.00	game

POOL SEASONAL

<u>POSITION</u>	<u>MINIMUM</u>	<u>MAXIMUM</u>	<u>PER</u>
Pool Manager	\$6,000	\$10,500	season
Assistant Managers	\$3,500	\$ 7,100	season
Assistant Managers (Experienced 3 rd year & up)	\$3,500	\$ 8,300.	season
Pre-Season Rate	\$ 5.75	\$ 5.75	hour
Aquatics Director	\$2,000	\$4,000	season
Head Swim Team Coach *	\$2,000	\$3,500	season
Assistant Swim Team Coach	\$1,000	\$3,000	season
Swim Team Assistant	\$ 300	\$1,300	season
Head Diving Coach	\$1,000	\$2,500	season
Assistant Diving Coach	\$1,000	\$2,000	season
Activities Director	\$1,000	\$2,000	season
Senior Lifeguard	\$7.75	\$10.00	hour
Head Lifeguard (1 st & 2 nd year)	\$8.50	\$10.50	hour
Head Lifeguard (3 rd year & up)	\$8.50	\$11.00	hour
Lifeguard (1 st year)	\$6.75	\$8.00	hour
Lifeguard (2 nd & 3 rd year)	\$6.75	\$8.25	hour

Lifeguard (4 th year and up)	\$6.75	\$9.00	hour
Head Gate Attendant (1 st & 2 nd year)	\$8.00	\$8.25	hour
Head Gate Attendant (3 rd year & up)	\$8.00	\$8.50	hour
Gate Attendant (1 st year)	\$5.15	\$6.25	hour
Gate Attendant (2 nd & 3 rd year)	\$5.15	\$6.50	hour
Gate Attendant (4 th year & up)	\$5.15	\$7.50	hour
Head Maintenance	\$8.00	\$11.00	hour
Maintenance (1 st year)	\$5.75	\$6.50	hour
Maintenance (2 nd & 3 rd year)	\$5.75	\$6.75	hour
Maintenance (4 th year & up)	\$5.75	\$7.50	hour
Swim Instructor (1 st year)	\$5.75	\$7.00	hour
Swim Instructor (2 nd & 3 rd year)	\$5.75	\$7.25	hour
Swim Instructor (4 th year & up)	\$5.75	\$7.50	hour

*Position not filled when Aquatics Director position is filled and acts as Head Coach.

COURT ADMINISTRATION

<u>POSITION</u>	<u>MINIMUM</u>	<u>MAXIMUM</u>	<u>PER</u>
Municipal Court Judge	\$15,000	\$30,000	Yearly
Municipal Public Defender	\$ 7,500	\$19,000	Yearly

LIBRARY PERSONNEL-SALARY ADJUSTMENT AND INCREASE PER LIBRARY BOARD OF TRUSTEES

<u>POSITION</u>	<u>MINIMUM</u>	<u>MAXIMUM</u>	<u>PER</u>
FT Library Assistant	\$ 23,000.00	\$ 33,000.00	year
FT Senior Library Assistant	\$ 23,000.00	\$ 33,000.00	year
FT Principal Library Assistant	\$ 35,000.00	\$ 55,000.00	year
FT Librarian (Youth Services)	\$ 48,000.00	\$ 64,000.00	year
FT Senior Librarian (Youth Services)	\$ 48,000.00	\$ 64,000.00	year
FT Librarian	\$ 48,000.00	\$ 64,000.00	year
FT Senior Librarian	\$ 48,000.00	\$ 64,000.00	year
FT Principal Librarian	\$ 55,000.00	\$ 72,000.00	year
FT Library Director	\$ 70,000.00	\$ 95,000.00	year
Library Bookkeeper	\$ 20.50	\$ 30.00	hour
PT Library Assistant	\$ 12.50	\$ 18.00	hour
Senior Library Assistant	\$ 12.50	\$ 18.00	hour
PT Library Page	\$ 8.52	\$ 10.00	hour
PT Librarian	\$ 26.00	\$ 35.00	hour
PT Senior Librarian	\$ 26.00	\$ 35.00	hour
PT Librarian (Youth Services)	\$ 26.00	\$ 35.00	hour
PT Senior Librarian	\$ 26.00	\$ 35.00	hour

A. The hourly range of compensation for the public works positions hereinafter named shall be as follows, all payable in bi-weekly installments except as otherwise provided for:

<u>POSITION</u>	<u>MINIMUM</u>	<u>MAXIMUM</u>
Pump Operator	\$ 29.18	\$ 30.51
Maintenance Repairman	\$ 28.96	\$ 30.28
Master Mechanic	\$ 28.73	\$ 30.04
Heavy Equipment Operator	\$ 28.73	\$ 30.04
Head Forestry	\$ 28.73	\$ 30.04
Assistant Equipment Operator	\$ 27.74	\$ 29.01
Forestry	\$ 27.74	\$ 29.01
Assistant Mechanic	\$ 27.74	\$ 29.01
Assistant Pump Operator	\$ 27.74	\$ 29.01
Parks Worker	\$ 27.74	\$ 29.01
Drivers	\$ 26.85	\$ 28.08
Custodian	\$ 26.49	\$ 27.74
Laborer	\$ 26.07	\$ 27.27

Additional compensation by way of holiday pay, longevity, overtime, sick days, personal days, insurance benefits and other matters related thereto are fully set forth in the collective bargaining agreement and are hereby incorporated in this ordinance.

A The salary range of compensation of all officers of the police department hereinafter named shall be as follows, all payable in equal bi-weekly installments except as otherwise provided for:

<u>POSITION</u>	<u>MINIMUM</u>	<u>MAXIMUM</u>
Sergeant	\$100,575.00 <u>108,066.00</u>	\$105,947.00 <u>123,321.00</u>
Detective	\$ 94,983.00 <u>102,058.00</u>	\$100,057.00 <u>116,465.00</u>
Patrolman	\$ 44,259.00 <u>45,144.00</u>	\$ 96,992.00 <u>112,898.00</u>
Academy	\$ 25,000.00 <u>25,500.00</u>	\$ 25,000.00 <u>25,500.00</u>

Additional compensation by way of Corporal assignment, holiday pay, longevity, overtime, sick days, personal days, insurance benefits and other matters related are fully set forth in the collective bargaining agreement and are hereby incorporated in this ordinance.

2. Additional compensation by way of holiday pay, longevity, overtime, sick days, personal days, insurance benefits for full time employees not covered in collective bargaining agreements are fully set forth in the Personnel Resolution and amendments thereto previously adopted by the Borough Council and are hereby incorporated in this Ordinance.

3. No officer or employee shall be paid at a base rate which is above the maximum rate for any

salary range in any of the aforementioned groups. Unless otherwise provided for all new employees or newly promoted employees shall be paid at the minimum rate of the salary range for the position to which they are hired. However, the Borough Administrator may hire a prospective employee who possesses qualifications that are greater than the minimum qualifications for the position at a rate above the minimum rate, but in no case shall a new employee be hired at a rate which is greater than that of a current employee in the same group.

4. This Ordinance shall supersede and replace any and all prior Salary Ordinances and Amendments thereto. Upon the effective date of this Ordinance, any and all prior Salary Ordinances and Amendments thereto and all salaries and compensation authorized therein shall have no further effect. The within Ordinance represents the salaries and compensation to be received by all current, exiting employees and offices or those anticipated to be filled in the near future. In the event that an existing office or position is currently vacant and a salary or compensation is not set forth in this Ordinance, this Salary Ordinance shall be amended to create a salary and/or salary range for such position or office prior to said position or office being filled.

5. If any portion of this ordinance is in conflict with any portion of a collective bargaining agreement, then the collective bargaining agreement shall take precedence.

6. All ordinances and parts of ordinances inconsistent with the provisions of this Ordinance are hereby repealed.

7. This ordinance shall take effect after its publication according to law and the amendments contained herein shall be retroactive to January 1, 2018.

Introduction: ~~December 3, 2018~~

Date of Publication: December 6, 2018

COUNCILMEMBER	YES	NO	NV	AB	COUNCILMEMBER	YES	NO	NV	AB
GRAYZEL	<u>X</u>				LEIBFRIED	<u>X</u>			
INSERRO	<u>X</u>				PAGEL	<u>X</u>			
KOSKOSKI	<u>X</u>				RASMUSSEN	<u>X</u>			
MOTION	<u>KOSKOSKI</u>				SECOND				
X – INDICATES VOTE					AB- ABSENT		NV- NOT VOTING		

I hereby certify the foregoing to be a true copy of an ordinance introduced by the Borough Council of the Borough of Metuchen, Middlesex County, New Jersey at a special meeting held on December 3, 2018

 Susan D. Jackson, RMC
 Borough Clerk

Adopted:

Date of Publication:

COUNCILMEMBER	YES	NO	NV	AB	COUNCILMEMBER	YES	NO	NV	AB
GRAYZEL					LEIBFRIED				
INSERRO					PAGEL				
KOSKOSKI					RASMUSSEN				
MOTION					SECOND				
X – INDICATES VOTE				AB- ABSENT		NV- NOT VOTING			

I hereby certify the foregoing to be a true copy of an ordinance adopted by the Borough Council of the Borough of Metuchen, Middlesex County, New Jersey at a regular meeting held on December 17, 2018

Susan D. Jackson, RMC
Borough Clerk

ATTEST:

BOROUGH OF METUCHEN

Susan D. Jackson, RMC
Borough Clerk

By: _____
Jonathan M. Busch
Mayor

ORDINANCE 2018-28

*Borough of Metuchen
County of Middlesex
State of New Jersey*

ORDINANCE AMENDING CHAPTER 162, ENTITLED, “SPECIAL IMPROVEMENT DISTRICT” TO INCLUDE THE PROPERTIES LOCATED AT 319 AMBOY AVENUE (BLOCK 146, LOT 1) AND 25 HILLSIDE AVENUE (BLOCK 118, LOT 19.01) IN THE SPECIAL IMPROVEMENT DISTRICT OF THE BOROUGH OF METUCHEN

WHEREAS, pursuant to *N.J.S.A. 40:56-65 et seq.* by way of Ordinance No. 2016-10 and codified in Chapter 162 of the Code, the Municipal Council of the Borough of Metuchen created a Special Improvement District in the Borough of Metuchen (the “District”); and

WHEREAS, pursuant to *N.J.S.A. 40:56-65 et seq.* by way of Ordinance No. 2016-10 and codified in Chapter 162 of the Code, the Municipal Council of the Borough of Metuchen also designated Metuchen Downtown Alliance as the District Management Corporation as defined in *N.J.S.A. 40:56-66(c)*; and

WHEREAS, the Metuchen Downtown Alliance has provided administrative and other services to the benefit of businesses and consumers within the District and to promote the economic growth and the general welfare of the District and the Borough; and

WHEREAS, after further review and evaluation of the properties located within the District and the additional properties that will benefit from being designated within the District, the Metuchen Downtown Alliance has requested and recommended that the Municipal Council of the Borough add two (2) properties to the District Area designation: 319 Amboy Avenue (Block 146, Lot 1) and 25 Hillside Avenue (Block 118, Lot 19.01); and

WHEREAS, the Municipal Council of the Borough of Metuchen has determined that the Metuchen Downtown Alliance’s request is warranted accepts the recommendation and that the two (2) properties identified as well as the already designated properties in Chapter 162 would benefit from the inclusion in the District.

NOW THEREFORE BE IT ORDAINED by the Municipal Council of the Borough of Metuchen, that it hereby finds that (a) the two (2) properties referenced above will benefit from being designated and included in the Special Improvement District; (b) the Metuchen Downtown Alliance, as previously designated, will provide administrative and other services to benefit the businesses, employees, residents and consumers for the Area previously declared, as well as the two (2) properties referenced above pursuant to *N.J.S.A. 40:56-65 et seq.* (the “Act”); (c) that a special assessment shall be imposed and collected by the municipality with the regular property tax payment or payment in lieu of taxes or otherwise, and that all or a portion of these payments shall be transferred to the Metuchen Downtown Alliance, the District Management Corporation, to effectuate the purposes of the Act and to exercise the powers given to it by Chapter 162 of the Code and this ordinance; and (d) that it is in the best interests of the Borough and the

public to amend and include the two above referenced properties in the District Area Designation; and.

BE IT FURTHER ORDAINED by the Municipal Council of the Borough of Metuchen that it hereby amends Chapter 162 of the Code of the Borough of Metuchen to add the following properties within the Special Improvement District:

1. Block 146, Lot 1 - 319 Amboy Avenue
2. Block 118, Lot 19.01 – 25 Hillside Avenue

BE IT FURTHER ORDAINED by the Municipal Council of the Borough of Metuchen that it hereby amends Exhibit A of Chapter 162 to add the following:

Block	Lot	Location	CLS	Owner	2018 Assessment	Estimated 2019 Fees*	Estimated 2020 Fees*
146	1	319 Amboy Avenue	4A	Flynn Properties, LLC	\$750,000.00	\$1,861.86	\$2,115.75
118	19.01	25 Hillside Avenue	4A	Hillside Metuchen Apartments, LLC	\$500,000.00	\$1,241.24	\$1,410.50

NOTE: All calculations are based upon the 2015 assessment/tax rate. Actual fees for 2019 and 2020 shall be based upon assessments/tax rates for each year.

BE IT FURTHER ORDAINED by the Municipal Council of the Borough of Metuchen that it hereby amends the reference in § 162-2 from “Exhibit B” to “Exhibit A” in order to correct a typographical error; and

BE IT FURTHER ORDAINED that should any section, paragraph, subpart, sentence, clause, or phase of this ordinance be declared unconstitutional or invalid for any reason, or as it relates to one of the properties identified herein, the remaining portion of this ordinance shall not be affected thereby and shall remain in full force and effect, and to that end the provisions of this ordinance are hereby declared to be severable; and

BE IT FURTHER ORDAINED that the within Ordinance only amends Chapter 162 of the Code of the Borough of Metuchen to include the two (2) additional properties referenced herein in the Special Improvement District and unless specifically identified herein, the remaining sections and provisions of Chapter 162 shall remain in full force and effect; and

BE IT FURTHER ORDAINED that this ordinance shall be in full force and take effect after final passage and publication, as required by law and the aforesaid properties shall be included in the Special Improvement District as of January 1, 2019; and

BE IT FURTHER ORDAINED by the Mayor and Borough Council of the Borough of Metuchen that all Borough employees and officials and the Metuchen Downtown Alliance shall take all necessary actions to in order to effectuate the within Ordinance.

Introduction: December 3, 2018
 Date of Publication: December 6, 2018

COUNCILMEMBER	YES	NO	NV	AB	COUNCILMEMBER	YES	NO	NV	AB
GRAYZEL	X				LEIBFRIED	X			
INSERRO	X				PAGEL	X			
KOSKOSKI	X				RASMUSSEN	X			
MOTION	KOSKOSKI				SECOND	LEIBFRIED			
X – INDICATES VOTE					AB- ABSENT		NV- NOT VOTING		

I hereby certify the foregoing to be a true copy of an ordinance introduced by the Borough Council of the Borough of Metuchen, Middlesex County, New Jersey at a special meeting held on December 3, 2018

 Susan D. Jackson, RMC
 Borough Clerk

Adopted:
 Date of Publication:

COUNCILMEMBER	YES	NO	NV	AB	COUNCILMEMBER	YES	NO	NV	AB
GRAYZEL					LEIBFRIED				
INSERRO					PAGEL				
KOSKOSKI					RASMUSSEN				
MOTION					SECOND				
X – INDICATES VOTE					AB- ABSENT		NV- NOT VOTING		

I hereby certify the foregoing to be a true copy of an ordinance adopted by the Borough Council of the Borough of Metuchen, Middlesex County, New Jersey at a regular meeting held on December 17, 2018

 Susan D. Jackson, RMC
 Borough Clerk

ATTEST:

BOROUGH OF METUCHEN

 Susan D. Jackson, RMC
 Borough Clerk

By: _____
 Jonathan M. Busch
 Mayor

RESOLUTION 2018-296

*Borough of Metuchen
County of Middlesex
State of New Jersey*

RESOLUTION AUTHORIZING 2018 BUDGET TRANSFERS

WHEREAS, there are unexpended balances in various 2018 appropriation accounts not required for the balance of 2018; and

WHEREAS, additional sums are required for the operating expenses of other Borough accounts,

NOW, THEREFORE, BE IT RESOLVED, that the following transfers be approved:

Appropriation	From	To
METV OE		2,000.00
Administration OE		35,000.00
Buildings & Grounds S&W		500.00
Parks S&W		500.00
Sewers S&W		900.00
Gasoline & Diesel Fuel	15,000.00	
Police S&W	23,900.00	
TOTALS	38,900.00	38,900.00

COUNCILMEMBER	YES	NO	NV	AB	COUNCILMEMBER	YES	NO	NV	AB
GRAYZEL					LEIBFRIED				
INSERRO					PAGEL				
KOSKOSKI					RASMUSSEN				
MOTION					SECOND				
X – INDICATES VOTE		AB- ABSENT			NV- NOT VOTING				

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council of the Borough of Metuchen, Middlesex County, New Jersey at a regular meeting held on December 17, 2018.

Susan D. Jackson, RMC
Borough Clerk

RESOLUTION 2018-297

*Borough of Metuchen
County of Middlesex
State of New Jersey*

**RESOLUTION TO TRANSFER 2018 TAXES FOR PARCELS AFFECTED BY
PREPAYMENT OF TAXES**

WHEREAS, the below referenced parcel was affected by prepayment of taxes for 2018,

WHEREAS, payments for the noted quarter in the affected parcel is identified below along with the designation of the quarter where the prepayment of taxes has created a tax overpayment, and

WHEREAS, to properly account for taxes billed and paid, the following transfer of payments is requested from the Tax Collector to post forward in 2018 to the immediate next quarter with open taxes due or to 4th quarter,

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Metuchen, that the Tax Collector be and is hereby authorized to make transfer adjustments for 2018 tax payments on the following property due to the prepayment of 2018 taxes, in the amount of \$.5,183.50,

Block	Lot/Qual	Address	Amount to Transfer	Quarter of Transfer From
3	49	11 Cape Court	5,183.50	2018/3

COUNCILMEMBER	YES	NO	NV	AB	COUNCILMEMBER	YES	NO	NV	AB
GRAYZEL					LEIBFRIED				
INSERRO					PAGEL				
KOSKOSKI					RASMUSSEN				
MOTION					SECOND				
X – INDICATES VOTE					AB- ABSENT		NV- NOT VOTING		

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council of the Borough of Metuchen, Middlesex County, New Jersey at a regular meeting held on December 17, 2018.

Susan D. Jackson, RMC
Borough Clerk

RESOLUTION 2018-298

*Borough of Metuchen
County of Middlesex
State of New Jersey*

RESOLUTION AMENDING RESOLUTIONS 2018-22 AND 2018-189 AWARD OF CONTRACT FOR TAX APPEAL ATTORNEY

WHEREAS, the Borough of Metuchen has a need to acquire the services of a Borough Tax Appeal Attorney as a contract without competitive bidding (non-fair and open) pursuant to the provisions of <N.J.S.A. 19:44A-20.4; and

WHEREAS, Requests for Qualifications were received and reviewed by the Borough Administrator; and

WHEREAS, the Chief Financial Officer has determined that the value of the acquisition will exceed \$5,000; and

WHEREAS, the anticipated term of this contract is the calendar year 2018; and

WHEREAS, the original agreement stipulated that the maximum amount of the contract shall not exceed \$15; and

WHEREAS, the Borough deemed it necessary to dedicate an additional \$5,000 for continued services; and

WHEREAS, the maximum amount of the contract is amended to **\$30,000.00** as annual retainer and the Chief Financial Officer has certified that there is sufficient funds for such contract and is available and is designated from 2018 Legal Account number 8-01-20-712-027 for these services.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Metuchen, in the County of Middlesex, as follows:

1. The Mayor and Borough Clerk are hereby authorized and directed to execute an agreement with Palumbo, Renaud & DeAppolonio, LLC, 190 North Ave. E (Rte. 28), Cranford, New Jersey 07016.

COUNCILMEMBER	YES	NO	NV	AB	COUNCILMEMBER	YES	NO	NV	AB
GRAYZEL					LEIBFRIED				
INSERRO					PAGEL				
KOSKOSKI					RASMUSSEN				
MOTION					SECOND				
X – INDICATES VOTE					AB- ABSENT		NV- NOT VOTING		

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council of the Borough of Metuchen, Middlesex County, New Jersey at a regular meeting held on December 17, 2018

Susan D. Jackson, RMC
Borough Clerk

RESOLUTION 2018-299

*Borough of Metuchen
County of Middlesex
State of New Jersey*

**RESOLUTION AUTHORIZING REFUND OF POLICE OUTSIDE OVERTIME
ESCROW BALANCE**

BE IT RESOLVED by the Mayor and Council of the Borough of Metuchen for the Chief Financial Officer/Tax Collector be instructed to refund, in the amounts indicated, the following police outside overtime escrow balance to the depositor:

ESCROW ACCOUNT	AMOUNT	DEPOSITOR
OT 307	94.50	Green Construction Inc.

Refund of funds held in escrow are refunded upon request of the depositor.

COUNCILMEMBER	YES	NO	NV	AB	COUNCILMEMBER	YES	NO	NV	AB
GRAYZEL					LEIBFRIED				
INSERRO					PAGEL				
KOSKOSKI					RASMUSSEN				
MOTION					SECOND				
X – INDICATES VOTE		AB- ABSENT			NV- NOT VOTING				

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council of the Borough of Metuchen, Middlesex County, New Jersey at a regular meeting held on December 17, 2018

Susan D. Jackson
Borough Clerk

RESOLUTION 2018-300

*Borough of Metuchen
County of Middlesex
State of New Jersey*

RESOLUTION TO CANCEL 2018 BUDGET BALANCES

WHEREAS, the following Current Fund budget appropriation balances remain unexpended; and

Interest on Bonds	1.50
Interest on Notes	2,508.37

WHEREAS, it is necessary to formally cancel said balances so that the unexpended balances may be credited to Surplus.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Borough Council of the Borough of Metuchen that the above listed unexpended balances totaling \$2,509.87 be cancelled to the Current Fund.

COUNCILMEMBER	YES	NO	NV	AB	COUNCILMEMBER	YES	NO	NV	AB
GRAYZEL					LEIBFRIED				
INSERRO					PAGEL				
KOSKOSKI					RASMUSSEN				
MOTION					SECOND				
X – INDICATES VOTE					AB- ABSENT		NV- NOT VOTING		

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council of the Borough of Metuchen, Middlesex County, New Jersey at a regular meeting held on December 17, 2018

Susan D. Jackson
Borough Clerk

RESOLUTION 2018-301

*Borough of Metuchen
County of Metuchen
State of New Jersey*

**RESOLUTION AUTHORIZING THE APPLICATION AND TO JOIN THE
CENTRAL JERSEY JOINT INSURANCE FUND**

WHEREAS, the Borough of Metuchen has participated as a member of the Middlesex County Joint Insurance Fund; and

WHEREAS, the term of the Borough's membership in the Middlesex County Joint Insurance Fund is due to expire on December 31, 2018 and the Borough has determined to explore its options in relation to the Borough's Property, Casualty, Liability, Workers Compensation, Bonds and Accident Insurance in an effort to reduce costs and maximize insurance coverages to the Borough and to eliminate potential risks and unforeseeable expenses; and

WHEREAS, by way of prior Resolution, the Borough Council designated Acrisure, LLC, 1460 US 9 North, Suite 210, Woodbridge, NJ 07095 as Broker of Record for the purposes of exploring the Borough's options in relations to the Borough's Property, Casualty, Liability, Workers Compensation, Bonds and Accident Insurance; and

WHEREAS, a number of municipalities in the State of New Jersey have joined together to form the Central Jersey Joint Insurance Fund as permitted by Chapter 372 Laws of 1983, *N.J.S.A.* 40A:10-36, and;

WHEREAS, the Central Jersey Joint Insurance Funds was approved to become operational by New Jersey Department of Insurance and the Department of Community Affairs and has been in operation since that date, and;

WHEREAS, the statutes and regulations governing the creation and operation of a Joint Insurance Fund contain elaborate restrictions and safeguards concerning the safe and efficient administration of the public interest entrusted to such a Fund;

WHEREAS, Acrisure, LLC solicited price quotations from different entities, including the Borough's current Joint Insurance Fund and reviewed the proposals and products offered with the Borough Administrator and has recommended that the Borough of Metuchen further explore joining the Central Jersey Joint Insurance Fund; and

WHEREAS, based upon the proposed assessments and the proposed coverages received, the Mayor and Council have determined that it is in the best interest of the Borough to apply for membership to and join the Central Jersey Joint Insurance Fund effective January 1, 2019 for a period of three (3) years.

NOW THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Metuchen that the Borough hereby authorizes the application to and agrees to join the Central Jersey Joint Insurance Fund for a term of three (3) years commencing January 1, 2019, and

BE IT FURTHER RESOLVED that the Borough of Metuchen seeks to apply to and join the Central Jersey Joint Insurance Fund for the following types of coverages:

1. Workers' Compensation and Employer's Liability;

2. Liability, other than motor vehicle;
3. Property Damage, other than motor vehicle;
4. Motor Vehicle.
5. Public Officials Liability/Employment Practices Liability
6. Environmental Impairment Liability

BE IT FURTHER RESOLVED that the Mayor and Council of the Borough of Metuchen hereby adopts and approves of the Bylaws of the Central Jersey Joint Insurance Fund; and

BE IT FURTHER RESOLVED by the Mayor and Council that it hereby authorizes the application and execution thereof for membership and the accompanying certification on behalf of the Mayor and Council of the Borough of Metuchen; and

BE IT FURTHER RESOLVED by the Mayor and Council that it hereby authorizes and directs the execution of the Indemnity and Trust Agreement and such other documents signifying membership in the Central Jersey Joint Insurance Fund as are required by the Central Jersey Joint Insurance Fund's Bylaws and to deliver same to the Executive Director of the Central Jersey Joint Insurance Fund with the express reservation that said document shall become effective upon the approval by the New Jersey Department of Insurance and the Department of Community Affairs; and

BE IT FURTHER RESOLVED that the Mayor, Borough Administrator, Municipal Clerk and any other employee and/or officials are authorized and directed to take any further action necessary to effectuate this Resolution, including but not limited to the execution of Agreements, Certifications or other documents, and providing written notice to the Middlesex County Joint Insurance Fund of the within action.

COUNCILMEMBER	YES	NO	NV	AB	COUNCILMEMBER	YES	NO	NV	AB
GRAYZEL					LEIBFRIED				
INSERRO					PAGEL				
KOSKOSKI					RASMUSSEN				
MOTION					SECOND				
X – INDICATES VOTE					AB- ABSENT		NV- NOT VOTING		

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council of the Borough of Metuchen, Middlesex County, New Jersey at a regular meeting held on December 17, 2018

Susan D. Jackson, RMC
Borough Clerk

RESOLUTION 2018-302

*Borough of Metuchen
County of Metuchen
State of New Jersey*

**RESOLUTION APPOINTING JAY MULDOON AS CENTRAL JERSEY
JOINT INSURANCE FUND COMMISSIONER**

WHEREAS, Public Law 1983, c.372., *N.J.S.A. 40A:10-36, et seq.*, permits municipalities to join together to form a joint insurance fund; and

WHEREAS, the Central Jersey Joint Insurance Fund is duly constituted as a Municipal Self-Insurance Fund; and

WHEREAS, the Borough of Metuchen is seeking to become a member of the Central Jersey Joint Insurance Fund, and

WHEREAS, *N.J.S.A. 40A:10-36, et seq.*, as well as the Bylaws of the Central Jersey Joint Insurance Fund provide that “in the manner generally prescribed by law, each member shall appoint one (1) Commissioner to the Fund and each member shall select either a member of its governing body or one of its employees and,

WHEREAS the term of the appointment is either: (1) a commissioner, other than the special commissioner, who is a member of the appointing municipality's governing body shall hold office for two years or for the remainder of his/her term of office as a member of the governing body, whichever shall be less; or (2) commissioners who are employees of the appointing member shall hold office at the pleasure of the Borough and can be removed by the Borough at any time without cause.

NOW THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Metuchen that it hereby appoints Jay Muldoon to serve as Fund Commissioner to the Central Jersey Joint Insurance Fund.

COUNCILMEMBER	YES	NO	NV	AB	COUNCILMEMBER	YES	NO	NV	AB
GRAYZEL					LEIBFRIED				
INSERRO					PAGEL				
KOSKOSKI					RASMUSSEN				
MOTION					SECOND				
X – INDICATES VOTE					AB- ABSENT		NV- NOT VOTING		

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council of the Borough of Metuchen, Middlesex County, New Jersey at a regular meeting held on December 17, 2018

Susan D. Jackson, RMC
Borough Clerk

RESOLUTION 2018-303

RESOLUTION REAPPLYING 2017 AND 2018 TAX OVERPAYMENTS

WHEREAS, various deductions of \$250.00 were granted in 2017 and 2018 reducing the 2017 and 2018 taxes on the below detailed parcels; and,

WHEREAS, an overpayment of taxes exists on each of these parcels in the amount of \$250.00.

NOW, THEREFORE, BE IT RESOLVED, that the overpayment of property taxes for the parcels listed below, identified by Block and Lot, in the amount of \$250.00 per parcel, totaling \$1,250.00 be applied to each of the open tax balance for quarter 1, 2019.

Block/Lot	Address	Year	Overpayment
126.5/26	420 Wakefield Drive	2018	250.00
29.1/6	31 Salem Court	2018	250.00
124.1/24	40 Rayle Court	2018	250.00
157/18	38 Thomas Street	2017	250.00
61/25	24 Sharon Court	2017	250.00
211.1/24	3 George Street	2017	250.00

COUNCILMEMBER	YES	NO	NV	AB	COUNCILMEMBER	YES	NO	NV	AB					
GRAYZEL					LEIBFRIED									
INSERRO					PAGEL									
KOSKOSKI					RASMUSSEN									
MOTION					SECOND									
X – INDICATES VOTE					AB- ABSENT					NV- NOT VOTING				

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council of the Borough of Metuchen, Middlesex County, New Jersey at a regular meeting held on December 17, 2018

Susan D. Jackson
Borough Clerk

RESOLUTION 2018-304

*Borough of Metuchen
County of Middlesex
State of New Jersey*

**RESOLUTION REQUESTING APPROVAL OF ITEMS OF REVENUE AND
APPROPRIATION NJS 40A:4-87 – PEDESTRIAN SAFETY GRANT**

WHEREAS, NJS 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount was not determined at the time of the adoption of the budget; and

WHEREAS, the Director may also approve the insertion of an item of appropriation for equal amount,

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council of the Borough of Metuchen in the County of Middlesex, New Jersey, hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget in the year 2018 in the sum of \$11,000.00, which is now available from the State of New Jersey Department of Law and Traffic Safety for a Pedestrian Safety Grant in the amount of \$11,000.00, with a grant period of 7/1/18 to 5/31/19.

BE IT FURTHER RESOLVED, that the like sum of \$11,000.00 is hereby appropriated under the caption State of New Jersey Department of Law and Traffic Safety for a Pedestrian Safety Grant; and

BE IT FURTHER RESOLVED that the above is the result of funds from State of New Jersey Department of Law and Traffic Safety for a Pedestrian Safety Grant in the amount of \$11,000.00.

COUNCILMEMBER	YES	NO	NV	AB	COUNCILMEMBER	YES	NO	NV	AB
GRAYZEL					LEIBFRIED				
INSERRO					PAGEL				
KOSKOSKI					RASMUSSEN				
MOTION					SECOND				
X – INDICATES VOTE					AB- ABSENT		NV- NOT VOTING		

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council of the Borough of Metuchen, Middlesex County, New Jersey at a regular meeting held on December 17, 2018

Susan D. Jackson
Borough Clerk

RESOLUTION 2018-305

*Borough of Metuchen
County of Middlesex
State of New Jersey*

RESOLUTION REQUESTING APPROVAL OF ITEMS OF REVENUE AND APPROPRIATION NJS 40A:4-87 – COPS IN SHOPS FALL 2017-18 GRANT

WHEREAS, NJS 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount was not determined at the time of the adoption of the budget; and

WHEREAS, the Director may also approve the insertion of an item of appropriation for equal amount.

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council of the Borough of Metuchen in the County of Middlesex, New Jersey, hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget in the year 2018 in the sum of \$3,080.00, which is now available from the State of New Jersey Division Department of Law and Public Safety, Division of Alcohol Beverage Control in the amount of \$3,080.00; and

BE IT FURTHER RESOLVED, that the like sum of \$3,080.00 is hereby appropriated under the caption Cops in Shops Fall 2017-18 Grant; and

BE IT FURTHER RESOLVED that the above is the result of funds from State of New Jersey Department of Law and Public Safety, Division of Alcohol Beverage Control in the amount of \$3,080.00.

COUNCILMEMBER	YES	NO	NV	AB	COUNCILMEMBER	YES	NO	NV	AB
GRAYZEL					LEIBFRIED				
INSERRO					PAGEL				
KOSKOSKI					RASMUSSEN				
MOTION					SECOND				
X – INDICATES VOTE				AB- ABSENT		NV- NOT VOTING			

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council of the Borough of Metuchen, Middlesex County, New Jersey at a regular meeting held on December 17, 2018

Susan D. Jackson
Borough Clerk

RESOLUTION 2018-306

*Borough of Metuchen
County of Middlesex
State of New Jersey*

RESOLUTION REQUESTING APPROVAL OF ITEMS OF REVENUE AND APPROPRIATION NJS 40A:4-87 – COPS IN SHOPS SUMMER 2018 GRANT

WHEREAS, NJS 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount was not determined at the time of the adoption of the budget; and

WHEREAS, the Director may also approve the insertion of an item of appropriation for equal amount.

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council of the Borough of Metuchen in the County of Middlesex, New Jersey, hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget in the year 2018 in the sum of \$2,640.00, which is now available from the State of New Jersey Division Department of Law and Public Safety, Division of Alcohol Beverage Control in the amount of \$2,640.00; and

BE IT FURTHER RESOLVED, that the like sum of \$2,640.00 is hereby appropriated under the caption Cops in Shops Summer 2018 Grant; and

BE IT FURTHER RESOLVED that the above is the result of funds from State of New Jersey Department of Law and Public Safety, Division of Alcohol Beverage Control in the amount of \$2,640.00.

COUNCILMEMBER	YES	NO	NV	AB	COUNCILMEMBER	YES	NO	NV	AB
GRAYZEL					LEIBFRIED				
INSERRO					PAGEL				
KOSKOSKI					RASMUSSEN				
MOTION					SECOND				
X – INDICATES VOTE				AB- ABSENT		NV- NOT VOTING			

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Susan D. Jackson
Borough Clerk

RESOLUTION 2018-307

*Borough of Metuchen
County of Middlesex
State of New Jersey*

RESOLUTION AUTHORIZING THE PURCHASE OF RADIOS THROUGH STATE CONTRACT

WHEREAS, there exists a need to purchase tires for the Borough of Metuchen, in the County of Middlesex, State of New Jersey; and

WHEREAS, this can be purchased through State Contract #T0109 and Index #13-X-22183, Vendor Harris Corporation Contract #83932, through distributor Tactical Public Safety LLC; and

WHEREAS, said contract has been extended effective May 1, 2018 through April 30, 2019; and

WHEREAS, the maximum amount of the purchase of radios for the Borough of Metuchen is \$30,490.00 and funds are available in the 2018 budget as certified by the Chief Financial Officer and that there is sufficient funds for such award and is available and is designated from Account number 8-01-25-752-058 for these services; and

WHEREAS, public bids are not required when the purchase is under a state contract in accordance with 40A:11-12 of the Local Public Contracts Law.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Metuchen, in the County of Middlesex as follows:

1. The Chief Financial Officer and Borough Administrator are hereby authorized and directed to approve and forward a Purchase Order to **Tactical Public Safety LLC, 1036 Industrial Drive, West Berlin, NJ 08091.**

COUNCILMEMBER	YES	NO	NV	AB	COUNCILMEMBER	YES	NO	NV	AB
GRAYZEL					LEIBFRIED				
INSERRO					PAGEL				
KOSKOSKI					RASMUSSEN				
MOTION					SECOND				
X – INDICATES VOTE					AB- ABSENT		NV- NOT VOTING		

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Susan D. Jackson
Borough Clerk

RESOLUTION 2018-308

*Borough of Metuchen
County of Metuchen
State of New Jersey*

RESOLUTION AUTHORIZING THE AWARD OF A PROFESSIONAL SERVICES CONTRACT TO WSP USA TO PERFORM ENGINEERING SERVICES FOR THE SAFE ROUTES TO SCHOOLS DESIGN ASSISTANCE PROGRAM FINAL DESIGN, PHASE II

WHEREAS, the Borough of Metuchen is in need of professional engineering services for the Safe Routes to Schools Design Assistance Program Final Design, Phase II; and

WHEREAS, WSP USA, formerly known as Parsons Brinckerhoff, signed a contract for Crosswalk Lighting Improvements for Preliminary Engineering, Final Design and Construction Support Services, dated February 2, 2017 to the Borough to render engineering services for the Safe Routes to Schools Design Assistance Program. This Resolution awards to WSP, USA Final Design, Phase II engineering costs the Safe Routes to Schools Design Assistance Program for a cost not to exceed Fifty Thousand, Six Hundred Twelve dollars and thirty-five cents (\$50,612.35); and

WHEREAS, the proposal was reviewed and evaluated, and it is the recommendation of the Borough Administrator that a contract for engineering services for the Safe Routes to Schools Design Assistance Program Final Design, Phase II be awarded to WSP USA, of Lawrenceville, New Jersey consistent with the proposal and contract submitted; and

WHEREAS, the Council of the Borough of Metuchen have reviewed the proposal and contract and have determined it is in the best interest of Metuchen to award a contract to WSP USA., of Lawrenceville, New Jersey to render engineering services for the Safe Routes to Schools Design Assistance Program Final Design, Phase II; and

WHEREAS, the cost for the proposed services for Phase II – Final Design shall not exceed fifty thousand, six hundred twelve dollars and thirty-five cents (\$50,612.35) without further approval by the Mayor and Borough Council; and

WHEREAS, this contract is awarded as a “non-fair and open contract” pursuant to and in accordance with the Local Unit Pay-to-Play Law; and

WHEREAS, the Chief Financial Officer's Certification of Funds has certified that there is sufficient funds for such contract and is available and is designated from 2018 Current Fund, Line Item Administration & Executive Professional Service fund Account number 8-01-20-701-028 for these services.

WHEREAS, the award for Phase III, Construction Support Services will be made, subject to availability of funds in future budgets not yet determined or adopted.

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Metuchen that it hereby awards a contract to WSP USA, 2000 Lenox Drive, 3rd Floor, Lawrenceville, NJ 08648 on the basis of the contract dated February 2, 2017, to provide professional engineering services to the Borough of Metuchen for the Safe Routes to Schools Design Assistance Program Final Design, Phase II in an amount not to exceed fifty thousand, six hundred twelve dollars and thirty-five cents (\$50,612.35); and

BE IT FURTHER RESOLVED that the Mayor and Borough officials and employees are hereby authorized to take all necessary actions in order to effectuate the terms and provisions of this Resolution, including but not limited to the execution of an Agreement in the form acceptable in contents by the Mayor and Council President.

COUNCILMEMBER	YES	NO	NV	AB	COUNCILMEMBER	YES	NO	NV	AB
GRAYZEL					LEIBFRIED				
INSERRO					PAGEL				
KOSKOSKI					RASMUSSEN				
MOTION					SECOND				
X – INDICATES VOTE					AB- ABSENT		NV- NOT VOTING		

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council of the Borough of Metuchen, Middlesex County, New Jersey at a regular meeting held on December 17, 2018.

Susan D. Jackson, RMC
 Borough Clerk

RESOLUTION 2018-309

*Borough of Metuchen
County of Middlesex
State of New Jersey*

RESOLUTION AUTHORIZING THE PAYMENT OF THE BILL LIST

BE IT RESOLVED by the Mayor and Council of the Borough of Metuchen that the proper warrants be drawn and all bills be paid totaling \$3,500,762.21

I, Rebecca Cuthbert, Chief Financial Officer of the Borough of Metuchen do hereby certify that funds are available for the payment of bills for the Borough of Metuchen.

Rebecca Cuthbert, CFO

COUNCILMEMBER	YES	NO	NV	AB	COUNCILMEMBER	YES	NO	NV	AB
GRAYZEL					LEIBFRIED				
INSERRO					PAGEL				
KOSKOSKI					RASMUSSEN				
MOTION					SECOND				
X – INDICATES VOTE		AB- ABSENT			NV- NOT VOTING				

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council of the Borough of Metuchen, Middlesex County, New Jersey at a regular meeting held on December 17, 2018.

Susan D. Jackson, RMC
Borough Clerk