

AGENDA

BOROUGH COUNCIL AGENDA
REGULAR MEETING DECEMBER 3, 2018
7:30 P.M.

MEETING CALLED TO ORDER

READING OF SUNSHINE NOTICE

INVOCATION

FLAG SALUTE

ROLL CALL

AGENDA SESSION

SWEARING IN – POLICE OFFICER

Patrolman Bryan Mulligan

ORDINANCE – PUBLIC HEARING

Ord. 2018-25

Ordinance of the Borough of Metuchen Amending Chapter 185: "Vehicles and Traffic" of the Code of Metuchen to Add Section 185-29.1, Entitled "Ride-Share Pick-Up/Drop-Off Zones"

Ord. 2018-26

An Ordinance to Amend the Code of the Borough of Metuchen, Various Chapters, Certain Application, License and Permit Fees

PROCLAMATION

REGULAR MEETING

- A. Metuchen Downtown Minute
- B. Approve Metuchen Borough Council Meeting Minutes of November 5, 2018

PUBLIC COMMENT

COMMUNICATIONS CONSENT AGENDA – ITEMS A – D

- A. Receive and Accept Library Board of Trustees Meeting Minutes of October 9, 2018

- B. Receive and Accept Traffic and Transportation Meeting Minutes of October 17, 2018
- C. Receive and Accept Arts Council Meeting Minutes of September 24, 2018
- D. Receive and Accept Metuchen Historic Preservation Commission Meeting Minutes of January 25, 2018, February 22, 2018, March 22, 2018, April 26, 2018 and May 24, 2018

OTHER COMMUNICATIONS

Best Practices Inventory

REPORTS OF COUNCILMEMBERS

Council President Koskoski
Councilwoman Inserro
Councilman Grayzel
Councilman Leibfried
Councilman Pagel
Councilwoman Rasmussen

REPORTS OF OFFICERS

Borough Attorney
Borough Administrator

REPORT OF THE MAYOR

NEW BUSINESS CONSENT AGENDA – R2018-275 – R2018-293

R2018-275	Resolution to Transfer 2016 Taxes for Parcels Renumbered or Renamed
R2018-276	Resolution to Transfer 2017 Taxes Due to Parcels Affected by Subdivision, Land Boundary Changes or Combining Parcels
R2018-277	Resolution to Transfer 2018 Taxes Due to Parcels Affected by Subdivision, Land Boundary Changes or Combining Parcels
R2018-278	Resolution Authorizing Acceptance of Youth Service Board/Municipal Alliance Agreement for FY 2019
R2018-279	Resolution Refunding Sidewalk Escrow Fee #18-008 S - 45 Lexington Drive
R2018-280	Resolution Authorizing Refund of 2019 Taxes

R2018-281	Resolution Refunding Sidewalk Escrow Fee #18-025 S - 168 Mason Drive
R2018-282	Resolution Refunding Sidewalk Escrow Fee #18-028 S - 156 Plainfield Road
R2018-283	Resolution Refunding Sidewalk Escrow Fee #18-029 S - 105 Oak Avenue
R2018-284	Resolution Authorizing Change Order #1 Contract Increase – JADS Construction
R2018-285	Resolution Amending Resolution 2018-30 and Resolution 2018-190 Award of Contract for Borough Redevelopment Counsel
R2018-286	Resolution Authorizing Release of Street Opening Bond #2017-105 – 21 Beechwood Avenue
R2018-287	Resolution Authorizing Release of Street Opening Bond #2017-118 – 181 Highland Avenue
R2018-288	Resolution Authorizing 2018 Budget Transfers
R2018-289	Resolution Requesting Approval of Items of Revenue and Appropriation – Kentnor Park Grant
R2018-290	Resolution Requesting Approval of Items of Revenue and Appropriation – Municipal Alliance Grant
R2018-291	Resolution Requesting Approval of Items of Revenue and Appropriation – Clean Communities Grant
R2018-292	Resolution Requesting Approval of Items of Revenue and Appropriation – Drunk Driving Enforcement Fund Grant
R2018-293	Resolution Requesting Approval of Items of Revenue and Appropriation – Municipal Court Alcohol Education, Rehabilitation & Enforcement Fund Grant
<u>OTHER NEW BUSINESS – R2018-294</u>	
R2018-294	Resolution Authorizing the Payment of the Bill List in the amount of \$9,982,197.02

ORDINANCE – INTRODUCTION

Ordinance 2018-27	An Ordinance to Amend Ordinance 2018-10 Salary Ranges for Certain Officers and Employees of the Borough of Metuchen
Ordinance 2018-28	Ordinance Amending Ordinance 2016-10 Special Improvement District within the Borough of Metuchen

APPOINTMENTS

Bobbie Theivakumaran – Parking Authority – Unexpired Term: 12/31/2019 (appointments made by the Council)

ADJOURNMENT

The Borough of Metuchen does not discriminate against persons with disabilities. Those individuals requiring auxiliary aids and services were necessary must notify the ADA Coordinator of the Borough of Metuchen at least seventy-two (72) hours in advance of the meeting or scheduled activity.

ORDINANCE 2018-25

*Borough of Metuchen
County of Middlesex
State of New Jersey*

**ORDINANCE OF THE BOROUGH OF METUCHEN AMENDING CHAPTER 185:
“VEHICLES AND TRAFFIC” OF THE CODE OF METUCHEN TO ADD SECTION
185-29.1, ENTITLED “RIDE-SHARE PICK-UP/DROP-OFF ZONES”**

NOW THEREFORE BE IT ORDAINED by the Mayor and Council of the Borough of Metuchen, County of Middlesex, State of New Jersey, that Chapter 185 of the Code of the Borough of Metuchen is hereby amended to include the following new Section 185-29.1, entitled, “Ride-Share Pick-Up/Drop-Off Zones”:

§185-29.1 Ride-Share Pick-Up/Drop-Off Zones

This section shall apply to the operation of all ride-share services within the Borough of Metuchen. “Ride-share service” shall be defined as those participating in any arrangement in which a passenger travels in a private vehicle driven by its owner or its owner’s duly authorized representative for a fee, regardless of whether arranged by means of a website or mobile-based application or internet-based application. Ride-share service shall not include taxicabs possessing a license pursuant to Chapter 175 of the Borough’s Ordinances.

§185-29.2 Designated Ride-Share Pick-Up/Drop-Off Zones.

The following areas are hereby designated as ride-share pick-up/drop-off zones and shall be used only for the pick-up or discharge of passengers by ride-share services and like businesses by whatever name employed (hereinafter, “ride-share services”). During the times specified, no vehicle other than a “ride sharing services vehicle” shall be permitted to occupy the below designated locations, all other vehicles may be towed and subject to the penalties set forth in **§185-4(B)**.

a. The following areas shall be used only by ride-share services for the pick-up or discharge of passengers during the designated times set below:

Locations	Hours
Halsey Street Parking Lot – The area directly next to the sidewalk and fence line adjacent to the railroad tracks. Specifically, the 100 feet in between Utility Pole #62345 and Utility Pole #6106. <i>The Halsey Street Lot area is to used by all buses, shuttle vans and vehicles holding five or more passengers.</i>	ALL
Pennsylvania Ave. Parking Lot - In an area from 61 Pennsylvania Avenue in an easterly direction adjacent to the railroad tracks until the intersection of Pennsylvania Ave and Pleasant Place so long as traffic is not obstructed. <i>No buses, shuttle vans and vehicles holding five or more passengers are</i>	ALL

permitted to use the Pennsylvania Ave. Parking Lot for picking up or discharging passengers.	
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§185-29.3 Discharging or Picking Up Passengers in Designated Ride-Share Zone Within 500 Feet Of The Metuchen Train Station.

Except if good cause is shown, On weekdays, Monday through Friday from the hours of 7:00 A.M. through 8:00 P.M., within a five hundred feet radius of the Metuchen Train Station, ride-share services, buses, shuttle vans and/or commercial vehicles holding five (5) or more passengers shall **only** discharge or pick up passengers from the above designated Pick-Up Drop Off Zone.

BE IT FURTHER ORDAINED that §185-4, entitled “Violations and penalties”, specifically Section B, shall be amended to include the following:

Section	Designated Offenses	Penalty
§ 185-29.2	Parking/Occupying Ride-Share Zone	\$49
§ 185-29.3	Discharging or Picking Up Passengers Within 500 Feet of Metuchen Train Station Outside of the Designated Ride-Share Zones.* <u>*Penalties not enforced when discharging or picking up persons with a disability</u>	\$49

BE IT FURTHER ORDAINED that should any section, paragraph, sentence, clause, or phase of this ordinance be declared unconstitutional or invalid for any reason, the remaining portion of this ordinance shall not be affected thereby and shall remain in full force and effect, and to that end the provisions of this ordinance are hereby declared to be severable; and

BE IT FURTHER ORDAINED that all ordinances or parts of ordinances inconsistent with this amending ordinance are hereby repealed to the extent of their inconsistencies only; and

BE IT FURTHER ORDAINED that this ordinance shall be in full force and take effect after final passage and publication, as required by law.

BE IT FURTHER ORDAINED by the Mayor and Borough Council of the Borough of Metuchen that all Borough officials shall take all necessary actions to in order to effectuate the within Ordinance, including but not limited to the installation of signs in the above designated areas.

Introduction:
Date of Publication:

GRAYZEL	X				LEIBFRIED	X			
INSERRO	X				PAGEL	X			
KOSKOSKI	X				RASMUSSEN	X			
MOTION	KOSKOSKI				SECOND		LEEIBFRIED		
X – INDICATES VOTE			AB- ABSENT			NV- NOT VOTING			

I hereby certify the foregoing to be a true copy of an ordinance introduced by the Borough Council of the Borough of Metuchen, Middlesex County, New Jersey at a regular meeting held on November 5, 2018

Susan D. Jackson, RMC
Borough Clerk

Adopted:
Date of Publication:

COUNCILMEMBER	YES	NO	NV	AB	COUNCILMEMBER	YES	NO	NV	AB
GRAYZEL					LEIBFRIED				
INSERRO					PAGEL				
KOSKOSKI					RASMUSSEN				
MOTION					SECOND				
X – INDICATES VOTE			AB- ABSENT			NV- NOT VOTING			

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Susan D. Jackson, RMC
Borough Clerk

ATTEST:

BOROUGH OF METUCHEN

Susan D. Jackson, RMC
Borough Clerk

By: _____
Jonathan M. Busch
Mayor

ORDINANCE 2018-26

*Borough of Metuchen
County of Middlesex
State of New Jersey*

AN ORDINANCE TO AMEND THE CODE OF THE BOROUGH OF METUCHEN, VARIOUS CHAPTERS, CERTAIN APPLICATION, LICENSE AND PERMIT FEES

BE IT ORDAINED by the Borough Council of the Borough of Metuchen, as follows:

Section 1.

Section **87-20** of Chapter 87, **Fees, Article 11 – Recreation Program Fees**, of the Code of the Borough of Metuchen, is hereby amended to add/change/delete the permit fees to read as follows:

§ 87-20 – Fees Established.

Program	Fee
Baseball camp/T-ball camp	
5 days, 1 hour per day	\$79
4 days, 2 hours per day	\$175
Winter Basketball Boys	\$ 50
Bulldog baseball camp	\$150
Bulldog T-ball camp	\$90
Girls Recreation Basketball	\$6080
Late fee	\$20
Basketball camp	\$189
1 st Play Basketball	\$175
Basketball Youth League	\$20
Travel Basketball League	\$189
Bowling program	
10-week session	\$80
12-week session	\$94
Flag football	\$165
Summer field hockey	\$100
Fall field hockey	\$80
Indoor hockey	\$65
Golf camp	\$119

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Program	Fee
Kinder Karate	\$15 per hour
Lacrosse camp	\$189
Bulldog soccer	\$130
Bulldog Travel	\$120
Indoor soccer	\$15
Indoor Soccer Training	\$100
Men's softball	\$350
Summer tennis lessons	
Half-hour session	\$45
1-hour session	\$60
2-hour session	\$80
Tennis camp	\$100.00
1 st Play Tennis	\$190
Vacation Tennis Camp	\$189 – 5-day Program
Parent and Me Squirts	\$145-\$170
Kiddie Sports Camp (flag football/T-ball)	\$65
Sports Squirts	\$145-\$170
Junior Sports Camps (baseball/basketball/flag football)	\$170
Total Sports Squirts	\$ 99
Multi-Sports Camp	
Half-day	\$189
Afternoon (3 hours)	\$159
Full day	\$219
Vacation Sports Camps	
2-day	\$75
4-day	\$175
Adult Fitness Program	\$60 – \$120, depending on number of sessions
Fields	
Turf Field Rental (no lights)	
Noncommercial	\$50.00 per day
Commercial	\$100 per day
Art Classes	\$60
Art Attack	\$145 for 1 session; \$275 for 2 sessions
Chess Programs	

Program	Fee
Lessons	\$15 per lesson
Camp	\$200
Cooking Clinic	\$22 per session; \$80 per four sessions
Kids Cooking Class	\$70
Junior Engineering/Elementary Engineering	\$140
Garden Tour	\$20-\$25
Lego Flix/Animation/Film Making Flix	
Multimedia Workshops	
1 week	\$120
2 weeks	\$225
Clay Project – Individuals	\$35
Couples	\$30/ea.
Family	\$55 for 3 people/\$65 for 4 or more people
Mural Project – clay tiles	\$25
Mural Project – small tile	\$10
Music Camp	\$295
Early Bird Discount	\$20
Ponyshare (1-hour session, 5 days)	\$180
Science Camps	
Mad Science (half/full day)	\$160/\$260
Sciensational Workshops	\$140
Stage Sword	\$160
Theater Camp	\$160
Watercolors/Cartooning	\$80
Special Events	
Bus Trips	\$50 - \$200, specific amount to be determined by the Recreation Director based on the total cost of the trip to the Borough
Country Fair Booth	\$1 (two tries)
Daddy-Daughter Dance	\$65 per couple
Additional child	\$30
Family Fishing ‘N Fun	\$2
Halloween Poster Painting	\$8.00
Mother-Son Event	\$42 per couple

Program	Fee
Each additional child	\$19
Pumpkin Float	\$12
Flag Football Camp	\$150
	\$ 73
Foundation Tennis	\$125
USSI Tennis – Spring	\$169 Weekly
USSI Tennis – Summer	\$115 - \$199
Spring Break Tennis	\$135
USSI Soccer	\$185 Weekly
Yoga/Art	\$100/ \$125
Artist Showcase	\$20
Songwriters Workshop	\$10
Photography Course	\$150-\$170
Lollipopland Camp	\$150
Track Camp	\$110
Movie/Flix Camp	\$160/\$290
Adult Photography	\$240
Challenge Island Camp	\$225
Doggie Boot Camp	\$120
Young Rembrandts	\$103/\$135
Zumbani	\$120
What the Scoop Camp	\$150

Introduction: [November 5, 2018](#)
 Date of Publication: [November 8, 2018](#)

COUNCILMEMBER	YES	NO	NV	AB	COUNCILMEMBER	YES	NO	NV	AB
GRAYZEL	<u>X</u>				LEIBFRIED	<u>X</u>			
INSERRO	<u>X</u>				PAGEL	<u>X</u>			
KOSKOSKI	<u>X</u>				RASMUSSEN	<u>X</u>			
MOTION	KOSKOSKI			SECOND	RASMUSSEN				
X – INDICATES VOTE				AB- ABSENT		NV- NOT VOTING			

Ordinance 2018-26

I hereby certify the foregoing to be a true copy of an ordinance introduced by the Borough Council of the Borough of Metuchen, Middlesex County, New Jersey at a regular meeting held on November 5, 2018

Susan D. Jackson, RMC
Borough Clerk

Adopted:
Date of Publication:

COUNCILMEMBER	YES	NO	NV	AB	COUNCILMEMBER	YES	NO	NV	AB	
GRAYZEL					LEIBFRIED					
INSERRO					MULDOON					
KOSKOSKI					RASMUSSEN					
MOTION					SECOND					
X – INDICATES VOTE				AB- ABSENT			NV- NOT VOTING			

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Susan D. Jackson, RMC
Borough Clerk

ATTEST:

BOROUGH OF METUCHEN

Susan D. Jackson, RMC
Borough Clerk

By: _____
Jonathan M. Busch
Mayor

RESOLUTION 2018-275

*Borough of Metuchen
County of Middlesex
State of New Jersey*

RESOLUTION TO TRANSFER 2016 TAXES FOR PARCELS RENUMBERED OR RENAMED

WHEREAS, Block 54, Lot 39,174 Central Avenue was affected by a numbering change to the Block and Lot number, causing the creation of a new parcel; and

WHEREAS, the new parcel is billed in the third quarter 2018 for one-half year tax, and one-half year tax in the fourth quarter; and

WHEREAS, payments for quarters one and two on the affected parcel are credited to the original block and lot; and

WHEREAS, to properly account for taxes billed and paid, the following transfers of payments is requested from the Tax Collector.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Metuchen, that the Tax Collector be and is hereby authorized to make transfer adjustments for 2018 tax payments on the following property due to the renaming of Block and Lot numbers, in the amount of \$2,249.98.

Block/Lot/Qual	Address	Owner	Amount to Transfer	Quarter of Transfer
54/39	174 Central Avenue	Parminder and Rajinder Sekhon	(1,124.99)	1/2018
54/39	174 Central Avenue	Parminder and Rajinder Sekhon	(1,124.99)	2/2018
54/39.01	174 Central Avenue	Parminder and Rajinder Sekhon	2,249.98	3/2018

COUNCILMEMBER	YES	NO	NV	AB	COUNCILMEMBER	YES	NO	NV	AB
GRAYZEL					LEIBFRIED				
INSERRO					PAGEL				
KOSKOSKI					RASMUSSEN				
MOTION					SECOND				
X – INDICATES VOTE					AB- ABSENT		NV- NOT VOTING		

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council of the Borough of Metuchen, Middlesex County, New Jersey at the Reorganization meeting held on December 3, 2018

Susan D. Jackson, RMC

Borough Clerk

RESOLUTION 2018-276

*Borough of Metuchen
County of Middlesex
State of New Jersey*

RESOLUTION TO TRANSFER 2017 TAXES DUE TO PARCELS AFFECTED BY SUBDIVISION, LAND BOUNDARY CHANGES OR COMBINING PARCELS

WHEREAS, Block 45, Lot 5 and Block 116 Lot 25 were affected by subdivision, boundary changes or combining parcels where parcels are being combined/eliminated; and

WHEREAS, payments for quarters one and two on both parcels were credited to the mother lots; and

WHEREAS, to properly account for taxes billed and paid, the following transfers of payments is requested from the Tax Collector.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Metuchen, that the Tax Collector be and is hereby authorized to make transfer adjustments for 2018 tax payments on the following properties due to subdivision, boundary changes or combining parcels where parcels are being combined/eliminated, in the amount of \$21,887.00.

Block/Lot/Qual	Address	Owner	Amount to Transfer	Quarter of Transfer
45/15	63 Aylin Street	LaPorta Builders Inc	(2,664.45)	1/2018
45/15	63 Aylin Street	LaPorta Builders Inc	(2,664.45)	2/2018
45/15.01	59 Aylin Street	LaPorta Builders Inc	1,487.00	3/2018
45/15.01	59 Aylin Street	LaPorta Builders Inc	1,177.45	4/2018
45/15.02	63 Aylin Street	LaPorta Builders Inc	1,487.00	3/2018
45/15.02	63 Aylin Street	LaPorta Builders Inc	1,177.45	4/2018
116/25	3383-389 Main & 10 Pearl	Jerry Salomone	(8,279.05)	1/2018
116/25	3383-389 Main & 10 Pearl	Jerry Salomone	(8,279.05)	2/2018
116/25.01	385-389 Main Street	385-389 Main Street LLC	10,597.18	4/2018
116/27.01	10 Pearl St & 383 Main St	Jerry Salomone	5,960.92	3/2018

COUNCILMEMBER	YES	NO	NV	AB	COUNCILMEMBER	YES	NO	NV	AB					
GRAYZEL					LEIBFRIED									
INSERRO					PAGEL									
KOSKOSKI					RASMUSSEN									
MOTION					SECOND									
X – INDICATES VOTE					AB- ABSENT					NV- NOT VOTING				

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council of the Borough of Metuchen, Middlesex County, New Jersey at a regular meeting held on December 3, 2018.

Susan D. Jackson, RMC
Borough Clerk

RESOLUTION 2018-277

*Borough of Metuchen
County of Middlesex
State of New Jersey*

**RESOLUTION TO TRANSFER 2018 TAXES DUE TO PARCELS AFFECTED BY
SUBDIVISION, LAND BOUNDARY CHANGES OR COMBINING PARCELS**

WHEREAS, Block 158, Lot 160.01 and Block 158, Lot 160.02 were created by subdivision of Block 158, Lot 160; and

WHEREAS, payments for quarters one and two of 2018 were received from LaPorta Builders and posted to the existing mother lot Block 158, Lot 160; and

WHEREAS, to properly account for taxes billed and paid, the following transfers of payments is requested from the Tax Collector,

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Metuchen, that the Tax Collector be and is hereby authorized to make transfer adjustments for 2018 tax payments on the following property due to subdivision, boundary changes or combining parcels where parcels are being combined/eliminated, in the amount of \$8,585.45.

Block/Lot/Qual	Address	Owner	Amount to Transfer	Quarter of Transfer From	Quarter of Transfer Into
158/160	47 High Street	LaPorta Builders	(4,292.73)	1/2018	
158/160	47 High Street	LaPorta Builders	(4,292.72)	2/2018	
158/160.02	53 High Street	LaPorta Builders	8,585.45		4/2018

COUNCILMEMBER	YES	NO	NV	AB	COUNCILMEMBER	YES	NO	NV	AB
GRAYZEL					LEIBFRIED				
INSERRO					PAGEL				
KOSKOSKI					RASMUSSEN				
MOTION					SECOND				
X – INDICATES VOTE					AB- ABSENT		NV- NOT VOTING		

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Susan D. Jackson, RMC
Borough Clerk

RESOLUTION 2018-278

*Borough of Metuchen
County of Middlesex
State of New Jersey*

RESOLUTION AMENDING RESOLUTIONS 2018-38 AND 2018-146 OF YOUTH SERVICE BOARD/MUNICIPAL ALLIANCE AGREEMENT FOR FY 2019

WHEREAS, the Borough of Metuchen entered into an agreement with Middlesex County by way of Resolution 2018-38, dated January 1, 2018, to enter a grant agreement in the amount of \$20,965.00 for the period of July 1, 2018 to June 30, 2019; and

WHEREAS, the Office of Human Services advises that it is necessary to amend the contract with Middlesex County to increase the amount by an additional \$6,000.00 to provide for the continued provision of services for alcoholism and drug abuse prevention and education services to residents of Middlesex County for a new total contract amount of \$26,965.00; and,

WHEREAS, by way of Resolution 2018-149, dated May 21, 2018, the Borough of Metuchen accepted an increase of the grant by \$6,000.00 and it is necessary for the Borough to amend the aforesaid resolutions to reflect said increase.

NOW, THEREFORE, BE IT RESOLVED by the Borough of Metuchen, County of Middlesex, State of New Jersey that the aforesaid resolution 2018-38 which authorized the Borough to enter into a Municipal Alliance Contract with the County of Middlesex for the continued provision of services for alcoholism and drug abuse prevention and education services to residents of Middlesex County in the amount of \$20,965.00 for the period of July 1, 2018 to June 30, 2019 and by R2018-149, dated May 21, 2018, accepting the increased grant in the amount of \$6,000.00, shall be and is hereby amended to increase the contract for a new total amount of \$26,965.00.

BE IT FURTHER RESOLVED that the Clerk shall forward a certified copy of this resolution to the Middlesex County Clerk of the Board of Chosen Freeholders.

COUNCILMEMBER	YES	NO	NV	AB	COUNCILMEMBER	YES	NO	NV	AB
GRAYZEL					LEIBFRIED				
INSERRO					PAGEL				
KOSKOSKI					RASMUSSEN				
MOTION					SECOND				
X – INDICATES VOTE					AB- ABSENT		NV- NOT VOTING		

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Susan D. Jackson, RMC
Borough Clerk

RESOLUTION 2018-279

Borough of Metuchen
County of Middlesex
State of New Jersey

**RESOLUTION REFUNDING SIDEWALK ESCROW FEE #18-008 S
45 LEXINGTON DRIVE**

WHEREAS, in accordance with the Borough of Metuchen Ordinance, \$288.00 was posted by Brian Fedison for Sidewalk Security Deposit at 45 Lexington Drive; and

WHEREAS, the Director of Public Works advises that said work has been completed in a manner satisfactory to his department; and

WHEREAS, the Director of Public Works advises it is in order to release the monies previously deposited.

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Metuchen that the Chief Financial Officer is hereby authorized to release said funds in the amount of \$288.00 to: Brian Fedison, 45 Lexington Avenue, Metuchen, NJ 08840, as recommended by the Director of Public Works.

COUNCILMEMBER	YES	NO	NV	AB	COUNCILMEMBER	YES	NO	NV	AB
GRAYZEL					LEIBFRIED				
INSERRO					PAGEL				
KOSKOSKI					RASMUSSEN				
MOTION					SECOND				
X – INDICATES VOTE				AB- ABSENT			NV- NOT VOTING		

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Susan D. Jackson, RMC
Borough Clerk

RESOLUTION 2018–280

*Borough of Metuchen
County of Middlesex
State of New Jersey*

RESOLUTION AUTHORIZING REFUND OF 2019 TAXES

WHEREAS, the following has made an overpayment of taxes,

Name	Block/Lot	Address	Amount		Year
William & Kara Fricke paid by Metuchen Savings Bank	125.1/29.1	1 Clarendon Court	2,768.04	Overpayment – Metuchen Savings processed Q4 prior to tax appeal adjustment	1st qtr 2019

NOW, THEREFORE, BE IT RESOLVED, that the above listed property owner or agent be refunded property taxes as described in the amount of \$2,768.04.

COUNCILMEMBER	YES	NO	NV	AB	COUNCILMEMBER	YES	NO	NV	AB
GRAYZEL					LEIBFRIED				
INSERRO					PAGEL				
KOSKOSKI					RASMUSSEN				
MOTION					SECOND				
X – INDICATES VOTE		AB- ABSENT			NV- NOT VOTING				

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Susan D. Jackson, RMC
Borough Clerk

RESOLUTION 2018-281

*Borough of Metuchen
County of Middlesex
State of New Jersey*

**RESOLUTION REFUNDING SIDEWALK ESCROW FEE #18-025 S
168 MASON DRIVE**

WHEREAS, in accordance with the Borough of Metuchen Ordinance, \$317.50 was posted by Pro Quality Home Improvements Inc. for Sidewalk Security Deposit at 168 Mason Dive; and

WHEREAS, the Director of Public Works advises that said work has been completed in a manner satisfactory to his department; and

WHEREAS, the Director of Public Works advises it is in order to release the monies previously deposited.

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Metuchen that the Chief Financial Officer is hereby authorized to release said funds in the amount of \$317.50 to: Pro Quality Home Improvements Inc., 105 Fieldcrest Avenue, Edison, NJ 08837, as recommended by the Director of Public Works.

COUNCILMEMBER	YES	NO	NV	AB	COUNCILMEMBER	YES	NO	NV	AB	
GRAYZEL					LEIBFRIED					
INSERRO					PAGEL					
KOSKOSKI					RASMUSSEN					
MOTION					SECOND					
X – INDICATES VOTE				AB- ABSENT			NV- NOT VOTING			

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Susan D. Jackson, RMC
Borough Clerk

RESOLUTION 2018-282

Borough of Metuchen
County of Middlesex
State of New Jersey

**RESOLUTION REFUNDING SIDEWALK ESCROW FEE #18-028 S
156 PLAINFIELD ROAD**

WHEREAS, in accordance with the Borough of Metuchen Ordinance, \$128.00 was posted by Susan Marshall for Sidewalk Security Deposit at 156 Plainfield Road; and

WHEREAS, the Director of Public Works advises that said work has been completed in a manner satisfactory to his department; and

WHEREAS, the Director of Public Works advises it is in order to release the monies previously deposited.

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Metuchen that the Chief Financial Officer is hereby authorized to release said funds in the amount of \$128.00 to: Susan Marshall, 156 Plainfield Road, Metuchen, NJ 08840, as recommended by the Director of Public Works.

COUNCILMEMBER	YES	NO	NV	AB	COUNCILMEMBER	YES	NO	NV	AB
GRAYZEL					LEIBFRIED				
INSERRO					PAGEL				
KOSKOSKI					RASMUSSEN				
MOTION					SECOND				
X – INDICATES VOTE				AB- ABSENT		NV- NOT VOTING			

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council of the Borough of Metuchen, Middlesex County, New Jersey at a regular meeting held on December 3, 2018.

Susan D. Jackson, RMC
Borough Clerk

RESOLUTION 2018-283

Borough of Metuchen
County of Middlesex
State of New Jersey

**RESOLUTION REFUNDING SIDEWALK ESCROW FEE #18-029 S
105 OAK AVENUE**

WHEREAS, in accordance with the Borough of Metuchen Ordinance, \$270.00 was posted by DCR Landscaping for Sidewalk Security Deposit at 105 Oak Avenue; and

WHEREAS, the Director of Public Works advises that said work has been completed in a manner satisfactory to his department; and

WHEREAS, the Director of Public Works advises it is in order to release the monies previously deposited.

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Metuchen that the Chief Financial Officer is hereby authorized to release said funds in the amount of \$270.00 to: DCR Landscaping., PO Box 4195, Metuchen, NJ 08840, as recommended by the Director of Public Works.

COUNCILMEMBER	YES	NO	NV	AB	COUNCILMEMBER	YES	NO	NV	AB
GRAYZEL					LEIBFRIED				
INSERRO					PAGEL				
KOSKOSKI					RASMUSSEN				
MOTION					SECOND				
X – INDICATES VOTE				AB- ABSENT		NV- NOT VOTING			

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Susan D. Jackson, RMC
Borough Clerk

RESOLUTION 2018-284

*Borough of Metuchen
County of Middlesex
State of New Jersey*

**RESOLUTION AUTHORIZING CHANGE ORDER #1 CONTRACT INCREASE
FOR JADS CONSTRUCTION - IMPROVEMENTS TO MAIN STREET**

WHEREAS, the Main Street Improvements project has been approved in a contract between the Mayor and Council and JADS Construction; and

WHEREAS, on November 5, 2018, Maser Engineering submitted a letter to the Borough approving Change Order #1 an increase to the Borough of **\$112,102.13**; and

WHEREAS, the increase to the Borough for Change Order #1 is **\$112,102.13**. Funds are available in the 2014, 2017 and 2018 Capital Ordinances as certified by the Chief Finance Officer and there are sufficient funds as follows: C-04-55-989-005, in the amount of \$42,390.00; C-04-55-971-002, in the amount of \$64,318.00; and C-04-55-987-002, in the amount of \$5,394.13,

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Metuchen that the proper officials are hereby authorized to execute the said attached Change Order #1.

COUNCILMEMBER	YES	NO	NV	AB	COUNCILMEMBER	YES	NO	NV	AB
GRAYZEL					LEIBFRIED				
INSERRO					PAGEL				
KOSKOSKI					RASMUSSEN				
MOTION					SECOND				
X – INDICATES VOTE				AB- ABSENT		NV- NOT VOTING			

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council of the Borough of Metuchen, Middlesex County, New Jersey at a regular meeting held on December 3, 2018.

Susan D. Jackson, RMC
bBorough Clerk

RESOLUTION 2018-285

*Borough of Metuchen
County of Middlesex
State of New Jersey*

**RESOLUTION AMENDING RESOLUTION 2018-30 AND RESOLUTION 2018-190 AWARD
OF CONTRACT FOR BOROUGH REDEVELOPMENT COUNSEL**

WHEREAS, the Borough of Metuchen has a need to acquire the services of a Borough Redevelopment Counsel as a contract without competitive bidding (non-fair and open) pursuant to the provisions of <N.J.S.A. 19:44A-20.4; and

WHEREAS, Requests for Qualifications were received and reviewed by the Borough Administrator; and

WHEREAS, the Chief Financial Officer has determined that the value of the acquisition will exceed \$5,000; and

WHEREAS, the anticipated term of this contract is the calendar year 2018; and

WHEREAS, the original agreement stipulated that the maximum amount of the contract shall not exceed \$15,000; and

WHEREAS, the Borough deemed it necessary to dedicate an additional \$10,000 for continued services; and

WHEREAS, the maximum amount of the contract is amended to **\$40,000.00** as annual retainer and the Chief Financial Officer has certified that there is sufficient funds for such contract and is available and is designated from 2018 Budget Legal Account number 8-01-20-712-027 for these services.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Metuchen, in the County of Middlesex, as follows:

1. The Mayor and Borough Clerk are hereby authorized and directed to execute an agreement with Maley and Associates, 1150 Haddon Avenue, Suite 210, Collingswood, NJ 08108.

COUNCILMEMBER	YES	NO	NV	AB	COUNCILMEMBER	YES	NO	NV	AB
GRAYZEL					LEIBFRIED				
INSERRO					PAGEL				
KOSKOSKI					RASMUSSEN				
MOTION					SECOND				
X – INDICATES VOTE					AB- ABSENT		NV- NOT VOTING		

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council of the Borough of Metuchen, Middlesex County, New Jersey at a regular meeting held on December 3, 2018

Susan D. Jackson, RMC
Borough Clerk

RESOLUTION 2018-286

*Borough of Metuchen
County of Middlesex
State of New Jersey*

**RESOLUTION AUTHORIZING RELEASE OF STREET OPENING BOND
#2017-105 – 21 BEECHWOOD AVENUE**

WHEREAS, in accordance with the Borough of Metuchen Ordinance, \$500.00 was posted by John Burton Plumbing & Heating as the required Performance Guarantee for Street Opening Bond #2017-105 – 21 Beechwood Avenue; and

WHEREAS, the Director of Public Works advises that said work has been completed in a manner satisfactory to his department; and

WHEREAS, the Director of Public Works advises it is in order to release the monies previously deposited.

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Metuchen that the Chief Financial Officer be and is hereby authorized to release said funds in the amount of \$500.00 to: John Burton Plumbing & Heating, 104 Norcross Avenue, Unit B, Metuchen, NJ 08840 as recommended by the Director of Public Works.

COUNCILMEMBER	YES	NO	NV	AB	COUNCILMEMBER	YES	NO	NV	AB	
GRAYZEL					LEIBFRIED					
INSERRO					PAGEL					
KOSKOSKI					RASMUSSEN					
MOTION					SECOND					
X – INDICATES VOTE				AB- ABSENT			NV- NOT VOTING			

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council of the Borough of Metuchen, Middlesex County, New Jersey at a regular meeting held on December 3, 2018.

Susan D. Jackson, RMC
Borough Clerk

RESOLUTION 2018-287

*Borough of Metuchen
County of Middlesex
State of New Jersey*

**RESOLUTION AUTHORIZING RELEASE OF STREET OPENING BOND
#2017-118 – 181 HIGHLAND AVENUE**

WHEREAS, in accordance with the Borough of Metuchen Ordinance, \$500.00 was posted by John Burton Plumbing & Heating as the required Performance Guarantee for Street Opening Bond #2017-118 – 181 Highland Avenue; and

WHEREAS, the Director of Public Works advises that said work has been completed in a manner satisfactory to his department; and

WHEREAS, the Director of Public Works advises it is in order to release the monies previously deposited.

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Metuchen that the Chief Financial Officer be and is hereby authorized to release said funds in the amount of \$500.00 to: John Burton Plumbing & Heating, 104 Norcross Avenue, Unit B, Metuchen, NJ 08840 as recommended by the Director of Public Works.

COUNCILMEMBER	YES	NO	NV	AB	COUNCILMEMBER	YES	NO	NV	AB
GRAYZEL					LEIBFRIED				
INSERRO					PAGEL				
KOSKOSKI					RASMUSSEN				
MOTION					SECOND				
X – INDICATES VOTE		AB- ABSENT			NV- NOT VOTING				

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council of the Borough of Metuchen, Middlesex County, New Jersey at a regular meeting held on December 3, 2018.

Susan D. Jackson, RMC
Borough Clerk

RESOLUTION 2018-288

*Borough of Metuchen
County of Middlesex
State of New Jersey*

RESOLUTION AUTHORIZING 2018 BUDGET TRANSFERS

WHEREAS, there are unexpended balances in various 2018 appropriation accounts not required for the balance of 2018; and

WHEREAS, additional sums are required for the operating expenses of other Borough accounts.

NOW, THEREFORE, BE IT RESOLVED, that the following transfers be approved:

Appropriation	From	To
Clerk S&W		1,400.00
Planning S&W		600.00
Board of Health S&W		350.00
Forestry S&W		10,000.00
Parks S&W		2,500.00
Garbage & Trash S&W		16,000.00
Sewers S&W		13,000.00
Streets & Roads S&W		14,500.00
County Health Services		1,100.00
Defined Contribution Retirement Plan		1,500.00
Sewers OE		35,000.00
Streets & Roads OE		10,000.00
Municipal Court OE		2,000.00
Municipal Court S&W	2,000.00	
Planning OE	600.00	
Buildings & Grounds OE	25,000.00	
Street Lighting	20,000.00	
Utilities	30,000.00	
Police S&W	30,350.00	
TOTALS	107,950.00	107,950.00

COUNCILMEMBER	YES	NO	NV	AB	COUNCILMEMBER	YES	NO	NV	AB
GRAYZEL					LEIBFRIED				
INSERRO					PAGEL				
KOSKOSKI					RASMUSSEN				
MOTION					SECOND				

R2018-288
December 3, 2018

X – INDICATES VOTE	AB- ABSENT	NV- NOT VOTING
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I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council of the Borough of Metuchen, Middlesex County, New Jersey at a regular meeting held on December 3, 2018.

Susan D. Jackson, RMC
Borough Clerk

RESOLUTION 2018-289

*Borough of Metuchen
County of Middlesex
State of New Jersey*

**RESOLUTION REQUESTING APPROVAL OF ITEMS OF REVENUE AND
APPROPRIATION - NJS 40A:4-87 – KENTNOR PARK GRANT**

WHEREAS, NJS 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount was not determined at the time of the adoption of the budget; and

WHEREAS, the Director may also approve the insertion of an item of appropriation for equal amount,

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council of the Borough of Metuchen in the County of Middlesex, New Jersey, hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget in the year 2018 in the sum of \$303,225.75, which is now available from Middlesex County Open Space, Recreation and Farmland and Historic Preservation Trust Fund for a 2018 Construction of Kentnor Park Grant for park improvements in the amount of \$303,225.75.

BE IT FURTHER RESOLVED, that the like sum of \$303,225.75 is hereby appropriated under the caption Middlesex County Kentnor Park Grant for a 2018 Middlesex County Kentnor Park Grant; and

BE IT FURTHER RESOLVED that the above is the result of funds from Middlesex County Open Space, Recreation and Farmland and Historic Preservation Trust Fund for a 2018 Middlesex County Kentnor Park Grant in the amount of \$303,225.75.

COUNCILMEMBER	YES	NO	NV	AB	COUNCILMEMBER	YES	NO	NV	AB
GRAYZEL					LEIBFRIED				
INSERRO					PAGEL				
KOSKOSKI					RASMUSSEN				
MOTION					SECOND				
X – INDICATES VOTE					AB- ABSENT		NV- NOT VOTING		

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council of the Borough of Metuchen, Middlesex County, New Jersey at a regular meeting held on December 3, 2018.

Susan D. Jackson, RMC
Borough Clerk

RESOLUTION 2018-290

*Borough of Metuchen
County of Middlesex
State of New Jersey*

RESOLUTION REQUESTING APPROVAL OF ITEMS OF REVENUE AND APPROPRIATION - NJS 40A:4-87 – MUNICIPAL ALLIANCE GRANT

WHEREAS, NJS 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount was not determined at the time of the adoption of the budget; and

WHEREAS, the Director may also approve the insertion of an item of appropriation for equal amount.

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council of the Borough of Metuchen in the County of Middlesex, New Jersey, hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget in the year 2018 in the sum of \$6,000.00, which is now available from Governor’s Council on Alcoholism and Drug Abuse for Prevention of Alcoholism and Drug Abuse for a 2018 Municipal Alliance Grant for alcoholism and drug abuse prevention in the amount of \$6,000.00.

BE IT FURTHER RESOLVED, that the like sum of \$6,000.00 is hereby appropriated under the caption Municipal Alliance for a 2018 Municipal Alliance Grant; and

BE IT FURTHER RESOLVED that the above is the result of funds from Governor’s Council on Alcoholism and Drug Abuse for Prevention of Alcoholism and Drug Abuse for a 2018 Municipal Alliance Grant in the amount of \$6,000.00.

COUNCILMEMBER	YES	NO	NV	AB	COUNCILMEMBER	YES	NO	NV	AB
GRAYZEL					LEIBFRIED				
INSERRO					PAGEL				
KOSKOSKI					RASMUSSEN				
MOTION					SECOND				
X – INDICATES VOTE				AB- ABSENT		NV- NOT VOTING			

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council of the Borough of Metuchen, Middlesex County, New Jersey at a regular meeting held on December 3, 2018.

Susan D. Jackson, RMC
Borough Clerk

RESOLUTION 2018-291

*Borough of Metuchen
County of Middlesex
State of New Jersey*

**RESOLUTION REQUESTING APPROVAL OF ITEMS OF REVENUE AND
APPROPRIATION - NJS 40A:4-87 – CLEAN COMMUNITIES GRANT**

WHEREAS, NJS 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount was not determined at the time of the adoption of the budget; and

WHEREAS, the Director may also approve the insertion of an item of appropriation for equal amount.

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council of the Borough of Metuchen in the County of Middlesex, New Jersey, hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget in the year 2018 in the sum of \$25,111.67, which is now available from the New Jersey Solid Waste Administration, for a Clean Communities Grant in the amount of \$25,111.67,

BE IT FURTHER RESOLVED, that the like sum of \$25,111.67 is hereby appropriated under the caption New Jersey Solid Waste Administration for a Clean Communities Grant; and

BE IT FURTHER RESOLVED that the above is the result of funds from New Jersey Solid Waste Administration for a Clean Communities Grant in the amount of \$25,111.67.

COUNCILMEMBER	YES	NO	NV	AB	COUNCILMEMBER	YES	NO	NV	AB	
GRAYZEL					LEIBFRIED					
INSERRO					PAGEL					
KOSKOSKI					RASMUSSEN					
MOTION					SECOND					
X – INDICATES VOTE				AB- ABSENT			NV- NOT VOTING			

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council of the Borough of Metuchen, Middlesex County, New Jersey at a regular meeting held on December 3, 2018.

Susan D. Jackson, RMC
Borough Clerk

RESOLUTION 2018-292

*Borough of Metuchen
County of Middlesex
State of New Jersey*

**RESOLUTION REQUESTING APPROVAL OF ITEMS OF REVENUE AND
APPROPRIATION - NJS 40A:4-87 – DRUNK DRIVING ENFORCEMENT FUND
GRANT**

WHEREAS, NJS 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount was not determined at the time of the adoption of the budget; and

WHEREAS, the Director may also approve the insertion of an item of appropriation for equal amount.

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council of the Borough of Metuchen in the County of Middlesex, New Jersey, hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget in the year 2018 in the sum of \$5,022.44, which is now available from the State of New Jersey Division of Motor Vehicles in the amount of \$5,022.44.

BE IT FURTHER RESOLVED, that the like sum of \$5,022.44 is hereby appropriated under the caption Drunk Driving Enforcement Fund; and

BE IT FURTHER RESOLVED that the above is the result of funds from State of New Jersey Division of Motor Vehicles in the amount of \$5,022.44.

COUNCILMEMBER	YES	NO	NV	AB	COUNCILMEMBER	YES	NO	NV	AB
GRAYZEL					LEIBFRIED				
INSERRO					PAGEL				
KOSKOSKI					RASMUSSEN				
MOTION					SECOND				
X – INDICATES VOTE				AB- ABSENT		NV- NOT VOTING			

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council of the Borough of Metuchen, Middlesex County, New Jersey at a regular meeting held on December 3, 2018.

Susan D. Jackson, RMC
Borough Clerk

RESOLUTION 2018-293

*Borough of Metuchen
County of Middlesex
State of New Jersey*

**RESOLUTION REQUESTING APPROVAL OF ITEMS OF REVENUE AND
APPROPRIATION - NJS 40A:4-87 – MUNICIPAL COURT EDUCATION,
REHABILITATION & ENFORCEMENT FUND GRANT**

WHEREAS, NJS 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount was not determined at the time of the adoption of the budget; and

WHEREAS, the Director may also approve the insertion of an item of appropriation for equal amount.

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council of the Borough of Metuchen in the County of Middlesex, New Jersey, hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget in the year 2018 in the sum of \$1,977.28, which is now available from the State of New Jersey Administrative Office of the Courts for a Municipal Court Alcohol Education, Rehabilitation and Enforcement Fund Grant in the amount of \$1,977.28.

BE IT FURTHER RESOLVED, that the like sum of \$1,977.28 is hereby appropriated under the caption Alcohol Education, Rehabilitation and Enforcement Fund Grant; and

BE IT FURTHER RESOLVED that the above is the result of funds from State of New Jersey Administrative Office of the Courts for a Municipal Court Alcohol Education, Rehabilitation and Enforcement Fund Grant in the amount of 1,977.28.

COUNCILMEMBER	YES	NO	NV	AB	COUNCILMEMBER	YES	NO	NV	AB
GRAYZEL					LEIBFRIED				
INSERRO					PAGEL				
KOSKOSKI					RASMUSSEN				
MOTION					SECOND				
X – INDICATES VOTE				AB- ABSENT		NV- NOT VOTING			

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Susan D. Jackson, RMC
Borough Clerk

RESOLUTION 2018-294

*Borough of Metuchen
County of Middlesex
State of New Jersey*

RESOLUTION AUTHORIZING THE PAYMENT OF THE BILL LIST

BE IT RESOLVED by the Mayor and Council of the Borough of Metuchen that the proper warrants be drawn and all bills be paid totaling **\$9,982,197.02**

I, Rebecca Cuthbert, Chief Financial Officer of the Borough of Metuchen do hereby certify that funds are available for the payment of bills for the Borough of Metuchen.

Rebecca Cuthbert, CFO

COUNCILMEMBER	YES	NO	NV	AB	COUNCILMEMBER	YES	NO	NV	AB
GRAYZEL					LEIBFRIED				
INSERRO					PAGEL				
KOSKOSKI					RASMUSSEN				
MOTION					SECOND				
X – INDICATES VOTE		AB- ABSENT			NV- NOT VOTING				

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council of the Borough of Metuchen, Middlesex County, New Jersey at a regular meeting held on December 3, 2018.

Susan D. Jackson, RMC
Borough Clerk

ORDINANCE 2018-27

*Borough of Metuchen
County of Middlesex
State of New Jersey*

AN ORDINANCE TO AMEND ORDINANCE 2018-10 SALARY RANGES FOR CERTAIN OFFICERS AND EMPLOYEES OF THE BOROUGH OF METUCHEN

(STATEMENT OF PURPOSE: TO SET THE MINIMUM AND MAXIMUM WAGE RANGES FOR CERTAIN BOROUGH EMPLOYEES)

BE IT ORDAINED, by the Mayor and Council of the Borough of Metuchen that Ordinance 2017-11 be repealed and replaced with this ordinance to set the salary authorizations for the calendar year 2018, effective January 1, 2018.

1. The following official employment designations are hereby confirmed and the range of compensation of each officer and employee of the Borough of Metuchen shall be:

<u>POSITION</u>	<u>MINIMUM</u>	<u>MAXIMUM</u>	<u>PER</u>
Mayor	\$ 2,000.00	\$ 2,000.00	year
Councilmember	\$ 1,200.00	\$ 1,200.00	year
Borough Administrator year	\$73,000.00	\$137,000.00 <u>\$155,000.00</u>	
Borough Clerk	\$43,000.00	\$ 74,000.00	year
Chief Financial Officer/Tax Collector	\$58,000.00	\$134,400.00	year
Tax Assessor	\$48,000.00	\$ 84,000.00	year
Public Works Director	\$58,000.00	\$134,400.00	year
Public Works Supervisor	\$50,000.00	\$ 90,000.00	year
Chief of Police year	\$68,000.00	\$148,500.00 <u>\$160,000.00</u> ————	
Police Captain year	\$58,000.00	\$138,000.00 <u>\$150,000.00</u> ————	
Police Lieutenant year	\$53,000.00	\$128,000.00 <u>\$140,000.00</u>	
Court Administrator	\$43,000.00	\$ 74,000.00	year
Recreation Director	\$48,000.00	\$ 84,000.00	year
Senior Citizen Director	\$43,000.00	\$ 84,000.00	year
Administrative Secretary	\$30,000.00	\$ 52,000.00	year
Zoning Officer	\$30,000.00	\$ 54,000.00	year
Administrative Officer	\$32,000.00	\$ 63,000.00	year
Clerk Typist	\$18,000.00	\$ 42,000.00	year
Secretary	\$18,000.00	\$ 42,000.00	year
Deputy Court Administrator	\$18,000.00	\$ 48,000.00	year
Office Assistance	\$18,000.00	\$ 42,000.00	year

Head Telecommunications Operator	\$21,000.00	\$ 51,000.00	year
Telecommunications Operator	\$19,000.00	\$ 41,000.00	year
Accounting/Tax Clerk	\$20,000.00	\$ 55,000	year

<u>POSITION</u>	<u>MINIMUM</u>	<u>MAXIMUM</u>	<u>PER</u>
Video Coordinator	\$ 10.00	\$ 30.00	hour
Asst. Video Coordinator	\$ 10.00	\$ 21.00	hour
Bus Drivers	\$ 10.00	\$ 17.00	hour
Part-Time Clerk and Secretaries	\$ 8.00	\$ 20.00	hour
Janitors, Firehouse	\$ 10.00	\$ 12.00	hour
Fire Official (Fire Prevention)	\$ 3,000	\$ 12,000	year
Fire Inspectors (Fire Prevention)	\$ 3,000	\$ 10,000	year
Office of Emergency Management Director	\$ 6,000	\$ 9,000	year
Registrar	\$ 3,000	\$ 12,000	year
Deputy Registrar	\$ 1,000	\$ 6,000	year
School Crossing Guards	\$ 10.00	\$ 18.00	hour
Municipal Alliance Coordinator	\$ 5,000	\$ 8,000	year
C-3 Sanitary Sewer Collection System Operator	\$ 6,000	\$ 8,000	year
Per Diem Dispatcher	\$ 12.00	\$ 15.00	hour
Public Works Summer Help	\$ 8.50	\$ 11.00	hour
Parking Enforcement Officer	\$ 12.00	\$ 15.00	hour

CONSTRUCTION INSPECTORS/OFFICIALS

<u>POSITION</u>	<u>MINIMUM</u>	<u>MAXIMUM</u>	<u>PER</u>
Construction Official	\$ 50.00	\$110.00	day
Plumbing Subcode Official	\$ 30.00	\$ 50.00	day
Plumbing Inspector	\$ 90.00	\$120.00	day
Electrical Subcode Official	\$ 30.00	\$ 50.00	day
Electrical Inspector	\$ 90.00	\$120.00	day
Fire Subcode Official	\$ 28.00	\$ 48.00	day
Fire Inspector	\$ 86.00	\$114.00	day
Bulding Subcode Official	\$ 30.00	\$ 50.00	day
Building Inspector	\$ 90.00	\$120.00	day
Alternate Subcode Officials	\$ 28.00	\$ 50.00	day
Alternate Inspectors	\$ 86.00	\$120.00	day
Special Inspections	\$ 20.00		<u>dayhour</u>

RECREATION SEASONAL

<u>POSITION</u>	<u>MINIMUM</u>	<u>MAXIMUM</u>	<u>PER</u>
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Tennis Instructor	\$ 9.00	\$15.00	hour
Tennis Director	\$75.00	\$85.00	hour
Art Director	\$50.00	\$75.00	hour
Cooking Director	\$40.00	\$50.00	hour
Field Hockey Director	\$30.00	\$40.00	hour
Field Hockey Coach	\$20.00	\$30.00	hour
Field Hockey Referees	\$10.00	\$15.00	game
Drama Director	\$50.00	\$75.00	hour
T-ball/Softball Instructor	\$15.00	\$30.00	hour
Field Hockey Instructors	\$ 8.00	\$20.00	hour
Recreation Specialist	\$ 7.25	\$10.00	hour
Senior Counselor	\$ 8.25	\$ 9.25	hour
Recreation Assistant	\$ 7.25	\$ 8.25	hour
Junior Counselor	\$ 7.25	\$ 8.25	hour
Camp Director	\$18.00	\$25.00	hour
Wrestling Counselor	\$200	\$300	week
Sports Program Director	\$600	\$700	week
Wrestling Trainer	\$300	\$350	week
Soccer Camp Director	\$725	\$850	week
Soccer Counselor	\$150	\$400	week
Soccer Trainer	\$350	\$550	week
Track Camp Director	\$550	\$800	week
Track Advisor	\$500	\$600	week
Track Specialist	\$300	\$500	week
Basketball Director	\$600	\$750	week
Umpires	\$30.00	\$ 50.00	game

POOL SEASONAL

<u>POSITION</u>	<u>MINIMUM</u>	<u>MAXIMUM</u>	<u>PER</u>
Pool Manager	\$6,000	\$10,500	season
Assistant Managers	\$3,500	\$ 7,100	season
Assistant Managers (Experienced 3 rd year & up)	\$3,500	\$ 8,300.	season
Pre-Season Rate	\$ 5.75	\$ 5.75	hour
Aquatics Director	\$2,000	\$4,000	season
Head Swim Team Coach *	\$2,000	\$3,500	season
Assistant Swim Team Coach	\$1,000	\$3,000	season
Swim Team Assistant	\$ 300	\$1,300	season
Head Diving Coach	\$1,000	\$2,500	season
Assistant Diving Coach	\$1,000	\$2,000	season
Activities Director	\$1,000	\$2,000	season
Senior Lifeguard	\$7.75	\$10.00	hour
Head Lifeguard (1 st & 2 nd year)	\$8.50	\$10.50	hour
Head Lifeguard (3 rd year & up)	\$8.50	\$11.00	hour
Lifeguard (1 st year)	\$6.75	\$8.00	hour
Lifeguard (2 nd & 3 rd year)	\$6.75	\$8.25	hour

Lifeguard (4 th year and up)	\$6.75	\$9.00	hour
Head Gate Attendant (1 st & 2 nd year)	\$8.00	\$8.25	hour
Head Gate Attendant (3 rd year & up)	\$8.00	\$8.50	hour
Gate Attendant (1 st year)	\$5.15	\$6.25	hour
Gate Attendant (2 nd & 3 rd year)	\$5.15	\$6.50	hour
Gate Attendant (4 th year & up)	\$5.15	\$7.50	hour
Head Maintenance	\$8.00	\$11.00	hour
Maintenance (1 st year)	\$5.75	\$6.50	hour
Maintenance (2 nd & 3 rd year)	\$5.75	\$6.75	hour
Maintenance (4 th year & up)	\$5.75	\$7.50	hour
Swim Instructor (1 st year)	\$5.75	\$7.00	hour
Swim Instructor (2 nd & 3 rd year)	\$5.75	\$7.25	hour
Swim Instructor (4 th year & up)	\$5.75	\$7.50	hour

*Position not filled when Aquatics Director position is filled and acts as Head Coach.

COURT ADMINISTRATION

<u>POSITION</u>	<u>MINIMUM</u>	<u>MAXIMUM</u>	<u>PER</u>
Municipal Court Judge	\$15,000	\$30,000	Yearly
Municipal Public Defender	\$ 7,500	\$19,000	Yearly

LIBRARY PERSONNEL-SALARY ADJUSTMENT AND INCREASE PER LIBRARY BOARD OF TRUSTEES

<u>POSITION</u>	<u>MINIMUM</u>	<u>MAXIMUM</u>	<u>PER</u>
FT Library Assistant	\$ 23,000.00	\$ 33,000.00	year
FT Senior Library Assistant	\$ 23,000.00	\$ 33,000.00	year
FT Principal Library Assistant	\$ 35,000.00	\$ 55,000.00	year
FT Librarian (Youth Services)	\$ 48,000.00	\$ 64,000.00	year
FT Senior Librarian (Youth Services)	\$ 48,000.00	\$ 64,000.00	year
FT Librarian	\$ 48,000.00	\$ 64,000.00	year
FT Senior Librarian	\$ 48,000.00	\$ 64,000.00	year
FT Principal Librarian	\$ 55,000.00	\$ 72,000.00	year
FT Library Director	\$ 70,000.00	\$ 95,000.00	year
Library Bookkeeper	\$ 20.50	\$ 30.00	hour
PT Library Assistant	\$ 12.50	\$ 18.00	hour
Senior Library Assistant	\$ 12.50	\$ 18.00	hour
PT Library Page	\$ 8.52	\$ 10.00	hour
PT Librarian	\$ 26.00	\$ 35.00	hour
PT Senior Librarian	\$ 26.00	\$ 35.00	hour
PT Librarian (Youth Services)	\$ 26.00	\$ 35.00	hour
PT Senior Librarian	\$ 26.00	\$ 35.00	hour

A. The hourly range of compensation for the public works positions hereinafter named shall be as follows, all payable in bi-weekly installments except as otherwise provided for:

<u>POSITION</u>	<u>MINIMUM</u>	<u>MAXIMUM</u>
Pump Operator	\$ 29.18	\$ 30.51
Maintenance Repairman	\$ 28.96	\$ 30.28
Master Mechanic	\$ 28.73	\$ 30.04
Heavy Equipment Operator	\$ 28.73	\$ 30.04
Head Forestry	\$ 28.73	\$ 30.04
Assistant Equipment Operator	\$ 27.74	\$ 29.01
Forestry	\$ 27.74	\$ 29.01
Assistant Mechanic	\$ 27.74	\$ 29.01
Assistant Pump Operator	\$ 27.74	\$ 29.01
Parks Worker	\$ 27.74	\$ 29.01
Drivers	\$ 26.85	\$ 28.08
Custodian	\$ 26.49	\$ 27.74
Laborer	\$ 26.07	\$ 27.27

Additional compensation by way of holiday pay, longevity, overtime, sick days, personal days, insurance benefits and other matters related thereto are fully set forth in the collective bargaining agreement and are hereby incorporated in this ordinance.

A The salary range of compensation of all officers of the police department hereinafter named shall be as follows, all payable in equal bi-weekly installments except as otherwise provided for:

<u>POSITION</u>	<u>MINIMUM</u>	<u>MAXIMUM</u>
Sergeant	\$100,575.00 <u>108,066.00</u>	\$105,947.00 <u>123,321.00</u>
Detective	\$ 94,983.00 <u>102,058.00</u>	\$100,057.00 <u>116,465.00</u>
Patrolman	\$ 44,259.00 <u>45,144.00</u>	\$ 96,992.00 <u>112,898.00</u>
Academy	\$ 25,000.00 <u>25,500.00</u>	\$ 25,000.00 <u>25,500.00</u>

Additional compensation by way of Corporal assignment, holiday pay, longevity, overtime, sick days, personal days, insurance benefits and other matters related are fully set forth in the collective bargaining agreement and are hereby incorporated in this ordinance.

2. Additional compensation by way of holiday pay, longevity, overtime, sick days, personal days, insurance benefits for full time employees not covered in collective bargaining agreements are fully set forth in the Personnel Resolution and amendments thereto previously adopted by the Borough Council and are hereby incorporated in this Ordinance.

3. No officer or employee shall be paid at a base rate which is above the maximum rate for any

salary range in any of the aforementioned groups. Unless otherwise provided for all new employees or newly promoted employees shall be paid at the minimum rate of the salary range for the position to which they are hired. However, the Borough Administrator may hire a prospective employee who possesses qualifications that are greater than the minimum qualifications for the position at a rate above the minimum rate, but in no case shall a new employee be hired at a rate which is greater than that of a current employee in the same group.

4. This Ordinance shall supersede and replace any and all prior Salary Ordinances and Amendments thereto. Upon the effective date of this Ordinance, any and all prior Salary Ordinances and Amendments thereto and all salaries and compensation authorized therein shall have no further effect. The within Ordinance represents the salaries and compensation to be received by all current, exiting employees and offices or those anticipated to be filled in the near future. In the event that an existing office or position is currently vacant and a salary or compensation is not set forth in this Ordinance, this Salary Ordinance shall be amended to create a salary and/or salary range for such position or office prior to said position or office being filled.

5. If any portion of this ordinance is in conflict with any portion of a collective bargaining agreement, then the collective bargaining agreement shall take precedence.

6. All ordinances and parts of ordinances inconsistent with the provisions of this Ordinance are hereby repealed.

7. This ordinance shall take effect after its publication according to law and the amendments contained herein shall be retroactive to January 1, 2018.

Introduction:

Date of Publication:

COUNCILMEMBER	YES	NO	NV	AB	COUNCILMEMBER	YES	NO	NV	AB
GRAYZEL					LEIBFRIED				
INSERRO					PAGEL				
KOSKOSKI					RASMUSSEN				
MOTION					SECOND				
X – INDICATES VOTE				AB- ABSENT		NV- NOT VOTING			

I hereby certify the foregoing to be a true copy of an ordinance introduced by the Borough Council of the Borough of Metuchen, Middlesex County, New Jersey at a special meeting held on December 3, 2018

 Susan D. Jackson, RMC
 Borough Clerk

Adopted:

Date of Publication:

COUNCILMEMBER	YES	NO	NV	AB	COUNCILMEMBER	YES	NO	NV	AB	
GRAYZEL					LEIBFRIED					
INSERRO					PAGEL					
KOSKOSKI					RASMUSSEN					
MOTION					SECOND					
X – INDICATES VOTE				AB- ABSENT			NV- NOT VOTING			

I hereby certify the foregoing to be a true copy of an ordinance adopted by the Borough Council of the Borough of Metuchen, Middlesex County, New Jersey at a regular meeting held on December 17, 2018

Susan D. Jackson, RMC
Borough Clerk

ATTEST:

BOROUGH OF METUCHEN

Susan D. Jackson, RMC
Borough Clerk

By: _____
Jonathan M. Busch
Mayor

ORDINANCE 2018-28

*Borough of Metuchen
County of Middlesex
State of New Jersey*

ORDINANCE AMENDING CHAPTER 162, ENTITLED, “SPECIAL IMPROVEMENT DISTRICT” TO INCLUDE THE PROPERTIES LOCATED AT 319 AMBOY AVENUE (BLOCK 146, LOT 1) AND 25 HILLSIDE AVENUE (BLOCK 118, LOT 19.01) IN THE SPECIAL IMPROVEMENT DISTRICT OF THE BOROUGH OF METUCHEN

WHEREAS, pursuant to *N.J.S.A. 40:56-65 et seq.* by way of Ordinance No. 2016-10 and codified in Chapter 162 of the Code, the Municipal Council of the Borough of Metuchen created a Special Improvement District in the Borough of Metuchen (the “District”); and

WHEREAS, pursuant to *N.J.S.A. 40:56-65 et seq.* by way of Ordinance No. 2016-10 and codified in Chapter 162 of the Code, the Municipal Council of the Borough of Metuchen also designated Metuchen Downtown Alliance as the District Management Corporation as defined in *N.J.S.A. 40:56-66(c)*; and

WHEREAS, the Metuchen Downtown Alliance has provided administrative and other services to the benefit of businesses and consumers within the District and to promote the economic growth and the general welfare of the District and the Borough; and

WHEREAS, after further review and evaluation of the properties located within the District and the additional properties that will benefit from being designated within the District, the Metuchen Downtown Alliance has requested and recommended that the Municipal Council of the Borough add two (2) properties to the District Area designation: 319 Amboy Avenue (Block 146, Lot 1) and 25 Hillside Avenue (Block 118, Lot 19.01); and

WHEREAS, the Municipal Council of the Borough of Metuchen has determined that the Metuchen Downtown Alliance’s request is warranted accepts the recommendation and that the two (2) properties identified as well as the already designated properties in Chapter 162 would benefit from the inclusion in the District.

NOW THEREFORE BE IT ORDAINED by the Municipal Council of the Borough of Metuchen, that it hereby finds that (a) the two (2) properties referenced above will benefit from being designated and included in the Special Improvement District; (b) the Metuchen Downtown Alliance, as previously designated, will provide administrative and other services to benefit the businesses, employees, residents and consumers for the Area previously declared, as well as the two (2) properties referenced above pursuant to *N.J.S.A. 40:56-65 et seq.* (the “Act”); (c) that a special assessment shall be imposed and collected by the municipality with the regular property tax payment or payment in lieu of taxes or otherwise, and that all or a portion of these payments shall be transferred to the Metuchen Downtown Alliance, the District Management Corporation, to effectuate the purposes of the Act and to exercise the powers given to it by Chapter 162 of the Code and this ordinance; and (d) that it is in the best interests of the Borough and the

public to amend and include the two above referenced properties in the District Area Designation; and.

BE IT FURTHER ORDAINED by the Municipal Council of the Borough of Metuchen that it hereby amends Chapter 162 of the Code of the Borough of Metuchen to add the following properties within the Special Improvement District:

1. Block 146, Lot 1 - 319 Amboy Avenue
2. Block 118, Lot 19.01 – 25 Hillside Avenue

BE IT FURTHER ORDAINED by the Municipal Council of the Borough of Metuchen that it hereby amends Exhibit A of Chapter 162 to add the following:

Block	Lot	Location	CLS	Owner	2018 Assessment	Estimated 2019 Fees*	Estimated 2020 Fees*
146	1	319 Amboy Avenue	4A	Flynn Properties, LLC	\$750,000.00	\$1,861.86	\$2,115.75
118	19.01	25 Hillside Avenue	4A	Hillside Metuchen Apartments, LLC	\$500,000.00	\$1,241.24	\$1,410.50

NOTE: All calculations are based upon the 2015 assessment/tax rate. Actual fees for 2019 and 2020 shall be based upon assessments/tax rates for each year.

BE IT FURTHER ORDAINED by the Municipal Council of the Borough of Metuchen that it hereby amends the reference in § 162-2 from “Exhibit B” to “Exhibit A” in order to correct a typographical error; and

BE IT FURTHER ORDAINED that should any section, paragraph, subpart, sentence, clause, or phase of this ordinance be declared unconstitutional or invalid for any reason, or as it relates to one of the properties identified herein, the remaining portion of this ordinance shall not be affected thereby and shall remain in full force and effect, and to that end the provisions of this ordinance are hereby declared to be severable; and

BE IT FURTHER ORDAINED that the within Ordinance only amends Chapter 162 of the Code of the Borough of Metuchen to include the two (2) additional properties referenced herein in the Special Improvement District and unless specifically identified herein, the remaining sections and provisions of Chapter 162 shall remain in full force and effect; and

BE IT FURTHER ORDAINED that this ordinance shall be in full force and take effect after final passage and publication, as required by law and the aforesaid properties shall be included in the Special Improvement District as of January 1, 2019; and

BE IT FURTHER ORDAINED by the Mayor and Borough Council of the Borough of Metuchen that all Borough employees and officials and the Metuchen Downtown Alliance shall take all necessary actions to in order to effectuate the within Ordinance.

Introduction:
Date of Publication:

COUNCILMEMBER	YES	NO	NV	AB	COUNCILMEMBER	YES	NO	NV	AB
GRAYZEL					LEIBFRIED				
INSERRO					PAGEL				
KOSKOSKI					RASMUSSEN				
MOTION					SECOND				
X – INDICATES VOTE					AB- ABSENT		NV- NOT VOTING		

I hereby certify the foregoing to be a true copy of an ordinance introduced by the Borough Council of the Borough of Metuchen, Middlesex County, New Jersey at a special meeting held on December 3, 2018

Susan D. Jackson, RMC
Borough Clerk

Adopted:
Date of Publication:

COUNCILMEMBER	YES	NO	NV	AB	COUNCILMEMBER	YES	NO	NV	AB
GRAYZEL					LEIBFRIED				
INSERRO					PAGEL				
KOSKOSKI					RASMUSSEN				
MOTION					SECOND				
X – INDICATES VOTE					AB- ABSENT		NV- NOT VOTING		

I hereby certify the foregoing to be a true copy of an ordinance adopted by the Borough Council of the Borough of Metuchen, Middlesex County, New Jersey at a regular meeting held on December 17, 2018

Susan D. Jackson, RMC
Borough Clerk

ATTEST:

BOROUGH OF METUCHEN

Susan D. Jackson, RMC
Borough Clerk

By: _____
Jonathan M. Busch
Mayor