

AGENDA

BOROUGH COUNCIL AGENDA
REGULAR MEETING MAY 21, 2018
7:30 P.M.

MEETING CALLED TO ORDER

READING OF SUNSHINE NOTICE

INVOCATION

FLAG SALUTE

ROLL CALL

AGENDA SESSION

PROCLAMATION

Supporting the *Click It or Ticket* Mobilization of May 21 – June 3, 2018

Declaring the First Friday in June to be National Gun Violence Awareness Day

Boys' Scout Troop 14 – 100 Years Celebration (Being presented at the Memorial Day Parade Ceremony)

American Legion Fugle-Hummer Post 65 – 100 Years Celebration (Being present at the Memorial Day Parade Ceremony)

REGULAR MEETING

- A. John Arthur, Library Director –Library News
- B. Peter Fairclough, President - EMS Monthly Report
- C. Approve Council Meeting Minutes of May 7, 2018

PUBLIC COMMENT

ORDINANCE – PUBLIC HEARING

Ord. 2018-09

An Ordinance to Amend the Code of the Borough of Metuchen, Various Chapters, Certain Application, License and Permit Fees

COMMUNICATIONS CONSENT AGENDA – ITEM A – D

- A. Receive and Accept Break the Chain through Education 5K Run – October 14, 2018 – 9:00 AM – Same Route as Fuce Run.
- B. Receive and Accept Block Party/Street Closure for Bounty Street – May 27, 2018 (Rain Date: May 28, 2018) – 9:00 AM to 9:00 PM
- C. Receive and Accept Block Party/Street Closure for Charles Street – June 23, 2018 (Rain Date: June 24, 2018) – noon to 8:00 PM
- D. Receive and Accept Block Party/Street Closure for Franklyn Pl – Reformed Church of Metuchen – Sunday, June 10, 2018 – 9:00 AM to 2:00 PM

REPORTS OF COUNCILMEMBERS

Council President Koskoski
Councilwoman Inerro
Councilman Grayzel
Councilman Leibfried
Councilman Pagel
Councilwoman Rasmussen

REPORTS OF OFFICERS

Borough Attorney
Borough Administrator

REPORT OF THE MAYOR

NEW BUSINESS CONSENT AGENDA – R2018-142 – R2018-148

- | | |
|-----------|---|
| R2018-142 | Resolution Authorizing Release of 10% Cash Security Bond for Leah’s Catering – Pool Concession Stand |
| R2018-143 | Resolution Authorizing the Cancellation of Tax Sale Lien |
| R2018-144 | Resolution Certifying the 2018-2019 Board of Education Budget |
| R2018-145 | Resolution Authorizing the Borough of Metuchen Tax Collector to Prepare and Mail Estimated Tax Bills in Accordance with P.L. 1994, C.72 |

R2018-146 Resolution Accepting Governor's Council on Alcoholism and Drug Abuse Fiscal Grant Cycle July 2014-June 2019

R2018-147 Resolution Authorizing Refund of Escrow Balance

R2018-148 Resolution Authorizing Refund of Escrow Balance

OTHER NEW BUSINESS – R2018-149

R2018-149 Resolution Authorizing the Payment of the Bill List in the amount of **\$3,725,638.44**

ORDINANCE – INTRODUCTION

Ord. 2018-11 Bond Ordinance Amending Bond Ordinance 2016-17 Finally Adopted July 18, 2016 by the Borough of Metuchen, in the County of Middlesex, State of New Jersey, in Order to Provide for a Change in the Improvements Authorized by Such Ordinance

Ord. 2018-12 Bond Ordinance Appropriating \$1,068,600 and Authorizing \$1,105,170 Bonds or Notes of the Borough for Various Improvements and Purposes Authorized to be Undertaken by the Borough of Metuchen, in the County of Middlesex, New Jersey

APPOINTMENTS

Ilyse O'Connell – Senior Citizen Commission – Unexpired Term: 12/31/2018 (nomination of the Mayor with Council confirmation)

ADJOURNMENT

The Borough of Metuchen does not discriminate against persons with disabilities. Those individuals requiring auxiliary aids and services were necessary must notify the ADA Coordinator of the Borough of Metuchen at least seventy-two (72) hours in advance of the meeting or scheduled activity.

ORDINANCE 2018-09

*Borough of Metuchen
County of Middlesex
State of New Jersey*

AN ORDINANCE TO AMEND THE CODE OF THE BOROUGH OF METUCHEN, VARIOUS CHAPTERS, CERTAIN APPLICATION, LICENSE AND PERMIT FEES

BE IT ORDAINED by the Borough Council of the Borough of Metuchen, as follows:

Section 1.

Section **87-20** of Chapter 87, **Fees, Article 11 – Recreation Program Fees**, of the Code of the Borough of Metuchen, is hereby amended to add/change/delete the permit fees to read as follows:

§ 87-20 – Fees Established.

Program	Fee
Baseball camp/T-ball camp	
5 days, 1 hour per day	\$79
4 days, 2 hours per day	\$175
Winter Basketball Boys	\$ 50
Bulldog baseball camp	\$150
Bulldog T-ball camp	\$90
Girls Basketball	\$60
Late fee	\$20
Basketball camp	\$189
1 st Play Basketball	\$175
Bowling program	
10-week session	\$80
12-week session	\$94
Flag football	\$165
Summer field hockey	\$100
Fall field hockey	\$65
Indoor hockey	\$65
Golf camp	\$119
Kinder Karate	\$15 per hour
Lacrosse camp	\$189

Program	Fee
Bulldog soccer	\$130
Bulldog Travel	\$120
Indoor soccer	\$15
Indoor Soccer Training	\$100
Men's softball	\$350
Summer tennis lessons	
Half-hour session	\$45
1-hour session	\$60
2-hour session	\$80
Tennis camp	\$100.00
1 st Play Tennis	\$190
Vacation Tennis Camp	\$189 – 5 day Program
Parent and Me Squirts	\$145-\$170
Kiddie Sports Camp (flag football/T-ball)	\$65
Sports Squirts	\$145-\$170
Junior Sports Camps (baseball/basketball/flag football)	\$170 \$ 99
Total Sports Squirts	
Multi-Sports Camp	
Half-day	\$189
Afternoon (3 hours)	\$159
Full day	\$219
Vacation Sports Camps	
2-day	\$75
4-day	\$175
Adult Fitness Program	\$60 – \$120, depending on number of sessions
Fields	
Turf Field Rental (no lights)	
Noncommercial	\$50.00 per day
Commercial	\$100 per day
Art Classes	\$60
Art Attack	\$145 for 1 session; \$275 for 2 sessions
Chess Programs	
Lessons	\$15 per lesson
Camp	\$200

Program	Fee
Cooking Clinic	\$22 per session; \$80 per four sessions
Kids Cooking Class	\$70
Junior Engineering/Elementary Engineering	\$140
Garden Tour	\$20-\$25
Lego Flix/Animation/Film Making Flix	
Multimedia Workshops	
1 week	\$120
2 weeks	\$225
Mural Project – clay tiles	\$25
Mural Project – small tile	\$10
Music Camp	\$295
Early Bird Discount	\$20
Ponyshare (1-hour session, 5 days)	\$180
Science Camps	
Mad Science (half/full day)	\$140 <u>\$160</u> /\$260
Sciensational Workshops	\$140
Stage Sword	\$160
Theater Camp	\$160
Watercolors/Cartooning	\$80
Special Events	
Bus Trips	\$50 - \$200, specific amount to be determined by the Recreation Director based on the total cost of the trip to the Borough
Country Fair Booth	\$1 (two tries)
Daddy-Daughter Dance	\$65 per couple
Additional child	\$30
Family Fishing ‘N Fun	\$2
Halloween Poster Painting	\$8.00
Mother-Son Event	\$42 per couple
Each additional child	\$19
Pumpkin Float	\$12
Flag Football Camp	\$150
	\$ 73
Foundation Tennis	\$125

Program	Fee
USSI Tennis – Spring	\$169 Weekly
USSI Tennis – Summer	\$115 - \$199
Spring Break Tennis	\$135
USSI Soccer	\$185 Weekly
Yoga/Art	\$100/ \$120 <u>\$125</u>
Artist Showcase	\$20
Songwriters Workshop	\$10
Photography Course	\$150-\$170
Lollipopland Camp	\$150
Track Camp	\$110
Movie/Flix Camp	\$160/\$290
Adult Photography	\$240
Challenge Island Camp	\$225
Doggie Boot Camp	\$120
<u>Young Rembrandts</u>	<u>\$103/\$135</u>
<u>Zumbani</u>	<u>\$120</u>
<u>What the Scoop Camp</u>	<u>\$150</u>

Introduction: May 7, 2018
 Date of Publication: May 10, 2018

COUNCILMEMBER	YES	NO	NV	AB	COUNCILMEMBER	YES	NO	NV	AB
GRAYZEL	X				LEIBFRIED	X			
INSERRO	X				PAGEL				X
KOSKOSKI	X				RASMUSSEN	X			
MOTION	KOSKOSKI			SECOND		RASMUSSEN			
X – INDICATES VOTE			AB- ABSENT			NV- NOT VOTING			

I hereby certify the foregoing to be a true copy of an ordinance introduced by the Borough Council of the Borough of Metuchen, Middlesex County, New Jersey at a regular meeting held on May 7, 2018

 Susan D. Jackson, RMC
 Borough Clerk

Adopted:
 Date of Publication:

COUNCILMEMBER	YES	NO	NV	AB	COUNCILMEMBER	YES	NO	NV	AB
GRAYZEL					LEIBFRIED				
INSERRO					MULDOON				
KOSKOSKI					RASMUSSEN				
MOTION					SECOND				
X – INDICATES VOTE				AB- ABSENT		NV- NOT VOTING			

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 Susan D. Jackson, RMC
 Borough Clerk

ATTEST:

BOROUGH OF METUCHEN

 Susan D. Jackson, RMC
 Borough Clerk

By: _____
 Jonathan M. Busch
 Mayor

ORDINANCE 2018-10

*Borough of Metuchen
County of Middlesex
State of New Jersey*

**AN ORDINANCE TO ESTABLISH SALARY RANGES FOR CERTAIN OFFICERS
AND EMPLOYEES OF THE BOROUGH OF METUCHEN**

**(STATEMENT OF PURPOSE: TO SET THE MINIMUM AND MAXIMUM WAGE
RANGES FOR CERTAIN BOROUGH EMPLOYEES)**

BE IT ORDAINED, by the Mayor and Council of the Borough of Metuchen that Ordinance 2017-11 be repealed and replaced with this ordinance to set the salary authorizations for the calendar year 2018, effective January 1, 2018.

1. The following official employment designations are hereby confirmed and the range of compensation of each officer and employee of the Borough of Metuchen shall be:

<u>POSITION</u>	<u>MINIMUM</u>	<u>MAXIMUM</u>	<u>PER</u>
Mayor	\$ 2,000.00	\$ 2,000.00	year
Councilmember	\$ 1,200.00	\$ 1,200.00	year
Borough Administrator	\$73,000.00	\$137,000.00	year
Borough Clerk	\$43,000.00	\$ 74,000.00	year
Chief Financial Officer/Tax Collector	\$58,000.00	\$134,400.00	year
Tax Assessor	\$48,000.00	\$ 84,000.00	year
Public Works Director	\$58,000.00	\$134,400.00	year
Public Works Supervisor	\$50,000.00	\$ 90,000.00	year
Chief of Police	\$68,000.00	\$144,500.00 <u>148,500</u>	year
Police Captain	\$58,000.00	\$134,400.00 <u>138,000</u>	year
Police Lieutenant	\$53,000.00	\$125,000.00 <u>128,000</u>	year
Court Administrator	\$43,000.00	\$ 74,000.00	year
Recreation Director	\$48,000.00	\$ 84,000.00	year
Senior Citizen Director	\$43,000.00	\$ 84,000.00	year
Administrative Secretary	\$30,000.00	\$ 52,000.00	year
Zoning Officer	\$30,000.00	\$ 54,000.00	year
Administrative Officer	\$32,000.00	\$ 63,000.00	year
Clerk Typist	\$18,000.00	\$ 42,000.00	year
Secretary	\$18,000.00	\$ 42,000.00	year
Deputy Court Administrator	\$18,000.00	\$ 42,000.00 <u>48,000</u>	year
Office Assistance	\$18,000.00	\$ 42,000.00	year
Head Telecommunications Operator	\$21,000.00	\$ 51,000.00	year
Telecommunications Operator	\$19,000.00	\$ 41,000.00	year
Accounting/Tax Clerk	\$20,000.00	\$ 50,000.00 <u>55,000</u>	year
<u>Multi-Media & Communications Director</u>	<u>\$50,000.00</u>	<u>\$85,000.00</u>	<u>year</u>

<u>POSITION</u>	<u>MINIMUM</u>	<u>MAXIMUM</u>	<u>PER</u>
Video Coordinator	\$ 10.00	\$ 30.00	hour
Asst. Video Coordinator	\$ 10.00	\$ 18.00	hour
Bus Drivers	\$ 10.00	\$ 17.00	hour
Part-Time Clerk and Secretaries	\$ 8.00	\$ 20.00	hour
Janitors, Firehouse	\$ 10.00	\$ 12.00	hour
Fire Official (Fire Prevention)	\$ 3,000	\$ 12,000	year
Fire Inspectors (Fire Prevention)	\$ 3,000	\$ 10,000	year
Office of Emergency Management Director	\$ 6,000	\$ 9,000	year
Registrar	\$ 3,000	\$ 12,000	year
Deputy Registrar	\$ 1,000	\$ 6,000	year
School Crossing Guards	\$ 10.00	\$ 18.00	hour
Municipal Alliance Coordinator	\$ 5,000	\$ 8,000	year
C-3 Sanitary Sewer Collection System Operator	\$ 6,000	\$ 8,000	year
Per Diem Dispatcher	\$ 12.00	\$ 12.00 15.00	hour
Public Works Summer Help	\$ 8.50	\$ 11.00	hour
Parking Enforcement Officer	\$ 12.00	\$ 15.00	hour

CONSTRUCTION INSPECTORS/OFFICIALS

<u>POSITION</u>	<u>MINIMUM</u>	<u>MAXIMUM</u>	<u>PER</u>
Construction Official	\$ 50.00	\$110.00	day
Plumbing Subcode Official	\$ 30.00	\$ 50.00	day
Plumbing Inspector	\$ 90.00	\$120.00	day
Electrical Subcode Official	\$ 30.00	\$ 50.00	day
Electrical Inspector	\$ 90.00	\$120.00	day
Fire Subcode Official	\$ 28.00	\$ 48.00	day
Fire Inspector	\$ 86.00	\$114.00	day
Bulding Subcode Official	\$ 30.00	\$ 50.00	day
Building Inspector	\$ 90.00	\$120.00	day
Alternate Subcode Officials	\$ 28.00	\$ 50.00	day
Alternate Inspectors	\$ 86.00	\$120.00	day
Special Inspections	\$ 20.00		day

RECREATION SEASONAL

<u>POSITION</u>	<u>MINIMUM</u>	<u>MAXIMUM</u>	<u>PER</u>
Tennis Instructor	\$ 9.00	\$15.00	hour
Tennis Director	\$75.00	\$85.00	hour

Art Director	\$50.00	\$75.00	hour
Cooking Director	\$40.00	\$50.00	hour
Field Hockey Director	\$30.00	\$40.00	hour
Field Hockey Coach	\$20.00	\$30.00	hour
Field Hockey Referees	\$10.00	\$15.00	game
Drama Director	\$50.00	\$75.00	hour
T-ball/Softball Instructor	\$15.00	\$30.00	hour
Field Hockey Instructors	\$ 8.00	\$20.00	hour
Recreation Specialist	\$ 7.25	\$10.00	hour
Senior Counselor	\$ 8.25	\$ 9.25	hour
Recreation Assistant	\$ 7.25	\$ 8.25	hour
Junior Counselor	\$ 7.25	\$ 8.25	hour
Camp Director	\$18.00	\$25.00	hour
Wrestling Counselor	\$200	\$300	week
Sports Program Director	\$600	\$700	week
Wrestling Trainer	\$300	\$350	week
Soccer Camp Director	\$725	\$850	week
Soccer Counselor	\$150	\$400	week
Soccer Trainer	\$350	\$550	week
Track Camp Director	\$550	\$800	week
Track Advisor	\$500	\$600	week
Track Specialist	\$300	\$500	week
Basketball Director	\$600	\$750	week
Umpires	\$30.00	\$ 50.00	game

POOL SEASONAL

<u>POSITION</u>	<u>MINIMUM</u>	<u>MAXIMUM</u>	<u>PER</u>
Pool Manager	\$6,000	\$10,500	season
Assistant Managers	\$3,500	\$ 7,100	season
Assistant Managers (Experienced 3 rd year & up)	\$3,500	\$ 8,300.	season
Pre-Season Rate	\$ 5.75	\$ 5.75	hour
Aquatics Director	\$2,000	\$4,000	season
Head Swim Team Coach *	\$2,000	\$3,500	season
Assistant Swim Team Coach	\$1,000	\$3,000	season
Swim Team Assistant	\$ 300	\$1,300	season
Head Diving Coach	\$1,000	\$2,500	season
Assistant Diving Coach	\$1,000	\$2,000	season
Activities Director	\$1,000	\$2,000	season
Senior Lifeguard	\$7.75	\$10.00	hour
Head Lifeguard (1 st & 2 nd year)	\$8.50	\$10.50	hour
Head Lifeguard (3 rd year & up)	\$8.50	\$11.00	hour
Lifeguard (1 st year)	\$6.75	\$8.00	hour
Lifeguard (2 nd & 3 rd year)	\$6.75	\$8.25	hour
Lifeguard (4 th year and up)	\$6.75	\$9.00	hour
Head Gate Attendant (1 st & 2 nd year)	\$8.00	\$8.25	hour

Head Gate Attendant (3 rd year & up)	\$8.00	\$8.50	hour
Gate Attendant (1 st year)	\$5.15	\$6.25	hour
Gate Attendant (2 nd & 3 rd year)	\$5.15	\$6.50	hour
Gate Attendant (4 th year & up)	\$5.15	\$7.50	hour
Head Maintenance	\$8.00	\$11.00	hour
Maintenance (1 st year)	\$5.75	\$6.50	hour
Maintenance (2 nd & 3 rd year)	\$5.75	\$6.75	hour
Maintenance (4 th year & up)	\$5.75	\$7.50	hour
Swim Instructor (1 st year)	\$5.75	\$7.00	hour
Swim Instructor (2 nd & 3 rd year)	\$5.75	\$7.25	hour
Swim Instructor (4 th year & up)	\$5.75	\$7.50	hour

*Position not filled when Aquatics Director position is filled and acts as Head Coach.

COURT ADMINISTRATION

<u>POSITION</u>	<u>MINIMUM</u>	<u>MAXIMUM</u>	<u>PER</u>
Municipal Court Judge	\$15,000	\$30,000	Yearly
Municipal Public Defender	\$ 7,500	\$19,000	Yearly

LIBRARY PERSONNEL-SALARY ADJUSTMENT AND INCREASE PER LIBRARY BOARD OF TRUSTEES

<u>POSITION</u>	<u>MINIMUM</u>	<u>MAXIMUM</u>	<u>PER</u>
FT Library Assistant	\$ 23,000.00	\$ 33,000.00	year
FT Senior Library Assistant	\$ 23,000.00	\$ 33,000.00	year
FT Principal Library Assistant	\$ 35,000.00	\$ 55,000.00	year
FT Librarian (Youth Services)	\$ 48,000.00	\$ 64,000.00	year
FT Senior Librarian (Youth Services)	\$ 48,000.00	\$ 64,000.00	year
FT Librarian	\$ 48,000.00	\$ 64,000.00	year
FT Senior Librarian	\$ 48,000.00	\$ 64,000.00	year
FT Principal Librarian	\$ 55,000.00	\$ 72,000.00	year
FT Library Director	\$ 70,000.00	\$ 95,000.00	year
Library Bookkeeper	\$ 20.50	\$ 30.00	hour
PT Library Assistant	\$ 12.50	\$ 18.00	hour
Senior Library Assistant	\$ 12.50	\$ 18.00	hour
PT Library Page	\$ 8.52	\$ 10.00	hour
PT Librarian	\$ 26.00	\$ 35.00	hour
PT Senior Librarian	\$ 26.00	\$ 35.00	hour
PT Librarian (Youth Services)	\$ 26.00	\$ 35.00	hour
PT Senior Librarian	\$ 26.00	\$ 35.00	hour

A. The hourly range of compensation for the public works positions hereinafter named

shall be as follows, all payable in bi-weekly installments except as otherwise provided for:

<u>POSITION</u>	<u>MINIMUM</u>	<u>MAXIMUM</u>
Pump Operator	\$ 27.40 <u>29.18</u>	\$ 28.61 <u>30.51</u>
Maintenance Repairman	\$ 27.20 <u>28.96</u>	\$ 28.39 <u>30.28</u>
Master Mechanic	\$ 26.98 <u>28.73</u>	\$ 28.17 <u>30.04</u>
Heavy Equipment Operator	\$ 26.98 <u>28.73</u>	\$ 28.17 <u>30.04</u>
Head Forestry	\$ 26.56 <u>28.73</u>	\$ 28.17 <u>30.04</u>
Assistant Equipment Operator	\$ 26.05 <u>27.74</u>	\$ 27.20 <u>29.01</u>
Forestry	\$ 26.05 <u>27.74</u>	\$ 27.20 <u>29.01</u>
Assistant Mechanic	\$ 26.05 <u>27.74</u>	\$ 27.20 <u>29.01</u>
Assistant Pump Operator	\$ 26.05 <u>27.74</u>	\$ 27.20 <u>29.01</u>
Parks Worker	\$ 26.05 <u>27.74</u>	\$ 27.20 <u>29.01</u>
Drivers	\$ 25.21 <u>26.85</u>	\$ 26.32 <u>28.08</u>
Custodian	\$ 24.86 <u>26.49</u>	\$ 25.97 <u>27.74</u>
Laborer	\$ 24.47 <u>26.07</u>	\$ 25.56 <u>27.27</u>

Additional compensation by way of holiday pay, longevity, overtime, sick days, personal days, insurance benefits and other matters related thereto are fully set forth in the collective bargaining agreement and are hereby incorporated in this ordinance.

A The salary range of compensation of all officers of the police department hereinafter named shall be as follows, all payable in equal bi-weekly installments except as otherwise provided for:

POSITION	MINIMUM	MAXIMUM
Sergeant	\$100,575.00	\$105,947.00
Detective	\$ 94,983.00	\$100,057.00
Patrolman	\$ 44,259.00	\$ 96,992.00
Academy	\$ 25,000.00	\$ 25,000.00

Additional compensation by way of Corporal assignment, holiday pay, longevity, overtime, sick days, personal days, insurance benefits and other matters related are fully set forth in the collective bargaining agreement and are hereby incorporated in this ordinance.

2. Additional compensation by way of holiday pay, longevity, overtime, sick days, personal days, insurance benefits for full time employees not covered in collective bargaining agreements are fully set forth in the Personnel Resolution and amendments thereto previously adopted by the Borough Council and are hereby incorporated in this Ordinance.

3. No officer or employee shall be paid at a base rate which is above the maximum rate for any salary range in any of the aforementioned groups. Unless otherwise provided for all new employees or newly promoted employees shall be paid at the minimum rate of the salary range for the position

to which they are hired. However, the Borough Administrator may hire a prospective employee who possesses qualifications that are greater than the minimum qualifications for the position at a rate above the minimum rate, but in no case shall a new employee be hired at a rate which is greater than that of a current employee in the same group.

4. This Ordinance shall supersede and replace any and all prior Salary Ordinances and Amendments thereto. Upon the effective date of this Ordinance, any and all prior Salary Ordinances and Amendments thereto and all salaries and compensation authorized therein shall have no further effect. The within Ordinance represents the salaries and compensation to be received by all current, exiting employees and offices or those anticipated to be filled in the near future. In the event that an existing office or position is currently vacant and a salary or compensation is not set forth in this Ordinance, this Salary Ordinance shall be amended to create a salary and/or salary range for such position or office prior to said position or office being filled.

5. If any portion of this ordinance is in conflict with any portion of a collective bargaining agreement, then the collective bargaining agreement shall take precedence.

6. All ordinances and parts of ordinances inconsistent with the provisions of this Ordinance are hereby repealed.

7. This ordinance shall take effect after its publication according to law and the amendments contained herein shall be retroactive to January 1, ~~2017~~2018.

Introduction: May 7, 2018
 Date of Publication: May 10, 2018

COUNCILMEMBER	YES	NO	NV	AB	COUNCILMEMBER	YES	NO	NV	AB
GRAYZEL	X				LEIBFRIED	X			
INSERRO	X				PAGEL				X
KOSKOSKI	X				RASMUSSEN	X			
MOTION	KOSKOSKI				SECOND	RASMUSSEN			
X – INDICATES VOTE		AB- ABSENT			NV- NOT VOTING				

I hereby certify the foregoing to be a true copy of an ordinance introduced by the Borough Council of the Borough of Metuchen, Middlesex County, New Jersey at a regular meeting held on May 7, 2018

 Susan D. Jackson, RMC
 Borough Clerk

Adopted:

Date of Publication:

COUNCILMEMBER	YES	NO	NV	AB	COUNCILMEMBER	YES	NO	NV	AB	
GRAYZEL					KOSKOSKI					
INSERRO					MULDOON					
KOSKOSKI					RASMUSSEN					
MOTION					SECOND					
X – INDICATES VOTE				AB- ABSENT			NV- NOT VOTING			

I hereby certify the foregoing to be a true copy of an ordinance adopted by the Borough Council of the Borough of Metuchen, Middlesex County, New Jersey at a regular meeting held on May 21, 2018

 Susan D. Jackson, RMC
 Borough Clerk

ATTEST:

BOROUGH OF METUCHEN

 Susan D. Jackson, RMC
 Borough Clerk

By: _____
 Jonathan M. Busch
 Mayor

RESOLUTION 2018-142

*Borough of Metuchen
County of Middlesex
State of New Jersey*

**RESOLUTION AUTHORIZING RELEASE OF 10% CASH SECURITY BOND
FOR LEAH’S CATERING – POOL CONCESSION STAND**

WHEREAS, Leah’s Catering LLC, has requested a release of the 10% cash security bond for the Concession stand located at Metuchen Pool, Lake Avenue, Metuchen, NJ; and

WHEREAS, the CFO has reported that the contract agreement has been completed in an acceptable manner; and

WHEREAS, it has been recommended the full release of 10 % cash bond in the amount of \$150.00 be returned.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Metuchen that the Chief Financial Officer is hereby authorized and directed to release the 10% Cash Bond in the amount of \$150.00 to Leah’s Catering LLC, 219 Main Street, Metuchen, NJ 08840.

COUNCILMEMBER	YES	NO	NV	AB	COUNCILMEMBER	YES	NO	NV	AB
GRAYZEL					LEIBFRIED				
INSERRO					PAGEL				
KOSKOSKI					RASMUSSEN				
MOTION					SECOND				
X – INDICATES VOTE					AB- ABSENT		NV- NOT VOTING		

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Susan D. Jackson, RMC
Borough Clerk

RESOLUTION 2018-143

*Borough of Metuchen
County of Middlesex
State of New Jersey*

RESOLUTION AUTHORIZING THE CANCELLATION OF TAX SALE LIEN

WHEREAS, the Tax Collector received the necessary amount to redeem the following Tax Sale Certificate on the following property:

<u>Cert #</u>	<u>Block/Lot</u>	<u>Address</u>	<u>Lienholder</u>
16-00009	208/101	252 Main Street	US Bank Cust BV002

BE IT FURTHER RESOLVED that the Tax Collector be authorized to cancel this lien from the municipal record.

COUNCILMEMBER	YES	NO	NV	AB	COUNCILMEMBER	YES	NO	NV	AB
GRAYZEL					LEIBFIRED				
INSERRO					PAGEL				
KOSKOSKI					RASMUSSEN				
MOTION					SECOND				
X – INDICATES VOTE		AB- ABSENT			NV- NOT VOTING				

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Susan D. Jackson, RMC
Borough Clerk

RESOLUTION 2018-144

*Borough of Metuchen
County of Middlesex
State of New Jersey*

**RESOLUTION CERTIFYING THE 2018--2019 BOARD OF EDUCATION
BUDGET**

WHEREAS, the 2017-2018 school budget for the school district Borough of Metuchen was approved as follows

General Fund	\$36,239,985.00
Debt Service	\$ 2,269,915.00
Total Approved	\$38,509,900.00

WHEREAS, the balance to be raised for the school district taxes on account of the 2017-2018 school tax levy is \$18,728,609.00

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Metuchen, County of Middlesex, that the school district tax levy for the calendar year 2018 be established as follows:

January 1, 2018 to June 30, 2018 (balance of 2017-2018 levy)	\$18,728,609.00
July 1, 2018 to December 31, 2018 (one-half of 2018-2019 levy)	\$19,254,951.00
Amount to be raised for school district taxes in 2018	\$37,983,560.00

BE IT FURTHER RESOLVED that a certified copy of this resolution be filed with the Middlesex County Board of Taxation.

COUNCILMEMBER	YES	NO	NV	AB	COUNCILMEMBER	YES	NO	NV	AB
GRAYZEL					LEIBFRIED				
INSERRO					PAGEL				
KOSKOSKI					RASMUSSEN				
MOTION					SECOND				
X – INDICATES VOTE					AB- ABSENT		NV- NOT VOTING		

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council of the Borough of Metuchen, Middlesex County, New Jersey at a regular meeting held on May 21, 2018

Susan D. Jackson
Borough Clerk

RESOLUTION 2018-145

**RESOLUTION AUTHORIZING THE BOROUGH OF METUCHEN
TAX COLLECTOR TO PREPARE AND MAIL ESTIMATED
TAX BILLS IN ACCORDANCE WITH P.L. 1994, c.72**

WHEREAS, the Middlesex County Board of Taxation has not adopted the Middlesex County Budget for 2018, and the Borough of Metuchen Tax Collector will be unable to mail the Borough's 2018 tax bills on a timely basis,

WHEREAS, the Borough of Metuchen Tax Collector/Chief Finance Officer has computed an estimated tax levy in accordance with N.J.S.A. 54:4-66.3, and has signed a certification showing the tax levies for the previous year, the tax range and the range of permitted estimated tax levies:

NOW, THEREFORE, BE IT RESOLVED BY THE BOROUGH COUNCIL OF THE BOROUGH OF METUCHEN, IN THE COUNTY OF MIDDLESEX, AND STATE OF NEW JERSEY on the 21st of May, 2018, as follows:

1. The Metuchen Borough Tax Collector is hereby authorized and directed to prepare and issue estimated tax bills for the Borough for the third installment of 2018 taxes. The Tax Collector shall proceed on May 22nd, 2018 and take such actions as are permitted and required by P.L. 1994, c.72 (N.J.S.A. 54:4-66.2 and 54:4-66.3).
2. The entire regular estimated tax levy for 2018 is hereby set at \$61,501,818.10.
3. The Special Improvement District tax levy for those properties designated as in the Special Improvement District is hereby set at \$165,000.00.
4. In accordance with law the third installment of 2018 taxes shall not be subject to interest until the later of August 10 or the twenty-fifth calendar day after the date the estimated tax bills were mailed. The estimated tax bills shall contain a notice specifying the date on which interest may begin to accrue.

COUNCILMEMBER	YES	NO	NV	AB	COUNCILMEMBER	YES	NO	NV	AB
GRAYZEL					LEIBFRIED				
INSERRO					PAGEL				
KOSKOSKI					RASMUSSEN				
MOTION					SECOND				
X – INDICATES VOTE					AB- ABSENT		NV- NOT VOTING		

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council of the Borough of Metuchen, Middlesex County, New Jersey at a regular meeting held on May 21, 2018.

Susan D. Jackson, RMC
Borough Clerk

RESOLUTION 2018-146

*Borough of Metuchen
County of Middlesex
State of New Jersey*

**RESOLUTION ACCEPTING GOVERNOR’S COUNCIL ON ALCOHOLISM
AND DRUG ABUSE FISCAL GRANT CYCLE JULY 2014-JUNE 2019**

WHEREAS, the Governor’s Council on Alcoholism and Drug Abuse established the Municipal Alliances for the Prevention of Alcoholism and Drug Abuse in 1989 to educate and engage residents, local government and law enforcement officials, schools, nonprofit organizations, the faith community, parents, youth and other allies in efforts to prevent alcoholism and drug abuse in communities throughout New Jersey.

WHEREAS, The Borough Council of the Metuchen, County of Middlesex, State of New Jersey recognizes that the abuse of alcohol and drugs is a serious problem in our society amongst persons of all ages; and therefore has an established Municipal Alliance Committee; and,

WHEREAS, the Borough Council further recognizes that it is incumbent upon not only public officials but upon the entire community to take action to prevent such abuses in our community; and,

WHEREAS, the Borough Council has applied for funding to the Governor’s Council on Alcoholism and Drug Abuse through the County of Middlesex;

NOW, THEREFORE, BE IT RESOLVED by the Borough of Metuchen, County of Middlesex, State of New Jersey hereby recognizes the following:

1. The Borough Council does hereby authorize submission of a strategic plan for the Metuchen Municipal Alliance grant for fiscal year 2019 in the amount of:

DEDR	\$6,000.00
Cash Match	\$1,500.00
In-Kind	\$4,500.00

2. The Borough Council acknowledges the terms and conditions for administering the Municipal Alliance grant, including the administrative compliance and audit requirements.

APPROVED: _____
Jonathan M. Busch, Mayor

COUNCILMEMBER	YES	NO	NV	AB	COUNCILMEMBER	YES	NO	NV	AB	
GRAYZEL					LEIBFIRE					
INSERRO					PAGEL					
KOSKOSKI					RASMUSSEN					
MOTION					SECOND					
X – INDICATES VOTE					AB- ABSENT			NV- NOT VOTING		

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council of the Borough of Metuchen, Middlesex County, New Jersey at a regular meeting held on May 21, 2018.

Susan D. Jackson, RMC
Borough Clerk

RESOLUTION 2018-147

*Borough of Metuchen
County of Middlesex
State of New Jersey*

RESOLUTION AUTHORIZING REFUND OF ESCROW BALANCE

WHEREAS, the Planning Office has requested that the following escrow accounts be closed and the balance be refunded to the depositors,

WHEREAS, the Planning Office has contacted the Board Engineer, Planner and Attorney for authorization to release the funds and determine the projects are closed,

WHEREAS, the Planning Office has provided a list to the Chief Finance Officer with a sign-off from the Board Professionals, that the following escrow projects are complete and can be closed, and that no further billing from the professionals for these projects will be paid.

BE IT RESOLVED by the Mayor and Council of the Borough of Metuchen for the Chief Financial Officer/Tax Collector is instructed to refund, in the amount indicated, the following escrow balances to the depositors, as the project has been determined to be closed:

ESCROW ACCOUNT	AMOUNT	DEPOSITOR
15-1072 E	1,185.81	Suburban Development, LLC 34 Ross Avenue
15-1072 I	63.75	Suburban Development, LLC 34 Ross Avenue
16-1114 E	430.00	Miles Merwin 12 Cliffwood Place

COUNCILMEMBER	YES	NO	NV	AB	COUNCILMEMBER	YES	NO	NV	AB	
GRAYZEL					LEIBFRIED					
INSERRO					PAGEL					
KOSKOSKI					RASMUSSEN					
MOTION					SECOND					
X – INDICATES VOTE				AB- ABSENT			NV- NOT VOTING			

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council of the Borough of Metuchen, Middlesex County, New Jersey at a regular meeting held on May 21, 2018.

Susan D. Jackson, RMC
Borough Clerk

RESOLUTION 2018-148

*Borough of Metuchen
County of Middlesex
State of New Jersey*

RESOLUTION AUTHORIZING REFUND OF ESCROW BALANCE

WHEREAS, the Planning Office has requested that the following escrow accounts be closed and the balance be refunded to the depositors,

WHEREAS, the Planning Office has contacted the Board Engineer, Planner and Attorney for authorization to release the funds and determine the projects are closed,

WHEREAS, the Planning Office has provided a list to the Chief Finance Officer with a sign-off from the Board Professionals, that the following escrow projects are complete and can be closed, and that no further billing from the professionals for these projects will be paid.

BE IT RESOLVED by the Mayor and Council of the Borough of Metuchen for the Chief Financial Officer/Tax Collector is instructed to refund, in the amount indicated, the following escrow balances to the depositors, as the project has been determined to be closed:

ESCROW ACCOUNT	AMOUNT	DEPOSITOR
17-1142 I	225.00	Suburban Development, LLC 80 Maple Avenue
17-1151 I	225.00	Suburban Development, LLC 84 Maple Avenue
17-1162 E	100.00	Michael DeFalco 60 Leonard Street

COUNCILMEMBER	YES	NO	NV	AB	COUNCILMEMBER	YES	NO	NV	AB	
GRAYZEL					LEIBFRIED					
INSERRO					PAGEL					
KOSKOSKI					RASMUSSEN					
MOTION					SECOND					
X – INDICATES VOTE					AB- ABSENT			NV- NOT VOTING		

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council of the Borough of Metuchen, Middlesex County, New Jersey at a regular meeting held on May 21, 2018.

Susan D. Jackson, RMC
Borough Clerk

RESOLUTION 2018-149

*Borough of Metuchen
County of Middlesex
State of New Jersey*

RESOLUTION AUTHORIZING THE PAYMENT OF THE BILL LIST

BE IT RESOLVED by the Mayor and Council of the Borough of Metuchen that the proper warrants be drawn and all bills be paid totaling **\$3,725,638.44**

I, Rebecca Cuthbert, Chief Financial Officer of the Borough of Metuchen do hereby certify that funds are available for the payment of bills for the Borough of Metuchen.

Rebecca Cuthbert, CFO

COUNCILMEMBER	YES	NO	NV	AB	COUNCILMEMBER	YES	NO	NV	AB
GRAYZEL					LEIBFRIED				
INSERRO					PAGEL				
KOSKOSKI					RASMUSSEN				
MOTION					SECOND				
X – INDICATES VOTE		AB- ABSENT			NV- NOT VOTING				

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council of the Borough of Metuchen, Middlesex County, New Jersey at a regular meeting held on May 21, 2018.

Susan D. Jackson, RMC
Borough Clerk

ORDINANCE 2018-11

*Borough of Metuchen
County of Middlesex
State of New Jersey*

**BOND ORDINANCE AMENDING BOND ORDINANCE 2016-17 FINALLY ADOPTED
JULY 18, 2016 BY THE BOROUGH OF METUCHEN, IN THE COUNTY OF
MIDDLESEX, STATE OF NEW JERSEY, IN ORDER TO PROVIDE FOR A CHANGE
IN THE IMPROVEMENTS AUTHORIZED BY SUCH ORDINANCE**

BE IT ORDAINED BY THE BOROUGH COUNCIL OF THE BOROUGH OF METUCHEN, IN THE COUNTY OF MIDDLESEX, NEW JERSEY (not less than two-thirds of all the members thereof affirmatively concurring), AS FOLLOWS:

Section 1. The list of purposes contained in Section 3(a) of Bond Ordinance 2016-17 of the Borough of Metuchen, New Jersey (the "Borough"), finally adopted July 18, 2016, and entitled "BOND ORDINANCE APPROPRIATING \$2,623,000 AND AUTHORIZING \$2,301,850 BONDS OR NOTES OF THE BOROUGH FOR VARIOUS IMPROVEMENTS AND PURPOSES AUTHORIZED TO BE UNDERTAKEN BY THE BOROUGH OF METUCHEN, IN THE COUNTY OF MIDDLESEX, NEW JERSEY" (the "Ordinance") is hereby amended to revise clause (iii) to read as follows: "(iii) general recreation and park improvements."

Section 2. All other details of the Ordinance shall remain the same.

Section 3. This bond ordinance shall take effect twenty (20) days after the first publication thereof after final adoption, as provided by the Local Bond Law.

Introduction:

Date of Publication:

COUNCILMEMBER	YES	NO	NV	AB	COUNCILMEMBER	YES	NO	NV	AB	
GRAYZEL					LEIBFRIED					
INSERRO					PAGEL					
KOSKOSKI					RASMUSSEN					
MOTION					SECOND					
X – INDICATES VOTE				AB- ABSENT			NV- NOT VOTING			

I hereby certify the foregoing to be a true copy of an ordinance introduced by the Borough Council of the Borough of Metuchen, Middlesex County, New Jersey at a regular meeting held on May 21, 2018

Susan D. Jackson, RMC
Borough Clerk

Adopted:
Date of Publication:

COUNCILMEMBER	YES	NO	NV	AB	COUNCILMEMBER	YES	NO	NV	AB	
GRAYZEL					KOSKOSKI					
INSERRO					MULDOON					
KOSKOSKI					RASMUSSEN					
MOTION					SECOND					
X – INDICATES VOTE				AB- ABSENT			NV- NOT VOTING			

I hereby certify the foregoing to be a true copy of an ordinance adopted by the Borough Council of the Borough of Metuchen, Middlesex County, New Jersey at a regular meeting held on June 4, 2018

Susan D. Jackson, RMC
Borough Clerk

ATTEST:

BOROUGH OF METUCHEN

Susan D. Jackson, RMC
Borough Clerk

By: _____
Jonathan M. Busch
Mayor

BOND ORDINANCE 2018-12

*Borough of Metuchen
County of Middlesex
State of New Jersey*

BOND ORDINANCE APPROPRIATING \$1,068,600 AND AUTHORIZING \$1,105,170 BONDS OR NOTES OF THE BOROUGH FOR VARIOUS IMPROVEMENTS AND PURPOSES AUTHORIZED TO BE UNDERTAKEN BY THE BOROUGH OF METUCHEN, IN THE COUNTY OF MIDDLESEX, NEW JERSEY

BE IT ORDAINED BY THE BOROUGH OF METUCHEN, IN THE COUNTY OF MIDDLESEX, NEW JERSEY (not less than two-thirds of all the members thereof affirmatively concurring), AS FOLLOWS:

Section 1. The improvements described in Section 3 of this bond ordinance are hereby respectively authorized as general improvements to be made or acquired by the Borough of Metuchen, New Jersey (the “Borough”). For the said improvements or purposes stated in said Section 3, there is hereby appropriated the sum of \$1,068,600, said sum being inclusive of all appropriations heretofore made therefor and including the sum of \$53,430 as the down payment for said improvements or purposes required by law and more particularly described in said Section 3 and now available therefor by virtue of provision in a previously adopted budget or budgets of the Borough for down payment or for capital improvement purposes.

Section 2. For the financing of said improvements or purposes and to meet the part of said \$1,068,600 appropriation not provided for by application hereunder of said down payment, negotiable bonds of the Borough are hereby authorized to be issued in the principal amount of \$1,105,170 pursuant to the Local Bond Law of New Jersey, constituting Chapter 2 of Title 40A of the New Jersey Statutes (the “Local Bond Law”). In anticipation of the issuance of said bonds and

to temporarily finance said improvements or purposes, negotiable notes of the Borough in a principal amount not exceeding \$1,105,170 are hereby authorized to be issued pursuant to and within the limitations prescribed by the Local Bond Law.

Section 3. (a) The improvements hereby authorized and the purposes for the financing of which said obligations are to be issued are: (i) the acquisition of a garbage truck, an automated garbage truck and a stump grinder; and (ii) overlay, drainage improvement and reconstruction of Mason Drive, Norris Avenue, Division Street and McCoy Avenue and curb/sidewalk repair, including all materials necessary for or incidental to each of the foregoing purposes and improvements.

(b) The estimated maximum amount of bonds or notes to be issued for said purposes is \$1,105,170.

(c) The estimated cost of said purposes is \$1,068,600 which represents the initial appropriation made by the Borough. The excess of the appropriation of \$1,068,600 over the estimated maximum amount of bonds or notes to be issued therefor is the amount of the down payment for said purposes.

Section 4. The following matters are hereby determined, declared, recited and stated:

(a) The said purposes described in Section 3 of this bond ordinance are not current expenses and are a property or improvement which the Borough may lawfully acquire or make as a general improvement, and no part of the cost thereof has been or shall be specially assessed on property specially benefited thereby.

(b) The average period of usefulness of said purposes, within the limitations of the Local Bond Law and taking into consideration the respective amounts of said obligations authorized

for the purposes, according to the reasonable life thereof computed from the date of the bonds authorized by this bond ordinance, is 12.69 years.

(c) The supplemental debt statement required by the Local Bond Law has been duly made and filed in the office of the Borough Clerk and a complete copy thereof has been electronically filed in the office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey, and such statement shows that the gross debt of the Borough as defined in the Local Bond Law is increased by the authorization of the bonds and notes provided for in this bond ordinance by \$1,105,170, and the said obligations authorized by this bond ordinance will be within all debt limitations prescribed by the Local Bond Law.

(d) Amounts not exceeding \$50,000 in the aggregate for interest on said obligations, costs of issuing said obligations, engineering costs and other items of expense listed in and permitted under Section 40A:2-20 of the Local Bond Law are included as part of the estimated costs of said improvements.

Section 5. Any funds from time to time received by the Borough as grants in aid of financing the improvements or purposes described in Section 3 of this bond ordinance shall be used for financing said improvements or purposes by application thereof either to direct payment of the costs of said improvements or purposes, or to payment or reduction of the authorization of the obligations of the Borough authorized therefor by this bond ordinance. Any such funds so received may, and all such funds so received which are not required for direct payment of the costs of said improvements or purposes shall, be held and applied by the Borough as funds applicable only to the payment of obligations of the Borough authorized by this bond ordinance.

Section 6. The full faith and credit of the Borough are hereby pledged to the punctual payment of the principal of and interest on the obligations authorized by this bond ordinance. Said obligations shall be direct, unlimited obligations of the Borough, and the Borough shall be obligated to levy *ad valorem* taxes upon all the taxable property within the jurisdiction of the Borough for the payment of said obligations and interest thereon without limitation as to rate or amount.

Section 7. The capital budget of the Borough is hereby amended to conform with the provisions of this bond ordinance to the extent of any inconsistency herewith and the resolutions promulgated by the Local Finance Board showing all detail of the amended capital budget and capital program as approved by the Director of the Division of Local Government Services, are on file with the Borough Clerk and are available for public inspection.

Section 8. The Borough intends to issue bonds or notes to finance the cost of the improvements described in Section 3 of this bond ordinance. The Borough expects that the maximum principal amount of bonds or notes that will be issued to finance the cost of the improvements described in Section 3 of this bond ordinance is \$1,105,170. If the Borough incurs any such costs prior to the issuance of its bonds or notes, the Borough intends to reimburse itself for such expenditures with the proceeds of such bonds or notes.

Section 9. This bond ordinance shall take effect twenty (20) days after the first publication thereof after final adoption, as provided by the Local Bond Law.

Introduction:
 Date of Publication:

COUNCILMEMBER	YES	NO	NV	AB	COUNCILMEMBER	YES	NO	NV	AB
GRAYZEL					LEIBFRIED				
INSERRO					PAGEL				
KOSKOSKI					RASMUSSEN				
MOTION					SECOND				
X – INDICATES VOTE					AB- ABSENT		NV- NOT VOTING		

I hereby certify the foregoing to be a true copy of an ordinance introduced by the Borough Council of the Borough of Metuchen, Middlesex County, New Jersey at a regular meeting held on May 21, 2018

 Susan D. Jackson, RMC
 Borough Clerk

Adopted:
 Date of Publication:

COUNCILMEMBER	YES	NO	NV	AB	COUNCILMEMBER	YES	NO	NV	AB
GRAYZEL					KOSKOSKI				
INSERRO					MULDOON				
KOSKOSKI					RASMUSSEN				
MOTION					SECOND				
X – INDICATES VOTE					AB- ABSENT		NV- NOT VOTING		

I hereby certify the foregoing to be a true copy of an ordinance adopted by the Borough Council of the Borough of Metuchen, Middlesex County, New Jersey at a regular meeting held on June 4, 2018

 Susan D. Jackson, RMC
 Borough Clerk

ATTEST:

BOROUGH OF METUCHEN

 Susan D. Jackson, RMC
 Borough Clerk

By: _____
 Jonathan M. Busch
 Mayor