

**AGENDA**

**BOROUGH COUNCIL AGENDA**  
**REGULAR MEETING MAY 7, 2018**  
**7:30 P.M.**

MEETING CALLED TO ORDER

READING OF SUNSHINE NOTICE

INVOCATION

FLAG SALUTE

ROLL CALL

AGENDA SESSION

PROCLAMATION

REGULAR MEETING

- A. Approve Council Meeting Minutes of April 16, 2018

PUBLIC COMMENT

ORDINANCE – PUBLIC HEARING

Ordinance 2018-07

Ordinance Amending Part III of Chapter 37 of the Code of the Borough of Metuchen Entitled, “Off-Duty Police Work”

Ordinance 2018-08

An Ordinance Amending and Supplementing Chapter 93 of the Borough Code Entitled “Fire Prevention”, Specifically Section 93-13 Entitled “Additional Required Inspection and Fees”

COMMUNICATIONS CONSENT AGENDA – ITEM A – F

- A. Receive and Accept Block Party/Street Closing for Barnstable between Stockton & Henry Streets – June 2, 2018 (Rain Date: June 3, 2018) from 4:00 PM to 10:00 PM
- B. Receive and Accept Block Party/Street Closing for Bissett Place – June 23, 2018 from 3:00 PM to 10:00 PM
- C. Receive and Accept Arts Council Commission Meeting Minutes of March 26, 2018

- D. Receive and Accept Zoning Board of Adjustment Meeting Minutes of March 8, 2018
- E. Receive and Accept Resignation of Rebecca Boucher – Accessibility Commission
- F. Receive and Accept Resignation of JoAnn Sabatino-Falkenstein (Alt. II) – Planning Board

OTHER COMMUNICATIONS

REPORTS OF COUNCILMEMBERS

Council President Koskoski  
Councilwoman Inzerro  
Councilman Grayzel  
Councilman Leibfried  
Councilman Pagel  
Councilwoman Rasmussen

REPORTS OF OFFICERS

Borough Attorney  
Borough Administrator

REPORT OF THE MAYOR

NEW BUSINESS CONSENT AGENDA – R2018-131 – R2018-140

R2018-131	Resolution Authorizing Refund of 2017 Taxes
R2018-132	Resolution Authorizing Release of Street Opening Bond #2017-48 – Durham Avenue
R2018-133	Resolution Authorizing Release of Street Opening Bond #2017-51 – 432 Midland Avenue
R2018-134	Resolution Authorizing the Cancellation of Tax Sale Lien
R2018-135	Resolution Amending Resolution 2018-36 - Authorizing Purchase from State Contract Purchase of Tires
R2018-136	Resolution Authorizing Amending Resolution 2018-35 - Authorizing the Purchase of Regular Unleaded and Diesel Fuel through the Educational Services Commission of New Jersey
R2018-137	Resolution Refunding Sidewalk Escrow Fee #18-001 - 45 Elm Avenue

R2018-138 Resolution Refunding Sidewalk Escrow Fee #18-006 - 92 Mason Drive

R2018-139 Resolution Authorizing the Release of the Performance Bond and Guarantee for the Major Site Improvements for Suburban Square LLC – 321-335 Lake Avenue – Block 111, Lot 5 upon the Posting of a Maintenance Bond

R2018-140 Resolution Awarding 2018 Operation and Management of the Metuchen Municipal Pool Snack Bar Concession Contract

OTHER NEW BUSINESS – R2018-141

R2018-141 Resolution Authorizing the Payment of the Bill List in the amount of **\$2,947,509.75**

ORDINANCE – INTRODUCTION

Ord. 2018-09 An Ordinance to Amend the Code of the Borough of Metuchen, Various Chapters, Certain Application, License and Permit Fees

Ord. 2018-10 An Ordinance to Establish Salary Ranges for Certain Officers and Employees of the Borough of Metuchen

APPOINTMENTS

Wendy Eaton – Accessibility Commission – Alternate – Term: 12/31/2018 (Appointments made by Mayor with confirmation from Council)

ADJOURNMENT

The Borough of Metuchen does not discriminate against persons with disabilities. Those individuals requiring auxiliary aids and services were necessary must notify the ADA Coordinator of the Borough of Metuchen at least seventy-two (72) hours in advance of the meeting or scheduled activity.

**ORDINANCE 2018-07**

*Borough of Metuchen  
County of Middlesex  
State of New Jersey*

**ORDINANCE AMENDING PART III OF CHAPTER 37 OF THE CODE OF THE  
BOROUGH OF METUCHEN ENTITLED, “ OFF-DUTY POLICE WORK”**

**WHEREAS**, Part III of Chapter 37 of the Code of the Borough of Metuchen regulates Off-Duty Police Work within the Borough of Metuchen; and

**WHEREAS**, the Borough of Metuchen has determined to award a contract to a third party consultant to assist in the administrative functions of the provision of Off-Duty Police Work within the Borough; and

**WHEREAS**, the Borough of Metuchen has determined that is necessary to revise and amend its Code to reflect that a third party consultant may assist the Borough in the administrative functions for the provision of Off-Duty Police Work within the Borough.

**NOW THEREFORE BE IT ORDAINED** by the Council of the Borough of Metuchen that it hereby amends Chapter 37 of the Code of the Borough of Metuchen, Part III entitled, “Off-Duty Police Work”, specifically §37-101, §37-102, §37-103, §37-104, and §37-105, to state as follows:

**§ 37-101. Requirements.**

Prior to any Borough police officer being employed by another governmental unit, commercial enterprise or other third party for traffic control, security or other police related functions, the following procedures apply:

A. \_\_\_ All requests for such employment of off-duty police officers shall be directed to and handled by the Chief of Police, ~~or~~ his designated officer or through a third-party designated by the Chief of Police.

**AB.** The Chief of Police or his designated officer shall satisfy himself that the request is appropriate and reasonable.

**BC.** The Chief of Police or his designated officer must approve all requests for employment of off-duty municipal police officers covered under this policy.

**CD.** The Chief of Police or his designated officer shall approve each individual officer's request to be assigned for off-duty employment and satisfy himself that the assignment would not jeopardize the proper and efficient operations of the department.

E. The Borough of Metuchen may enter into a contract with a third party consultant to assist in the administrative functions for the provision of off-duty police work within the Borough of Metuchen. Said contract shall be approved by the Mayor and Council of the Borough of Metuchen in coordination with the Chief of Police.

**§ 37-102. Rate of compensation for officers assigned.**

Any officer assigned to outside employment will be compensated at the following rate schedule:

A. Traffic duty or outdoor work:

(1)	Between the hours of 6:00 a.m. and 6:00 p.m. (weekdays)	\$75.00 per hour (4-hour minimum)
(2)	Between the hours of 6:00 p.m. and 6:00 a.m. or Saturday and Sunday (all day)	\$85.00 per hour (4-hour minimum)
(3)	Security or indoor work	\$55.00 per hour (3-hour minimum)

B. Minimum hours of compensation:

(1) The minimum compensation will be for four hours at the applicable hourly rate.

(2) If the assignment is more than four hours but less than eight hours, the officer will be compensated for eight hours.

(3) If the Borough or the designated third party consultant is notified less than 16 hours before the contract is to begin, an emergency rate of \$10 per hour will be added to the normal rate.

(4) Prior notice of cancellation of assignment within 1 1/2 hours prior to the scheduled start of the assignment requires compensation of four hours.

(5) The Borough, or the third party consultant, if applicable, shall be paid directly from the individual, corporation or entity requesting the services, and from such funds will compensate the officers for the time expended. ~~The Borough shall also be entitled to collect an administrative fee of 10% per hour for the processing of these payments.~~

C. In addition, to the compensation of the officers provided above, persons or entities seeking off-duty police services~~Contractors~~ shall pay the Borough of Metuchen or the third party consultant the sum of \$12 per hour for each vehicle required for off-duty use.

D. In addition to the aforementioned fees to be collected by the Borough of Metuchen or third party consultant for the payment of said off-duty police officers, there shall be an administrative fee of eighteen percent (18%) of the invoiced amounts. Said fees shall be used to off-set all of the administrative costs associated with the assignment of Borough police officers by the Borough of Metuchen and third party consultant, if applicable.

### **§ 37-103. Billing.**

A. The officer employed off duty shall record such employment time on a designated form established by the Chief of Police or his designated officer ~~immediately upon completion of said detail and will have the shift supervisor to~~ verify his/her attendance.

B. The party seeking off-duty police services ~~contractor~~ shall forward ~~the~~ deposit ~~with to~~ the Borough of Metuchen or designated third party consultant if applicable, by check or money order payable in the amount equal to the costs expressed in the police services agreement as required below~~outlined in paragraphs one and seven~~, payable to the Borough of Metuchen or designated third party consultant, prior to any officer being scheduled.

### **§ 37-104. Agreement.**

The requesting agency or entity shall receive a copy of this Part III and shall execute an agreement with the Borough of Metuchen, or third party consultant if applicable, prior to the assignment of any off-duty officer to the agency or entity.

### **§ 37-105. General policy.**

A. Any police officer employed off duty shall be bound to follow all rules, regulations, procedures, orders, directives or their equivalent of the Police Department. This includes, but is not limited to, the use of deadly force, pursuits, reporting of injuries, reporting of property damages, proper conduct, etc.

B. It is the intention of this Part III to set forth the requirements for all parties involved in the hiring of off-duty municipal police officers. The Borough of Metuchen views such work as a necessary and logical extension of the law

enforcement officer's job and is, therefore, deemed in the public's best interest. At all times, the officer shall be subject to the same rules of conduct and performance as if performing his regular duty assignment.

C. This Part III is not applicable to outside employment in fields unrelated to police work, such as landscaping, electrical, radio repair, umpiring, consulting, etc., where the employee's law enforcement skills will not be required. However, police officers remain held to the high standard of good conduct and duty bound to the rules and regulations, where appropriate, while off duty.

D. It is the intention of the Borough to provide, or arrange for the provision of, insurance coverage, including worker's compensation coverage, to officers accepting off-duty employment under this policy to the full extent permissible under the relevant statutes and ordinances consistent with the applicable policies of insurance which are in force. The Borough reserves the right to seek indemnification from any third party tort-feasor or reimbursement from the officer for the sums he or she receives from a third party tort-feasor in accordance with applicable law.

E. The Chief of Police or his designee shall have the authority to order any member of the Police Department engaged in employment authorized by this Part III to respond to emergency situations requiring a response by the Metuchen Police Department. The Chief or his designee shall be authorized to terminate any employment authorized by this Part III whenever such employment creates an unacceptable risk to the health, safety and welfare of the officer or the citizenry. In the event that the employment authorized by this Part III is interrupted by emergency or terminated because it has created an unacceptable risk, then the private person or entity shall not be required to pay during the period of interruption or termination.

F. Nothing contained herein shall be construed as affecting or changing the provision of any mutual aid agreements between the Borough and any other municipality.

**BE IT FURTHER ORDAINED** that all provisions of Chapter 37 not specifically amended herein shall remain in full force and effect; and

**BE IT FURTHER ORDAINED** that all provisions of this Ordinance are severable. If for any reason, any provision of this Ordinance is held to be invalid, the validity of the remainder of the Ordinance shall not be affected; and

**BE IT FURTHER ORDAINED** that this Ordinance shall become effective upon adoption, final approval and publication, pursuant to law.

Introduction: April 16, 2018  
 Date of Publication: April 19, 2018

COUNCILMEMBER	YES	NO	NV	AB	COUNCILMEMBER	YES	NO	NV	AB
GRAYZEL	X				LEIBFRIED	X			
INSERRO				X	PAGEL	X			
KOSKOSKI	X				RASMUSSEN	X			
MOTION	KOSKOSKI			SECOND			RASMUSSEN		
X – INDICATES VOTE		AB- ABSENT			NV- NOT VOTING				

I hereby certify the foregoing to be a true copy of an ordinance introduced by the Borough Council of the Borough of Metuchen, Middlesex County, New Jersey at a regular meeting held on April 16, 2018

\_\_\_\_\_  
 Susan D. Jackson, RMC  
 Borough Clerk

Adopted:  
 Date of Publication:

COUNCILMEMBER	YES	NO	NV	AB	COUNCILMEMBER	YES	NO	NV	AB
GRAYZEL					LEIBFRIED				
INSERRO					PAGEL				
KOSKOSKI					RASMUSSEN				
MOTION				SECOND					
X – INDICATES VOTE		AB- ABSENT			NV- NOT VOTING				

I hereby certify the foregoing to be a true copy of an ordinance adopted by the Borough Council of the Borough of Metuchen, Middlesex County, New Jersey at a regular meeting held on May 7, 2018

\_\_\_\_\_  
 Susan D. Jackson, RMC  
 Borough Clerk

ATTEST:

BOROUGH OF METUCHEN

\_\_\_\_\_  
 Susan D. Jackson, RMC  
 Borough Clerk

By: \_\_\_\_\_  
 Jonathan M. Busch  
 Mayor



**ORDINANCE 2018-08**

*Borough of Metuchen  
County of Middlesex  
State of New Jersey*

**AN ORDINANCE AMENDING AND SUPPLEMENTING CHAPTER 93 OF THE BOROUGH CODE ENTITLED “FIRE PREVENTION”, SPECIFICALLY SECTION 93-13 ENTITLED “ADDITIONAL REQUIRED INSPECTION AND FEES”**

**BE IT ORDAINED** by the Borough Council of the Borough of Metuchen, as follows:

**Section 13, Additional Required Inspection and Fees**, of the Code of the Borough of Metuchen, is hereby amended to increase the permit fees to read as follows:

**§ 93-13 – Additional required inspection and fees**

In addition to the inspections and fees required pursuant to the Uniform Safety Act and the regulations of the Department of Community Affairs, the following additional inspections and fees shall be required.

A. The application fees for the permits listed in N.J.A.C. 5:70-2.7(b) shall be as provided by state regulation and are currently as follows:

Type	Fee
1	<u>\$4254.00</u>
2	<u>\$616214.00</u>
3	<u>\$331427.00</u>
4	<u>\$497641.00</u>

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B. The cost for the issuance of a certificate of fire code status shall be \$35.

C. The in-lieu-of-inspection application fee for a certificate of smoke detector (no substitution allowed for smoke detectors) and carbon monoxide alarm compliance (one on every level) (CSDCMAC), as required by N.J.A.C. 5:70-2.3, and portable fire extinguisher requirements in accordance with the New Jersey Law § 1 of P.L. 1991, c. 92 (N.J.S.A. 52:27D-198.1) (located within 10 feet of kitchen area), shall be based upon the amount of time remaining before the change of occupant is expected, as follows:

- (1) Requests for CSDCMAC received more than 10 business days prior to the change of occupant: \$3545.00.
- (2) Requests for CSDCMAC received four to 10 business days prior to the change of occupant: \$7090.00.

Ordinance 2018-05

- (3) Requests for CSDCMAC received fewer than four business days prior to the change of occupant: ~~\$125~~161.00.
- (4) Reinspection fee: \$25 each time.

Introduction: April 16, 2018  
 Date of Publication: April 19, 2018

COUNCILMEMBER	YES	NO	NV	AB	COUNCILMEMBER	YES	NO	NV	AB
GRAYZEL	X				LEIBFRIED	X			
INSERRO				X	PAGEL	X			
KOSKOSKI	X				RASMUSSEN	X			
MOTION	<b>KOSKOSKI</b>				SECOND	<b>RASMUSSEN</b>			
X – INDICATES VOTE      AB- ABSENT      NV- NOT VOTING									

I hereby certify the foregoing to be a true copy of an ordinance introduced by the Borough Council of the Borough of Metuchen, Middlesex County, New Jersey at a regular meeting held on , 2018

\_\_\_\_\_  
 Susan D. Jackson, RMC  
 Borough Clerk

Adopted:  
 Date of Publication:

COUNCILMEMBER	YES	NO	NV	AB	COUNCILMEMBER	YES	NO	NV	AB
GRAYZEL					LEIBFRIED				
INSERRO					MULDOON				
KOSKOSKI					RASMUSSEN				
MOTION					SECOND				
X – INDICATES VOTE      AB- ABSENT      NV- NOT VOTING									

I hereby certify the foregoing to be a true copy of an ordinance adopted by the Borough Council of the Borough of Metuchen, Middlesex County, New Jersey at a regular meeting held on

\_\_\_\_\_  
 Susan D. Jackson, RMC  
 Borough Clerk

ATTEST:

BOROUGH OF METUCHEN

\_\_\_\_\_  
 Susan D. Jackson, RMC  
 Borough Clerk

By: \_\_\_\_\_  
 Jonathan M. Busch  
 Mayor

**ORDINANCE 2018-09**

*Borough of Metuchen  
County of Middlesex  
State of New Jersey*

**AN ORDINANCE TO AMEND THE CODE OF THE BOROUGH OF METUCHEN, VARIOUS CHAPTERS, CERTAIN APPLICATION, LICENSE AND PERMIT FEES**

**BE IT ORDAINED** by the Borough Council of the Borough of Metuchen, as follows:

**Section 1.**

Section **87-20** of Chapter 87, **Fees, Article 11 – Recreation Program Fees**, of the Code of the Borough of Metuchen, is hereby amended to add/change/delete the permit fees to read as follows:

**§ 87-20 – Fees Established.**

<b>Program</b>	<b>Fee</b>
Baseball camp/T-ball camp	
5 days, 1 hour per day	\$79
4 days, 2 hours per day	\$175
Winter Basketball Boys	\$ 50
Bulldog baseball camp	\$150
Bulldog T-ball camp	\$90
Girls Basketball	\$60
Late fee	\$20
Basketball camp	\$189
1 <sup>st</sup> Play Basketball	\$175
Bowling program	
10-week session	\$80
12-week session	\$94
Flag football	\$165
Summer field hockey	\$100
Fall field hockey	\$65
Indoor hockey	\$65
Golf camp	\$119
Kinder Karate	\$15 per hour
Lacrosse camp	\$189

<b>Program</b>	<b>Fee</b>
Bulldog soccer	\$130
Bulldog Travel	\$120
Indoor soccer	\$15
Indoor Soccer Training	\$100
Men's softball	\$350
Summer tennis lessons	
Half-hour session	\$45
1-hour session	\$60
2-hour session	\$80
Tennis camp	\$100.00
1 <sup>st</sup> Play Tennis	\$190
Vacation Tennis Camp	\$189 – 5 day Program
Parent and Me Squirts	\$145-\$170
Kiddie Sports Camp (flag football/T-ball)	\$65
Sports Squirts	\$145-\$170
Junior Sports Camps (baseball/basketball/flag football)	\$170 \$ 99
Total Sports Squirts	
Multi-Sports Camp	
Half-day	\$189
Afternoon (3 hours)	\$159
Full day	\$219
Vacation Sports Camps	
2-day	\$75
4-day	\$175
Adult Fitness Program	\$60 – \$120, depending on number of sessions
Fields	
Turf Field Rental (no lights)	
Noncommercial	\$50.00 per day
Commercial	\$100 per day
Art Classes	\$60
Art Attack	\$145 for 1 session; \$275 for 2 sessions
Chess Programs	
Lessons	\$15 per lesson
Camp	\$200

<b>Program</b>	<b>Fee</b>
Cooking Clinic	\$22 per session; \$80 per four sessions
Kids Cooking Class	\$70
Junior Engineering/Elementary Engineering	\$140
Garden Tour	\$20-\$25
Lego Flix/Animation/Film Making Flix	
Multimedia Workshops	
1 week	\$120
2 weeks	\$225
Mural Project – clay tiles	\$25
Mural Project – small tile	\$10
Music Camp	\$295
Early Bird Discount	\$20
Ponyshare (1-hour session, 5 days)	\$180
Science Camps	
Mad Science (half/full day)	<del>\$140</del> <u>\$160</u> /\$260
Sciensational Workshops	\$140
Stage Sword	\$160
Theater Camp	\$160
Watercolors/Cartooning	\$80
<b>Special Events</b>	
Bus Trips	\$50 - \$200, specific amount to be determined by the Recreation Director based on the total cost of the trip to the Borough
Country Fair Booth	\$1 (two tries)
Daddy-Daughter Dance	\$65 per couple
Additional child	\$30
Family Fishing ‘N Fun	\$2
Halloween Poster Painting	\$8.00
Mother-Son Event	\$42 per couple
Each additional child	\$19
Pumpkin Float	\$12
Flag Football Camp	\$150
	\$ 73
Foundation Tennis	\$125

<b>Program</b>	<b>Fee</b>
USSI Tennis – Sping	\$169 Weekly
USSI Tennis – Summer	\$115 - \$199
Spring Break Tennis	\$135
USSI Soccer	\$185 Weekly
Yoga/Art	\$100/ <del>\$120</del> <u>\$125</u>
Artist Showcase	\$20
Songwriters Workshop	\$10
Photography Course	\$150-\$170
Lollipopland Camp	\$150
Track Camp	\$110
Movie/Flix Camp	\$160/\$290
Adult Photography	\$240
Challenge Island Camp	\$225
Doggie Boot Camp	\$120
<u>Young Rembrandts</u>	<u>\$103/\$135</u>
<u>Zumbani</u>	<u>\$120</u>
<u>What the Scoopp Camp</u>	<u>\$150</u>

Introduction:  
Date of Publication:

COUNCILMEMBER	YES	NO	NV	AB	COUNCILMEMBER	YES	NO	NV	AB
GRAYZEL					LEIBFRIED				
INSERRO					PAGEL				
KOSKOSKI					RASMUSSEN				
MOTION					SECOND				
X – INDICATES VOTE					AB- ABSENT		NV- NOT VOTING		

I hereby certify the foregoing to be a true copy of an ordinance introduced by the Borough Council of the Borough of Metuchen, Middlesex County, New Jersey at a regular meeting held on May 7, 2018

\_\_\_\_\_  
Susan D. Jackson, RMC  
Borough Clerk

Adopted:  
 Date of Publication:

COUNCILMEMBER	YES	NO	NV	AB	COUNCILMEMBER	YES	NO	NV	AB
GRAYZEL					LEIBFRIED				
INSERRO					MULDOON				
KOSKOSKI					RASMUSSEN				
MOTION					SECOND				
X – INDICATES VOTE				AB- ABSENT		NV- NOT VOTING			

I hereby certify the foregoing to be a true copy of an ordinance adopted by the Borough Council of the Borough of Metuchen, Middlesex County, New Jersey at a regular meeting held on May 21, 2018

\_\_\_\_\_  
 Susan D. Jackson, RMC  
 Borough Clerk

ATTEST:

BOROUGH OF METUCHEN

\_\_\_\_\_  
 Susan D. Jackson, RMC  
 Borough Clerk

By: \_\_\_\_\_  
 Jonathan M. Busch  
 Mayor

**ORDINANCE 2018-10**

*Borough of Metuchen  
County of Middlesex  
State of New Jersey*

**AN ORDINANCE TO ESTABLISH SALARY RANGES FOR CERTAIN OFFICERS  
AND EMPLOYEES OF THE BOROUGH OF METUCHEN**

**(STATEMENT OF PURPOSE: TO SET THE MINIMUM AND MAXIMUM WAGE RANGES FOR CERTAIN BOROUGH EMPLOYEES)**

**BE IT ORDAINED**, by the Mayor and Council of the Borough of Metuchen that Ordinance 2017-11 be repealed and replaced with this ordinance to set the salary authorizations for the calendar year 2018, effective January 1, 2018.

- The following official employment designations are hereby confirmed and the range of compensation of each officer and employee of the Borough of Metuchen shall be:

<b><u>POSITION</u></b>	<b><u>MINIMUM</u></b>	<b><u>MAXIMUM</u></b>	<b><u>PER</u></b>
Mayor	\$ 2,000.00	\$ 2,000.00	year
Councilmember	\$ 1,200.00	\$ 1,200.00	year
Borough Administrator	\$73,000.00	\$137,000.00	year
Borough Clerk	\$43,000.00	\$ 74,000.00	year
Chief Financial Officer/Tax Collector	\$58,000.00	\$134,400.00	year
Tax Assessor	\$48,000.00	\$ 84,000.00	year
Public Works Director	\$58,000.00	\$134,400.00	year
Public Works Supervisor	\$50,000.00	\$ 90,000.00	year
Chief of Police	\$68,000.00	<del>\$144,500.00</del> <u>148,500</u>	year
Police Captain	\$58,000.00	<del>\$134,400.00</del> <u>138,000</u>	year
Police Lieutenant	\$53,000.00	<del>\$125,000.00</del> <u>128,000</u>	year
Court Administrator	\$43,000.00	\$ 74,000.00	year
Recreation Director	\$48,000.00	\$ 84,000.00	year
Senior Citizen Director	\$43,000.00	\$ 84,000.00	year
Administrative Secretary	\$30,000.00	\$ 52,000.00	year
Zoning Officer	\$30,000.00	\$ 54,000.00	year
Administrative Officer	\$32,000.00	\$ 63,000.00	year
Clerk Typist	\$18,000.00	\$ 42,000.00	year
Secretary	\$18,000.00	\$ 42,000.00	year
Deputy Court Administrator	\$18,000.00	<del>\$ 42,000.00</del> <u>48,000</u>	year
Office Assistance	\$18,000.00	\$ 42,000.00	year
Head Telecommunications Operator	\$21,000.00	\$ 51,000.00	year
Telecommunications Operator	\$19,000.00	\$ 41,000.00	year
Accounting/Tax Clerk	\$20,000.00	<del>\$ 50,000.00</del> <u>55,000</u>	year



<u>POSITION</u>	<u>MINIMUM</u>	<u>MAXIMUM</u>	<u>PER</u>
Video Coordinator	\$ 10.00	\$ 30.00	hour
Asst. Video Coordinator	\$ 10.00	\$ 18.00	hour
Bus Drivers	\$ 10.00	\$ 17.00	hour
Part-Time Clerk and Secretaries	\$ 8.00	\$ 20.00	hour
Janitors, Firehouse	\$ 10.00	\$ 12.00	hour
Fire Official (Fire Prevention )	\$ 3,000	\$ 12,000	year
Fire Inspectors (Fire Prevention)	\$ 3,000	\$ 10,000	year
Office of Emergency Management Director	\$ 6,000	\$ 9,000	year
Registrar	\$ 3,000	\$ 12,000	year
Deputy Registrar	\$ 1,000	\$ 6,000	year
School Crossing Guards	\$ 10.00	\$ 18.00	hour
Municipal Alliance Coordinator	\$ 5,000	\$ 8,000	year
C-3 Sanitary Sewer Collection System Operator	\$ 6,000	\$ 8,000	year
Per Diem Dispatcher	\$ 12.00	\$ <del>12.00</del> 15.00	hour
Public Works Summer Help	\$ 8.50	\$ 11.00	hour
Parking Enforcement Officer	\$ 12.00	\$ 15.00	hour

**CONSTRUCTION INSPECTORS/OFFICIALS**

<u>POSITION</u>	<u>MINIMUM</u>	<u>MAXIMUM</u>	<u>PER</u>
Construction Official	\$ 50.00	\$110.00	day
Plumbing Subcode Official	\$ 30.00	\$ 50.00	day
Plumbing Inspector	\$ 90.00	\$120.00	day
Electrical Subcode Official	\$ 30.00	\$ 50.00	day
Electrical Inspector	\$ 90.00	\$120.00	day
Fire Subcode Official	\$ 28.00	\$ 48.00	day
Fire Inspector	\$ 86.00	\$114.00	day
Bulding Subcode Official	\$ 30.00	\$ 50.00	day
Building Inspector	\$ 90.00	\$120.00	day
Alternate Subcode Officials	\$ 28.00	\$ 50.00	day
Alternate Inspectors	\$ 86.00	\$120.00	day
Special Inspections	\$ 20.00		day

**RECREATION SEASONAL**

<u>POSITION</u>	<u>MINIMUM</u>	<u>MAXIMUM</u>	<u>PER</u>
Tennis Instructor	\$ 9.00	\$15.00	hour
Tennis Director	\$75.00	\$85.00	hour
Art Director	\$50.00	\$75.00	hour
Cooking Director	\$40.00	\$50.00	hour

Field Hockey Director	\$30.00	\$40.00	hour
Field Hockey Coach	\$20.00	\$30.00	hour
Field Hockey Referees	\$10.00	\$15.00	game
Drama Director	\$50.00	\$75.00	hour
T-ball/Softball Instructor	\$15.00	\$30.00	hour
Field Hockey Instructors	\$ 8.00	\$20.00	hour
Recreation Specialist	\$ 7.25	\$10.00	hour
Senior Counselor	\$ 8.25	\$ 9.25	hour
Recreation Assistant	\$ 7.25	\$ 8.25	hour
Junior Counselor	\$ 7.25	\$ 8.25	hour
Camp Director	\$18.00	\$25.00	hour
Wrestling Counselor	\$200	\$300	week
Sports Program Director	\$600	\$700	week
Wrestling Trainer	\$300	\$350	week
Soccer Camp Director	\$725	\$850	week
Soccer Counselor	\$150	\$400	week
Soccer Trainer	\$350	\$550	week
Track Camp Director	\$550	\$800	week
Track Advisor	\$500	\$600	week
Track Specialist	\$300	\$500	week
Basketball Director	\$600	\$750	week
Umpires	\$30.00	\$ 50.00	game

**POOL SEASONAL**

<b><u>POSITION</u></b>	<b><u>MINIMUM</u></b>	<b><u>MAXIMUM</u></b>	<b><u>PER</u></b>
Pool Manager	\$6,000	\$10,500	season
Assistant Managers	\$3,500	\$ 7,100	season
Assistant Managers (Experienced 3 <sup>rd</sup> year & up)	\$3,500	\$ 8,300.	season
Pre-Season Rate	\$ 5.75	\$ 5.75	hour
Aquatics Director	\$2,000	\$4,000	season
Head Swim Team Coach *	\$2,000	\$3,500	season
Assistant Swim Team Coach	\$1,000	\$3,000	season
Swim Team Assistant	\$ 300	\$1,300	season
Head Diving Coach	\$1,000	\$2,500	season
Assistant Diving Coach	\$1,000	\$2,000	season
Activities Director	\$1,000	\$2,000	season
Senior Lifeguard	\$7.75	\$10.00	hour
Head Lifeguard (1 <sup>st</sup> & 2 <sup>nd</sup> year)	\$8.50	\$10.50	hour
Head Lifeguard (3 <sup>rd</sup> year & up)	\$8.50	\$11.00	hour
Lifeguard (1 <sup>st</sup> year)	\$6.75	\$8.00	hour
Lifeguard (2 <sup>nd</sup> & 3 <sup>rd</sup> year)	\$6.75	\$8.25	hour
Lifeguard (4 <sup>th</sup> year and up)	\$6.75	\$9.00	hour
Head Gate Attendant (1 <sup>st</sup> & 2 <sup>nd</sup> year)	\$8.00	\$8.25	hour
Head Gate Attendant (3 <sup>rd</sup> year & up)	\$8.00	\$8.50	hour
Gate Attendant (1 <sup>st</sup> year)	\$5.15	\$6.25	hour

Gate Attendant (2 <sup>nd</sup> & 3 <sup>rd</sup> year)	\$5.15	\$6.50	hour
Gate Attendant ( 4th year & up)	\$5.15	\$7.50	hour
Head Maintenance	\$8.00	\$11.00	hour
Maintenance (1 <sup>st</sup> year)	\$5.75	\$6.50	hour
Maintenance (2 <sup>nd</sup> & 3 <sup>rd</sup> year)	\$5.75	\$6.75	hour
Maintenance (4 <sup>th</sup> year & up)	\$5.75	\$7.50	hour
Swim Instructor (1 <sup>st</sup> year)	\$5.75	\$7.00	hour
Swim Instructor (2 <sup>nd</sup> & 3 <sup>rd</sup> year)	\$5.75	\$7.25	hour
Swim Instructor (4 <sup>th</sup> year & up)	\$5.75	\$7.50	hour

\*Position not filled when Aquatics Director position is filled and acts as Head Coach.

**COURT ADMINISTRATION**

<u>POSITION</u>	<u>MINIMUM</u>	<u>MAXIMUM</u>	<u>PER</u>
Municipal Court Judge	\$15,000	\$30,000	Yearly
Municipal Public Defender	\$ 7,500	\$19,000	Yearly

**LIBRARY PERSONNEL-SALARY ADJUSTMENT AND INCREASE PER LIBRARY BOARD OF TRUSTEES**

<u>POSITION</u>	<u>MINIMUM</u>	<u>MAXIMUM</u>	<u>PER</u>
FT Library Assistant	\$ 23,000.00	\$ 33,000.00	year
FT Senior Library Assistant	\$ 23,000.00	\$ 33,000.00	year
FT Principal Library Assistant	\$ 35,000.00	\$ 55,000.00	year
FT Librarian (Youth Services)	\$ 48,000.00	\$ 64,000.00	year
FT Senior Librarian (Youth Services)	\$ 48,000.00	\$ 64,000.00	year
FT Librarian	\$ 48,000.00	\$ 64,000.00	year
FT Senior Librarian	\$ 48,000.00	\$ 64,000.00	year
FT Principal Librarian	\$ 55,000.00	\$ 72,000.00	year
FT Library Director	\$ 70,000.00	\$ 95,000.00	year
Library Bookkeeper	\$ 20.50	\$ 30.00	hour
PT Library Assistant	\$ 12.50	\$ 18.00	hour
Senior Library Assistant	\$ 12.50	\$ 18.00	hour
PT Library Page	\$ 8.52	\$ 10.00	hour
PT Librarian	\$ 26.00	\$ 35.00	hour
PT Senior Librarian	\$ 26.00	\$ 35.00	hour
PT Librarian (Youth Services)	\$ 26.00	\$ 35.00	hour
PT Senior Librarian	\$ 26.00	\$ 35.00	hour

A. The hourly range of compensation for the public works positions hereinafter named shall be as follows, all payable in bi-weekly installments except as otherwise provided for:

<u>POSITION</u>	<u>MINIMUM</u>	<u>MAXIMUM</u>
Pump Operator	\$ <del>27.40</del> <u>29.18</u>	\$ <del>28.61</del> <u>30.51</u>
Maintenance Repairman	\$ <del>27.20</del> <u>28.96</u>	\$ <del>28.39</del> <u>30.28</u>
Master Mechanic	\$ <del>26.98</del> <u>28.73</u>	\$ <del>28.17</del> <u>30.04</u>
Heavy Equipment Operator	\$ <del>26.98</del> <u>28.73</u>	\$ <del>28.17</del> <u>30.04</u>
Head Forestry	\$ <del>26.56</del> <u>28.73</u>	\$ <del>28.17</del> <u>30.04</u>
Assistant Equipment Operator	\$ <del>26.05</del> <u>27.74</u>	\$ <del>27.20</del> <u>29.01</u>
Forestry	\$ <del>26.05</del> <u>27.74</u>	\$ <del>27.20</del> <u>29.01</u>
Assistant Mechanic	\$ <del>26.05</del> <u>27.74</u>	\$ <del>27.20</del> <u>29.01</u>
Assistant Pump Operator	\$ <del>26.05</del> <u>27.74</u>	\$ <del>27.20</del> <u>29.01</u>
Parks Worker	\$ <del>26.05</del> <u>27.74</u>	\$ <del>27.20</del> <u>29.01</u>
Drivers	\$ <del>25.21</del> <u>26.85</u>	\$ <del>26.32</del> <u>28.08</u>
Custodian	\$ <del>24.86</del> <u>26.49</u>	\$ <del>25.97</del> <u>27.74</u>
Laborer	\$ <del>24.47</del> <u>26.07</u>	\$ <del>25.56</del> <u>27.27</u>

Additional compensation by way of holiday pay, longevity, overtime, sick days, personal days, insurance benefits and other matters related thereto are fully set forth in the collective bargaining agreement and are hereby incorporated in this ordinance.

A The salary range of compensation of all officers of the police department hereinafter named shall be as follows, all payable in equal bi-weekly installments except as otherwise provided for:

<b>POSITION</b>	<b>MINIMUM</b>	<b>MAXIMUM</b>
Sergeant	\$100,575.00	\$105,947.00
Detective	\$ 94,983.00	\$100,057.00
Patrolman	\$ 44,259.00	\$ 96,992.00
Academy	\$ 25,000.00	\$ 25,000.00

Additional compensation by way of Corporal assignment, holiday pay, longevity, overtime, sick days, personal days, insurance benefits and other matters related are fully set forth in the collective bargaining agreement and are hereby incorporated in this ordinance.

2. Additional compensation by way of holiday pay, longevity, overtime, sick days, personal days, insurance benefits for full time employees not covered in collective bargaining agreements are fully set forth in the Personnel Resolution and amendments thereto previously adopted by the Borough Council and are hereby incorporated in this Ordinance.

3. No officer or employee shall be paid at a base rate which is above the maximum rate for any salary range in any of the aforementioned groups. Unless otherwise provided for all new employees or newly promoted employees shall be paid at the minimum rate of the salary range for the position to which they are hired. However, the Borough Administrator may hire a prospective employee who possesses qualifications that are greater than the minimum qualifications for the position at a

rate above the minimum rate, but in no case shall a new employee be hired at a rate which is greater than that of a current employee in the same group.

4. This Ordinance shall supersede and replace any and all prior Salary Ordinances and Amendments thereto. Upon the effective date of this Ordinance, any and all prior Salary Ordinances and Amendments thereto and all salaries and compensation authorized therein shall have no further effect. The within Ordinance represents the salaries and compensation to be received by all current, exiting employees and offices or those anticipated to be filled in the near future. In the event that an existing office or position is currently vacant and a salary or compensation is not set forth in this Ordinance, this Salary Ordinance shall be amended to create a salary and/or salary range for such position or office prior to said position or office being filled.

5. If any portion of this ordinance is in conflict with any portion of a collective bargaining agreement, then the collective bargaining agreement shall take precedence.

6. All ordinances and parts of ordinances inconsistent with the provisions of this Ordinance are hereby repealed.

7. This ordinance shall take effect after its publication according to law and the amendments contained herein shall be retroactive to January 1, ~~2017~~2018.

Introduction:

Date of Publication:

COUNCILMEMBER	YES	NO	NV	AB	COUNCILMEMBER	YES	NO	NV	AB	
GRAYZEL					LEIBFRIED					
INSERRO					PAGEL					
KOSKOSKI					RASMUSSEN					
MOTION					SECOND					
X – INDICATES VOTE				AB- ABSENT			NV- NOT VOTING			

I hereby certify the foregoing to be a true copy of an ordinance introduced by the Borough Council of the Borough of Metuchen, Middlesex County, New Jersey at a regular meeting held on May 7, 2018

\_\_\_\_\_  
 Susan D. Jackson, RMC  
 Borough Clerk

Adopted:

Date of Publication:

COUNCILMEMBER	YES	NO	NV	AB	COUNCILMEMBER	YES	NO	NV	AB
GRAYZEL					KOSKOSKI				
INSERRO					MULDOON				
KOSKOSKI					RASMUSSEN				
MOTION					SECOND				
X – INDICATES VOTE		AB- ABSENT			NV- NOT VOTING				

I hereby certify the foregoing to be a true copy of an ordinance adopted by the Borough Council of the Borough of Metuchen, Middlesex County, New Jersey at a regular meeting held on May 21, 2018

\_\_\_\_\_  
Susan D. Jackson, RMC  
Borough Clerk

ATTEST:

BOROUGH OF METUCHEN

\_\_\_\_\_  
Susan D. Jackson, RMC  
Borough Clerk

By: \_\_\_\_\_  
Jonathan M. Busch  
Mayor

**RESOLUTION 2018-131**

*Borough of Metuchen  
County of Middlesex  
State of New Jersey*

**RESOLUTION AUTHORIZING REFUND OF 2017 TAXES**

**WHEREAS**, the following has made an overpayment of taxes,

Name	Block/Lot	Address	Amount		Year
Dipanjan Paul & Sangeeta Roy	159/3	45 Brunswixk Ave	8,669.03	Overpayment - Refinance	3 <sup>rd</sup> qtr 2017

**NOW, THEREFORE, BE IT RESOLVED**, that the above listed property owner or agent be refunded property taxes as described in the amount of \$8,669.03.

COUNCILMEMBER	YES	NO	NV	AB	COUNCILMEMBER	YES	NO	NV	AB
GRAYZEL					LEIBFRIED				
INSERRO					PAGEL				
KOSKOSKI					RASMUSSEN				
MOTION					SECOND				
X – INDICATES VOTE		AB- ABSENT			NV- NOT VOTING				

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council of the Borough of Metuchen, Middlesex County, New Jersey at a regular meeting held on May 7, 2018.

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Susan D. Jackson, RMC  
Borough Clerk

**RESOLUTION 2018-132**

*Borough of Metuchen  
County of Middlesex  
State of New Jersey*

**RESOLUTION AUTHORIZING RELEASE OF STREET OPENING BOND  
#2017-48 – DURHAM AVENUE**

**WHEREAS**, in accordance with the Borough of Metuchen Ordinance, \$500.00 was posted by Cascade Technical Services, LLC as the required Performance Guarantee for Street Opening Bond #2017-48 – Durham Avenue; and

**WHEREAS**, the Director of Public Works advises that said work has been completed in a manner satisfactory to his department; and

**WHEREAS**, the Director of Public Works advises it is in order to release the monies previously deposited.

**NOW, THEREFORE, BE IT RESOLVED**, by the Borough Council of the Borough of Metuchen that the Chief Financial Officer be and is hereby authorized to release said funds in the amount of \$500.00 to: Cascade Technical Services, LLC, 17270 Woodinville Redmond Rd, NE, Bldg. A, Suite 77, Woodinville, WA 98072 as recommended by the Director of Public Works.

COUNCILMEMBER	YES	NO	NV	AB	COUNCILMEMBER	YES	NO	NV	AB
GRAYZEL					LEIBFIRED				
INSERRO					PAGEL				
KOSKOSKI					RASMUSSEN				
MOTION					SECOND				
X – INDICATES VOTE		AB- ABSENT			NV- NOT VOTING				

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council of the Borough of Metuchen, Middlesex County, New Jersey at a regular meeting held on May 7, 2018.

\_\_\_\_\_  
Susan D. Jackson, RMC  
Borough Clerk



**RESOLUTION 2018-133**

*Borough of Metuchen  
County of Middlesex  
State of New Jersey*

**RESOLUTION AUTHORIZING RELEASE OF STREET OPENING BOND  
#2017-51 – 432 MIDLAND AVENUE**

**WHEREAS**, in accordance with the Borough of Metuchen Ordinance, \$500.00 was posted by Amboy Holdings LLC as the required Performance Guarantee for Street Opening Bond #2017-51 – 432 Midland Avenue; and

**WHEREAS**, the Director of Public Works advises that said work has been completed in a manner satisfactory to his department; and

**WHEREAS**, the Director of Public Works advises it is in order to release the monies previously deposited.

**NOW, THEREFORE, BE IT RESOLVED**, by the Borough Council of the Borough of Metuchen that the Chief Financial Officer be and is hereby authorized to release said funds in the amount of \$500.00 to: Amboy Holdings LLC, 1084 Route 22 West, Mountainside, NJ 07092 as recommended by the Director of Public Works.

COUNCILMEMBER	YES	NO	NV	AB	COUNCILMEMBER	YES	NO	NV	AB
GRAYZEL					LEIBFIRED				
INSERRO					PAGEL				
KOSKOSKI					RASMUSSEN				
MOTION					SECOND				
X – INDICATES VOTE				AB- ABSENT		NV- NOT VOTING			

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council of the Borough of Metuchen, Middlesex County, New Jersey at a regular meeting held on May 7, 2018.

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Susan D. Jackson, RMC  
Borough Clerk

**RESOLUTION 2018-134**

*Borough of Metuchen  
County of Middlesex  
State of New Jersey*

**RESOLUTION AUTHORIZING THE CANCELLATION OF TAX SALE LIEN**

**WHEREAS**, the Tax Collector received the necessary amount to redeem the following Tax Sale Certificates on the following properties:

<u>Cert #</u>	<u>Block/Lot</u>	<u>Address</u>	<u>Lienholder</u>
17-00008	200/27	10 Coan Place	US Bank Cust BV002
17-00009	217/23	28 Hickory Street	US Bank Cust BV002

**BE IT FURTHER RESOLVED** that the Tax Collector be authorized to cancel these liens from the municipal record.

COUNCILMEMBER	YES	NO	NV	AB	COUNCILMEMBER	YES	NO	NV	AB
GRAYZEL					LEIBFIRED				
INSERRO					PAGEL				
KOSKOSKI					RASMUSSEN				
MOTION					SECOND				
X – INDICATES VOTE				AB- ABSENT		NV- NOT VOTING			

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council of the Borough of Metuchen, Middlesex County, New Jersey at a regular meeting held on May 7, 2018.

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Susan D. Jackson, RMC  
Borough Clerk

**RESOLUTION 2018-135**

*Borough of Metuchen  
County of Middlesex  
State of New Jersey*

**RESOLUTION AMENDING RESOLUTION 2018-36 - AUTHORIZING THE  
PURCHASE OF TIRES THROUGH STATE CONTRACT**

**WHEREAS**, there exists a need to purchase tires for the Borough of Metuchen , in the County of Middlesex, State of New Jersey; and

**WHEREAS**, this can be purchased through State Contract #A-82527 and #82528 and Index #M8000 13-R-22770; and

**WHEREAS**, said contract is in effect from September 5, 2012 through March 31, 2019; and

**WHEREAS**, the maximum amount of the purchase of tires for the Borough of Metuchen is \$30,000.00 and funds are anticipated to be available in the 2018 budget as certified by the Chief Financial Officer and that there is sufficient funds for such award and is available and is designated from Account number 8-01-20-774-185 for these services, of which \$30,000.00 is certified in entirety from the 2018 budget; and

**WHEREAS**, public bids are not required when the purchase is under a state contract in accordance with 40A:11-12 of the Local Public Contracts Law.

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Metuchen, in the County of Middlesex as follows:

- 1. The Chief Financial Officer and Borough Administrator are hereby authorized and directed to approve and forward a Purchase Order to **F&S Tire Corp., 58 Brunswick Avenue, Edison, NJ 08817.**

COUNCILMEMBER	YES	NO	NV	AB	COUNCILMEMBER	YES	NO	NV	AB
GRAYZEL					LEIBFRIED				
INSERRO					PAGEL				
KOSKOSKI					RASMUSSEN				
MOTION					SECOND				
X – INDICATES VOTE					AB- ABSENT		NV- NOT VOTING		

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council of the Borough of Metuchen, Middlesex County, New Jersey at a regular meeting held on May 7, 2018

\_\_\_\_\_  
Susan D. Jackson  
Borough Clerk

**RESOLUTION 2018-136**

*Borough of Metuchen  
County of Middlesex  
State of New Jersey*

**RESOLUTION AUTHORIZING AMENDING RESOLUTION 2018-35 - AUTHORIZING THE PURCHASE OF REGULAR UNLEADED AND DIESEL FUEL THROUGH THE EDUCATIONAL SERVICES COMMISSION OF NEW JERSEY**

**WHEREAS**, there exists a need to purchase regular unleaded and diesel gasoline for the Borough of Metuchen, in the County of Middlesex, State of New Jersey; and

**WHEREAS**, this can be purchased through the Educational Services Commission of New Jersey #13/14-22 pursuant to the provisions of NJSA 40A:11-11 (5); and

**WHEREAS**, said contract is in effect from October 21, 2016 through October 20, 2018; and

**WHEREAS**, the maximum amount of the purchase of regular unleaded gasoline and diesel fuel for the Borough of Metuchen is \$200,000 and funds are anticipated to be available in the 2018 budget as certified by the CFO and that there is sufficient funds for such award of which \$200,000 is certified in entirety from the 2018 budget, for purchases until October 20, 2018, notwithstanding extension of ESC #13/14-22; and

**WHEREAS**, the Educational Services Commission of New Jersey shall be responsible for complying with the provisions of the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) and all other provisions of the revised statutes.

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Metuchen, in the County of Middlesex as follows:

- 1. The Chief Financial Officer and Borough Administrator are hereby authorized and directed to approve and forward a Purchase Order to National Fuel Oil Inc., 175 Orange Street, Newark, NJ 07103.

COUNCILMEMBER	YES	NO	NV	AB	COUNCILMEMBER	YES	NO	NV	AB
GRAYZEL					LEIBFRIED				
INSERRO					PAGEL				
KOSKOSKI					RASMUSSEN				
MOTION					SECOND				
X – INDICATES VOTE					AB- ABSENT		NV- NOT VOTING		

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council of the Borough of Metuchen, Middlesex County, New Jersey at the Reorganization meeting held on May 7, 2018.

\_\_\_\_\_  
Susan D. Jackson, RMC  
Borough Clerk

**RESOLUTION 2018-137**

Borough of Metuchen  
County of Middlesex  
State of New Jersey

**RESOLUTION REFUNDING SIDEWALK ESCROW FEE #18-001  
45 ELM AVENUE**

**WHEREAS**, LoChiatto Paving and Masonry Company, has posted \$396.00 for sidewalk escrow fees at 1607 Route 27, Edison, NJ 08817; and

**WHEREAS**, the Planning Office has requested that the escrow fees be refunded to LoChiatto Paving;

**NOW, THEREFORE, BE IT RESOLVED**, that LoChiatto Paving, be refunded \$396.00 from the Sidewalk Inspection Escrow Account.

COUNCILMEMBER	YES	NO	NV	AB	COUNCILMEMBER	YES	NO	NV	AB
GRAYZEL					LEIBFIRED				
INSERRO					PAGEL				
KOSKOSKI					RASMUSSEN				
MOTION					SECOND				
X – INDICATES VOTE				AB- ABSENT		NV- NOT VOTING			

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council of the Borough of Metuchen, Middlesex County, New Jersey at a regular meeting held on May 7, 2018.

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Susan D. Jackson, RMC  
Borough Clerk

**RESOLUTION 2018-138**

Borough of Metuchen  
County of Middlesex  
State of New Jersey

**RESOLUTION REFUNDING SIDEWALK ESCROW FEE #18-006  
92 MASON DRIVE**

**WHEREAS**, LoChiatto Paving and Masonry Company, has posted \$272.00 for sidewalk escrow fees at 1607 Route 27, Edison, NJ 08817; and

**WHEREAS**, the Planning Office has requested that the escrow fees be refunded to LoChiatto Paving;

**NOW, THEREFORE, BE IT RESOLVED**, that LoChiatto Paving, be refunded \$272.00 from the Sidewalk Inspection Escrow Account.

COUNCILMEMBER	YES	NO	NV	AB	COUNCILMEMBER	YES	NO	NV	AB
GRAYZEL					LEIBFIRED				
INSERRO					PAGEL				
KOSKOSKI					RASMUSSEN				
MOTION					SECOND				
X – INDICATES VOTE				AB- ABSENT		NV- NOT VOTING			

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council of the Borough of Metuchen, Middlesex County, New Jersey at a regular meeting held on May 7, 2018.

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Susan D. Jackson, RMC  
Borough Clerk

**RESOLUTION 2018-139**

*Borough of Metuchen  
County of Middlesex  
State of New Jersey*

**RESOLUTION AUTHORIZING THE RELEASE OF THE PERFORMANCE BOND AND GUARANTEE FOR THE MAJOR SITE IMPROVEMENTS FOR SUBURBAN SQUARE LLC – 321-335 LAKE AVENUE – BLOCK 111, LOT 5 UPON THE POSTING OF A MAINTENANCE BOND**

**WHEREAS**, Suburban Square LLC – Block 111, Lot 5 has posted, pursuant to the requirements of the Borough of Metuchen Land Development Regulations and Zoning Ordinance, Performance Guarantees, guaranteeing the site improvements in conjunction with the improvements at the location; and

**WHEREAS**, Suburban Square LLC has completed said improvements and has requested the release of said performance guarantees posted; and

**WHEREAS**, the Borough Engineer, Planner and Zoning Officer have made an inspection of the improvements and the Borough Engineer by letter dated April 9, 2018, a copy of which is attached hereto, and made part hereof, made a determination that all bonded improvements have been completed and are satisfactory and recommended the release of the performance guarantee in the amount of \$100,662.70 (Surety Bond) and \$11,184.74 (10% Cash Bond) plus interest upon the posting of a maintenance guarantee in the amount of **\$13,980.93** for a period of two years from the date of the within Resolution to insure against the defects in the bonded improvements acceptable in form by the Borough Attorney and the posting of inspection fees in the amount of \$500.00.

**NOW THEREFORE BE IT RESOLVED** by the Council of the Borough of Metuchen that it hereby authorizes the release of the aforementioned performance guarantees in the amounts of \$100,662.70 (Surety Bond) and \$11,187.74 (10% Cash Bond) plus interest to Suburban Square LLC, 228A Pierson Avenue, Edison, NJ 08837 upon satisfaction of the terms and conditions of the Borough Engineer's correspondence dated April 9, 2018, including but not limited to the posting of a two (2) year maintenance guarantee in the amount of \$13,980.93 to insure against defects in the bonded site improvements in the form acceptable by the Borough Attorney and the posting of the inspection fees in the amount of \$500.00.; and

**BE IT FURTHER RESOLVED** that prior to the release of any outstanding escrow funds, Suburban Square LLC shall reimburse the Borough the costs of any outstanding fees for professional services and ensure sufficient funds are made available for payment; and

**BE IT FURTHER RESOLVED** that the Borough officials and employees are hereby authorized to take all necessary actions in order to effectuate the terms and provisions of this Resolution.

COUNCILMEMBER	YES	NO	NV	AB	COUNCILMEMBER	YES	NO	NV	AB	
GRAYZEL					LEIBFRIED					
INSERRO					PAGEL					
KOSKOSKI					RASMUSSEN					
MOTION					SECOND					
X – INDICATES VOTE				AB- ABSENT			NV- NOT VOTING			

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council of the Borough of Metuchen, Middlesex County, New Jersey at a regular meeting held on May 7, 2018.

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Susan D. Jackson, RMC  
Borough Clerk



**RESOLUTION 2018-141**

*Borough of Metuchen  
County of Middlesex  
State of New Jersey*

**RESOLUTION AUTHORIZING THE PAYMENT OF THE BILL LIST**

**BE IT RESOLVED** by the Mayor and Council of the Borough of Metuchen that the proper warrants be drawn and all bills be paid totaling **\$2,947,509.75**

I, Rebecca Cuthbert, Chief Financial Officer of the Borough of Metuchen do hereby certify that funds are available for the payment of bills for the Borough of Metuchen.

\_\_\_\_\_  
Rebecca Cuthbert, CFO

COUNCILMEMBER	YES	NO	NV	AB	COUNCILMEMBER	YES	NO	NV	AB
GRAYZEL					LEIBFRIED				
INSERRO					PAGEL				
KOSKOSKI					RASMUSSEN				
MOTION					SECOND				
X – INDICATES VOTE				AB- ABSENT			NV- NOT VOTING		

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council of the Borough of Metuchen, Middlesex County, New Jersey at a regular meeting held on May 7, 2018.

\_\_\_\_\_  
Susan D. Jackson, RMC  
Borough Clerk