

AGENDA

BOROUGH COUNCIL AGENDA
REGULAR MEETING APRIL 2, 2018
7:30 P.M.

MEETING CALLED TO ORDER

READING OF SUNSHINE NOTICE

INVOCATION

FLAG SALUTE

ROLL CALL

AGENDA SESSION

PROCLAMATION

Sexual Assault Awareness Month

Retirement of Firefighter James B. Graziano - Presented at the Firemen's Dinner – April 14, 2018

Retirement of Firefighter Michael J. Soltys - Presented at the Firemen's Dinner – April 14, 2018

REGULAR MEETING

- A. Metuchen Downtown Alliance Minute
- B. Michael Atkinson – Presentation for Health Insurance Renewal
- C. Approve Council Meeting Minutes of March 19, 2018

PUBLIC COMMENT

ORDINANCE – PUBLIC HEARING

- | | |
|-------------------|--|
| Ordinance 2018-05 | An Ordinance to Amend the Code of the Borough of Metuchen, Various Chapters, Certain Application, License and Permit Fees |
| Ordinance 2018-06 | Calendar Year 2018 Ordinance to Exceed the Municipal Budget Appropriation Limits and to Establish a Cap Bank (N.J.S.A. 40A: 4-45.14) |

COMMUNICATIONS CONSENT AGENDA – ITEM A - D

- A. Receive and Accept Traffic & Transportation Meeting Minutes of February 14, 2018
- B. Receive and Accept Parking Authority Meeting Minutes of February 20, 2018
- C. Receive and Accept Metuchen Arts Council Meeting Minutes of January 22, 2018
- D. Receive and Accept Richard DeSimone’s Resignation as Video Coordinator for MEtv

OTHER COMMUNICATIONS

REPORTS OF COUNCILMEMBERS

Council President Koskoski
Councilwoman Inserro
Councilman Grayzel
Councilman Leibfried
Councilman Pagel
Councilwoman Rasmussen

REPORTS OF OFFICERS

Borough Attorney
Borough Administrator

REPORT OF THE MAYOR

NEW BUSINESS CONSENT AGENDA – R2018-108 – R2018-116

- | | |
|-----------|---|
| R2018-108 | Resolution Authorizing Release of Street Opening Bond #2017-40 – 52 Thomas Street |
| R2018-109 | Resolution Authorizing Release of Street Opening Bond #2017-41 – Miller Drive |
| R2018-110 | Resolution Authorizing the Release of the Maintenance Bond for First Presbyterian Church - Block 164, Lots 49, 49.01, 49.02 & 49.03 - 270 Woodbridge Avenue |
| R2018-111 | Resolution Appointing Firefighter – Matthew Martin |

- R2018-112 Resolution Authorizing the Execution of an Access Agreement between the Borough of Metuchen and Metuchen Realty Acquisition, LLC
- R2018-113 Resolution Authorizing the Award of a Contract for the Police Off-Duty Management Services
- R2018-114 Resolution Authorizing the Sale of Surplus Personal Property No Longer Needed for Public Use on an Online Auction Website
- R2018-115 Resolution Authorizing Transfer of 2017 Taxes and Apply to 2018 Taxes for Parcel Renumbered or
- 30Renamed
- R2018-116 Resolution Authorizing Cancellation of 2017 Tax Overpayments

OTHER NEW BUSINESS – R2018-117

- R2018-117 Resolution Authorizing the Payment of the Bill List in the amount of \$3,389,374.57

ADJOURNMENT

The Borough of Metuchen does not discriminate against persons with disabilities. Those individuals requiring auxiliary aids and services were necessary must notify the ADA Coordinator of the Borough of Metuchen at least seventy-two (72) hours in advance of the meeting or scheduled activity.

ORDINANCE 2018-05

*Borough of Metuchen
County of Middlesex
State of New Jersey*

AN ORDINANCE TO AMEND THE CODE OF THE BOROUGH OF METUCHEN, VARIOUS CHAPTERS, CERTAIN APPLICATION, LICENSE AND PERMIT FEES

BE IT ORDAINED by the Borough Council of the Borough of Metuchen, as follows:

Section 1.

Section **87-20** of Chapter 87, **Fees, Article 11 – Recreation Program Fees**, of the Code of the Borough of Metuchen, is hereby amended to add/change/delete the permit fees to read as follows:

§ 87-20 – Fees Established.

Program	Fee
Baseball camp/T-ball camp	
5 days, 1 hour per day	\$79
4 days, 2 hours per day	\$175
Winter Basketball Boys	\$ 50
Bulldog baseball camp	\$150
Bulldog T-ball camp	\$90
Girls Basketball	\$60
Late fee	\$20
Basketball camp	\$189
1 st Play Basketball	\$175
Bowling program	
10-week session	\$80
12-week session	\$94
Flag football	\$165
Summer field hockey	\$100
Fall field hockey	\$65
Indoor hockey	\$65
Golf camp	\$119
Kinder Karate	\$15 per hour
Lacrosse camp	\$189

Program	Fee
Bulldog soccer	\$130
Bulldog Travel	\$120
Indoor soccer	\$15
Indoor Soccer Training	\$100
Men's softball	\$350
Summer tennis lessons	
Half-hour session	\$45
1-hour session	\$60
2-hour session	\$80
Tennis camp	\$100.00
1 st Play Tennis	\$190
Vacation Tennis Camp	\$189 – 5 day Program
Parent and Me Squirts	\$145-\$170
Kiddie Sports Camp (flag football/T-ball)	\$65
Sports Squirts	\$145-\$170
Junior Sports Camps (baseball/basketball/flag football)	\$170 \$ 99
Total Sports Squirts	
Multi-Sports Camp	
Half-day	\$189
Afternoon (3 hours)	\$159
Full day	\$219
Vacation Sports Camps	
2-day	\$75
4-day	\$175
Adult Fitness Program	\$60 – \$120, depending on number of sessions
Fields	
Turf Field Rental (no lights)	
Noncommercial	\$50.00 per day
Commercial	\$100 per day
Art Classes	\$60
Art Attack	\$145 for 1 session; \$275 for 2 sessions
Chess Programs	
Lessons	\$15 per lesson
Camp	\$200

Program	Fee
Cooking Clinic	\$22 per session; \$80 per four sessions
Kids Cooking Class	\$70
Junior Engineering/Elementary Engineering	\$140
Garden Tour	\$20-\$25
Lego Flix/Animation/Film Making Flix	
Multimedia Workshops	
1 week	\$120
2 weeks	\$225
Mural Project – clay tiles	\$25
Mural Project – small tile	\$10
Music Camp	\$295
Early Bird Discount	\$20
Ponyshare (1-hour session, 5 days)	\$180
Science Camps	
Mad Science (half/full day)	\$140/\$260
Sciensational Workshops	\$140
Stage Sword	\$160
Theater Camp	\$160
Watercolors/Cartooning	\$80
Special Events	
Bus Trips	\$50 - \$200, specific amount to be determined by the Recreation Director based on the total cost of the trip to the Borough
Country Fair Booth	\$1 (two tries)
Daddy-Daughter Dance	\$65 per couple
Additional child	\$30
Family Fishing ‘N Fun	\$2
Halloween Poster Painting	\$8.00
Mother-Son Event	\$42 per couple
Each additional child	\$19
Pumpkin Float	\$12
Flag Football Camp	\$150
	\$ 73
Foundation Tennis	\$125

Program	Fee
USSI Tennis – Sping	\$169 Weekly
USSI Tennis – Summer	\$115 - \$199
Spring Break Tennis	\$135
USSI Soccer	\$185 Weekly
Yoga/Art	\$100/ \$120
Artist Showcase	\$20
Songwriters Workshop	\$10
Photography Course	\$150-\$170
Lollipopland Camp	\$150
Track Camp	\$110
Movie/Flix Camp	\$160/\$290
Adult Photography	\$240
<u>Challenge Island Camp</u>	<u>\$225</u>
<u>Doggie Boot Camp</u>	<u>\$120</u>

Introduction: March 19, 2018
 Date of Publication: March 22, 2018

COUNCILMEMBER	YES	NO	NV	AB	COUNCILMEMBER	YES	NO	NV	AB
GRAYZEL	X				LEIBFRIED	X			
INSERRO	X				PAGEL	X			
KOSKOSKI	X				RASMUSSEN	X			
MOTION	KOSKOSKI				SECOND		RASMUSSEN		
X – INDICATES VOTE				AB- ABSENT			NV- NOT VOTING		

I hereby certify the foregoing to be a true copy of an ordinance introduced by the Borough Council of the Borough of Metuchen, Middlesex County, New Jersey at a regular meeting held on March 19, 2018

 Susan D. Jackson, RMC
 Borough Clerk

Adopted:
 Date of Publication:

COUNCILMEMBER	YES	NO	NV	AB	COUNCILMEMBER	YES	NO	NV	AB	
GRAYZEL					LEIBFRIED					
INSERRO					MULDOON					
KOSKOSKI					RASMUSSEN					
MOTION					SECOND					
X – INDICATES VOTE				AB- ABSENT			NV- NOT VOTING			

I hereby certify the foregoing to be a true copy of an ordinance adopted by the Borough Council of the Borough of Metuchen, Middlesex County, New Jersey at a regular meeting held on April 2,

 Susan D. Jackson, RMC
 Borough Clerk

ATTEST:

BOROUGH OF METUCHEN

 Susan D. Jackson, RMC
 Borough Clerk

By: _____
 Jonathan M. Busch
 Mayor

ORDINANCE 2018-06

*Borough of Metuchen
County of Middlesex
State of New Jersey*

**CALENDAR YEAR 2018
ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS
AND TO ESTABLISH A CAP BANK
(N.J.S.A. 40A: 4-45.14)**

WHEREAS, the Local Government Cap Law, N.J.S. 40A: 4-45.1 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget up to 2.5% unless authorized by ordinance to increase it to 3.5% over the previous year's final appropriations, subject to certain exceptions; and,

WHEREAS, N.J.S.A. 40A: 4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and,

WHEREAS, the Mayor and Council of the Borough of Metuchen in the County of Middlesex finds it advisable and necessary to increase its CY 2018 budget by up to 3.5% over the previous year's final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and,

WHEREAS, the Mayor and Council hereby determines that a 1 % increase in the budget for said year, amounting to \$ 133,642.13 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and,

WHEREAS the Mayor and Council hereby determines that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.

NOW THEREFORE BE IT ORDAINED, by the Mayor and Council of the Borough of Metuchen in the County of Middlesex, a majority of the full authorized membership of this governing body affirmatively concurring, that, in the CY 2018 budget year, the final appropriations of the Borough of Metuchen shall, in accordance with this ordinance and N.J.S.A. 40A: 4-45.14, be increased by 1%, amounting to \$133,642.13, and that the CY 2018 municipal budget for the Borough of Metuchen be approved and adopted in accordance with this ordinance; and,

BE IT FURTHER ORDAINED, that any that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction; and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance upon adoption, with the recorded vote included thereon, be filed with said Director within 5 days after such adoption.

Ord. 2018-06
March 19, 2018

Introduction: March 19, 2018
Date of Publication: March 22, 2018

COUNCILMEMBER	YES	NO	NV	AB	COUNCILMEMBER	YES	NO	NV	AB
GRAYZEL	X				LEIBFRIED	X			
INSERRO	X				PAGEL	X			
KOSKOSKI	X				RASMUSSEN	X			
MOTION	KOSKOSKI				SECOND	RASMUSSEN			
X – INDICATES VOTE		AB- ABSENT			NV- NOT VOTING				

I hereby certify the foregoing to be a true copy of an ordinance introduced by the Borough Council of the Borough of Metuchen, Middlesex County, New Jersey at a regular meeting held on March 19, 2018

Susan D. Jackson, RMC
Borough Clerk

Adopted:
Date of Publication:

COUNCILMEMBER	YES	NO	NV	AB	COUNCILMEMBER	YES	NO	NV	AB
GRAYZEL					LEIBFRIED				
INSERRO					PAGEL				
KOSKOSKI					RASMUSSEN				
MOTION					SECOND				
X – INDICATES VOTE		AB- ABSENT			NV- NOT VOTING				

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Susan D. Jackson, RMC
Borough Clerk

ATTEST:

BOROUGH OF METUCHEN

Susan D. Jackson, RMC
Borough Clerk

By: _____
Jonathan M. Busch
Mayor

RESOLUTION 2018-108

*Borough of Metuchen
County of Middlesex
State of New Jersey*

**RESOLUTION AUTHORIZING RELEASE OF STREET OPENING BOND
#2017-40 – 52 THOMAS STREET**

WHEREAS, in accordance with the Borough of Metuchen Ordinance, \$500.00 was posted by Mattco Plumbing & Heating, LLC as the required Performance Guarantee for Street Opening Bond #2017-40 – 52 Thomas Street; and

WHEREAS, the Director of Public Works advises that said work has been completed in a manner satisfactory to his department; and

WHEREAS, the Director of Public Works advises it is in order to release the monies previously deposited.

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Metuchen that the Chief Financial Officer be and is hereby authorized to release said funds in the amount of \$500.00 to: Mattco Plumbing & Heating LLC, 160 Liberty Street, Unit 3B, Metuchen, NJ 08840 as recommended by the Director of Public Works.

COUNCILMEMBER	YES	NO	NV	AB	COUNCILMEMBER	YES	NO	NV	AB
GRAYZEL					LEIBFIRED				
INSERRO					PAGEL				
KOSKOSKI					RASMUSSEN				
MOTION					SECOND				
X – INDICATES VOTE				AB- ABSENT		NV- NOT VOTING			

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council of the Borough of Metuchen, Middlesex County, New Jersey at a regular meeting held on April 2, 2018.

Susan D. Jackson, RMC
Borough Clerk

RESOLUTION 2018-109

*Borough of Metuchen
County of Middlesex
State of New Jersey*

**RESOLUTION AUTHORIZING RELEASE OF STREET OPENING BOND
#2017-41 – MILLER DRIVE**

WHEREAS, in accordance with the Borough of Metuchen Ordinance, \$500.00 was posted by Richard Mackiewicz as the required Performance Guarantee for Street Opening Bond #2017-41 – Miller Drive; and

WHEREAS, the Director of Public Works advises that said work has been completed in a manner satisfactory to his department; and

WHEREAS, the Director of Public Works advises it is in order to release the monies previously deposited.

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Metuchen that the Chief Financial Officer be and is hereby authorized to release said funds in the amount of \$500.00 to: Richard Mackiewicz, Jr., 140 Plainfield Avenue, Metuchen, NJ 08840 as recommended by the Director of Public Works.

COUNCILMEMBER	YES	NO	NV	AB	COUNCILMEMBER	YES	NO	NV	AB	
GRAYZEL					LEIBFIRED					
INSERRO					PAGEL					
KOSKOSKI					RASMUSSEN					
MOTION					SECOND					
X – INDICATES VOTE				AB- ABSENT			NV- NOT VOTING			

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Susan D. Jackson, RMC
Borough Clerk

RESOLUTION 2018-110

*Borough of Metuchen
County of Middlesex
State of New Jersey*

RESOLUTION AUTHORIZING THE RELEASE OF THE MAINTENANCE BOND FOR FIRST PRESBYTERIAN CHURCH - BLOCK 164, LOTS 49, 49.01, 49.02 & 49.03 - 270 WOODBRIDGE AVENUE

WHEREAS, First Presbyterian Church posted, pursuant to the requirements of the Borough of Metuchen Land Development Regulations and Zoning Ordinance, a Maintenance Guarantee, guaranteeing the improvements made to the said location, Block 164, Lots 59, 49.01, 49.02 & 49.03; and

WHEREAS, First Presbyterian Church has complete said improvements and has requested the release of said maintenance surety bond guarantee posted on May 16, 2016; and

WHEREAS, the Borough Engineer has made an inspection of the improvements and the Borough Engineer by letter dated March 26, 2018, a copy of which is attached hereto, and made part hereof, made a determination that all bonded improvements have been completed and are satisfactory and recommended the release of the maintenance surety bond guarantee in the amount of \$2,579.00; and

NOW THEREFORE BE IT RESOLVED by the Council of the Borough of Metuchen that it hereby authorizes the release of the aforementioned maintenance guarantee in the amount of \$2,579.00 to First Presbyterian Church, 270 Woodbridge Avenue, Metuchen, New Jersey 08840.

COUNCILMEMBER	YES	NO	NV	AB	COUNCILMEMBER	YES	NO	NV	AB	
GRAYZEL					LEIBFRIED					
INSERRO					PAGEL					
KOSKOSKI					RASMUSSEN					
MOTION					SECOND					
X – INDICATES VOTE				AB- ABSENT			NV- NOT VOTING			

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Susan D. Jackson
Borough Clerk

RESOLUTION 2018-111

*Borough of Metuchen
County of Middlesex
State of New Jersey*

RESOLUTION APPOINTING FIREFIGHTER – MATTHEW MARTIN

WHEREAS, the Mayor and Borough Council have been notified by Robert Donnan, Chief of the Metuchen Fire Department, that Matthew Martin has been approved to be a permanent member of the Metuchen Fire Department; and

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Borough Council of the Borough of Metuchen that in accordance with Chapter 8 of the Code of the Borough of Metuchen, **Matthew Martin** be and he is hereby elected, approved, and confirmed as a permanent member of the Fire Department of the Borough of Metuchen.

COUNCILMEMBER	YES	NO	NV	AB	COUNCILMEMBER	YES	NO	NV	AB	
GRAYZEL					LEIBFRIED					
INSERRO					PAGEL					
KOSKOSKI					RASMUSSEN					
MOTION					SECOND					
X – INDICATES VOTE				AB- ABSENT			NV- NOT VOTING			

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Susan D. Jackson, RMC
Borough Clerk

RESOLUTION 2018-112

*Borough of Metuchen
County of Middlesex
State of New Jersey*

**RESOLUTION AUTHORIZING THE EXECUTION OF AN ACCESS AGREEMENT
BETWEEN THE BOROUGH OF METUCHEN AND METUCHEN REALTY
ACQUISITION, LLC**

WHEREAS, Metuchen Realty Acquisition, LLC (“Metuchen Realty”) is the owner of 212 Durham Avenue, Metuchen, New Jersey, the former Gulton Industrial Site (the “Gulton Site”) and is undertaking a remedial investigation of contaminated groundwater at the Gulton under the direction of the New Jersey Department of Environmental Protection (“NJDEP”), designated as NJDEP Program Interest #000033 and pursuant to the Spill Compensation and Control Act, *N.J.S.A. 58:10-23.11 et seq.*; and

WHEREAS, Metuchen Realty has retained a Licensed Site Remediation Professional (“LSRP”) authorized to oversee and approve the remedial investigation at the Gulton Site pursuant to the Site Remediation Reform Act, *N.J.S.A. 58:10C-1 et seq.*; and

WHEREAS, the Borough is the owner of certain property commonly known as Block 69, Lot 125.07 in Metuchen, NJ (the “Property”), which is adjacent to the Gulton Site; and

WHEREAS, Metuchen Realty’s LSRP has determined that it is necessary to install a monitoring well on the Borough’s Property for the purpose of sampling/testing the groundwater located on the Property in connection with its groundwater investigation at the Gulton Site; and

WHEREAS, pursuant to *N.J.S.A. 58:10B-16*, Metuchen Realty has requested permission to, through their consultant, R.A. West Associates, Inc. (RAWAI) and its subconsultant, GZA GeoEnvironmental, Inc. (GZA), enter upon the Property and to install a monitoring well on the Borough’s Property for the purpose of sampling/testing the groundwater; and

WHEREAS, the granting of such access and permission is and shall be conditioned upon the execution of an Access Agreement between the Borough and Metuchen Realty setting forth the terms and conditions of the access and permission granted.

NOW THEREFORE BE IT RESOLVED by the Council of the Borough of Metuchen that it hereby authorizes the entry into and the execution of an Access Agreement between Metuchen Realty and the Borough and to permit Metuchen Realty access and permission to install monitoring wells on the Borough’s Property located at Block 69, Lot 125.07 in Metuchen pursuant to *N.J.S.A. 58:10B-16*; and

BE IT FURTHER RESOLVED that the Mayor, Borough Administrator and any other employee and/or official are authorized and directed to take any further action necessary to effectuate this Resolution, including but not limited to the Mayor's execution of the Access Agreement between the Borough of Metuchen and Metuchen Realty and the Borough's compliance with the terms thereof.

COUNCILMEMBER	YES	NO	NV	AB	COUNCILMEMBER	YES	NO	NV	AB
GRAYZEL					LEIBFRIED				
INSERRO					PAGEL				
KOSKOSKI					RASMUSSEN				
MOTION					SECOND				
X – INDICATES VOTE					AB- ABSENT		NV- NOT VOTING		

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Susan D. Jackson, RMC
 Borough Clerk

RESOLUTION 2018-113

*Borough of Metuchen
County of Middlesex
State of New Jersey*

**RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT FOR THE POLICE
OFF-DUTY MANAGEMENT SERVICES**

WHEREAS, the Borough prepared and issued a Request for Proposals for the retention of a consultant to provide Police Off-Duty Management services for the Borough pursuant to *N.J.S.A. 40A:11-4.1* and utilizing a fair and open process; and

WHEREAS, proposals for the Police Off-Duty Management services for the Borough were received on March 7, 2018; and

WHEREAS, Extra Duty Solutions submitted a proposal to provide the Police Off-Duty Management Services for the Borough for a cost of eight percent (8%) of any extra duty charges invoiced to the vendors; and

WHEREAS, the Borough has reviewed the proposals submitted and has determined that Extra Duty Solutions has the necessary qualifications and expertise to provide the Police Off-Duty Management Services and its proposal, based upon the criteria set forth in the RFP, is the most advantageous to the Borough; and.

WHEREAS, the anticipated term of this contract is for a period of two (2) years from the date of commencement with the Borough's option to extend for two (2), one (1) year extensions subject to further Resolution of the Council and pursuant to law; and

WHEREAS, it is anticipated that the Borough Council shall amend its Ordinances relating to the Police Off-Duty Management Service and shall add the proposed eight percent (8%) cost for Police Off-Duty Management services to be paid by individuals and/or entities seeking or requiring said services from the Borough and that the Borough of Metuchen shall not incur any costs of within contract.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Metuchen as follows:

1. The Mayor and Council of the Borough of Metuchen hereby award a contract for the provision of Police Off-Duty Management Services for the Borough of Metuchen to Extra Duty Solutions, 101 Merritt Blvd, Suite 21, Trumbull CT 06611 for a period of two (2) years from the date of commencement and consistent with the proposal submitted for the amount of eight percent (8%) of any extra duty charges invoiced.
2. The foregoing contract is awarded in accordance with the Local Public Contracts Law, *N.J.S.A. 40A:11-4.1* and as the result of a fair and open process.
3. The Mayor and Borough Clerk are hereby authorized and directed to execute an agreement with Extra Duty Solutions, 101 Merritt Blvd, Suite 21, Trumbull CT 06611 consistent with the proposal submitted and the within Resolution.

4. A notice of this action shall be printed once in The Home News Tribune.

COUNCILMEMBER	YES	NO	NV	AB	COUNCILMEMBER	YES	NO	NV	AB
GRAYZEL					LEIBFRIED				
INSERRO					PAGEL				
KOSKOSKI					RASMUSSEN				
MOTION					SECOND				
X – INDICATES VOTE		AB- ABSENT			NV- NOT VOTING				

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council of the Borough of Metuchen, Middlesex County, New Jersey at the meeting held on April 2, 2018.

Susan D. Jackson, RMC
 Borough Clerk

RESOLUTION 2018-114

*Borough of Metuchen
County of Middlesex
State of New Jersey*

RESOLUTION AUTHORIZING THE SALE OF SURPLUS PERSONAL PROPERTY NO LONGER NEEDED FOR PUBLIC USE ON AN ONLINE AUCTION WEBSITE

WHEREAS, the Borough of Metuchen has determined that the property described on Schedule A attached hereto and incorporated herein is no longer needed for public use; and

WHEREAS, the Local Unit Technology Pilot Program and Study Act (P.L. 2001, c. 30) authorizes the sale of surplus personal property no longer needed for public use through the use of an online auction service; and

NOW THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Metuchen, County of Middlesex, State of New Jersey, that the Borough is hereby authorized to sell the surplus personal property as follows:

1. The sale of the surplus property shall be conducted through GovDeals pursuant to State Contract A-83453/T2581 in accordance with the terms and conditions of the State Contract. The terms and conditions of the agreement entered into with GovDeals is available online at govdeals.com and also available in the Clerk’s office
2. The sale will be conducted online and the address of the auction site is govdeals.com
3. The sales are being conducted pursuant to the Division of Local Government Services’ Local Finance Notice 2008-9.
4. A list of the surplus property is indicated on Schedule A (attached)
5. The surplus property as identified shall be sold in an “as-is” condition without express or implied warranties with the successful bidder required to execute a Hold Harmless and Indemnification Agreement concerning use of said surplus property.
6. The Borough of Metuchen reserves the right to accept or reject any bid submitted.

COUNCILMEMBER	YES	NO	NV	AB	COUNCILMEMBER	YES	NO	NV	AB
GRAYZEL					LEIBFRIED				
INSERRO					PAGEL				
KOSKOSKI					RASMUSSEN				
MOTION					SECOND				
X – INDICATES VOTE				AB- ABSENT		NV- NOT VOTING			

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Susan D. Jackson, RMC
Borough Clerk

SCHEDULE A

YEAR	MAKE	MODEL	VIN#
2001	CHEVY	IMPALA	2G1WF 55K91 93571 30
1999	CRANE	LET. TRUCK	1CYCC G483X T0441 88

RESOLUTION 2018-115

*Borough of Metuchen
County of Middlesex
State of New Jersey*

**RESOLUTION AUTHORIZING TRANSFER OF 2017 TAXES AND APPLY TO 2018
TAXES FOR PARCEL RENUMBERED OR RENAMED**

WHEREAS, the parcel known as 253 Middlesex Avenue was affected by a numbering change to the Block and Lot numbers, causing the creation of a new parcel, and

WHEREAS, the new parcel was billed in the third quarter 2017 for one-half year tax, and one-half year tax in the fourth quarter, and

WHEREAS, payments for quarters one and two on the affected parcel are credited to the original block and lot, and

WHEREAS, to properly account for taxes billed and paid, the following transfers of payments is requested from the Tax Collector,

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Metuchen, that the Tax Collector be and is hereby authorized to make transfer adjustments for 2017 tax payments and applying to 2018 taxes billed on the following property due to the renaming of Block and Lot numbers, in the amount of \$4,065.54.

Block/Lot/Qual	Address	Amount to Transfer	Quarter of Transfer
126.2/10	253 Middlesex Ave	-1,264.12	1/2017
126.2/10	253 Middlesex Ave	-759.91	1/2017
126.2/10	253 Middlesex Ave	-4.88	1/2017
126.2/10	253 Middlesex Ave	-5.02	2/2017
126.2/10	253 Middlesex Ave	-2,031.61	2/2017
126.02/10	253 Middlesex Ave	1,824.33	1/2018
126.02/10	253 Middlesex Ave	1,924.32	2/2018
126.02/10	253 Middlesex Ave	316.89	3/2018
	TOTALS	(4,065.54)	
	TOTALS	4,065.54	

R2018-115
 April 2, 2018

COUNCILMEMBER	YES	NO	NV	AB	COUNCILMEMBER	YES	NO	NV	AB
GRAYZEL					LEIBFRIED				
INSERRO					PAGEL				
KOSKOSKI					RASMUSSEN				
MOTION					SECOND				
X – INDICATES VOTE		AB- ABSENT			NV- NOT VOTING				

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council of the Borough of Metuchen, Middlesex County, New Jersey at a regular meeting held on April 2, 2018.

Susan D. Jackson
 Borough Clerk

RESOLUTION 2018-116

*Borough of Metuchen
County of Middlesex
State of New Jersey*

RESOLUTION AUTHORIZING CANCELLATION OF 2017 TAX OVERPAYMENTS

WHEREAS, the following parcel has an overpayment of taxes,

Block/Lot	Address	Amount	Year
131.1/6 C-409	156-409 Essex Ave	1,295.59	2017/Q3

NOW, THEREFORE, BE IT RESOLVED, that the above listed tax overpayment balance be canceled, in the amount of \$1,295.59.

COUNCILMEMBER	YES	NO	NV	AB	COUNCILMEMBER	YES	NO	NV	AB	
GRAYZEL					LEIBFRIED					
INSERRO					PAGEL					
KOSKOSKI					RASMUSSEN					
MOTION					SECOND					
X – INDICATES VOTE				AB- ABSENT			NV- NOT VOTING			

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council of the Borough of Metuchen, Middlesex County, New Jersey at a regular meeting held on April 2, 2018.

Susan D. Jackson
Borough Clerk

RESOLUTION 2018-117

*Borough of Metuchen
County of Middlesex
State of New Jersey*

RESOLUTION AUTHORIZING THE PAYMENT OF THE BILL LIST

BE IT RESOLVED by the Mayor and Council of the Borough of Metuchen that the proper warrants be drawn and all bills be paid totaling **\$3,389,374.57**

I, Rebecca Cuthbert, Chief Financial Officer of the Borough of Metuchen do hereby certify that funds are available for the payment of bills for the Borough of Metuchen.

Rebecca Cuthbert, CFO

COUNCILMEMBER	YES	NO	NV	AB	COUNCILMEMBER	YES	NO	NV	AB
GRAYZEL					LEIBFRIED				
INSERRO					PAGEL				
KOSKOSKI					RASMUSSEN				
MOTION					SECOND				
X – INDICATES VOTE		AB- ABSENT			NV- NOT VOTING				

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council of the Borough of Metuchen, Middlesex County, New Jersey at a regular meeting held on April 2, 2018.

Susan D. Jackson, RMC
Borough Clerk