

AGENDA

**BOROUGH COUNCIL AGENDA
REGULAR MEETING MARCH 19, 2018
7:00 P.M.**

MEETING CALLED TO ORDER

READING OF SUNSHINE NOTICE

INVOCATION

FLAG SALUTE

ROLL CALL

EXECUTIVE SESSION

R2018-92 Authorizing an Executive Session which Excludes
the Public – Attorney-Client Privileges

AGENDA SESSION

REGULAR MEETING

- A. EMS Report
- B. Approve Council Meeting Minutes of March 5, 2018
- C. Approve Executive Council Meeting Minutes of February 20, 2018

PUBLIC COMMENT

ORDINANCE – PUBLIC HEARING

Ordinance 2018-03 An Ordinance to Amend the Code of the Borough
of Metuchen, Various Chapters, to Amend Certain
Application, License and Permit Fees

Ordinance 2018-04 An Ordinance Amending Chapter 166 of the Code
of the Borough of Metuchen, Entitled “Streets and
Sidewalks”

COMMUNICATIONS CONSENT AGENDA – ITEM A - D

- A. Receive and Accept Metuchen Planning Board Meeting Minutes of December 21, 2017 and January 18, 2018
- B. Receive and Accept Metuchen Traffic & Transportation Meeting Minutes of January 10, 2018
- C. Receive and Accept Zoning Board of Adjustment Meeting Minutes of February 8, 2018
- D. Receive and Accept Anthony Campisi's Resignation from Metuchen's Parking Authority Commission

OTHER COMMUNICATIONS

REPORTS OF COUNCILMEMBERS

Council President Koskoski
Councilwoman Inserro
Councilman Grayzel
Councilman Leibfried
Councilman Pagel
Councilwoman Rasmussen

REPORTS OF OFFICERS

Borough Attorney
Borough Administrator

REPORT OF THE MAYOR

NEW BUSINESS CONSENT AGENDA – R2018-93 – R2018-106

R2018-93	Resolution to Amend the 2018 Temporary Budget
R2018-94	Resolution Authorizing Bid Award for Fire Apparatus Service and Repair
R2018-95	Resolution Authorizing an Extension of the Temporary Appointment of Acting Fire Inspector/Fire Subcode Official
R2018-96	Resolution Amending Resolution 2018-20 Award of Contract for Borough Engineer
R2018-97	Resolution for Conducting Annual Budget Examination

- R2018-98 Resolution for Submission of the Middlesex County Recycling Enhancement Grant
- R2018-99 Resolution Appointing Firefighter – Christopher Stankiewicz
- R2018-100 Resolution Authorizing the Award of a Professional Services Contract to Maser Consulting, P.A. to Perform Engineering Services for the Kahn Pedestrian Bridge Repair Design
- R2018-101 Resolution Authorizing the Solicitation of Proposals for the Provision of a Bike Share Program for the Borough of Metuchen as a Concession through the Use of Competitive Contracting Pursuant to N.J.S.A. 40A:11-4.1(J)
- R2018-102 Resolution Authorizing the Solicitation of Proposals for the Metuchen Municipal Pool Concession Contract as a “Concession” through the Use of Competitive Contracting Pursuant to N.J.S.A. 40A:11-4.1(J)
- R2018-103 Resolution Approving the Acceptance of a Gift of the Improvements to Borough Property from the Friends of Metuchen Library and Authorizing the Entry Into and Execution of an Access, Right of Entry, Indemnification and Hold Harmless Agreement for the Improvements
- R2018-104 Resolution Authorizing the Award of a Contract for Grant Writing and Consultant Services
- R2018-105 Resolution Authorizing the Entry Into and the Execution of the Agreement between the Borough of Metuchen and the County of Middlesex for Line Striping and the Furnishing of Signs to be Installed on Grove Avenue
- R2018-106 Resolution Awarding the Janitorial Services Contract to Best Cleaning Building Services, Inc. in an Annual Amount not to Exceed Thirty Three Thousand Dollars (\$33,000.00)

OTHER NEW BUSINESS – R2018-107

R2018-107

Resolution Authorizing the Payment of the Bill List
in the amount of **\$254,356.00**

ORDINANCE – INTRODUCTION

Ordinance 2018-05

An Ordinance to Amend the Code of the Borough
of Metuchen, Various Chapters, Certain
Application, License and Permit Fees

Ordinance 2018-06

Calendar Year 2018 Ordinance to Exceed the
Municipal Budget Appropriation Limits and to
Establish a Cap Bank (N.J.S.A. 40A: 4-45.14)

R2018-108 - BUDGET INTRODUCTION

R2018-108

Municipal Budget for the Borough of Metuchen,
County of Middlesex, for the Fiscal Year 2018

APPOINTMENTS –

Daniel Hirsch – Parking Authority – Unexpired Term: 12/31/2021

ADJOURNMENT

The Borough of Metuchen does not discriminate against persons with disabilities. Those individuals requiring auxiliary aids and services were necessary must notify the ADA Coordinator of the Borough of Metuchen at least seventy-two (72) hours in advance of the meeting or scheduled activity.

RESOLUTION 2018-92

*Borough of Metuchen
County of Middlesex
State of New Jersey*

AUTHORIZING AN EXECUTIVE SESSION WHICH EXCLUDES THE PUBLIC

BE IT RESOLVED that the Council of the Borough of Metuchen hereby moves to go into Executive Session on March 19, 2018 on or after 7:00 PM during the general meeting in Borough Hall located at 500 Main St., Metuchen that will be limited only to consideration of an item or items with respect to which the public may be excluded pursuant to section 7b of the Open Public Meetings Act.

The general nature of the subject or subjects to be discussed:

Attorney-Client Privileges

Stated as precisely as presently possible the matter discussed in and minutes of the closed session shall be disclosed to the public when the reason for confidentiality no longer exists.

The public is excluded from said meeting, and further notice is dispensed with, all in accordance with sections 8 and 4a of the Open Public Meetings Act.

COUNCILMEMBER	YES	NO	NV	AB	COUNCILMEMBER	YES	NO	NV	AB
GRAYZEL					LEIBFRIED				
INSERRO					PAGEL				
KOSKOSKI					RASMUSSEN				
MOTION					SECOND				
X – INDICATES VOTE				AB- ABSENT		NV- NOT VOTING			

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council of the Borough of Metuchen, Middlesex County, New Jersey at a regular meeting held on March 19, 2018

Susan D. Jackson, RMC
Borough Clerk

BOROUGH OF METUCHEN COUNCIL MINUTES
March 5, 2018
7:30 PM

The Regular Meeting of the Borough Council was held in the Council Chambers of Borough Hall on Tuesday, March 5, 2018

The Meeting was called to order at 7:30 p.m. by Mayor Busch.

Adequate notice of this meeting has been given in accordance with the Open Public Meeting Act, pursuant to Public Law 1975, Chapter 231. Said notice was sent to the Home News Tribune and Star Ledger on January 4, 2018, posted in Borough Hall and on file in the Clerk's Office. All requirements of the "Open Public Meetings Act" have been satisfied.

Invocation was given by Councilwoman Rasmussen followed by the Flag Salute

Present were Councilmembers Grayzel, Inserro, Leibfried, Rasmussen, Council President Koskoski and Mayor Busch. Councilman Pagel was absent. Also present were Jay Muldoon, Borough Administrator, Denis Murphy, Esq., Borough Attorney and Susan Jackson, Borough Clerk.

Proclamation

James Connolly – Sergeant of Patrol – Retirement - Mr. Connolly was unable to be present for the proclamation. Mayor Busch recognized Sergeant Connolly for his service.

Oath of Office

Mayor Busch swore in Christopher John Lewandowski as a Police Officer for Metuchen Police Department

Chief Irizarry made a few comments about Chris and the benefits of having Chris joining the force.

Agenda Session

Council President Koskoski made a motion to open the Agenda Session, second by Councilman Leibfried with all in favor, motion carried, 5-0.

Council President Koskoski asked to have the February 5, 2018 and February 20, 2018 separated into two votes, with all in favor, the meeting minutes are to be voted on separately.

With no further actions taken Mayor Busch asked for a motion to close the agenda session.

Council President Koskoski made a motion to close the Agenda Session, second by Councilman Leibfried, with all in favor, motion carried, 5-0.

Regular Meeting

MDA Minute given by Isaac Kramer, Director of Metuchen Downtown Alliance

Isaac Kramer, Director of MDA gave four items from last month:

- Three new stores have opened in Metuchen – NHT Global, Frutta Bowls and Thorough Learning Center.
- There are more stores opening – The Scottish Dog and Vanity Boutique
- A team has formed to talk about the plans for Imagination Alley which is between Classic Travel and Metuchen News.
- MDA is finalizing plans for events throughout the year at the Plaza such as movies, concerts and other functions.

Metuchen has been named one of the top family friendly downtown in Central New Jersey.

Four things for this month:

- The Tech Team continues to provide direct assistance to local businesses to help out with marketing and websites to give them an edge.
- Currently 10 businesses are getting help with quotes for new store fronts, signage and lighting upgrades.
- The downtown cleaning contract will start March 19, 2018
- Community planting day is planned for March 24th. The public is welcomed to sign up via the MDA's website.

One big thing:

- In May, the MDA is hosting “Downtown Loves Moms” event. It will be on May 12th. This event will be held on May 12th on the Plaza.

Council President Koskoski made a motion to approve Metuchen Council Meeting Minutes from February 5, 2018, second by Councilwoman Rasmussen, with all in favor and one abstention from Councilwoman Inserro, motion carries, 5-0-1.

Council President Koskoski made a motion to approve Metuchen Council Meeting Minutes from February 20, 2018, second by Councilwoman Rasmussen, with all in favor and two abstentions from Councilman Reed and Council President Koskoski, motion carried, 4-0-2.

Public Comment

Mayor Busch opened Public Comment to any members of the public wishing to speak.

Robert Flowers, 11 Alden Avenue, Metuchen brought up items from past meetings: the property at 105 Lincoln Highway and he has asked what is happening with the property maintenance. The house is an eye sore in the neighborhood and he is concerned that the property values will be hurt because of this property. Mr. Muldoon addressed Mr. Flowers' concerns stating that the Zoning Officer and he has met with the property owner about the state of the property. The hope is that they can come to terms with the property owner.

Mr. Flowers wants to know when the street cleaning will resume, especially on his street. He stated that his street has only been swept two times in the last six years. He also addressed the app called “See, Click, Fix”. He would like the Borough take a look at the app as a benefit for the residents.

Seeing no one else wishing to speak, Mayor Busch closed the Public Comment.

Communications Consent Agenda – Items A - C

Council President Koskoski made a motion to move Communication Consent Agenda, Items A - C, second by Councilwoman Rasmussen, with all in favor, motion carried, 5-0

- A. Receive and Accept Metuchen Environmental Commission Meeting Minutes of January 17, 2018
- B. Receive and Accept Metuchen Recreation Commission Meeting Minutes of January 16, 2018
- C. Receive and Accept Block Party-Street Closing for Kinder Kastle, Factory Street, May 6, 2018 – 10:00 AM to 2:00 PM

Reports of Councilmembers

Mayor Busch opened Reports of Councilmembers.

Council President Koskoski –

- The Human Relations Commission has been hard at work and has had four meetings so far and are working on the Borough web page...you will be able to voice concerns, send emails and make any comments for anything related to human rights issues.
- They continue to work with the School District to eliminate certain data collection fields that were inappropriate.
- The Human Relations Commission is scheduling a major event in May to celebrate the United Nations' World Day for Cultural Diversity and Dialogue. Watch for more details in the near future.
- The Metuchen Arts Council has the following events:
 - The Irene Waring Fabric Collage Art (1921-2010) is on display at the Rotunda Gallery at Borough Hall and will be on display until March 30th.
 - On Friday, March 23, 2018, the Classical Chamber Music Concerts: Hispanic Roots Social Center @ First Presbyterian Church of Metuchen, 270 Woodbridge Avenue from 8 pm – cost is \$15 or \$10 with proof of purchase from participating Metuchen downtown businesses
 - On Saturday, April 21, 2018 the Schoolhouse Songwriter Series at Old Franklin Schoolhouse. Cost is 8:00 pm (doors open 7:30) and \$10 at the door.
 - The Metuchen Arts Festival (formally known as Junebug) will be Saturday, June 9th. Main Street and New Street will be closed for the all-day event. Artist Registration opens on March 1st and anyone interested in participated, go on to the www.JunebugArtfest.com and click under “Register”.
- A Traffic Safety Officer will be appointed in the new future with the hire of the new police officer tonight.

Councilwoman Inzerro –

- This Saturday, March 10th from 1 PM to 4 PM is the Library Maker's Day.
- On February 25th, there were over a 100 people who participated in the Lunar New Year Celebration at the Library.
- On February 23rd, the Annual Magic Show hosted by the Metuchen Municipal Alliance netted about \$1,300 for the Metuchen Youth and Development Inc.
- Fund Raising letters have been mailed to businesses for additional fund raising for another annual program that provides agenda books to Metuchen High Schools

- The MDA Executive Director provided information about the March 24th Planting Day which is also the same day as Metuchen Alliance's "Spring into Downtown Event". There will be a special Farmers' Market that day from 10 AM to 2 PM at the Senior Center and Spring Market with some shopping. The annual Easter Egg Hunt will be at Myrtle Park and other events.

Councilman Grayzel –

- The Finance Committee will be introducing the 2018 Borough Budget at the next meeting. After introduction of the budget, it will be put on the Borough website for the public to review.

Councilman Leibfried –

- The Pool Commission is happy to report that the two upgrades, the new playground and surface surround at the baby pool will be done shortly at the pool and will be ready for the season.
- The Recreation Commission is still working on the concept of field use fees, identifying priority fields and the possible implementation of a Field Use Ordinance.
- Councilmen Grayzel and Leibfried, along with some of the Borough employees, will be meeting with Maser to finalize Kentnor Park Improvements.

Councilman Pagel – Absent

Councilwoman Rasmussen –

- The Environmental Commission is presenting the third and final installment movie "Hometown Habitat at Cai's Café on March 23rd at 7:00 PM.
- Earth Day is April 22nd at 12 noon. More information will be forthcoming.
- Senior Tax help continues at the Senior Center on Tuesdays and Thursdays. Call the Senior Center at 732-632-8524 to make an appointment.
- Senior Casino trips will be April and September to Sands and May, June and July to Atlantic City.
- The Chamber held two ribbon cuttings this month – Frutta Bowl and Stage Coach Antique Shop have opened for business.

Reports of Officers

Denis Murphy, Esq. – Has no report at this time.

Jay Muldoon, Administrator –

- Mr. Muldoon gave an update about the parking lot on Gulton Street. The staff found the documents with the parking agreement. Momentum trucks will be moved to another parking location as per the agreement.
- The signs on High Street and Prospect Street have been ordered and will be installed by the end of the week. The mark outs have been completed.
- Momentum has given the Soccer Facility workers permission to park at Momentum which will free up parking on High and Prospect Streets.
- Route 27 paving improvements will begin this week and will continue for about six months.
- NJDOT has jurisdiction over the entire Route 27 and will begin the improvements by removing any dying and/or decaying trees along the route. NJDOT have already marked the trees that will be removed.
- Shade Tree Commission will be developing a plan for replanting the trees. They will talk to NJDOT for the funding to replace the trees that will be removed.
- Mr. Hall, Public Works Supervisor, has been looking at different ways to be more efficient while spending less money. With weekly recycling pick-up throughout the Borough, the Recycling Center will change their hours starting April 1st. The center will be Tuesday and Thursday from 8 AM to 1 PM and Saturday from 9 AM to 12 noon. This will not affect the normal weekly pick-

up. The changes will be reflected on the monthly calendar on the website and other social media platforms. This change will allow more public work employees to be available to do other work, such as street cleaning, etc.

Report of the Mayor –

- With the recent storm there are many trees down at Fater Field. Public Works employees have been there removing the downed trees. As of today, about 80% of the trees have been removed and Public Works will finalize the clean-up by tomorrow.
- He is excited about the new businesses that have opened and is looking forward to the opening of Chipotle Mexican Restaurant on Thursday.
- The new Traffic Officer will be Rob Ring and will be installed as soon as the new officer has completed his training with the Borough.

New Business Consent Agenda – Resolutions R2018-78 through R2018-90

Council President Koskoski moved New Business Consent Agenda – Resolution 2018-78 through Resolution 2018-90, second by Councilman Leibfried, with all in favor, motion carried, 5-0

RESOLUTION 2018-78

*Borough of Metuchen
County of Middlesex
State of New Jersey*

RESOLUTION AUTHORIZING REFUND OF 2017 TAXES

WHEREAS, the following has made an overpayment of taxes,

Name	Block/Lot	Address	Amount		Year
Traci Gerckens	98.1/44	17 Mark Circle	5,001.58	Overpayment	3 rd qtr 2017

NOW, THEREFORE, BE IT RESOLVED, that the above listed property owner or agent be refunded property taxes as described in the amount of \$5,001.58.

RESOLUTION 2018-79

*Borough of Metuchen
County of Middlesex
State of New Jersey*

RESOLUTION AUTHORIZING SETTLEMENT OF THE 2013 TAX APPEAL ENTITLED BREN REALTY, INC, V. BOROUGH OF METUCHEN, DOCKET NO.: 002993-2013, BLOCK 37, LOTS 11 & 12, COMMONLY KNOWN AS 250 LIBERTY STREET AND 260 LIBERTY STREET

WHEREAS, an appeal of the real property tax assessment for tax year 2013 Block 37, Lots 11 & 12 has been filed by the taxpayer, Bren Realty, Inc.; and

WHEREAS, the Borough of Metuchen desires to settle the tax appeal for the tax year 2013 and the proposed settlement agreement has been reviewed and recommended by the Borough Special Tax Counsel and Tax Assessor; and

WHEREAS, settlement of said matter as more fully set forth below is in the best interests of the Borough of Metuchen;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Metuchen that the tax appeal settlement for the property and tax year herein is hereby authorized as follows:

1. Settlement of the 2013 tax appeals are hereby authorized as follows:

250 Liberty Street
 Block 37, Lot 11

	<u>Original Assessment</u>	<u>County Tax Board Judgment</u>	<u>Requested Tax Court Judgment</u>
Land	\$ 252,000	N/A	\$ 252,000
Improvements	\$ 1,323,500	N/A	\$ 1,218,800
Total	\$ 1,575,500	N/A	\$ 1,470,800

260 Liberty Street
 Block 37, Lot 12

	<u>Original Assessment</u>	<u>County Tax Board Judgment</u>	<u>Requested Tax Court Judgment</u>
Land	\$ 285,000	N/A	
Improvements	\$ 944,200	N/A	WITHDRAW
Total	\$ 1,229,200	N/A	

2. The Mayor, Borough Clerk and Special Tax Counsel are hereby authorized and directed to execute and deliver such agreements, pleadings stipulations or other documentation as is reasonably necessary and/or appropriate to memorialize the settlement authorized herein.

RESOLUTION 2018-80

*Borough of Metuchen
 County of Middlesex
 State of New Jersey*

RESOLUTION TO REAPPLY 2017 TAX OVERPAYMENT AND REFUND BALANCE

WHEREAS, an overpayment of 2017 taxes was made to Block 181 Lot 75 as a result a duplicate bank service tax payment in the amount of \$2,830.30, and

WHEREAS, the Tax Collector received a letter of request to transfer a portion of the overpayment from quarter 3, 2017 to quarter 1, 2018, along with sufficient proof of payment of taxes, with the remaining overpayment refunded to the property owner of record, and,

WHEREAS, the Tax Collector requests that the Mayor and Council approve the transfer of overpayment for Block 181, Block 75 in the amount of \$1,184.20 from quarter 3, 2017 to quarter 1, 2018, and,

WHEREAS, the Tax Collector requests that the Mayor and Council approve the refund of the remaining overpayment for Block 181, Lot 75 in the amount of \$1,646.10 be refunded to the property owners of record for 56 Woodbridge Avenue,

NOW, THEREFORE, BE IT RESOLVED, that the overpayment of property taxes in the amount of \$2,830.30 be applied to quarter 1, 2018 in the amount of \$1,184.20 and refunded as described above in the amount of \$1,646.10.

RESOLUTION 2018-81

*Borough of Metuchen
County of Middlesex
State of New Jersey*

RESOLUTION AUTHORIZING SHARED SERVICES AGREEMENT FOR ANIMAL CONTROL SERVICES

WHEREAS, The Borough of Metuchen and the Township of Edison wish to enter into a Shared Services Agreement, a copy of which is attached hereto and made a part hereof, for the Township of Edison to provide animal control and shelter services to the Borough of Metuchen for the time period beginning January 1, 2018 and ending December 31, 2020; and

WHEREAS, a Shared Services Agreement may be entered into without competitive bidding pursuant to the Local Public Contract Law, N.J.S.A. 40A:11-5(2); and

WHEREAS, pursuant to the authority contained in the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1, et. seq., the Borough of Metuchen deems it to be in the public interest of the residents of the Borough to enter into a Shared Services Agreement with the Township of Edison for the purposed of providing animal control and shelter services; and

WHEREAS, the maximum amount of the Shared Services Agreement for the Borough of Metuchen is a total of \$81,399.05 for a three (3) period from January 1, 2018 through December 31, 2020, of which the 2018 portion cannot exceed \$26,597.52 and funds are available in the 2018 Budget as certified by the CFO and that there is sufficient funds for such award of \$20,597.52 in line item 8-01-30-806-001 and funds available in Animal Control Trust Fund as certified by the CFO in the amount of \$6,000 in line item D-12-56-852-852.

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Metuchen that the Mayor and Clerk be and they are hereby authorized to enter into an Animal Control Agreement between the Township of Edison and the Borough of Metuchen; and

BE IT FURTHER RESOLVED that the final form of said agreement shall be subject to the review and approval of the Borough Attorney

RESOLUTION 2018-82

*Borough of Metuchen
County of Middlesex
State of New Jersey*

RESOLUTION AUTHORIZING SHARED SERVICES AGREEMENT WITH THE TOWNSHIP OF MANCHESTER FOR THE USE OF THE MANCHESTER TOWNSHIP FIREARMS RANGE FACILITY AND PROPERTY

WHEREAS, the Township of Manchester owns and operates a Firearms Range Facility and Property for training, competition and other purposes within the Township, and

WHEREAS, the New Jersey Uniform Shared Services and Consolidation Act, *N.J.S.A. 40A:65-1, et seq.*, authorizes municipalities to enter into Shared Services Agreements in order to reduce local expenses; and

WHEREAS, the Borough of Metuchen desires to enter into a Shared Services Agreement with the Township of Manchester for the use of the Manchester Township Firearms Range Facility and Property for Metuchen Police Department training; and

WHEREAS, it is the desire of the Borough Council to authorize a Shared Services Agreement between the Borough of Metuchen and the Township of Manchester, 1 Colonial Drive, Manchester, New Jersey 08759 for the Borough of Metuchen Police Department to use the Manchester Township Firearms Range Facility and Property on a per diem basis.

WHEREAS, the maximum amount of the Shared Services Agreement for the Borough of Metuchen is an amount not to exceed \$300.00 for three days of training in 2018 and funds are available in the 2018 Budget as certified by the CFO and that there is sufficient funds for such award of \$300.00 in line item 8-01-25-745-028.

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Metuchen, County of Middlesex, State of New Jersey as follows:

1. The Mayor and Borough Clerk of the Borough of Metuchen are hereby authorized and directed to execute a Shared Services Agreement with the Township of Manchester for the Borough of Metuchen Police Department's use of the Manchester Township Firearms Range Facility and Property for training purposes for a fee of one hundred (\$100.00) per day.
2. The Shared Services Agreement shall remain in effect for three (3) years commencing January 1, 2018 and ending December 31, 2020.
3. The Borough of Metuchen Police Department is hereby authorized to use the Manchester Firearms Range Facility and Property for three (3) days in 2018 pursuant to the terms and conditions of the executed Agreement and any additional use of the Firearms Range Facility shall be subject to request by Borough of Metuchen Police Department and additional approval and Resolution of the Borough Council.
4. The Borough Clerk is hereby directed to forward a certified copy of this Resolution together with the executed agreement to the Township of Manchester, the Chief of Police, and Borough's Chief

Financial Officer.

RESOLUTION 2018-83

*Borough of Metuchen
County of Middlesex
State of New Jersey*

**RESOLUTION AUTHORIZING SUBMISSION OF THE 2018 COMMUNITY DEVELOPMENT
BLOCK GRANT APPLICATION**

WHEREAS, the Metuchen Community Development Advisory Committee met and made a recommendation for the use of the 2018 Community Development Block grants funds to provide for the ADA Compliance for ADA Accessibility and Safety Improvements Metuchen Library - Entrance Walkway/Ramp, Sidewalk and Curb Rehabilitation in the Borough of Metuchen,

WHEREAS, the needs identified by the Metuchen Community Development Advisory Committee concerning the above referenced improvements are applicable to the ADA Accessibility requirements and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Metuchen that on the basis of input from the Metuchen Community Development Advisory Committee and the input from the public hearing, the Borough Administrator is hereby authorized to prepare an application to be submitted for the utilization of the 2018 Community Development Block Grant to provide for the ADA Accessibility ADA Accessibility and Safety Improvements Metuchen Library - Entrance Walkway/Ramp, Sidewalk and Curb Rehabilitation in the designated target area in the Borough of Metuchen.

RESOLUTION 2018-84

*Borough of Metuchen
County of Middlesex
State of New Jersey*

**RESOLUTION AUTHORIZING RELEASE OF STREET OPENING BOND
#1074 – DURHAM AVENUE – REDCO ENGINEERING**

WHEREAS, in accordance with the Borough of Metuchen Ordinance, \$500.00 was posted by Redco Engineering as the required Performance Guarantee for Street Opening Bond #1074 – Durham Avenue; and

WHEREAS, the Director of Public Works advises that said work has been completed in a manner satisfactory to his department; and

WHEREAS, the Director of Public Works advises it is in order to release the monies previously deposited.

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Metuchen that the Chief Financial Officer be and is hereby authorized to release said funds in the amount of \$500.00 to: Redco Engineering, 433 North Avenue East, Westfield, New Jersey 07090 as recommended by the Director of Public Works.

RESOLUTION 2018-85

*Borough of Metuchen
County of Metuchen
State of New Jersey*

RESOLUTION AUTHORIZING THE AWARD OF A PROFESSIONAL SERVICES CONTRACT TO CME ASSOCIATES TO PERFORM A FEASIBILITY ANALYSIS FOR THE REPLACEMENT OF THE BOROUGH OF METUCHEN SEWAGE PUMP STATION PROJECT

WHEREAS, the Borough of Metuchen is in need of professional engineering services for a feasibility analysis for the replacement of the Borough of Metuchen Sewage Pump Station project; and

WHEREAS, CME Associates, submitted a proposal dated February 22, 2018 to the Borough to render engineering services for a feasibility analysis for the replacement of the Borough of Metuchen Sewage Pump Station project for a cost not to exceed twenty-five thousand, one hundred seventy-two dollars (\$25,172.00) and an additional monthly flow metering allowance of four thousand, three hundred twelve dollars and fifty cents (\$4312.50) per month, to a maximum additional flow metering not to exceed eight thousand, six hundred twenty-five dollars (\$8,625.00); and

WHEREAS, the proposal was reviewed and evaluated and it is the recommendation of the Borough Administrator that a contract for engineering services for a feasibility analysis for the replacement of the Borough of Metuchen Sewage Pump Station project be awarded to CME Associates, of Parlin, New Jersey consistent with the proposal submitted; and

WHEREAS, the Council of the Borough of Metuchen have reviewed the proposal and have determined it is in the best interest of Metuchen to award a contract to CME Associates, of Parlin, New Jersey to render engineering services for a feasibility analysis for the replacement of the Borough of Metuchen Sewage Pump Station Project; and

WHEREAS, the cost for the proposed services shall not exceed the base cost of twenty-five thousand, one hundred seventy-two dollars (\$25,172.00), and additional flow metering not to exceed eight thousand, six hundred twenty-five dollars (\$8,625.00) without further approval by the Mayor and Borough Council; and

WHEREAS, this contract is awarded as a “non-fair and open contract” pursuant to and in accordance with the Local Unit Pay-to-Play Law; and

WHEREAS, the Chief Financial Officer's Certification of Funds has certified that there is sufficient funds for such contract and is available and is designated from 2016 Capital Bond Ordinance Account number C-04-55-988-008 for these services.

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Metuchen that it hereby awards a contract to CME Associates, 3141 Bordentown Avenue, Parlin, New Jersey 08859-1162 on the basis of the proposal dated February 22, 2018, to provide professional engineering services to the Borough of Metuchen for a feasibility analysis for the replacement of the Borough of Metuchen Sewage Pump Station Project in the base cost amount not to exceed twenty-five Thousand, one hundred seventy-two dollars (\$25,172.00) and additional flow metering not to exceed eight thousand, six hundred twenty-five dollars (\$8,625.00); and

BE IT FURTHER RESOLVED that the Mayor and Borough officials and employees are hereby authorized to take all necessary actions in order to effectuate the terms and provisions of this Resolution, including but not limited to the execution of an Agreement in the form acceptable in contents by the Mayor and Council President.

RESOLUTION 2018-86

*Borough of Metuchen
 County of Middlesex
 State of New Jersey*

RESOLUTION TO AMEND THE 2018 TEMPORARY BUDGET

WHEREAS, N.J.S.A. 40A:4-19 of the Local Budget Act provides that temporary appropriations shall be made for the purposes and amounts required in the manner and time therein provided;

NOW, THEREFORE BE IT RESOLVED that the following additional temporary emergency appropriations shall be made for the year 2018, effective March 5, 2018:

Police	OE	10,000.00
Sewers	OE	10,000.00
Forestry	OE	1,000.00
Senior Citizen Center	OE	5,000.00
Library Consortium		8,000.00
Joint Insurance Fund		120,000.00
Street Lighting		20,000.00
Utilities		20,000.00
Social Security		20,000.00
Clerk	S & W	9,000.00
Mayor & Council	S & W	600.00
Financial Administration	S & W	38,100.00
Tax Assessment	S & W	8,800.00
Planning	S & W	10,100.00
METV	S & W	14,500.00
Zoning	S & W	6,500.00
Construction Code	S & W	52,000.00
Police	S & W	525,000.00
Emergency Management	S & W	1,000.00
Fire	S & W	1,100.00
Uniform Fire Prevention	S & W	11,800.00
Public Works	S & W	30,100.00
Streets & Roads	S & W	62,100.00
Sewers	S & W	400.00
Garbage & Trash	S & W	40,600.00
Senior Bus	S & W	4,100.00
Senior Citizen Center	S & W	6,300.00
Recreation	S & W	7,700.00
Parks & Playgrounds	S & W	16,900.00
Municipal Court	S & W	23,700.00

	TOTAL	1,084,400.00
Pool	OE	100,000.00

RESOLUTION 2018-87

*Borough of Metuchen
 County of Middlesex
 State of New Jersey*

RESOLUTION AUTHORIZING REFUND OF ESCROW BALANCE

WHEREAS, the Planning Office has requested that the following escrow account be closed and the balance be refunded to the depositor,

WHEREAS, the Planning Office has received a request in writing to close an escrow account by the depositor,

WHEREAS, the project 03-642, 45 Robins Place, was an application that was granted approval but the Applicant did not go forward with the construction,

BE IT RESOLVED by the Mayor and Council of the Borough of Metuchen for the Chief Financial Officer/Tax Collector is instructed to refund, in the amount indicated, the following escrow balance to the depositor, as the project has been determined to be closed:

ESCROW ACCOUNT	AMOUNT	DEPOSITOR
03-642 E	368.82	Fern Abbott 45 Robins Place

RESOLUTION 2018-88

*Borough of Metuchen
 County of Middlesex
 State of New Jersey*

RESOLUTION AUTHORIZING REFUND OF ESCROW BALANCE

WHEREAS, the Planning Office has requested that the following escrow account be closed and the balance be refunded to the depositor,

WHEREAS, the project 16-1099 was opened under the incorrect address of 97 Center Street,

BE IT RESOLVED by the Mayor and Council of the Borough of Metuchen for the Chief Financial Officer/Tax Collector is instructed to refund, in the amount indicated, the following escrow balance to the depositor.

ESCROW ACCOUNT	AMOUNT	DEPOSITOR
16-1099 I	500.00	Meena Kanthan 97 Center Street

RESOLUTION 2018-89

*Borough of Metuchen
County of Middlesex
State of New Jersey*

RESOLUTION AUTHORIZING REFUND OF ESCROW BALANCE

WHEREAS, the Planning Office has requested that the following escrow accounts be closed and the balance be refunded to the depositors,

WHEREAS, the Planning Office has contacted the Board Engineer, Planner and Attorney for authorization to release the funds and determine the projects are closed,

WHEREAS, the Planning Office has provided a list to the Chief Finance Officer with a sign-off from the Board Professionals, that the following escrow projects are complete and can be closed, and that no further billing from the professionals for these projects will be paid.

BE IT RESOLVED by the Mayor and Council of the Borough of Metuchen for the Chief Financial Officer/Tax Collector is instructed to refund, in the amount indicated, the following escrow balances to the depositors, as the project has been determined to be closed:

ESCROW ACCOUNT	AMOUNT	DEPOSITOR
15-1069 E	69.75	Thomas Mullins, Jr. 67 Oak Avenue
16-1100 E	945.64	Manju Upadhyay 50-52 Liberty Street
16-1116 I	172.50	Fox & Foxx Development LLC 21 Lowell Avenue
17-1122 II	45.00	Arsis, LLC 62 Christol Street

RESOLUTION 2018-90

*Borough of Metuchen
County of Middlesex
State of New Jersey*

RESOLUTION AUTHORIZING REFUND OF ESCROW BALANCE

WHEREAS, the Planning Office has requested that the following escrow accounts be closed and the balance be refunded to the depositors,

WHEREAS, the Planning Office has contacted the Board Engineer, Planner and Attorney for authorization to release the funds and determine the projects are closed,

WHEREAS, the Planning Office has provided a list to the Chief Finance Officer with a sign-off from the Board Professionals, that the following escrow projects are complete and can be closed, and that no further billing from the professionals for these projects will be paid.

BE IT RESOLVED by the Mayor and Council of the Borough of Metuchen for the Chief Financial Officer/Tax Collector is instructed to refund, in the amount indicated, the following escrow balances to the depositors, as the project has been determined to be closed:

ESCROW ACCOUNT	AMOUNT	DEPOSITOR
16-1092 E	105.37	Oliver Street Holdings, LLC 5 Pennsylvania Avenue
16-1107 E	494.00	Edward Muller 122 Woodbridge Avenue
16-1115 E	462.00	John Mills 131 Oak Avenue

Other New Business

Council President Koskoski made a motion to approve R2018-91; authorizing the Payment of the Bill List in the amount of **\$392,985.91**, second by Councilman Leibfried, with all in favor, motion carried, 5-0.

RESOLUTION 2018-91

*Borough of Metuchen
County of Middlesex
State of New Jersey*

RESOLUTION AUTHORIZING THE PAYMENT OF THE BILL LIST

BE IT RESOLVED by the Mayor and Council of the Borough of Metuchen that the proper warrants be drawn and all bills be paid totaling **\$392,985.91**

I, Rebecca Cuthbert, Chief Financial Officer of the Borough of Metuchen do hereby certify that funds are available for the payment of bills for the Borough of Metuchen.

Ordinance – Introduction

Ord. 2018-03

Council President Koskoski made a motion to introduce Ordinance 2018-03 and be taken up on first reading, second by Councilman Leibfried, with all in favor, motion carried, 5-0.

Council President Koskoski asked that the Ordinance be read by title only.

Borough Clerk read the Ordinance by title only:

Ordinance 2018-03

An Ordinance to Amend the Code of the Borough of Metuchen, Various Chapters, to Amend Certain Application, License and Permit Fees

Council President Koskoski moved Ordinance 2018-03 be passed on first reading, be published according to law and a public hearing be set down for Monday, March 19, 2018, second by Councilman Leibfried.

Mayor Busch asked for a roll call vote:

Roll Call: Grayzel, Inserro, Leibfried, Rasmussen and Koskoski voted yes.

Ordinance 2018-03 was passed on first reading and be published according to law, 5-0.

ORDINANCE 2018-03

*Borough of Metuchen
County of Middlesex
State of New Jersey*

AN ORDINANCE TO AMEND THE CODE OF THE BOROUGH OF METUCHEN, VARIOUS CHAPTERS, TO AMEND CERTAIN APPLICATION, LICENSE AND PERMIT FEES

BE IT ORDAINED by the Borough Council of the Borough of Metuchen, as follows:

Section 1. Section **169-3** of Chapter 169, **Swimming Pools**, of the Code of the Borough of Metuchen, is hereby amended to add/change the following fees to read as follows:

RESIDENT MEMBERSHIPS RATES: (Prior to May 1)

(1)	Resident Family; (equivalent membership: one)	\$360.00
(2)	Resident Family Plus	\$455.00
(3)	Resident Individual	\$190.00
(4)	Resident Senior	\$ 70.00

RESIDENT RATES (On and after May 1)

(1)	Resident Family (equivalent membership: one)	\$395.00
(2)	Resident Family Plus	\$485.00
(3)	Resident Individual	\$195.00
(4)	Resident Senior	\$ 75.00

NON RESIDENT RATES: (Prior to May 1)

(1)	Nonresident family	\$545.00
(2)	Nonresident Family Plus	\$620.00
(3)	Nonresident Individual	\$300.00
(4)	Nonresident senior	\$175.00

*Borough of Metuchen
County of Middlesex
State of New Jersey*

**AN ORDINANCE AMENDING CHAPTER 166 OF THE CODE OF THE BOROUGH OF
METUCHEN, ENTITLED “STREETS AND SIDEWALKS”**

WHEREAS, Chapter 166 of the Code of the Borough of Metuchen regulates Streets and Sidewalks within the Borough of Metuchen; and

WHEREAS, the Borough of Metuchen has determined to revise its permit requirements relating to the repair and construction of sidewalks, curbs, aprons and ADA ramps within the Borough

NOW THEREFORE BE IT ORDAINED by the Council of the Borough of Metuchen that it hereby amends Chapter 166 of the Code of the Borough of Metuchen entitled, “Streets and Sidewalks”, specifically § 166-34, 166-35, § 166-36, § 166-37, § 166-39, and § 166-40 and to create § 166-41, entitled “Enforcement” and § 166-42, entitled “Violations and penalties” to read as follows:

Article 4. Construction and Maintenance of Sidewalks

[Adopted 9-26-1966 as Article III of Ch. 22 of 1966 Code; amended in its entirety 1988 by Ord. No. 88-7]

§ 166-34. Permit required

Prior to the work of laying or repairing any sidewalk or curb, a permit therefor shall be obtained from the Zoning Official by the owner of the premises or the person performing such work. Dependent upon the proposed work, one of the following two permits shall be required: (1) Partial Sidewalk/Curb/Apron Permit or (2) Entire Sidewalk/Curb/Apron Construction, Replacement and/or an ADA Ramp Permit.

§ 166-35. Information; fees; deposit

A. Applications for said permit shall state the location of the proposed work, the name of the owner and the name of the contractor, if any. In addition, a refundable security deposit will be required before any such permit is issued. The amount of the deposit will be determined in accordance with the following schedule:

- (1) Concrete sidewalks: \$2.00 per square foot.
- (2) Concrete curb: \$2.50 per linear foot.
- (3) Driveway apron: \$4.00 per square foot. [Added 2-7-2001 by Ord. No. 2001-2]
- (4) ADA Ramp: \$4.00 per square foot.

B. These deposits shall be held by the Borough and all remaining amounts, if any, shall be returned to the permittee upon a satisfactory inspection by the Borough Engineer in accordance with § 166-40.

C. Correction of any deficiencies shall be done by the permittee. In the event that the permittee shall fail to correct any cited deficiencies within 45 days, or such additional period as agreed to by the Director of Public Works or the Borough Engineer based on a good cause request for an extension, the Borough

may take action using the deposit funds to effect such repairs. Nothing contained herein shall limit the liability of the permittee to the Borough for the correction of these deficiencies to the amount of the security deposit. Should the cost of correction exceed the deposit, the permittee shall be liable to the Borough for the remainder which excess sum shall be deemed to be a lien on the appurtenant private property of the permittee to the extent allowed by law.

D. The permit fees shall be as follows:

- (1) The permit fee for a Partial Sidewalk/Curb Apron Permit shall be \$150.00 (\$50.00 Permit/Application Fee and \$100.00 Inspection Fee). The Inspection Fee is the cost of the inspection pursuant to this Chapter and is not to be construed as an escrow account, subject to a return. An additional inspection fee of \$75.00 shall be assessed for a Partial Sidewalk/Curb Apron Permit for each inspections after the initial two inspections due to a failed inspection.
- (2) The permit fee for an Entire Sidewalk/Curb/Apron Construction, Replacement and/or ADA Ramp Permit shall be \$550.00 (\$50.00 permit/application fee and \$500.00 Inspection Fee Escrow). The \$500.00 Inspection Fee Escrow shall be replenished in the event that multiple inspections are required and the cost of which exceeds the \$500.00 Inspection Fee Escrow. In the event that there remains Inspection Fees in escrow after the final approval required herein by the Borough, said amounts shall be returned to the person or entity who made said payment to the Borough for the Inspection Fee Escrow.

[Added 2-7-2001 by Ord. No. 2001-2; amended 6-7-2004 by Ord. No. 2004-7; 11-21-2005 by Ord. No. 2005-22]

§ 166-36. Expiration of permit

The permit required by § 166-34 shall expire at the expiration of one (1) year from the date of issuance thereof.

§ 166-37. Specifications

Any new sidewalk or curb constructed after January 1, 1988, or any present sidewalk or curb repaired thereafter shall conform with the specifications for such work as contained herein.

A. Curbs shall be constructed of concrete and shall extend, in depth, twenty inches from top to bottom.

B. Curb thickness shall be nine inches at the finished grade of the street and thence downward the entire depth. The thickness shall taper from the grade of the street toward the property line so that, at its top, the curb shall be eight inches thick.

C. The height of the curb above street grade at the curbline shall be six inches.

D. There shall be a 1 1/4 inch radius on the top of the curb facing the street and a 1 1/2 inch radius on the top of the curb toward the property.

E. The front face of the curb shall have a smooth rubbed finish to the street grade line.

F. Expansion joints shall be placed approximately every 20 feet; however, no expansion joints shall be placed in any driveway depression. A one-half-inch bituminous expansion joint shall be provided at least once in every one-hundred-foot section length of curb. Sawed joints two inches in depth may be provided in every other twenty-foot section of curb, in lieu, of the bituminous expansion joint.

G. In case of private driveways' crossing any sidewalk the curb may be depressed across the entire width of the driveway by providing a sloping section at either side with a slope of five inches per foot. The depressed portion of the curb shall maintain a full 20 inches of concrete.

H. All curb construction shall comply with current New Jersey Department of Transportation Standard Specifications for Road and Bridge Construction and the Borough of Metuchen drawings pertaining thereto in design, materials, construction and workmanship.

I. Concrete shall be 4,500 pounds per square inch, air entrained.

J. In cases where downspout water is discharged at the curb, three-inch pipe must be placed under the sidewalk and a three-inch plastic insert through the entire thickness of the curb. This will outlet the water into the gutter. Outlet openings shall be placed three inches from the top of the curb in areas designated by the Borough Engineer.

K. Curb radii of less than a fifty-foot arc and all driveway curb depressions shall be reinforced with a minimum of two, one-half-foot reinforcement rods. Reinforcement rods shall be constructed in a manner acceptable to the Borough Engineer. Curb radii exceeding a fifty-foot arc shall be installed without reinforcement rod.

L. All sidewalks and curbing shall be constructed, reconstructed and repaired in accordance with this article and according to the following specifications:

(1) New sidewalks constructed on streets of the Borough of Metuchen shall be of concrete construction and shall comply with the current New Jersey Department of Transportation Standard Specifications for Road and Bridge Construction. Sidewalks shall be scored in general into four-foot sections. A one-half-inch bituminous expansion joint shall be provided at least once in every five-section length of sidewalks. A one-half-inch bituminous expansion joint shall be provided where the sidewalk meets a curb, driveway, concrete private walkway or building and at such other places as may be directed by the Borough Engineer. All utility poles, traffic posts, water hydrants, fire hydrants, sign posts and other objects positioned within the sidewalk must be separated with a one-half-inch bituminous expansion joint providing a clearance of six inches of concrete for each object positioned within the sidewalk.

(2) The thickness of all finished walks shall be at least four inches, except where crossing a driveway in which case the thickness shall be six inches, laid on an approved four-inch to eight-inch stone base. All sidewalks shall maintain a 1/4 inch per foot slope toward the curb. The front edge of the sidewalk shall be elevated one inch above the top of the curb and the back edge shall be one inch higher than the front edge. Finished sidewalks shall have a broomed abrasive surface.

(3) Sidewalks shall not be constructed with a curb as a single integral unit.

M. Where sidewalks are a part of the driveway the sidewalk shall maintain grade, with no depression, as to provide a safe and easy walkway. That portion of the driveway that provides access to private property between the curb and the sidewalk shall be constructed of concrete with a minimum thickness of six inches reinforced with wire mesh. A one-half-inch bituminous expansion joint shall be provided where the driveway abuts the sidewalk and/or curb. That portion of the sidewalk that constitutes the driveway shall be six inches in thickness and reinforced with six by six #10/10 wire mesh. Driveways shall be installed as directed in Chapter 110, Land Development.

N. All details of construction not mentioned in this article shall be in accordance with approved engineering specifications.

§ 166-38. Establishment of grade

All sidewalks shall be laid at the grade established by ordinances of the Borough.

§ 166-39. Line and grade

In all cases where requested, the line and grade for any sidewalk shall be approved by the Borough Engineer.

§ 166-40. Inspections

The construction and repair of all sidewalks and curbs shall be subject to an inspection by the Director of the Department of Public Works or the Borough Engineer and shall be finished to the reasonable satisfaction of the Director of Public Works or the Borough Engineer as the case may be. The Director of Public Works or the Borough Engineer shall prepare a list of deficiencies, if any, and shall forward or hand a copy to the permittee.

§ 166-41. Maintenance

Sidewalks and curbs shall be maintained at all times in a safe condition and in such a manner and condition as to avoid any hazard or damage to any pedestrian, person or vehicle lawfully using same. The maintenance of the curb and sidewalk immediately adjacent to a property is the responsibility of the owner of that adjacent property.

§ 166-42. Construction or repair by Borough.

The Mayor and Council shall have the authority to construct or repair any sidewalks or curb adjacent to any property located in the Borough so that the same conforms with this article and to assess the cost thereof to the adjacent owner. Such action by the Mayor and Council shall be in conformity with state law regarding special assessments.

§ 166-43. Enforcement

The Zoning Officer, Director of the Department of Public Works, the Borough Engineer, the Building Code Official, Police Department, or other Sub-Code or Code Official, as their jurisdiction may arise, shall be responsible for the enforcement of these subsections of this Chapter.

§ 166-44. Violation and Penalties

Any person who shall violate any of the provisions of this article or any order promulgated hereunder shall, upon conviction, be punished by at least a minimum fine of \$100.00 and a maximum fine not exceeding \$2,000.00 in addition to compliance with the requirement of applying and obtaining the required permit. Each day on which a violation of this ordinance exists shall be considered a separate and distinct violation and shall be subject to imposition of a separate penalty for each day of the violation as the Municipal Court Judge may determine. Nothing herein shall limit the rights and remedies of the Borough of Metuchen for a violation of this Ordinance pursuant to this Chapter and prescribed by law.

BE IT FURTHER ORDAINED that all provisions of Chapter 166 not specifically amended herein shall remain in full force and effect; and

BE IT FURTHER ORDAINED that all provisions of this Ordinance are severable. If for any reason, any provision of this Ordinance is held to be invalid, the validity of the remainder of the Ordinance shall not be affected; and

BE IT FURTHER ORDAINED that this Ordinance shall become effective upon adoption, final approval and publication, pursuant to law.

Adjournment

Borough Council Meeting
March 5, 2018

Councilman Grayzel made a motion to adjourn the meeting, second by Councilwoman Inzerro with all in favor; the meeting was adjourned at 10:02 PM, 4-0.

Respectfully Submitted,

Susan D. Jackson, RMC
Metuchen Borough Clerk

ORDINANCE 2018-03

*Borough of Metuchen
County of Middlesex
State of New Jersey*

**AN ORDINANCE TO AMEND THE CODE OF THE BOROUGH OF METUCHEN,
VARIOUS CHAPTERS, TO AMEND CERTAIN APPLICATION, LICENSE AND
PERMIT FEES**

BE IT ORDAINED by the Borough Council of the Borough of Metuchen, as follows:

Section 1. Section 169-3 of Chapter 169, **Swimming Pools**, of the Code of the Borough of Metuchen, is hereby amended to add/change the following fees to read as follows:

RESIDENT MEMBERSHIPS RATES: (Prior to ~~April 15~~May 1)

(1)	Resident Family; (equivalent membership: one)	\$330.00 <u>360.00</u>
(2)	Resident Family Plus	\$420.00 <u>455.00</u>
(3)	Resident Individual	\$185.00 <u>190.00</u>
(4)	Resident Senior	\$ 65.00 <u>70.00</u>

RESIDENT RATES (On and after ~~April 15~~May 1)

(1)	Resident Family (equivalent membership: one)	\$390.00 <u>395.00</u>
(2)	Resident Family Plus	\$480.00 <u>485.00</u>
(3)	Resident Individual	\$195.00
(4)	Resident Senior	\$ 65.00 <u>75.00</u>

NON RESIDENT RATES: (Prior to ~~April 15~~May 1)

(1)	Nonresident family	\$510.00 <u>545.00</u>
(2)	Nonresident Family Plus	\$590.00 <u>620.00</u>
(3)	Nonresident Individual	\$275.00 <u>300.00</u>

(4) Nonresident senior	\$ 170.00 <u>175.00</u>
Non Resident Rates: (<u>On and after April 15</u>May 1)	
(1) Nonresident family	\$ 560.00 <u>570.00</u>
(2) Nonresident Family Plus	\$ 635.00 <u>645.00</u>
(3) Nonresident Individual	\$ 305.00 <u>315.00</u>
(4) Nonresident senior	\$ 170.00 <u>180.00</u>

Guest Fees:

	<u>Weekday</u>	<u>Weekend/Holidays</u>	<u>After 5PM</u>
<u>Adults</u>	<u>\$ 7.00</u>	<u>\$ 10.00</u>	<u>\$ 4.00</u>
<u>Under 10</u>	<u>\$ 5.00</u>	<u>\$ 6.00</u>	<u>\$ 4.00</u>
<u>Seniors</u>	<u>\$ 3.00</u>	<u>\$ 3.00</u>	<u>\$ 2.00</u>

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Miscellaneous Fee Schedule:

Teen Dances - Members	\$ 1.00
- Non-Members	\$ 3.00
Movie Nights - Kids	\$ 2.00
- Adults	\$ 3.00
General Event	\$ 5.00
Swim Lessons	\$ 30.00 per 6 Lessons
Swim Clinic	\$ 75.00
Masters Swim	\$ 25.00 per Season
Camp Rentals	\$ 140.00 <u>160.00</u> per hour
Long Course Rentals	\$ 125.00 <u>150.00</u> per hour

Introduction: March 5, 2018

Date of Publication: March 8, 2018

COUNCILMEMBER	YES	NO	NV	AB	COUNCILMEMBER	YES	NO	NV	AB
GRAYZEL	X				KOSKOSKI	X			
INSERRO	X				PAGEL				X
LEIBFRIED	X				RASMUSSEN	X			
MOTION	KOSKOSKI				SECOND	LEBFRIED			
X – INDICATES VOTE AB- ABSENT NV- NOT VOTING									

I hereby certify the foregoing to be a true copy of an ordinance adopted by the Borough Council of the Borough of Metuchen, Middlesex County, New Jersey at a regular meeting held on February 19, 2018

 Susan D. Jackson, RMC
 Borough Clerk

Adopted:
 Date of Publication:

COUNCILMEMBER	YES	NO	NV	AB	COUNCILMEMBER	YES	NO	NV	AB
GRAYZEL					KOSKOSKI				
INSERRO					PAGEL				
LEIBFRIED					RASMUSSEN				
MOTION					SECOND				
X – INDICATES VOTE AB- ABSENT NV- NOT VOTING									

ATTEST:

BOROUGH OF METUCHEN

 Susan D. Jackson, RMC
 Borough Clerk

By: _____
 Jonathan M. Busch
 Mayor

ORDINANCE 2018-04

*Borough of Metuchen
County of Middlesex
State of New Jersey*

**AN ORDINANCE AMENDING CHAPTER 166 OF THE CODE OF THE
BOROUGH OF METUCHEN, ENTITLED “STREETS AND SIDEWALKS”**

WHEREAS, Chapter 166 of the Code of the Borough of Metuchen regulates Streets and Sidewalks within the Borough of Metuchen; and

WHEREAS, the Borough of Metuchen has determined to revise its permit requirements relating to the repair and construction of sidewalks, curbs, aprons and ADA ramps within the Borough

NOW THEREFORE BE IT ORDAINED by the Council of the Borough of Metuchen that it hereby amends Chapter 166 of the Code of the Borough of Metuchen entitled, “Streets and Sidewalks”, specifically § 166-34, 166-35, § 166-36, § 166-37, § 166-39, and § 166-40 and to create—§ 166-41, entitled “Enforcement” and § 166-42, entitled “Violations and penalties” to read as follows:

Article 4. Construction and Maintenance of Sidewalks
[Adopted 9-26-1966 as Article III of Ch. 22 of 1966 Code; amended in its entirety 1988 by Ord. No. 88-7]

§ 166-34. Permit required.

Prior to the work of laying or repairing any sidewalk or curb, a permit therefor shall be obtained from the Zoning Official by the owner of the premises or the person performing such work. Dependent upon the proposed work, one of the following two permits shall be required: (1) Partial Sidewalk/Curb/Apron Permit or (2) Entire Sidewalk/Curb/Apron Construction, Replacement and/or an ADA Ramp Permit.

§ 166-35. Information; fees; deposit.

A. Applications for Ssaidueh permit shall state the location of the proposed work, the name of the owner and the name of the contractor, if any. In addition, a refundable security deposit will be required before any such permit is issued. The amount of the deposit will be determined in accordance with the following schedule:

- (1) Concrete sidewalks: \$2.00 per square foot.
- (2) Concrete curb: \$2.50 per linear1 foot.

(3) Driveway apron: \$4.00 per square foot. [Added 2-7-2001 by Ord. No. 2001-2]

(4) ADA Ramp: \$4.00 per square foot.

B. These deposits shall be held by the Borough ~~Clerk~~ and all remaining amounts, if any, shall be returned to the permittee upon a satisfactory inspection by the Borough Engineer in accordance with § 166-40.

C. Correction of any deficiencies shall be done by the permittee. In the event that the permittee shall fail to correct any cited deficiencies within 45 days, or such additional period as agreed to by the Director of Public Works or the Borough Engineer based on a good cause request for an extension, the Borough may take action using the deposit funds to effect such repairs. Nothing contained herein shall limit the liability of the permittee to the Borough for the correction of these deficiencies to the amount of the security deposit. Should the cost of correction exceed the deposit, the permittee shall be liable to the Borough for the remainder which excess sum shall be deemed to be a lien on the appurtenant private property of the permittee to the extent allowed by law.

D. The permit fees shall be -\$150 as follows:

(1) The permit fee for a Partial Sidewalk/Curb Apron Permit shall be \$150.00 (\$50.00 Permit/Application Fee and \$100.00 Inspection Fee). The Inspection Fee is the cost of the inspection pursuant to this Chapter and is not to be construed as an escrow account, subject to a return. An additional inspection fee of \$75.00 shall be assessed for a Partial Sidewalk/Curb Apron Permit for each inspections after the initial two inspections due to a failed inspection.

(2) The permit fee for an Entire Sidewalk/Curb/Apron Construction, Replacement and/or ADA Ramp Permit shall be \$550.00 (\$50.00 permit/application fee and \$500.00 Inspection Fee Escrow). The \$500.00 Inspection Fee Escrow shall be replenished in the event that multiple inspections are required and the cost of which exceeds the \$500.00 Inspection Fee Escrow. In the event that there remains Inspection Fees in escrow after the final approval required herein by the Borough, said amounts shall be returned to the person or entity who made said payment to the Borough for the Inspection Fee Escrow.

[Added 2-7-2001 by Ord. No. 2001-2; amended 6-7-2004 by Ord. No. 2004-7; 11-21-2005 by Ord. No. 2005-22]

§ 166-36. Expiration of permit.

The permit required by § 166-34 shall expire at the expiration of one (1) year~~90 days~~ from the date of issuance thereof.

§ 166-37. Specifications.

Any new sidewalk or curb constructed after January 1, 1988, or any present sidewalk or curb repaired thereafter shall conform with the specifications for such work as contained herein.

A. Curbs shall be constructed of concrete and shall extend, in depth, twenty inches from top to bottom.

B. Curb thickness shall be nine inches at the finished grade of the street and thence downward the entire depth. The thickness shall taper from the grade of the street toward the property line so that, at its top, the curb shall be eight inches thick.

C. The height of the curb above street grade at the curblines shall be six inches.

D. There shall be a 1 1/4 inch radius on the top of the curb facing the street and a 1 1/2 inch radius on the top of the curb toward the property.

E. The front face of the curb shall have a smooth rubbed finish to the street grade line.

F. Expansion joints shall be placed approximately every 20 feet; however, no expansion joints shall be placed in any driveway depression. A one-half-inch bituminous expansion joint shall be provided at least once in every one-hundred-foot section length of curb. Sawed joints two inches in depth may be provided in every other twenty-foot section of curb, in lieu, of the bituminous expansion joint.

G. In case of private driveways' crossing any sidewalk the curb may be depressed across the entire width of the driveway by providing a sloping section at either side with a slope of five inches per foot. The depressed portion of the curb shall maintain a full 20 inches of concrete.

H. All curb construction shall comply with current New Jersey Department of Transportation Standard Specifications for Road and Bridge Construction and the Borough of Metuchen drawings pertaining thereto in design, materials, construction and workmanship.

I. Concrete shall be 4,500 pounds per square inch, air entrained.

J. In cases where downspout water is discharged at the curb, three-inch pipe must be placed under the sidewalk and a three-inch plastic insert through the entire thickness of the curb. This will outlet the water into the gutter. Outlet openings shall be placed three inches from the top of the curb in areas designated by the Borough Engineer.

K. Curb radii of less than a fifty-foot arc and all driveway curb depressions shall be reinforced with a minimum of two, one-half-foot reinforcement rods. Reinforcement rods shall be constructed in a manner acceptable to the Borough Engineer. Curb radii exceeding a fifty-foot arc shall be installed without reinforcement rod.

L. All sidewalks and curbing shall be constructed, reconstructed and repaired in accordance with this article and according to the following specifications:

(1) New sidewalks constructed on streets of the Borough of Metuchen shall be of concrete construction and shall comply with the current New Jersey Department of Transportation Standard Specifications for Road and Bridge Construction. Sidewalks shall be scored in general into four-foot sections. A one-half-inch bituminous expansion joint shall be provided at least once in every five-

section length of sidewalks. A one-half-inch bituminous expansion joint shall be provided where the sidewalk meets a curb, driveway, concrete private walkway or building and at such other places as may be directed by the Borough Engineer. All utility poles, traffic posts, water hydrants, fire hydrants, sign posts and other objects positioned within the sidewalk must be separated with a one-half-inch bituminous expansion joint providing a clearance of six inches of concrete for each object positioned within the sidewalk.

(2) The thickness of all finished walks shall be at least four inches, except where crossing a driveway in which case the thickness shall be six inches, laid on an approved four-inch to eight-inch stone base. All sidewalks shall maintain a 1/4 inch per foot slope toward the curb. The front edge of the sidewalk shall be elevated one inch above the top of the curb and the back edge shall be one inch higher than the front edge. Finished sidewalks shall have a broomed abrasive surface.

(3) Sidewalks shall not be constructed with a curb as a single integral unit.

M. Where sidewalks are a part of the driveway the sidewalk shall maintain grade, with no depression, as to provide a safe and easy walkway. That portion of the driveway that provides access to private property between the curb and the sidewalk shall be constructed of concrete with a minimum thickness of six inches reinforced with wire mesh. A one-half-inch bituminous expansion joint shall be provided where the driveway abuts the sidewalk and/or curb. That portion of the sidewalk that constitutes the driveway shall be six inches in thickness and reinforced with six by six #10/10 wire mesh. Driveways shall be installed as directed in Chapter 110, Land Development.

N. All details of construction not mentioned in this article shall be in accordance with approved engineering specifications.

§ 166-38. Establishment of grade.

All sidewalks shall be laid at the grade established by ordinances of the Borough.

§ 166-39. Line and grade.

In all cases where requested, the line and grade for any sidewalk shall be approved by the Borough Engineer, ~~at no expense to the property owner.~~

§ 166-40. Inspections.

The construction and repair of all sidewalks and curbs shall be subject to an inspection by the ~~Director of the Department of Public Works or the~~ Borough Engineer and shall be finished to the reasonable satisfaction of the ~~Director of Public Works or the~~ Borough Engineer ~~as the case may be~~. The ~~Director of Public Works or the~~ Borough Engineer shall prepare a list of deficiencies, if any, and shall forward or hand a copy to the permittee.

§ 166-41. Maintenance.

Sidewalks and curbs shall be maintained at all times in a safe condition and in such a manner and condition as to avoid any hazard or damage to any pedestrian, person or vehicle lawfully using same. The maintenance of the curb and sidewalk immediately adjacent to a property is the responsibility of the owner of that adjacent property.

§ 166-42. Construction or repair by Borough.

The Mayor and Council shall have the authority to construct or repair any sidewalks or curb adjacent to any property located in the Borough so that the same conforms with this article and to assess the cost thereof to the adjacent owner. Such action by the Mayor and Council shall be in conformity with state law regarding special assessments.

§ 166-43. Enforcement.

The Zoning Officer, Director of the Department of Public Works, the Borough Engineer, the Building Code Official, Police Department, or other Sub-Code or Code Official, as their jurisdiction may arise, shall be responsible for the enforcement of these subsections of this Chapter.

§ 166-44. Violation and Penalties.

Any person who shall violate any of the provisions of this article or any order promulgated hereunder shall, upon conviction, be punished by at least a minimum fine of \$100.00 and a maximum fine not exceeding \$2,000.00 in addition to compliance with the requirement of applying and obtaining the required permit. Each day on which a violation of this ordinance exists shall be considered a separate and distinct violation and shall be subject to imposition of a separate penalty for each day of the violation as the Municipal Court Judge may determine. Nothing herein shall limit the rights and remedies of the Borough of Metuchen for a violation of this Ordinance pursuant to this Chapter and prescribed by law.

BE IT FURTHER ORDAINED that all provisions of Chapter 166 not specifically amended herein shall remain in full force and effect; and

BE IT FURTHER ORDAINED that all provisions of this Ordinance are severable. If for any reason, any provision of this Ordinance is held to be invalid, the validity of the remainder of the Ordinance shall not be affected; and

BE IT FURTHER ORDAINED that this Ordinance shall become effective upon adoption, final approval and publication, pursuant to law.

Introduction: March 5, 2018

Date of Publication: March 8, 2018

COUNCILMEMBER	YES	NO	NV	AB	COUNCILMEMBER	YES	NO	NV	AB
GRAYZEL	X				KOSKOSKI	X			
INSERRO	X				PAGEL				X
LEIBFRIED	X				RASMUSSEN	X			
MOTION	KOSKOSKI				SECOND			LEIFRIED	
X – INDICATES VOTE AB- ABSENT NV- NOT VOTING									

I hereby certify the foregoing to be a true copy of an ordinance adopted by the Borough Council of the Borough of Metuchen, Middlesex County, New Jersey at a regular meeting held on February 19, 2018

Susan D. Jackson, RMC
Borough Clerk

Adopted:
Date of Publication:

COUNCILMEMBER	YES	NO	NV	AB	COUNCILMEMBER	YES	NO	NV	AB
GRAYZEL					KOSKOSKI				
INSERRO					PAGEL				
LEIBFRIED					RASMUSSEN				
MOTION					SECOND				
X – INDICATES VOTE AB- ABSENT NV- NOT VOTING									

ATTEST:

BOROUGH OF METUCHEN

Susan D. Jackson, RMC
Borough Clerk

By: _____
Jonathan M. Busch
Mayor

RESOLUTION R2018-93

*Borough of Metuchen
County of Middlesex
State of New Jersey*

RESOLUTION TO AMEND THE 2018 TEMPORARY BUDGET

WHEREAS, N.J.S.A. 40A:4-19 of the Local Budget Act provides that temporary appropriations shall be made for the purposes and amounts required in the manner and time therein provided;

NOW, THEREFORE BE IT RESOLVED that the following additional temporary emergency appropriations shall be made for the year 2018, effective March 19, 2018:

Administrative & Executive	OE	60,000.00
Sewers	OE	15,000.00
METV	OE	5,000.00
Police	OE	10,000.00
Buildings & Grounds	OE	25,000.00
PFRS		38,295.00
PERS		1,706.87
Streets & Roads	OE	10,000.00
Clerk	OE	500.00
	TOTAL	165,501.87

COUNCILMEMBER	YES	NO	NV	AB	COUNCILMEMBER	YES	NO	NV	AB					
GRAYZEL					LEIBFRIED									
INSERRO					PAGEL									
KOSKOSKI					RASMUSSEN									
MOTION					SECOND									
X – INDICATES VOTE					AB- ABSENT					NV- NOT VOTING				

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council of the Borough of Metuchen, Middlesex County, New Jersey at a regular meeting held on March 19, 2018.

Susan D. Jackson, RMC
Borough Clerk

RESOLUTION 2018-94

*Borough of Metuchen
County of Middlesex
State of New Jersey*

RESOLUTION AUTHORIZING BID AWARD FOR FIRE APPARATUS SERVICE AND REPAIR

WHEREAS, bids were received by the Borough Administrator on January 16, 2018 for the Fire Apparatus Service And Repair for the Borough of Metuchen; and

WHEREAS, the Borough received and opened one (1) bids at the public bid opening; and

WHEREAS, the Chief Financial Officer's Certification of Funds has certified that there is sufficient funds for such contract and is available and is designated from 2018 Current fund Account number 8-01-25-752-025 for these services in the amount not to exceed of \$25,500.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Metuchen, County of Middlesex, State of New Jersey that the contract for Fire Apparatus Service and Repair be and the same is hereby awarded to Fire and Safety Services, 200 Ryan Street, South Plainfield, NJ 07080.

BE IT FURTHER RESOLVED, that the Mayor and the Borough Clerk are hereby authorized and directed to execute the contract for the same.

COUNCILMEMBER	YES	NO	NV	AB	COUNCILMEMBER	YES	NO	NV	AB
GRAYZEL					KOSKOSKI				
INSERRO					PAGEL				
LEIBFRIED					RASMUSSEN				
MOTION					SECOND				
X – INDICATES VOTE		AB- ABSENT			NV- NOT VOTING				

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council of the Borough of Metuchen, Middlesex County, New Jersey at a regular meeting held on March 19, 2018.

Susan D. Jackson, RMC
Borough Clerk

RESOLUTION 2018-95

*Borough of Metuchen
County of Middlesex
State of New Jersey*

RESOLUTION AUTHORIZING AN EXTENSION OF THE TEMPORARY APPOINTMENT OF ACTING FIRE INSPECTOR/FIRE SUBCODE OFFICIAL

BE IT RESOLVED, by the Mayor and Borough Council of the Borough of Metuchen the appointment of Robert Latherow (License #003017) is hereby extended as the Acting Fire Inspector/Fire Subcode Official for the Borough of Metuchen, from April 4, 2018 to June 1, 2018 due to knee replacement surgery of the Borough’s Fire Inspector/Fire Subcode Official, Ray Colandrea (License #003372); and

BE IT FURTHER RESOLVED, that the Borough Clerk shall transmit a certified copy of this resolution to the New Jersey Department of Community Affairs.

COUNCILMEMBER	YES	NO	NV	AB	COUNCILMEMBER	YES	NO	NV	AB	
GRAYZEL					LEIBFRIED					
INSERRO					PAGEL					
KOSKOSKI					RASMUSSEN					
MOTION					SECOND					
X – INDICATES VOTE				AB- ABSENT			NV- NOT VOTING			

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council 19, 2018.

Susan D. Jackson, RMC
Borough Clerk

RESOLUTION 2018-96

*Borough of Metuchen
County of Middlesex
State of New Jersey*

**RESOLUTION AMENDING RESOLUTION 2018-20 AWARD OF CONTRACT FOR
BOROUGH ENGINEER**

WHEREAS, the Borough of Metuchen has a need to acquire the services of a Borough Engineer for Borough Attorney as a contract without competitive bidding (non-fair and open) pursuant to the provisions of <N.J.S.A. 19:44A-20.4; and,

WHEREAS, Requests for Qualifications were received and reviewed by the Borough Administrator; and,

WHEREAS, the Chief Financial Officer has determined that the value of the acquisition will exceed \$15,000; and,

WHEREAS, the anticipated term of this contract is the calendar year 2018; and,

WHEREAS, the original agreement stipulated that the maximum amount of the contract shall not exceed \$25,000 and funds shall be available in the 2018 budget as evidenced by the Chief Financial Officer's Certification;

WHEREAS, the Borough deemed it necessary to dedicate an additional \$5,000 for continued services; and,

WHEREAS, the maximum amount of the contract is amended to **\$30,000** as annual retainer and the Chief Financial Officer has certified that there is sufficient funds for such contract and is available and is designated from 2018 Administration & Executive Professional Service Account number 8-01-20-701-028 for these services.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Metuchen, in the County of Middlesex, as follows:

- 1. The Mayor and Borough Clerk are hereby authorized and directed to execute an agreement with Thomas J. Herits of the firm of Maser Consulting P.A., 331 Newman Springs Road, Suite 203, Red Bank, NJ 07701..

COUNCILMEMBER	YES	NO	NV	AB	COUNCILMEMBER	YES	NO	NV	AB
GRAYZEL					LEIBFRIED				
INSERRO					PAGEL				
KOSKOSKI					RASMUSSEN				
MOTION					SECOND				
X – INDICATES VOTE				AB- ABSENT		NV- NOT VOTING			

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council of the Borough of Metuchen, Middlesex County, New Jersey at a regular meeting held on March 19, 2018

Susan D. Jackson, RMC
Borough Clerk

RESOLUTION 2018-97

*Borough of Metuchen
County of Middlesex
State of New Jersey*

RESOLUTION FOR CONDUCTING ANNUAL BUDGET EXAMINATION

WHEREAS, N.J.S.A. 40A:4-78b has authorized the Local Finance Board to adopt rules that permit municipalities in sound fiscal condition to assume the responsibility, normally granted to the Director of the Division of Local Government Services, of conducting the annual budget examination, and

WHEREAS, N.J.A.C. 5:30-7 was adopted by the Local Finance Board on February 11, 1997, and

WHEREAS, pursuant to N.J.A.C. 5:30-7.2 thru 7.5 the Borough of Metuchen has been declared eligible to participate in the program by the Division of Local Government Services, and the Chief Financial Officer has determined that the Borough meets the necessary conditions to participate in the program for the 2018 budget year.

SO NOW THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Metuchen that in accordance with N.J.A.C. 5:30-7.6a & b and based upon the Chief Financial Officer's certification. The governing body has found the budget has met the following requirements:

1. That with reference to the following items, the amounts have been calculated pursuant to law and appropriated as such in the budget:
 - a. Payment of interest and debt redemption charges
 - b. Deferred charges and statutory expenditures
 - c. Cash deficit of preceding year
 - d. Reserve for uncollected taxes
 - e. Other reserves and non-disbursement items
 - f. Any inclusions of amounts required for school purposes

2. That the provisions relating to limitation on increases of appropriations pursuant to N.J.S.A. 40A:4-45.2 and appropriations for exceptions to limits on appropriations found at 40A:4-45.3 et seq. are fully met. (Complies with the "CAP" law.)

3. That the budget is in such form arrangement, and content as required by the Local Budget Law and N.J.A.C. 5:30-4 and 5:30-5.

4. That pursuant to the Local Budget Law:
 - a. All estimates of revenue are reasonable, accurate, and correctly stated
 - b. Items of appropriation are properly set forth
 - c. In itemization, form, arrangement, and content the budget will permit the exercise of the comptroller function within the municipality.

5. The budget and associated amendments have been introduced, publicly advertised, and adopted in accordance with the relevant provisions of the Local Budget Law, except that failure to meet the deadlines of N.J.S.A. 40A:4-5 shall not prevent such certification.

6. That all other applicable statutory requirements have been fulfilled.

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Director of the Division of Local Government Services.

COUNCILMEMBER	YES	NO	NV	AB	COUNCILMEMBER	YES	NO	NV	AB
GRAYSEL					LEIBFRIED				
INSERRO					PAGEL				
KOSKOSKI					RASMUSSEN				
MOTION					SECOND				
X – INDICATES VOTE		AB- ABSENT			NV- NOT VOTING				

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council of the Borough of Metuchen, Middlesex County, New Jersey at a regular meeting held on March 19, 2018

Susan D. Jackson, RMC
Borough Clerk

CERTIFICATION OF APPROVED BUDGET

It is hereby certified that the Approved Budget complies with the requirements of law and approval is given pursuant to N.J.S.A. 40A:4-78(b) and NJAC 5:30-7.

It is further certified that the municipality has met the eligibility requirements of NJAC 5:30-7.4 and 7.5, and that I, as Chief Financial Officer, have completed the local examination in compliance with NJAC 5:30-7.6.

Date: May 16, 2016

By _____
Chief Financial Officer

RESOLUTION 2018-98

*Borough of Metuchen
County of Middlesex
State of New Jersey*

**RESOLUTION FOR SUBMISSION OF THE MIDDLESEX COUNTY
RECYCLING ENHANCEMENT GRANT**

WHEREAS, the County of Middlesex in continuing to recognize the importance of recycling and the role that the individual municipalities play in conjunction with the County towards achieving an exemplary recycling rate has proposed to provide grant monies to municipalities through the Recycling Enhancement Grant (REG) Program; and

WHEREAS, it is the intent of the REG Program to provide funds to qualifying municipalities to be used for recycling containers or improvements to recycling drop-off centers to enhance a municipality’s recycling program; and

WHEREAS, it appears to be in the best interest of the Borough of Metuchen and its citizens to apply for this grant.

NOW THEREFORE, BE IT RESOLVED by the of Metuchen Borough Council that the Fred Hall, Public Works Supervisor, and Lori Spathis are hereby authorized to submit the attached application for consideration of a grant to the Middlesex County Division of Solid Waste Management.

COUNCILMEMBER	YES	NO	NV	AB	COUNCILMEMBER	YES	NO	NV	AB
GRAYZEL					LEIBFRIED				
INSERRO					PAGEL				
KOSKOSKI					RASMUSSEN				
MOTION					SECOND				
X – INDICATES VOTE					AB- ABSENT		NV- NOT VOTING		

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council of the Borough of Metuchen, Middlesex County, New Jersey at a regular meeting held on March 19, 2018.

Susan D. Jackson, RMC
Borough Clerk

RESOLUTION 2018-99

*Borough of Metuchen
County of Middlesex
State of New Jersey*

RESOLUTION APPOINTING FIREFIGHTER – CHRISTOPHER STANKIEWICZ

WHEREAS, the Mayor and Borough Council have been notified by Robert Donnan, Chief of the Metuchen Fire Department, that Christopher Stankiewicz has been approved to be a permanent member of the Metuchen Fire Department; and

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Borough Council of the Borough of Metuchen that in accordance with Chapter 8 of the Code of the Borough of Metuchen, **Christopher Stankiewicz** be and he is hereby elected, approved, and confirmed as a permanent member of the Fire Department of the Borough of Metuchen.

COUNCILMEMBER	YES	NO	NV	AB	COUNCILMEMBER	YES	NO	NV	AB
GRAYZEL					LEIBFRIED				
INSERRO					PAGEL				
KOSKOSKI					RASMUSSEN				
MOTION					SECOND				
X – INDICATES VOTE				AB- ABSENT		NV- NOT VOTING			

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council of the Borough of Metuchen, Middlesex County, New Jersey at a regular meeting held on March 19, 2018.

Susan D. Jackson, RMC
Borough Clerk

RESOLUTION 2018-100

*Borough of Metuchen
County of Metuchen
State of New Jersey*

RESOLUTION AUTHORIZING THE AWARD OF A PROFESSIONAL SERVICES CONTRACT TO MASER CONSULTING, P.A. TO PERFORM ENGINEERING SERVICES FOR THE KAHN PEDESTRIAN BRIDGE REPAIR DESIGN

WHEREAS, the Borough of Metuchen is in need of professional engineering services for the Kahn Pedestrian Bridge Repair Design; and

WHEREAS, Maser Consulting, P.A., the Borough Engineer, submitted a proposal dated March 1, 2018 to the Borough to render engineering services for the Kahn Pedestrian Bridge Repair Design for a cost not to exceed nine thousand, five hundred dollars (\$9,500.00); and

WHEREAS, the proposal was reviewed and evaluated and it is the recommendation of the Borough Administrator that a contract for engineering services for the Kahn Pedestrian Bridge Repair Design be awarded to Maser Consulting P.A. of Red Bank, New Jersey consistent with the proposal submitted; and

WHEREAS, the Council of the Borough of Metuchen have reviewed the proposal and have determined it is in the best interest of Metuchen to award a contract to Maser Consulting P.A., of Red Bank, New Jersey to render engineering services for the Kahn Pedestrian Bridge Repair Design; and

WHEREAS, the cost for the proposed services for Task 1.0 – Further Bridge Evaluation shall not exceed two thousand five hundred dollars (\$2,500.00) and Task 2.0 – Structural Design and Drawings shall not exceed seven thousand dollars (\$7,000.00) for a total cost not to exceed nine thousand, five hundred dollars (\$9,500.00) without further approval by the Mayor and Borough Council; and

WHEREAS, this contract is awarded as a “non-fair and open contract” pursuant to and in accordance with the Local Unit Pay-to-Play Law; and

WHEREAS, the Chief Financial Officer's Certification of Funds has certified that there is sufficient funds for such contract and is available and is designated from 2018 Current Fund, Line Item Administration & Executive Professional Service fund Account number 8-01-20-701-028 for these services.

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Metuchen that it hereby awards a contract to Maser Consulting, P.A., 331 Newman Springs Road, Suite 203, Red Bank, NJ 07701 on the basis of the proposal

dated March 2, 2018, to provide professional engineering services to the Borough of Metuchen for the Kahn Pedestrian Bridge Repair Design in an amount not to exceed nine thousand, five hundred dollars (\$9,500.00); and

BE IT FURTHER RESOLVED that the Mayor and Borough officials and employees are hereby authorized to take all necessary actions in order to effectuate the terms and provisions of this Resolution, including but not limited to the execution of an Agreement in the form acceptable in contents by the Mayor and Council President.

COUNCILMEMBER	YES	NO	NV	AB	COUNCILMEMBER	YES	NO	NV	AB	
GRAYZEL					LEIBFRIED					
INSERRO					PAGEL					
KOSKOSKI					RASMUSSEN					
MOTION					SECOND					
X – INDICATES VOTE				AB- ABSENT			NV- NOT VOTING			

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council of the Borough of Metuchen, Middlesex County, New Jersey at a regular meeting held on March 19, 2018.

Susan D. Jackson, RMC
 Borough Clerk

RESOLUTION 2018 -101

*Borough of Metuchen
County of Middlesex
State of New Jersey*

**RESOLUTION AUTHORIZING THE SOLICITATION OF PROPOSALS FOR
THE PROVISION OF A BIKE SHARE PROGRAM FOR THE BOROUGH OF
METUCHEN AS A CONCESSION THROUGH THE USE OF COMPETITIVE
CONTRACTING PURSUANT TO *N.J.S.A. 40A:11-4.1(j)***

WHEREAS, the Borough of Metuchen (“Borough”) and the residents and visitors of the Metuchen Municipal Pool will benefit from the establishment of a Borough Bike Share Program to reduce traffic congestion, improve physical fitness, reduce reliance on cars, and reduce air pollution levels in the Borough; and

WHEREAS, the Borough has considered and balanced the benefits of the private provision of a Bike Share Program against the potential for risks involved in awarding a contract for such services; and

WHEREAS, the Borough intends to issue a Request for Proposals and to utilize competitive contracting proposals and potentially award a concession contract to a vendor who can successfully manage and operate a Bike Share Program for the Borough; and

WHEREAS, due to the lack of historical demand and data, the Borough is unable to estimate that the total value of the concession; and

WHEREAS, the award of the Bike Share Program Services contract shall be awarded based upon the most advantageous proposal, price and other factors considered pursuant to *N.J.S.A. 40A:11-4.1* and *N.J.A.C. 5:34-9.4(g)*; and

WHEREAS, the Borough estimates that it will not incur any direct costs as a result of the of the Bike Share Program Services concession and will merely assist the potential Vendor in its marketing efforts.

NOW, THEREFORE, BE IT RESOLVED that the Borough Council hereby authorizes the procurement of the Metuchen Bike Share Program Services contract as a concession pursuant to *N.J.S.A. 40A:11A-1, et seq., N.J.A.C. 5:34-9.4*; and

BE IT FURTHER RESOLVED, that the Borough Council hereby authorizes the Administrator, with the assistance of the Borough’s legal counsel, and all other Borough Officials and employees, to prepare all documents and take all action pursuant to law necessary to engage in the competitive contracting process, including but not limited to the issuance of a Request for Proposals to identify and recommend an award of contract for the provision of a Bike Share Program for the Borough.

R2018-101
March 19, 2018

COUNCILMEMBER	YES	NO	NV	AB	COUNCILMEMBER	YES	NO	NV	AB
GRAYZEL					LEIBFRIED				
INSERRO					PAGEL				
KOSKOSKI					RASMUSSEN				
MOTION					SECOND				
X – INDICATES VOTE		AB- ABSENT			NV- NOT VOTING				

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council of the Borough of Metuchen, Middlesex County, New Jersey at a regular meeting held on March 19, 2018.

Susan D. Jackson, RMC
Borough Clerk

RESOLUTION 2018 -102

*Borough of Metuchen
County of Middlesex
State of New Jersey*

**RESOLUTION AUTHORIZING THE SOLICITATION OF PROPOSALS FOR
THE METUCHEN MUNICIPAL POOL CONCESSION CONTRACT AS A
“CONCESSION” THROUGH THE USE OF COMPETITIVE CONTRACTING
PURSUANT TO N.J.S.A. 40A:11-4.1(j)**

WHEREAS, the Borough of Metuchen (“Borough”), residents and patrons of the Metuchen Municipal Pool will benefit from the ability to purchase food and beverages at the Borough of Metuchen Municipal Pool; and

WHEREAS, the Borough has considered and balanced the benefits of the private provision of the Municipal Pool Concession services against the potential for risks involved in awarding a contract for such services; and

WHEREAS, the Borough intends to issue a request for competitive contracting proposals and potentially award a concession contract to a vendor who can successfully manage and operate the Metuchen Pool Concessions for the Borough; and

WHEREAS, due to the length of the pool season, the estimated value of the concession is less than the bid threshold amount; and

WHEREAS, the award of the Metuchen Pool Concession Services contract shall be based upon the most advantageous proposal, price and other factors considered pursuant to *N.J.S.A. 40A:11-4.1* and *N.J.A.C. 5:34-9.4(g)*; and

WHEREAS, the Borough estimates that it will not incur any direct costs as a result of the Metuchen Pool Concessions Services Contract and will merely offer the use of Borough Property and Equipment at the Metuchen Pool for the sale of food and beverages by the potential vendor and advise residents and patrons of the opportunity to purchase food and beverages through the potential vendor.

NOW, THEREFORE, BE IT RESOLVED that the Borough Council hereby authorizes the procurement of the Metuchen Municipal Pool Concessions contract as a concession pursuant to *N.J.S.A. 40A:11A-1, et seq., N.J.A.C. 5:34-9.4*; and

BE IT FURTHER RESOLVED, that the Borough Council hereby authorizes the Administrator, with the assistance of the Borough’s legal counsel, and all other Borough Officials and employees, to prepare all documents and take all action pursuant to law necessary to engage in the competitive contracting process, including but not limited to the issuance of a Request for Proposals to identify and recommend an award of contract for the Metuchen Municipal Pool Concessions Contract for the Borough.

COUNCILMEMBER	YES	NO	NV	AB	COUNCILMEMBER	YES	NO	NV	AB
GRAYZEL					LEIBFRIED				
INSERRO					PAGEL				
KOSKOSKI					RASMUSSEN				
MOTION					SECOND				
X – INDICATES VOTE			AB- ABSENT			NV- NOT VOTING			

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council of the Borough of Metuchen, Middlesex County, New Jersey at a regular meeting held on March 19, 2018.

Susan D. Jackson, RMC
 Borough Clerk

RESOLUTION 2018-103

*Borough of Metuchen
County of Middlesex
State of New Jersey*

RESOLUTION APPROVING THE ACCEPTANCE OF A GIFT OF THE IMPROVEMENTS TO BOROUGH PROPERTY FROM THE FRIENDS OF METUCHEN LIBRARY AND AUTHORIZING THE ENTRY INTO AND EXECUTION OF AN ACCESS, RIGHT OF ENTRY, INDEMNIFICATION AND HOLD HARMLESS AGREEMENT FOR THE IMPROVEMENTS

WHEREAS, pursuant to N.J.S.A. 40A:5-29, the Friends of the Metuchen Library, offered to provide to the Borough of Metuchen a gift to the Borough of Metuchen in the amount of the costs of, including the in-kind contributions of volunteer services for improvements to property which is owned by the Borough of Metuchen which is adjacent to the Borough of Metuchen Library (“Poet’s Garden”); and

WHEREAS, N.J.S.A. 40A:5-29, requires the Municipal Council to accept and approve the receipt of a gift to the Borough for those purposes; and

WHEREAS, the Municipal Council of the Borough of Metuchen determines that it is in the best interest of the residents of the Borough to accept the gift of the improvements to land proposed by the Friends of Metuchen Library under certain conditions.

NOW THEREFORE, BE IT RESOLVED by the Municipal Council of the Borough of Metuchen that the Borough and its appropriate officials/employees are authorized to accept a gift in the full amount of the proposed improvements to Borough Property from the Friends of the Library; and

BE IT FURTHER RESOLVED that acceptance of the within gift in no way whatsoever commits the Borough to any approval, formal or informal of the location, style, which may be required by law or not or to the exclusive use of the Borough’s property; and

BE IT FURTHER RESOLVED by the Municipal Council of the Borough of Metuchen that it hereby authorizes the Borough Administrator and all other Borough Officials and employees to review, approve and/or request revisions of the proposed improvements of Borough Property.

BE IT FURTHER RESOLVED by the Municipal Council of the Borough of Metuchen that it hereby authorizes the execution, on behalf of the Borough, of an Access,, Right of Entry, Indemnification and Hold Harmless Agreement with the Friends of the Library for the improvements to Borough Land subject to the negotiations and final approval by the Borough Administrator, if necessary.

COUNCILMEMBER	YES	NO	NV	AB	COUNCILMEMBER	YES	NO	NV	AB	
GRAYZEL					LEIBFRIED					
INSERRO					PAGEL					
KOSKOSKI					RASMUSSEN					
MOTION					SECOND					
X – INDICATES VOTE				AB- ABSENT			NV- NOT VOTING			

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council of the Borough of Metuchen, Middlesex County, New Jersey at a regular meeting held on March 19, 2018.

Susan D. Jackson, RMC
 Borough Clerk

RESOLUTION 2018-104

*Borough of Metuchen
County of Middlesex
State of New Jersey*

**RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT FOR GRANT
WRITING AND CONSULTANT SERVICES**

WHEREAS, the Borough of Metuchen has a need to acquire the services for Grant Writing and Consultant Services; and

WHEREAS, the Borough prepared and issued a Request for Proposals for the retention of Grant Writing and Consultant Services for the Borough utilizing a fair and open process; and

WHEREAS, proposals for Grant Writing and Consultant Services for the Borough were received on March 9, 2018; and

WHEREAS, Millennium Strategies submitted a proposal for the Grant Writing and Consultant Services for the Borough; and

WHEREAS, the Borough has reviewed the proposals submitted and has determined that Millennium Strategies has the necessary qualifications and expertise to provide the Grant Writing and Consultant Services and its proposal, based upon the criteria set forth in the RFP, is the most advantageous to the Borough; and.

WHEREAS, the anticipated term of this contract is the calendar year 2018; and

WHEREAS, the maximum amount of the contract shall not exceed \$25,000.00 and the Chief Financial Officer has certified that there is sufficient funds for such contract and is available and is designated from 2018 Current Fund, Line Item Administration and Executive 8-01-20-701-028 for these services.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Metuchen as follows:

1. The Mayor and Council of the Borough of Metuchen hereby award a contract for the provision of Grant Writing and Consultant services for the Borough of Metuchen to Millennium Strategies consistent with the proposal submitted and for an amount not to exceed \$25,000.00.
2. The foregoing contract is awarded in accordance with the Local Public Contracts Law and as the result of a non-fair and open process.

3. The Mayor and Borough Clerk are hereby authorized and directed to execute an agreement with the firm of Millennium Strategies, 60 Columbia Road, Morristown, NJ 07960 consistent with the proposal submitted and the within Resolution.

4. A notice of this action shall be printed once in The Home News Tribune.

COUNCILMEMBER	YES	NO	NV	AB	COUNCILMEMBER	YES	NO	NV	AB
GRAYZEL					LEIBFRIED				
INSERRO					PAGEL				
KOSKOSKI					RASMUSSEN				
MOTION					SECOND				
X – INDICATES VOTE				AB- ABSENT		NV- NOT VOTING			

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council of the Borough of Metuchen, Middlesex County, New Jersey at the Reorganization meeting held on March 19, 2018.

Susan D. Jackson, RMC
 Borough Clerk

RESOLUTION 2018-105

*Borough of Metuchen
County of Middlesex
State of New Jersey*

RESOLUTION AUTHORIZING THE ENTRY INTO AND THE EXECUTION OF THE AGREEMENT BETWEEN THE BOROUGH OF METUCHEN AND THE COUNTY OF MIDDLESEX FOR LINE STRIPING AND THE FURNISHING OF SIGNS TO BE INSTALLED ON GROVE AVENUE

WHEREAS, the Borough of Metuchen has determined that it is in the best interest of its residents to provide line striping and signs on Grove Avenue; and

WHEREAS, the County of Middlesex is willing to perform the road line striping and to furnish the signs to be installed on Grove Avenue; and

WHEREAS, the County of Middlesex has forwarded to the Borough of Metuchen a proposed Interlocal Agreement for Line Striping and Furnishing of Signs for installation on Grove Avenue between the Borough and the County along with a proposed estimate of costs for same; and

WHEREAS, the Borough has determined it to be in the best interest of the Borough to authorize the entry into and the execution of the Interlocal Agreement with the County of Middlesex for the Line Striping and Furnishing of Signs for installation on Grove Avenue.

NOW THEREFORE BE IT RESOLVED by the Council of the Borough of Metuchen that it hereby authorizes the entry into the Interlocal Agreement with the County of Middlesex for the Line Striping and Furnishing of Signs for installation on Grove Avenue consistent in the form provided by the County; and

BE IT FURTHER RESOLVED that the Mayor, Borough Officials and employees are hereby authorized to take all necessary actions in order to effectuate the terms and provisions of this Resolution including but not limited to the execution of the Interlocal Agreement with County of Middlesex consistent with the form attached hereto, and any further action necessary to effectuate the final executed Interlocal Agreement.

COUNCILMEMBER	YES	NO	NV	AB	COUNCILMEMBER	YES	NO	NV	AB
GRAYZEL					LEIBFRIED				
INSERRO					PAGEL				
KOSKOSKI					RASMUSSEN				
MOTION					SECOND				
X – INDICATES VOTE				AB- ABSENT		NV- NOT VOTING			

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council of the Borough of Metuchen, Middlesex County, New Jersey at the Reorganization meeting held on March 19, 2018.

Susan D. Jackson, RMC
Borough Clerk

RESOLUTION 2018-106

*Borough of Metuchen
County of Middlesex
State of New Jersey*

RESOLUTION AUTHORIZING BID AWARD FOR 2018 JANITORIAL SERVICES

WHEREAS, the Borough of Metuchen advertised for the receipt of bids on February 13, 2018 for 2018 Janitorial Services for the Municipal Building, Senior Center, Police Station and Metuchen Municipal Library; and

WHEREAS, thirteen (13) bid packages were requested and distributed to potential bidders; and

WHEREAS, six (6) bids were received by the Borough Clerk on or before March 13, 2018; and

WHEREAS, said bids were reviewed by the Borough Administrator, the Public Works Director, Library Director and Borough Clerk for the Borough of Metuchen and has found that the bid appears to be reasonable and is in substantial compliance and has recommended an award of the contract to Best Cleaning Building Service subject to the review and approval of the Borough Attorney; and

WHEREAS, the Chief Financial Officer's Certification of Funds has certified that there is sufficient funds for such contract and is available and is designated from Current Fund Account, Line Item Buildings and Grounds Building Maintenance 8-01-26-772-024 in the amount not to exceed \$17,800 and Line Item, Library Building Maintenance 8-01-29-800-024 in the amount not to exceed \$15,200 for the Janitorial Services, not to exceed the of total of \$33,000.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Metuchen, County of Middlesex, State of New Jersey, as follows:

1. That the contract for 2018 Janitorial Service be and the same is hereby awarded to Best Cleaning, Building Service, 1121 Edgewater Avenue, Unit 21, Ridgfield, NJ 07657

BE IT FURTHER RESOLVED, that the Mayor and the Borough Clerk are hereby authorized and directed to execute the contract for the same.

COUNCILMEMBER	YES	NO	NV	AB	COUNCILMEMBER	YES	NO	NV	AB
GRAYZEL					LEIBFRIED				
INSERRO					PAGEL				
KOSKOSKI					RASMUSSEN				
MOTION					SECOND				
X – INDICATES VOTE		AB- ABSENT			NV- NOT VOTING				

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council of the Borough of Metuchen, Middlesex County, New Jersey at a regular meeting held on March 19, 2018.

Susan D. Jackson, RMC
Borough Clerk

RESOLUTION 2018-107

*Borough of Metuchen
County of Middlesex
State of New Jersey*

RESOLUTION AUTHORIZING THE PAYMENT OF THE BILL LIST

BE IT RESOLVED by the Mayor and Council of the Borough of Metuchen that the proper warrants be drawn and all bills be paid totaling **\$254,356.00**

I, Rebecca Cuthbert, Chief Financial Officer of the Borough of Metuchen do hereby certify that funds are available for the payment of bills for the Borough of Metuchen.

Rebecca Cuthbert, CFO

COUNCILMEMBER	YES	NO	NV	AB	COUNCILMEMBER	YES	NO	NV	AB
GRAYZEL					LEIBFRIED				
INSERRO					PAGEL				
KOSKOSKI					RASMUSSEN				
MOTION					SECOND				
X – INDICATES VOTE		AB- ABSENT			NV- NOT VOTING				

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council of the Borough of Metuchen, Middlesex County, New Jersey at a regular meeting held on March 19, 2018.

Susan D. Jackson, RMC
Borough Clerk

ORDINANCE 2018-05

*Borough of Metuchen
County of Middlesex
State of New Jersey*

AN ORDINANCE TO AMEND THE CODE OF THE BOROUGH OF METUCHEN, VARIOUS CHAPTERS, CERTAIN APPLICATION, LICENSE AND PERMIT FEES

BE IT ORDAINED by the Borough Council of the Borough of Metuchen, as follows:

Section 1.

Section **87-20** of Chapter 87, **Fees, Article 11 – Recreation Program Fees**, of the Code of the Borough of Metuchen, is hereby amended to add/change/delete the permit fees to read as follows:

§ 87-20 – Fees Established.

Program	Fee
Baseball camp/T-ball camp	
5 days, 1 hour per day	\$79
4 days, 2 hours per day	\$175
Winter Basketball Boys	\$ 50
Bulldog baseball camp	\$150
Bulldog T-ball camp	\$90
Girls Basketball	\$60
Late fee	\$20
Basketball camp	\$189
1 st Play Basketball	\$175
Bowling program	
10-week session	\$80
12-week session	\$94
Flag football	\$165
Summer field hockey	\$100
Fall field hockey	\$65
Indoor hockey	\$65
Golf camp	\$119
Kinder Karate	\$15 per hour
Lacrosse camp	\$189

Program	Fee
Bulldog soccer	\$130
Bulldog Travel	\$120
Indoor soccer	\$15
Indoor Soccer Training	\$100
Men's softball	\$350
Summer tennis lessons	
Half-hour session	\$45
1-hour session	\$60
2-hour session	\$80
Tennis camp	\$100.00
1 st Play Tennis	\$190
Vacation Tennis Camp	\$189 – 5 day Program
Parent and Me Squirts	\$145-\$170
Kiddie Sports Camp (flag football/T-ball)	\$65
Sports Squirts	\$145-\$170
Junior Sports Camps (baseball/basketball/flag football)	\$170 \$ 99
Total Sports Squirts	
Multi-Sports Camp	
Half-day	\$189
Afternoon (3 hours)	\$159
Full day	\$219
Vacation Sports Camps	
2-day	\$75
4-day	\$175
Adult Fitness Program	\$60 – \$120, depending on number of sessions
Fields	
Turf Field Rental (no lights)	
Noncommercial	\$50.00 per day
Commercial	\$100 per day
Art Classes	\$60
Art Attack	\$145 for 1 session; \$275 for 2 sessions
Chess Programs	
Lessons	\$15 per lesson
Camp	\$200

Program	Fee
Cooking Clinic	\$22 per session; \$80 per four sessions
Kids Cooking Class	\$70
Junior Engineering/Elementary Engineering	\$140
Garden Tour	\$20-\$25
Lego Flix/Animation/Film Making Flix	
Multimedia Workshops	
1 week	\$120
2 weeks	\$225
Mural Project – clay tiles	\$25
Mural Project – small tile	\$10
Music Camp	\$295
Early Bird Discount	\$20
Ponyshare (1-hour session, 5 days)	\$180
Science Camps	
Mad Science (half/full day)	\$140/\$260
Sciensational Workshops	\$140
Stage Sword	\$160
Theater Camp	\$160
Watercolors/Cartooning	\$80
Special Events	
Bus Trips	\$50 - \$200, specific amount to be determined by the Recreation Director based on the total cost of the trip to the Borough
Country Fair Booth	\$1 (two tries)
Daddy-Daughter Dance	\$65 per couple
Additional child	\$30
Family Fishing ‘N Fun	\$2
Halloween Poster Painting	\$8.00
Mother-Son Event	\$42 per couple
Each additional child	\$19
Pumpkin Float	\$12
Flag Football Camp	\$150
	\$ 73
Foundation Tennis	\$125

Program	Fee
USSI Tennis – Sping	\$169 Weekly
USSI Tennis – Summer	\$115 - \$199
Spring Break Tennis	\$135
USSI Soccer	\$185 Weekly
Yoga/Art	\$100/ \$120
Artist Showcase	\$20
Songwriters Workshop	\$10
Photography Course	\$150-\$170
Lollipopland Camp	\$150
Track Camp	\$110
Movie/Flix Camp	\$160/\$290
Adult Photography	\$240
<u>Challenge Island Camp</u>	<u>\$225</u>
<u>Doggie Boot Camp</u>	<u>\$120</u>

Introduction:
 Date of Publication:

COUNCILMEMBER	YES	NO	NV	AB	COUNCILMEMBER	YES	NO	NV	AB	
GRAYZEL					LEIBFRIED					
INSERRO					PAGEL					
KOSKOSKI					RASMUSSEN					
MOTION					SECOND					
X – INDICATES VOTE				AB- ABSENT			NV- NOT VOTING			

I hereby certify the foregoing to be a true copy of an ordinance introduced by the Borough Council of the Borough of Metuchen, Middlesex County, New Jersey at a regular meeting held on March 19, 2018

 Susan D. Jackson, RMC
 Borough Clerk

Adopted:
 Date of Publication:

COUNCILMEMBER	YES	NO	NV	AB	COUNCILMEMBER	YES	NO	NV	AB	
GRAYZEL					LEIBFRIED					
INSERRO					MULDOON					
KOSKOSKI					RASMUSSEN					
MOTION					SECOND					
X – INDICATES VOTE				AB- ABSENT			NV- NOT VOTING			

I hereby certify the foregoing to be a true copy of an ordinance adopted by the Borough Council of the Borough of Metuchen, Middlesex County, New Jersey at a regular meeting held on April 2,

 Susan D. Jackson, RMC
 Borough Clerk

ATTEST:

BOROUGH OF METUCHEN

 Susan D. Jackson, RMC
 Borough Clerk

By: _____
 Jonathan M. Busch
 Mayor

ORDINANCE 2018-06

*Borough of Metuchen
County of Middlesex
State of New Jersey*

**CALENDAR YEAR 2018
ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS
AND TO ESTABLISH A CAP BANK
(N.J.S.A. 40A: 4-45.14)**

WHEREAS, the Local Government Cap Law, N.J.S. 40A: 4-45.1 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget up to 2.5% unless authorized by ordinance to increase it to 3.5% over the previous year's final appropriations, subject to certain exceptions; and,

WHEREAS, N.J.S.A. 40A: 4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and,

WHEREAS, the Mayor and Council of the Borough of Metuchen in the County of Middlesex finds it advisable and necessary to increase its CY 2018 budget by up to 3.5% over the previous year's final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and,

WHEREAS, the Mayor and Council hereby determines that a 1 % increase in the budget for said year, amounting to \$ 133,642.13 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and,

WHEREAS the Mayor and Council hereby determines that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.

NOW THEREFORE BE IT ORDAINED, by the Mayor and Council of the Borough of Metuchen in the County of Middlesex, a majority of the full authorized membership of this governing body affirmatively concurring, that, in the CY 2018 budget year, the final appropriations of the Borough of Metuchen shall, in accordance with this ordinance and N.J.S.A. 40A: 4-45.14, be increased by 1%, amounting to \$133,642.13, and that the CY 2018 municipal budget for the Borough of Metuchen be approved and adopted in accordance with this ordinance; and,

BE IT FURTHER ORDAINED, that any that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction; and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance upon adoption, with the recorded vote included thereon, be filed with said Director within 5 days after such adoption.

Ord. 2018-06
March 19, 2018

Introduction:
Date of Publication:

COUNCILMEMBER	YES	NO	NV	AB	COUNCILMEMBER	YES	NO	NV	AB	
GRAYZEL					LEIBFRIED					
INSERRO					PAGEL					
KOSKOSKI					RASMUSSEN					
MOTION					SECOND					
X – INDICATES VOTE				AB- ABSENT			NV- NOT VOTING			

I hereby certify the foregoing to be a true copy of an ordinance introduced by the Borough Council of the Borough of Metuchen, Middlesex County, New Jersey at a regular meeting held on March 19, 2018

Susan D. Jackson, RMC
Borough Clerk

Adopted:
Date of Publication:

COUNCILMEMBER	YES	NO	NV	AB	COUNCILMEMBER	YES	NO	NV	AB	
GRAYZEL					LEIBFRIED					
INSERRO					PAGEL					
KOSKOSKI					RASMUSSEN					
MOTION					SECOND					
X – INDICATES VOTE				AB- ABSENT			NV- NOT VOTING			

I hereby certify the foregoing to be a true copy of an ordinance adopted by the Borough Council of the Borough of Metuchen, Middlesex County, New Jersey at a regular meeting held on April 2, 2018

Susan D. Jackson, RMC
Borough Clerk

ATTEST:

BOROUGH OF METUCHEN

Susan D. Jackson, RMC
Borough Clerk

By: _____
Jonathan M. Busch
Mayor