

**AGENDA**

**BOROUGH COUNCIL AGENDA**  
**REGULAR MEETING MAY 15, 2017**  
**7:30 P.M.**

Announcement of Meeting, Invocation, Pledge of Allegiance, and Roll Call.

**AGENDA SESSION**

**REGULAR MEETING**

- A. Approve Council Meeting Minutes of May 1, 2017

**PUBLIC COMMENT**

**ORDINANCE – PUBLIC HEARING**

- |              |  |
|--------------|--|
| Ord. 2017-08 | An Ordinance Amending Chapter 153, Entitled<br>“Sewers” and Creating Article IV Thereof<br>Governing the Installation and Maintenance of<br>Grease Traps               |
| Ord. 2017-09 | An Ordinance to Amend the Code of the Borough<br>of Metuchen, Various Chapters, to Amend Certain<br>Application, License And Permit Fees, Specifically<br>Chapter 53-1 |

**COMMUNICATIONS CONSENT AGENDA – ITEM A - F**

- A. Receive and Accept Board of Health Meeting Minutes of August 16, 2016, November 16, 2016 and January 18, 2017
- B. Receive and Accept Planning Board Meeting Minutes of January 19, 2017 and March 16, 2017
- C. Receive and Accept Block Party/Street Closing for The Reformed Church of Metuchen from the corner of Lake Avenue and Franklyn Place – Sunday, June 11, 2017 from 9AM to 2PM
- D. Receive and Accept Block Party/Street Closing for Bounty Street on Sunday, May 28, 2017 (Rain Date: May 29, 2017) from 10:00 AM to 9:00 PM.
- E. Receive and Accept Block Party/Street Closing for Bissett Place on Saturday, June 17, 2017 starting at 3:00 PM

F. Receive and Accept resignation of Patrolman Daniel Hoover – Effective May 23, 2017

OTHER COMMUNICATIONS

REPORTS OF COUNCILMEMBERS

REPORTS OF OFFICERS

REPORT OF THE MAYOR

BUDGET REPORT FROM THE ADMINISTRATOR

BUDGET HEARING ONLY

R2017-112    Municipal Budget for the Borough of Metuchen,  
County of Middlesex, for the Fiscal Year 2017

NEW BUSINESS CONSENT AGENDA – R2017-125 and R2017-127 through R2017-132

R2017-125    Resolution Authorizing the Award of a Contract for  
Engineering Services for the Metuchen Sewer  
Pumping Station Rehabilitation Project

R2017-127    Resolution Certifying the 2017-2018 Board of  
Education Budget

R2017-128    Resolution Refunding Sidewalk Escrow Fee #17-007  
64 Whitman Avenue

R2017-129    Resolution Refunding Sidewalk Escrow Fee #17-008  
11 Lexington Drive

R2017-130    Resolution Supporting Senate Bill S2171 and  
Assembly Bill A222 the “New Jersey Library  
Construction Bond Act” and Urging the Senate  
Committee(S) and Assembly Appropriations  
Committee to Approve Same for Full Senate and  
Assembly Votes

R2017-131    Resolution Authorizing Award of Oakland Park  
Construction Bid – Whirl Construction

R2017-132    Resolution to Amend the 2017 Temporary Budget

OTHER NEW BUSINESS – R2017-133

R2017-133

Resolution Authorizing the Payment of the Bill List  
in the amount of \$188,183.34

ORDINANCE – INTRODUCTION

Ord. 2017-11

Ordinance to Establish Salary Ranges for Certain  
Officers and Employees of the Borough of  
Metuchen

COMMENTS FROM THE PUBLIC ON NEW BUSINESS MATTERS ONLY

ADJOURNMENT

The Borough of Metuchen does not discriminate against persons with disabilities. Those individuals requiring auxiliary aids and services were necessary must notify the ADA Coordinator of the Borough of Metuchen at least seventy-two (72) hours in advance of the meeting or scheduled activity.

**ORDINANCE 2017-08**

*Borough of Metuchen  
County of Middlesex  
State of New Jersey*

**AN ORDINANCE AMENDING CHAPTER 153, ENTITLED “SEWERS” AND CREATING  
ARTICLE IV THEREOF GOVERNING THE  
INSTALLATION AND MAINTENANCE OF GREASE TRAPS**

**WHEREAS**, in an effort prevent blockages, obstructions and backups in the sanitary sewer system of the Borough of Metuchen (“Borough”), the Borough wishes to create a new Borough Ordinance to provide for and address this issue as well as related issues with the Borough’s sanitary sewer system.

**NOW, THEREFORE, BE IT ORDAINED** by the Council of the Borough of Metuchen, County of Middlesex, State of New Jersey, as follows:

**SECTION ONE.** Chapter 153, entitled “Sewers” of the Code of the Borough of Metuchen shall be amended to include Article IV, entitled “Installation and Maintenance of Grease Traps” which shall state as follows:

**ARTICLE IV**

**INSTALLATION AND MAINTENANCE OF GREASE TRAPS**

- § 153-33 – Purpose**
- § 153-34 – Definitions**
- § 153-35 – Installation and Maintenance of Grease Traps**
- § 153-36 – Best Management Practices**
- § 153-37 – Access and Inspections**
- § 153-38 – Additives**
- § 153-39 – Enforcement, Fees, Violations and Penalties**

**§ 153-33      Purpose**

The purpose of this chapter is to aid in the prevention of sanitary wastewater system blockages, back-ups and obstructions from contributions and accumulation of fats, oils, and greases into the sanitary wastewater system from all food service establishments and any and all retail, industrial or commercial establishments.

**§ 153-34      Definitions** – as used in this section the following terms shall have the meanings set forth below:

- a.      Borough - Borough of Metuchen.
- b.      Brown Grease - Waste vegetable oil, animal fat, grease, etc., that is recovered from the wastewater drain and grease trap.

c. Fats, Oils, and Greases - Organic polar compounds derived from animal and/or plant sources that contain multiple carbon chain triglyceride molecules. These substances are detectable and measurable using analytical test procedures established in the United States Code of Federal Regulations, (40 CFR 136), as my be amended from time to time. All are sometimes referred to herein as “grease” or “greases”.

d. Food/Food Service Establishment - Any permanently fixed location that produces, prepares, processes, handles and/or serves food that contains grease or produces grease as a by-product as part of its retail business and/or business activity. The term shall also be given its normal industry definition. This term shall not include those establishments that sell only pre-packaged food/drink that do not require that food/food service establishment to produce, prepare, process, handle and/or serve the food/drink within that establishment.

e. Non-Commercial Food Service Establishment - Any permanently fixed location that has the ability to produces, prepares, processes, handles and/or serves food that contains grease or produces grease as a by-product as part of its operations. The term shall include but not be limited to schools, churches and/or halls that although not a retail business and/or engaging in business activity, that have the ability to produce, prepare, processes, handle and/or serve food that contains grease or produces grease as a by-product as part of its operations.

f. Grease Trap - Device that separates and collects oil, grease and setttable solids at the entrance of the sanitary wastewater system, thereby preventing them from traveling through the wastewater pipes and treatment system.

g. Inspecting Official - Employee and/or representative of the Borough of Metuchen Construction Department (Plumbing Sub-Code Official), Department of Public Works (Superintendent) and/or Health Department (Health Officer).

h. Manufacturer, Processor or Distributor - Any business that manufactures, processes and/or distributes food and/or food products as part of its wholesale business.

i. User - Any person, who contributes, causes or permits the discharge of wastewater into the sanitary wastewater systems within the Borough’s boundaries.

j. Yellow Grease - Grease derived from used cooking oil from the food industry as typically found in frying oils from deep fryers.

**§ 153-35 Installation and Maintenance of Grease Traps.**

a. All existing, proposed, or newly remodeled food establishments and non-commercial food establishments within the Borough shall be required to install, at the user’s expense, an approved, properly operated and maintained grease trap or acceptable grease recovery system.

b. The inspecting official may require that a grease trap and all relating plumbing in a food establishment and non-commercial food establishments be upgraded to the current-day industry standards.

c. All new construction and/or installation shall require that waste disposals and commercial dishwashers do not discharge into the grease trap(s).

d. Food waste, including fat, oil, and grease, cannot be discarded into a slop sink, floor drain, toilet or any other plumbing fixture not connected to a grease trap.

e. The grease trap shall be in proper operation and efficiency, at the owner's expense, at all times.

f. Cleaning of grease trap shall be done at a minimum biweekly or more often as required, with complete removal of all contents, including floating materials, wastewater, bottom sludge and solids by all food establishments. The aforementioned cleaning of grease trap may be done at a less frequent rate at non-commercial food establishments dependent upon usage and production of grease to be determined by the Plumbing Sub-Coe Official or Health Officer.

g. Disposal of waste material from the grease trap shall be discarded in accordance with all applicable federal, state, county and local laws, rules, code provisions and/or regulations. Contents of the grease trap shall be disposed by a private waste hauler firm hired by the establishment, with written documentation of waste hauler name, address, phone number, dates waste removed and volume in gallons, type of grease (yellow or brown), and such records shall be maintained on premises for a period not less than 24 months and made available to the inspecting official upon request. In no event shall the waste material removed from the grease trap be returned to any private or public portion of the Borough's sanitary sewer system and/or the municipal waste stream by either a food service establishment or non-commercial food service establishment.

h. A maintenance log shall be kept by a food service establishment up-to-date and include the time, date and signature of person performing the biweekly or more often maintenance/cleaning. A maintenance log shall be kept by a non-commercial food service establishment up-to-date and include the time, date and signature of person performing the maintenance/cleaning, the frequency of which is to be determined by the Plumbing Sub-Code Official or Health Officer.. Such logs, required herein, shall be maintained on premises for a period not less than 24 months and made available to the inspecting official upon request.

**§ 153-36 Best Management Practices**

a. All food establishments and non-commercial food service establishments regulated under/pursuant to this Ordinance shall adhere to best management practices dealing with fat, oil and grease disposal and shall educate their employees, agents, representatives and/or volunteers to these practices. Best management practices for Users shall include, but are not limited to the following:

- i. Training staff or volunteers on grease handling procedures;
- ii. Hanging/Displaying grease handling posters in all applicable areas;
- iii. Instructing employees and/or volunteers that food waste shall not be disposed/discharged into the sanitary sewer system.
- iv. Providing appropriate paper towel dispensers for dry-wiping grease from spills, pots, fry grilling equipment, and other surfaces saturated with fat, oils and grease residue.
- v. Using strainer baskets in sinks to catch food waste.
- vi. Directing all drains from grease producing surfaces to a properly sized grease trap.

- vii. Insuring that the hot water in food establishments is less than 139° F.

**§ 153-37      Access and Inspections**

a. The inspecting official shall have the authority to perform periodic inspections, at the very least, annually, of those establishments generating fat, oil or grease in their operations and shall notify the user of any additional required maintenance or repairs within a stated time period. The user may be required to install, at their sole cost and expense, additional controls to provide a complete system which prevents discharges of undesirable materials into the sanitary wastewater system.

b. Access to grease traps by an inspecting official shall be provided during normal business hours, unless an emergency situation requires access during off-business hours, then access shall be provided to the inspecting official immediately upon request.

c. In addition to the inspection set forth above, the inspection official shall have the authority to conduct inspections pursuant to a complaint, for new construction or installation, and such other periodic inspections that the inspection official deems necessary and appropriate.

d. The production of the receipts for the biweekly disposal by a private waste hauler is required for the issuance of an annual food license by the health department for all food establishments that produce, serve, handle and/or prepare oil, fat and/or grease in the course of business. In the event that the food establishment is unable to produce satisfactory documentation of the disposal, a food license may be denied and the food establishment may be subject to fines contained herein.

e. The production of the receipts as determined required by the Plumbing Sub-Code Official or Health Officer, for the disposal by a private waste hauler is required for the issuance of a food license by the health department for all non-commercial food establishments that produce, serve, handle and/or prepare oil, fat and/or grease. In the event that the non-commercial food establishment is unable to produce satisfactory documentation of the disposal, a food license may be denied and the food establishment may be subject to fines contained herein.

f. Upon written notification by the inspecting official, the User shall be required to perform the maintenance and/or repair within the time period set forth by the inspecting official. Upon inspection by the inspecting official, the User may be required to install, at his sole cost and expense, additional controls or an increased size system to provide a grease trap system which prevents discharges of any and all grease(s) as defined herein.

**§ 153-38      Additives**

Any biological additive(s) placed into the grease trap or building discharge line, including, but not limited to, enzymes, commercially available bacteria, or other additives designed to absorb, purge, treat, or otherwise eliminate fats, oils and/or grease, shall not be considered an acceptable substitute for the installation and maintenance of a grease trap as required herein.

**§ 153-39      Enforcement, Fees, Violations and Penalties**

a. When the discharge from a food establishment or non-commercial food establishment causes an obstruction, damage, or any other impairment to the treatment works, or causes any expense, fine, penalty, or damage of any nature whatsoever to the Borough, the inspecting official shall invoice the owner/User of same incurred by the Borough. If the invoice is not paid within seven (7) days of receipt, the inspecting official shall notify the Borough Attorney to take any and all actions as shall be appropriate to seek reimbursement.

b. An inspection fee shall be imposed for all inspections performed by an inspecting official as a result of a complaint and/or violation against a food establishment and/or manufacturer, distributor, processor or non-commercial food establishment, in the amount of \$100.00.

c. For each re-inspection carried out pursuant to an unresolved complaint and/or violation, a fee of \$100.00 shall be imposed.

d. Any person who violates any section of this Chapter is subject to the following fines:

i. First Offense: up to \$250.00 per day until the violation is corrected, plus reimbursement of costs and damages;

ii. Second Offense: up to \$500.00 per day until the violation is corrected, plus reimbursement of costs and damages; and

iii. Third or More Offenses: \$1,000.00 per day until the violation is corrected, plus reimbursement of costs and damages. In addition, the Borough may terminate/close the Users ability/access to the Borough sanitary sewer system.

**SECTION TWO.** All Ordinances of the Borough of Metuchen which are inconsistent with the provisions of this Ordinance are hereby repealed as to the extent of such inconsistency.

**SECTION THREE.** If any section, subsection, clause, or phrase of this Ordinance is for any reason held to be unconstitutional or invalid by any Court of competent jurisdiction, such decision shall not affect the remaining portion of this Ordinance.

**SECTION FOUR.** This Ordinance shall take effect immediately upon final passage, approval and publication as provided by law.

Introduction: May 1, 2017

Date of Publication: May 4, 2017

| COUNCILMEMBER      | YES            | NO | NV | AB | COUNCILMEMBER | YES              | NO             | NV | AB |
|--------------------|----------------|----|----|----|---------------|------------------|----------------|----|----|
| LEIBFRIED          | X              |    |    |    | KOSKOSKI      | X                |                |    |    |
| GRAYZEL            | X              |    |    |    | MULDOON       | X                |                |    |    |
| INSERRO            | X              |    |    |    | RASMUSSEN     | X                |                |    |    |
| MOTION             | <b>GRAYZEL</b> |    |    |    | SECOND        | <b>LEIBFRIED</b> |                |    |    |
| X – INDICATES VOTE |                |    |    |    | AB- ABSENT    |                  | NV- NOT VOTING |    |    |

I hereby certify the foregoing to be a true copy of an ordinance introduced by the Borough Council of the Borough of Metuchen, Middlesex County, New Jersey at a regular meeting held on May 1, 2017

\_\_\_\_\_  
 Susan D. Jackson, RMC  
 Borough Clerk



Adopted:

Date of Publication:

| COUNCILMEMBER      | YES | NO | NV | AB         | COUNCILMEMBER | YES | NO             | NV | AB |  |
|--------------------|-----|----|----|------------|---------------|-----|----------------|----|----|--|
| LEIBFRIED          |     |    |    |            | KOSKOSKI      |     |                |    |    |  |
| GRAYZEL            |     |    |    |            | MULDOON       |     |                |    |    |  |
| INSERRO            |     |    |    |            | RASMUSSEN     |     |                |    |    |  |
| MOTION             |     |    |    |            | SECOND        |     |                |    |    |  |
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\_\_\_\_\_  
Susan D. Jackson, RMC  
Borough Clerk

ATTEST:

BOROUGH OF METUCHEN

\_\_\_\_\_  
Susan D. Jackson, RMC  
Borough Clerk

By: \_\_\_\_\_  
Peter F. Cammarano  
Mayor

**ORDINANCE 2017-09**

*Borough of Metuchen  
County of Middlesex  
State of New Jersey*

**AN ORDINANCE TO AMEND THE CODE OF THE BOROUGH OF METUCHEN, VARIOUS CHAPTERS, TO AMEND CERTAIN APPLICATION, LICENSE AND PERMIT FEES, SPECIFICALLY CHAPTER 53-1**

**BE IT ORDAINED** by the Borough Council of the Borough of Metuchen, as follows:

**Section 1.** Section **53-1** of Chapter 53, **Alcoholic Beverages**, of the Code of the Borough of Metuchen, is hereby amended to change the annual license fees to read as follows:

**53-1. License Fees**

- A. Plenary retail consumption: \$2,200.00
- B. Plenary retail distribution: \$1,550.00
- C. Club License: \$ 150.00

**BE IT FURTHER ORDAINED** that the remaining sections and subparts of Chapter 53 not specifically referenced above shall remain in full force and effect; and

**BE IT FURTHER ORDAINED** that all ordinances or parts of ordinances inconsistent with this Ordinance are hereby repealed or amended to the extent of such inconsistency; and

**BE IT FURTHER ORDAINED** by the Council of the Borough of Metuchen that this ordinance shall take effect after passage and publication as required by law.

Introduction: May 1, 2017  
Date of Publication: May 4, 2017

| COUNCILMEMBER      | YES     | NO | NV | AB         | COUNCILMEMBER | YES            | NO | NV | AB |
|--------------------|---------|----|----|------------|---------------|----------------|----|----|----|
| LEIBFRIED          | X       |    |    |            | KOSKOSKI      | X              |    |    |    |
| GRAYZEL            | X       |    |    |            | MULDOON       | X              |    |    |    |
| INSERRO            | X       |    |    |            | RASMUSSEN     | X              |    |    |    |
| MOTION             | GRAYZEL |    |    | SECOND     | RASMUSSEN     |                |    |    |    |
| X – INDICATES VOTE |         |    |    | AB- ABSENT |               | NV- NOT VOTING |    |    |    |

I hereby certify the foregoing to be a true copy of an ordinance introduced by the Borough Council of the Borough of Metuchen, Middlesex County, New Jersey at a regular meeting held on May 1, 2017

\_\_\_\_\_  
Susan D. Jackson, RMC  
Borough Clerk

Adopted:  
Date of Publication:

| COUNCILMEMBER      | YES | NO | NV | AB         | COUNCILMEMBER | YES            | NO | NV | AB |
|--------------------|-----|----|----|------------|---------------|----------------|----|----|----|
| LEIBFRIED          |     |    |    |            | KOSKOSKI      |                |    |    |    |
| GRAYZEL            |     |    |    |            | MULDOON       |                |    |    |    |
| INSERRO            |     |    |    |            | RASMUSSEN     |                |    |    |    |
| MOTION             |     |    |    |            | SECOND        |                |    |    |    |
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\_\_\_\_\_  
Susan D. Jackson, RMC  
Borough Clerk

ATTEST:

BOROUGH OF METUCHEN

\_\_\_\_\_  
Susan D. Jackson, RMC  
Borough Clerk

By: \_\_\_\_\_  
Peter Cammarano  
Mayor



**RESOLUTION 2017-125**

*Borough of Metuchen  
County of Metuchen  
State of New Jersey*

**RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT FOR  
ENGINEERING SERVICES FOR THE METUCHEN SEWER PUMPING  
STATION REHABILITATION PROJECT**

**WHEREAS**, there existed a need for engineering services for the sewer pumping station capital improvements to be performed for the Borough of Metuchen in the County of Middlesex for 2017; and

**WHEREAS**, said services are of the nature of a professional service pursuant to *N.J.S.A. 40A:11-5(1)(a)(i)*, and, therefore, a contract for the services may be negotiated and awarded by the Borough without public advertising for bids and bidding therefore; and

**WHEREAS**, said services are of the type contemplated by the New Jersey Local Unit Pay-To-Play Law (*N.J.S.A. 19:44A-20.4, et. seq.*), and, therefore, a contract for the services may be awarded pursuant to a “fair and open” or “non-fair and open” process, both of which are defined in the law; and

**WHEREAS**, the Borough determined that it was in its best interests to proceed in a fair and open manner to obtain said services through the public advertising of a Request for Qualifications (the "RFQ"); and

**WHEREAS**, the Borough received a response from CME Associates, 1460 Route 9 South, Howell, NJ 07731 to the RFQ; and

**WHEREAS**, the Borough Administrator, the Mayor and Council reviewed the qualifications and proposal submitted by CME Associates in response to the RFQ and determined that CME Associates was qualified to render engineering services for the sewer pumping station capital improvements; and

**WHEREAS**, by way of Resolution 2017-31, the Mayor and Council of the Borough of Metuchen authorized the award of contract to CME Associates for civil engineering with the specialization in wastewater engineering in an amount not to exceed \$150,000.00 and the Chief Financial Officer's certified the availability of the fund (\$150,000.00) in the 2016 Capital Bond Ordinance; and

**WHEREAS**, by letter dated January 26, 2017, CME Associates submitted a proposal to perform the engineering services specifically for the Metuchen Sewage Pump Station Rehabilitation Project in an amount of \$207,445.00; and

**WHEREAS**, the Borough Administrator, the Mayor and Council reviewed the qualifications and proposal submitted by CME Associates dated January 26, 2017 and determined that the proposal met the needs of the Borough for the sewer pumping station capital improvements; and

**WHEREAS**, the Chief Financial Officer has advised that it is necessary to rescind the portion of Resolution 2017-31 to the extent it committed the expenditure of up to \$150,000.00 and the certification of funds referenced therein; and

**WHEREAS**, the maximum amount of the contract with CME shall not exceed \$207,445.00 and the funds shall be available in the 2016 Capital Bond Ordinance as evidenced by the Chief Financial Officer’s Certification, which also acknowledges the rescission of the prior Certification of Funds in this regard.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Metuchen, in the County of Middlesex, as follows:

1. The Borough hereby rescinds the portion of Resolution 2017-31 to the extent it committed the expenditure of up to \$150,000.00 to CME and authorizes the Chief Financial Officer of the Borough to rescind the certification of funds referenced therein.
2. The Borough hereby accepts, approves and authorizes the proposal dated January 26, 2017 of CME Associates, 1460 Route 9 South, Howell, NJ 07731 in an amount not to exceed \$207,445.00.
3. The Mayor and Borough Clerk are hereby authorized and directed to execute an agreement with CME Associates, 1460 Route 9 South, Howell, NJ 07731, in a form acceptable to the Borough Administrator and Mayor to render the engineering services contained in the proposal dated January 26, 2017 at a cost not to exceed \$207,445.00.
4. This contract is awarded as a fair and open "Professional Service" in accordance with N.J.S.A. 19:44A-20.5.
5. A notice of this action shall be printed once in The Home News Tribune.

| COUNCILMEMBER      | YES | NO | NV | AB | COUNCILMEMBER | YES | NO             | NV | AB |
|--------------------|-----|----|----|----|---------------|-----|----------------|----|----|
| LEIBFRIED          |     |    |    |    | KOSKOSKI      |     |                |    |    |
| GRAYZEL            |     |    |    |    | MULDOON       |     |                |    |    |
| INSERRO            |     |    |    |    | RASMUSSEN     |     |                |    |    |
| MOTION             |     |    |    |    | SECOND        |     |                |    |    |
| X – INDICATES VOTE |     |    |    |    | AB- ABSENT    |     | NV- NOT VOTING |    |    |

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council of the Borough of Metuchen, Middlesex County, New Jersey at a regular meeting held on May 15, 2017.

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Susan D. Jackson, RMC  
Borough Clerk

**RESOLUTION 2017-127**

*Borough of Metuchen  
County of Middlesex  
State of New Jersey*

**RESOLUTION CERTIFYING THE 2016-2017 BOARD OF EDUCATION BUDGET**

**WHEREAS**, the 2015-2016 school budget for the school district Borough of Metuchen was approved as follows

|                |                 |
|----------------|-----------------|
| General Fund   | \$35,188,091.00 |
| Debt Service   | \$ 2,269,127.00 |
| Total Approved | \$37,457,218.00 |

**WHEREAS**, the balance to be raised for the school district taxes on account of the 2016-2017 school tax levy is \$18,245,454.00

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Metuchen, County of Middlesex, that the school district tax levy for the calendar year 2017 be established as follows:

|  |                 |
|--|-----------------|
| January 1, 2017 to June 30, 2017 (balance of 2016-2017 levy)   | \$18,245,454.00 |
| July 1, 2017 to December 31, 2017 (one-half of 2017-2018 levy) | \$18,728,609.00 |
| Amount to be raised for school district taxes in 2017          | \$36,974,063.00 |

**BE IT FURTHER RESOLVED** that a certified copy of this resolution be filed with the Middlesex County Board of Taxation.

| COUNCILMEMBER      | YES | NO | NV | AB | COUNCILMEMBER | YES | NO             | NV | AB |
|--------------------|-----|----|----|----|---------------|-----|----------------|----|----|
| LEIBFRIED          |     |    |    |    | KOSKOSKI      |     |                |    |    |
| GRAYZEL            |     |    |    |    | MULDOON       |     |                |    |    |
| INSERRO            |     |    |    |    | RASMUSSEN     |     |                |    |    |
| MOTION             |     |    |    |    | SECOND        |     |                |    |    |
| X – INDICATES VOTE |     |    |    |    | AB- ABSENT    |     | NV- NOT VOTING |    |    |

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council of the Borough of Metuchen, Middlesex County, New Jersey at a regular meeting held on May 15, 2017

\_\_\_\_\_  
Susan D. Jackson  
Borough Clerk



**RESOLUTION 2017-128**

*Borough of Metuchen  
County of Middlesex  
State of New Jersey*

**RESOLUTION REFUNDING SIDEWALK ESCROW FEE #17-007  
64 WHITMAN AVENUE**

**WHEREAS**, Frame Work Developers LLC posted \$259.50 for apron and curb escrow fees at 64 Whitman Avenue; and

**WHEREAS**, the Planning Office has requested that the escrow fees be refunded to Frame Work Developers LLC,

**NOW, THEREFORE, BE IT RESOLVED**, that Frame Work Developers LLC be refunded \$259.50 from the Sidewalk Inspection Escrow account.

| COUNCILMEMBER      | YES | NO | NV | AB         | COUNCILMEMBER | YES            | NO | NV | AB |
|--------------------|-----|----|----|------------|---------------|----------------|----|----|----|
| LEIBFRIED          |     |    |    |            | KOSKOSKI      |                |    |    |    |
| GRAYZEL            |     |    |    |            | MULDOON       |                |    |    |    |
| INSERRO            |     |    |    |            | RASMUSSEN     |                |    |    |    |
| MOTION             |     |    |    |            | SECOND        |                |    |    |    |
| X – INDICATES VOTE |     |    |    | AB- ABSENT |               | NV- NOT VOTING |    |    |    |

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Susan D. Jackson, RMC  
Borough Clerk



**RESOLUTION 2017-129**

*Borough of Metuchen  
County of Middlesex  
State of New Jersey*

**RESOLUTION REFUNDING SIDEWALK ESCROW FEE #17-008  
11 LEXINGTON DRIVE**

**WHEREAS**, Gunther Guerra posted \$184.00 for apron and sidewalk escrow fees at 11 Lexington Drive; and

**WHEREAS**, the Planning Office has requested that the escrow fees be refunded to Gunther Guerra,

**NOW, THEREFORE, BE IT RESOLVED**, that Gunther Guerra be refunded \$184.00 from the Sidewalk Inspection Escrow account.

| COUNCILMEMBER      | YES | NO | NV | AB         | COUNCILMEMBER | YES            | NO | NV | AB |
|--------------------|-----|----|----|------------|---------------|----------------|----|----|----|
| LEIBFRIED          |     |    |    |            | KOSKOSKI      |                |    |    |    |
| GRAYZEL            |     |    |    |            | MULDOON       |                |    |    |    |
| INSERRO            |     |    |    |            | RASMUSSEN     |                |    |    |    |
| MOTION             |     |    |    |            | SECOND        |                |    |    |    |
| X – INDICATES VOTE |     |    |    | AB- ABSENT |               | NV- NOT VOTING |    |    |    |

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council of the Borough of Metuchen, Middlesex County, New Jersey at a regular meeting held on May 15, 2017.

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Susan D. Jackson, RMC  
Borough Clerk

**RESOLUTION 2017-130**

*Borough of Metuchen  
County of Metuchen  
State of New Jersey*

**RESOLUTION SUPPORTING SENATE BILL S2171 AND ASSEMBLY BILL A222 THE “NEW JERSEY LIBRARY CONSTRUCTION BOND ACT” AND URGING THE SENATE COMMITTEE(S) AND ASSEMBLY APPROPRIATIONS COMMITTEE TO APPROVE SAME FOR FULL SENATE AND ASSEMBLY VOTES**

**WHEREAS**, Senate Bill S2171 and Assembly Bill A222, the New Jersey Library Construction Bond Act, authorizes the issuance of \$125,000,000.00 in general obligations bonds to finance capital projects and;

**WHEREAS**, it has been over fifteen years since a library construction bond program has been developed by the State of New Jersey; and

**WHEREAS**, numerous public library facilities throughout the State of New Jersey need capital funding to provide physical and technological improvements to meet the growing needs of their communities, and

**WHEREAS**, many public library facilities in New Jersey are not ADA compliant and therefore limit access to library services to thousands of New Jersey residents; and

**WHEREAS**, the Borough of Metuchen supports this financing for capital projects at public libraries around the State of New Jersey.

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of Metuchen that it does express and hereby affirm its support of Senate Bill S2171 and Assembly Bill A222 and urges the passage of both Bills; and

**BE IT FURTHER RESOLVED**, that the Borough Clerk is directed to convey a certified copy of this Resolution to the New Jersey Senate President, all members of the New Jersey Senate and to the New Jersey Assembly Speaker and all members of the New Jersey General Assembly.

| COUNCILMEMBER      | YES | NO | NV | AB | COUNCILMEMBER | YES | NO             | NV | AB |
|--------------------|-----|----|----|----|---------------|-----|----------------|----|----|
| LEIBFRIED          |     |    |    |    | KOSKOSKI      |     |                |    |    |
| GRAYZEL            |     |    |    |    | MULDOON       |     |                |    |    |
| INSERRO            |     |    |    |    | RASMUSSEN     |     |                |    |    |
| MOTION             |     |    |    |    | SECOND        |     |                |    |    |
| X – INDICATES VOTE |     |    |    |    | AB- ABSENT    |     | NV- NOT VOTING |    |    |

I, Susan Jackson, Municipal Clerk of the Borough of Metuchen, in the County of Middlesex, State of New Jersey, do hereby certify that the foregoing is a true and correct copy of a Resolution adopted by the Borough Council of the Borough of Metuchen, County of Middlesex, State of New Jersey at a Regular meeting of said Council held May 15, 2017.

**IN WITNESS WHEREOF**, I have hereunto set my hand and affixed the seal of the Borough of Metuchen in the County of Middlesex and State of New Jersey this May 15, 2017.

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Susan Jackson  
Municipal Clerk  
Borough of Metuchen

**RESOLUTION 2017-131**

*Borough of Metuchen  
County of Middlesex  
State of New Jersey*

**RESOLUTION AWARDING BID FOR 2017 OAKLAND PARK CONSTRUCTION CONTRACT  
TO WHIRL CONSTRUCTION**

**WHEREAS**, there existed a need for construction services for Oakland Park capital improvements to be performed for the Borough of Metuchen in the County of Middlesex for 2017; and

**WHEREAS**, said services are of the type contemplated by the New Jersey Local Unit Pay-To-Play Law (*N.J.S.A. 19:44A-20.4, et. seq.*), and, therefore, a contract for the services may be awarded pursuant to a “fair and open” or “non-fair and open” process, both of which are defined in the law; and

**WHEREAS**, the Borough determined that it was in its best interests to proceed in a fair and open manner to obtain said services through the public advertising of a Request for Qualifications (the "RFQ"); and

**WHEREAS**, bids were received by the Borough Clerk on May 9, 2017 for the 2017 Oakland Park Construction; and

**WHEREAS**, the maximum amount of the contract with Whirl Construction shall not exceed \$349,201.00, and the funds shall be available in the 2016 Capital Bond Ordinance and Current Fund Grant as evidenced by the Chief Financial Officer’s Certification.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Metuchen, in the County of Middlesex, as follows:

1. The Borough hereby accepts, approves and authorizes the bid to Whirl Construction, 194 Main Street, Port Monmouth, NJ, 07758 in an amount not to exceed \$349,201.00.
2. The Mayor and Borough Clerk are hereby authorized and directed to execute an agreement with Whirl Construction, 194 Main Street, Port Monmouth, NJ 07758, in a form acceptable to the Borough Administrator and Mayor to render the construction services for Oakland Park.
3. This contract is awarded as a fair and open "Construction Service" in accordance with *N.J.S.A. 19:44A-20.5*.
4. A notice of this action shall be printed once in The Home News Tribune.

| COUNCILMEMBER      | YES | NO | NV | AB         | COUNCILMEMBER | YES            | NO | NV | AB |
|--------------------|-----|----|----|------------|---------------|----------------|----|----|----|
| LEIBFRIED          |     |    |    |            | KOSKOSKI      |                |    |    |    |
| GRAYZEL            |     |    |    |            | MULDOON       |                |    |    |    |
| INSERRO            |     |    |    |            | RASMUSSEN     |                |    |    |    |
| MOTION             |     |    |    |            | SECOND        |                |    |    |    |
| X – INDICATES VOTE |     |    |    | AB- ABSENT |               | NV- NOT VOTING |    |    |    |

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council of the Borough of Metuchen, Middlesex County, New Jersey at a regular meeting held on May 15, 2017

\_\_\_\_\_  
Susan D. Jackson, RMC  
Borough Clerk

**RESOLUTION 2017-132**

*Borough of Metuchen  
County of Middlesex  
State of New Jersey*

**RESOLUTION TO AMEND THE 2017 TEMPORARY BUDGET**

**WHEREAS**, N.J.S.A. 40A:4-19 of the Local Budget Act provides that temporary appropriations shall be made for the purposes and amounts required in the manner and time therein provided;

**NOW, THEREFORE BE IT RESOLVED** that the following additional temporary emergency appropriations shall be made for the year 2017, effective May 15, 2017:

|                             |     |            |
|-----------------------------|-----|------------|
| Administrative & Executive  | S&W | 10,000.00  |
| Administrative & Executive  | OE  | 50,000.00  |
| Mayor & Council             | S&W | 2,100.00   |
| Clerk                       | S&W | 13,000.00  |
| Clerk                       | OE  | 300.00     |
| Financial Administration    | S&W | 50,000.00  |
| Collection of Taxes         | OE  | 2,000.00   |
| Assessment of Taxes         | S&W | 15,000.00  |
| Assessment of Taxes         | OE  | 2,000.00   |
| METV                        | S&W | 15,000.00  |
| METV                        | OE  | 10,000.00  |
| Planning                    | S&W | 15,000.00  |
| Planning                    | OE  | 2,500.00   |
| Zoning                      | S&W | 13,000.00  |
| Zoning                      | OE  | 1,200.00   |
| Construction                | S&W | 50,000.00  |
| Construction                | OE  | 5,000.00   |
| Police                      | S&W | 750,000.00 |
| Police                      | OE  | 40,000.00  |
| Auxiliary Police            | OE  | 2,000.00   |
| Emergency Management        | S&W | 1,600.00   |
| Fire                        | S&W | 3,000.00   |
| Fire                        | OE  | 40,000.00  |
| Fire Hydrant Service        |     | 80,000.00  |
| Uniform Fire Safety         | S&W | 12,000.00  |
| Public Works Administration | S&W | 60,000.00  |
| Streets & Roads             | S&W | 90,000.00  |
| Streets & Roads             | OE  | 50,000.00  |
| Solid Waste Collection      |     | 120,000.00 |
| Buildings & Grounds         | S&W | 10,000.00  |
| Buildings & Grounds         | OE  | 12,000.00  |
| Sewer Systems               | S&W | 40,000.00  |
| Garbage & Trash             | S&W | 110,000.00 |
| Garbage & Trash             | OE  | 10,000.00  |
| Recycling                   | OE  | 10,000.00  |
| Forestry                    | S&W | 80,000.00  |
| Forestry                    | OE  | 6,000.00   |
| Board of Health             | S&W | 2,000.00   |
| Board of Health             | OE  | 200.00     |

|                                      |              |                     |
|--------------------------------------|--------------|---------------------|
| Senior Citizen Bus                   | S&W          | 6,000.00            |
| Senior Center                        | S&W          | 10,000.00           |
| Senior Center                        | OE           | 5,000.00            |
| Recreation                           | S&W          | 10,000.00           |
| Parks & Playgrounds                  | S&W          | 30,000.00           |
| Library                              |              | 50,000.00           |
| Animal Control                       |              | 5,000.00            |
| County Health Services               |              | 15,000.00           |
| Street Lighting                      |              | 40,000.00           |
| Gasoline & Diesel                    |              | 50,000.00           |
| Telephone                            |              | 10,000.00           |
| Solid Waste Landfill                 |              | 300,000.00          |
| Defined Contribution Retirement Plan |              | 1,000.00            |
| Social Security                      |              | 20,000.00           |
| Municipal Court                      | S&W          | 30,000.00           |
| Municipal Court                      | OE           | 2,000.00            |
|                                      | <b>TOTAL</b> | <b>2,368,900.00</b> |
|                                      |              |                     |
| Pool                                 | OE           | 20,000.00           |
| Pool Social Security                 |              | 5,000.00            |
|                                      |              | <b>25,000.00</b>    |
|                                      |              |                     |
|                                      |              |                     |
|                                      |              |                     |

| COUNCILMEMBER      | YES | NO         | NV | AB | COUNCILMEMBER  | YES | NO | NV | AB |
|--------------------|-----|------------|----|----|----------------|-----|----|----|----|
| LEIBFRIED          |     |            |    |    | KOSKOSKI       |     |    |    |    |
| GRAYZEL            |     |            |    |    | MULDOON        |     |    |    |    |
| INSERRO            |     |            |    |    | RASMUSSEN      |     |    |    |    |
| MOTION             |     |            |    |    | SECOND         |     |    |    |    |
| X – INDICATES VOTE |     | AB- ABSENT |    |    | NV- NOT VOTING |     |    |    |    |

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council of the Borough of Metuchen, Middlesex County, New Jersey at a regular meeting held on May 15, 2017.

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Susan D. Jackson, RMC  
Borough Clerk



**RESOLUTION 2017-133**

*Borough of Metuchen  
County of Middlesex  
State of New Jersey*

**RESOLUTION AUTHORIZING THE PAYMENT OF THE BILL LIST**

**BE IT RESOLVED** by the Mayor and Council of the Borough of Metuchen that the proper warrants be drawn and all bills be paid totaling **\$188,183.34**

I, Rebecca Cuthbert, Chief Financial Officer of the Borough of Metuchen do hereby certify that funds are available for the payment of bills for the Borough of Metuchen.

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Rebecca Cuthbert, CFO

| COUNCILMEMBER      | YES | NO         | NV | AB | COUNCILMEMBER  | YES | NO | NV | AB |
|--------------------|-----|------------|----|----|----------------|-----|----|----|----|
| LEIBFRIED          |     |            |    |    | KOSKOSKI       |     |    |    |    |
| GRAYZEL            |     |            |    |    | MULDOON        |     |    |    |    |
| INSERRO            |     |            |    |    | RASMUSSEN      |     |    |    |    |
| MOTION             |     |            |    |    | SECOND         |     |    |    |    |
| X – INDICATES VOTE |     | AB- ABSENT |    |    | NV- NOT VOTING |     |    |    |    |

I hereby certify the foregoing to be a true copy of a resolution adopted by the Borough Council of the Borough of Metuchen, Middlesex County, New Jersey at a regular meeting held on May 15, 2017.

---

Susan D. Jackson, RMC  
Borough Clerk